

SPRINGVILLE CITY CORPORATION



FISCAL YEAR 2016 – 2017

FINAL BUDGET

City of Springville, Utah

Prepared by Springville City Finance Department

Final
Budget

2017



City of Springville, Utah
For the Fiscal Year Ending
June 30, 2017

Prepared by Springville City Finance Department



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Springville City
Utah**

For the Fiscal Year Beginning

July 1, 2015

Executive Director

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Table of Contents

Springville Profile.....	7
Strategic Goals and Strategies	12
Budget Message	13
Budget Resolution.....	42
Budget Overview	45
Organization Chart.....	51
Fund Descriptions and Fund Structure	52
Basis of Budgeting.....	56
Financial Policies	58
Debt Obligations	64
Revenue Overview.....	66
Capital Expenditures.....	73
General Fund.....	84
Summary.....	85
Revenues.....	87
Legislative Body	90
Administration	92
Information Services.....	97
Legal	101
Finance.....	106
Treasury	110
Building Inspections	113
Planning and Zoning.....	115
Public Works.....	119
City Engineer	122
Police.....	128
Dispatch	132
Fire and EMS	136
Municipal Court.....	139
Streets.....	142
Parks.....	145
Canyon Parks	149
Art Museum	153
Recreation Administration and Events	160
Recreation	163
Swimming Pool.....	166
Cemetery.....	169
Arts Commission	172
Library.....	174
Senior Citizens.....	177

Transfers	180
Special Improvement Fund	181
Debt Service Fund.....	183
Capital Projects Funds	185
General CIP.....	186
Community Theater CIP	188
Special Revenue Funds.....	189
Special Revenue Fund.....	190
Cemetery Trust Fund	192
Special Trusts Fund.....	193
Internal Service Funds	194
Central Shop.....	195
Facilities Maintenance	198
Vehicle and Equipment Fund.....	201
Enterprise Funds	203
Water Fund.....	204
Waste Water Fund.....	211
Electric Fund.....	219
Storm Water Fund.....	228
Solid Waste Fund.....	233
Golf Fund.....	239
Redevelopment Funds.....	244
Building Authority Funds	246
Joint Ventures (Airport Fund).....	248
Exhibit A – Pay Scale	252
Exhibit B – Approved Positions List	254
Exhibit C – Comprehensive Fee Schedule.....	257
Glossary	272

Springville Profile

2017

A Rich History

First explored by Father Escalante, a Jesuit Priest, in 1776, Springville was originally settled by eight pioneer families in 1850. It was first called Hobble Creek by the early pioneers because their horses were often hobbled (by loosely tying their front feet together) and left along the stream to graze in the lush grass. If the horses

wandered into the creek, the hobbles came off in the water. Thus, the settlement earned its original name. Later as the town grew, the name was changed to Springville, but the canyon stream and golf course have retained the name of Hobble Creek.



An Ideal Location

Springville is located in one of the most beautiful regions of the nation—nestled in the foothills of The Wasatch Range of the Rocky Mountains, two miles east of Utah Lake and just 45 miles south of Salt Lake City. Lying astride the I-15 freeway that runs between Canada and Los Angeles, the City is ideally positioned with easy access to Interstate 80 running between San Francisco and New York for distribution of goods by road to the major markets in the West. All vehicular traffic that transports goods to the north, south, east and west funnels through the interstate hub near Springville’s strategically important freeway location.

A Great Potential

With its strong connection to the arts, Springville is thriving community that has experienced steady growth over the past ten years. Its current population of 31,205 continues to increase with 4.6% annual growth.



Form of Government

Springville is organized under general law and governed by a six-member council (the “City Council”) consisting of the Mayor and five council members who are elected to serve four-year overlapping terms. Duties of the council members include the responsibility for all City affairs in general. The City Council must approve (and may revise) the budget of any City department. The Council serves as the legislative body and appropriates funds for City functions. The Council also licenses and regulates businesses, exhibitions, and recreation within the City. The Mayor presides over all City Council meetings but may not vote, except in the case of a tie vote by the Council members.

Businesses in Springville

In 1944 Springville City had more contractors listed in the City boundaries than any other city per capita in the nation. Contractors listed included Reynolds Construction, Thorn and Sons, Strong and Grant, J.M. Sumsion, Whiting and Haymond, and W.W. Clyde and Company. Springville City is still home to W.W. Clyde and Company along with established businesses like Nestlé USA (Stouffers) and Wing Enterprises (Little Giant Ladder).

Major Employers in Springville

Employer	Est. Employees
Nestle USA – Food Group, Inc.	1,800
Wal-Mart	500
Neways International	440
Springville City	400
Flowserve Corporation	350
Kitco Inc./Wenor West	308
MMS Pro	275
Little Giant Ladders (Wing Enterprises)	200
Banta Corporation (Book Group)	180
Digital Technology International	150
Namify	103

Top Sales Tax Payers (2015)

Entity	% of Total Sales Tax
WalMart Supercenter	25%
Reams (grocery)	4%
Springville City Corporation	4%
Questar Gas	4%
USTC Motor Vehicle Div	2%
Allen’s (grocery)	2%
State Liquor Store	2%
Sunroc Building Materials	1%
CR Doors and Mouldings	1%

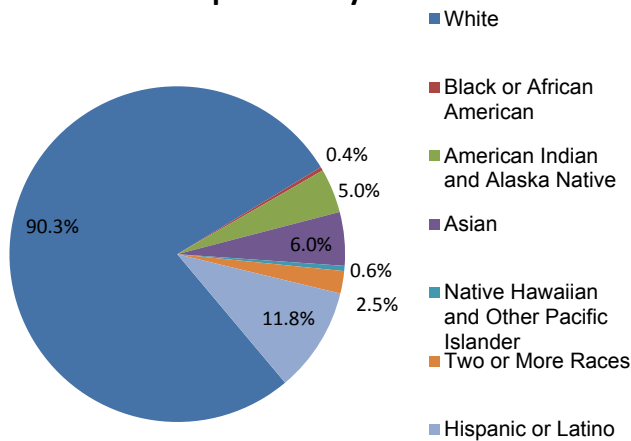
Top Property Tax Payers (2014)

Tax Payer	% of Total Assessed Value
Stouffer Foods Corp	1.53%
TEM Properties, LLC	1.23%
Wal-Mart	1.02%
Newville Warehouse LLC	0.93%
Springville LLC	0.82%
Questar Gas	0.77%
Wing Diversified Holdings LLC	0.60%
Flowserve FCD Corp.	0.59%
Oldham Enterprises LLC	0.59%

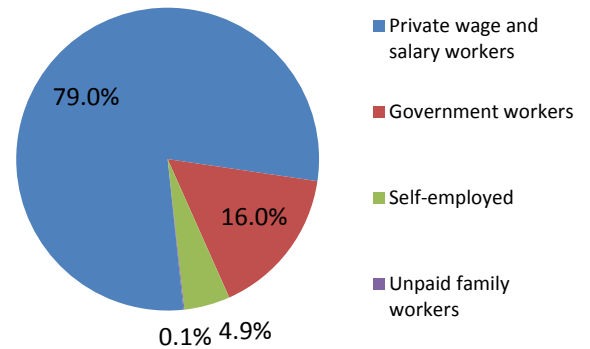
Community Demographic Profile

Springville – Quick Facts	
Population (2016 estimate)	31,982
Date of Incorporation	Feb. 13, 1853
City Population Rank in Utah	24
Land Area	14.4 sq. mi.
Elevation above sea level	4,571 ft.
Population Density (ppl./sq. mi.)	2,221
Average Household Size	3.49
Median Household Income	\$59,375
Per Capita Income	\$20,510
Total Housing Units	8,927
Median Age	26.7

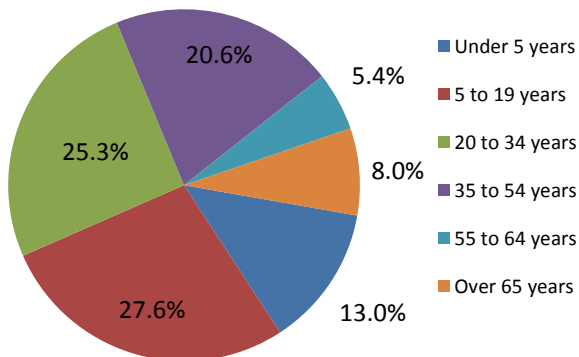
Population by Race



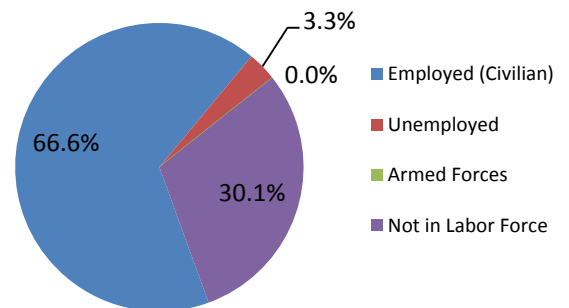
Class of Worker



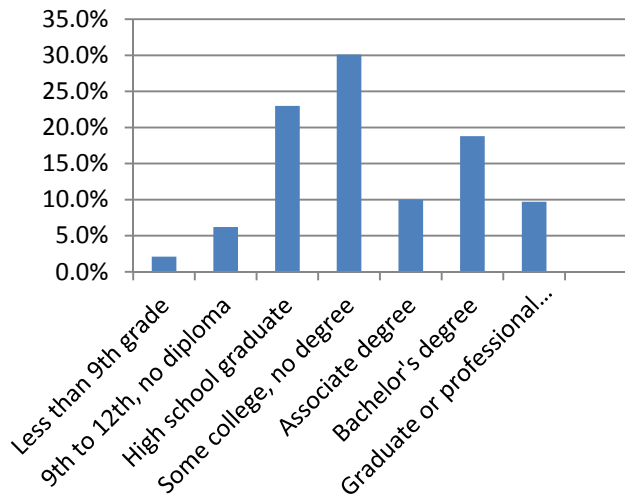
Population by Age



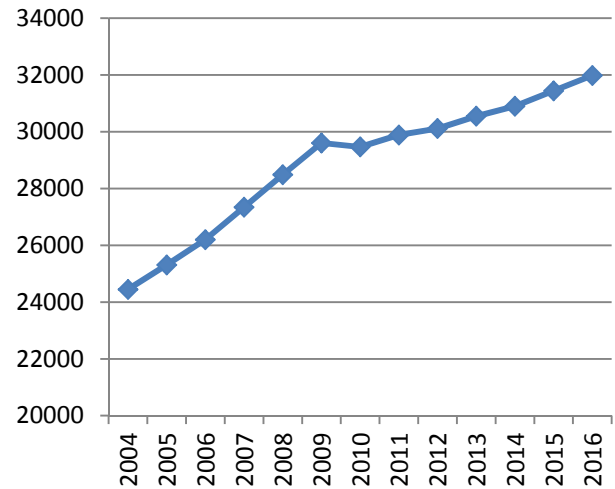
Employment Status



Educational Attainment (Population 25 years and over)



Population by Year



Resident Priorities

Springville City regularly conducts a resident survey to collect valuable feedback on current operations and input on the policy direction of the City. This survey generally occurs every two years with the most recent survey taking place in 2015. The following is a selection of question responses from the 2015 survey:

What existing programs or services should the city expand? (blank responses excluded)

Free Recycling	10.4%
Recreation for kids, youth programs	9.6%
No opinion; like it the way it is	9.4%

What is the top one thing that would make Springville better?

Shopping/work/commercial growth	20.8%
Recreation center	8.1%
Roads/traffic flow	7.9%

What are your top priorities for utilizing additional funds?

Build a recreation center	34.4%
Reduce illegal drug use	9.1%
Access to high speed Internet	9.0%

Elected Officials



Mayor
Wilford W. Clyde
 Term Expires:
 January 2018



Councilmember
Rick J Child
 Term Expires:
 January 2020



Councilmember
Craig Conover
 Term Expires:
 January 2018



Councilmember
Chris Creer
 Term Expires:
 January 2020



Councilmember
Jason Miller
 Term Expires:
 January 2020



Councilmember
Chris Sorensen
 Term Expires:
 January 2018

The daily management of the City is conducted by the City Administrator. The City Administrator facilitates, coordinates and supervises the work of all City departments and ensures that the Mayor and City Council’s policies and direction are successfully implemented. The Administrator also works to develop programs and policy alternatives for consideration by the Mayor and City Council.

Appointed Officials	Name
City Administrator	Troy Fitzgerald
City Attorney	John Penrod
City Recorder	Kim Rayburn
City Treasurer	Doris Weight
City Engineer	Jeff Anderson
Police Chief	Scott Finlayson

Strategic Goals and Strategies

2017

Mission Statement

The mission of Springville City is to promote a safe and healthy environment for its citizens by providing services, facilities and opportunities in a fiscally responsible manner.

Goal One

Prudent Management of Public Funds

- Create and adhere to financial and budget policies.
- Adopt and implement effective personnel policies.
- Efficient use of the labor pool.

Goal Two

Effectively Plan for Growth and Budget Policies

- Review the General Plan annually and update as needed.
- Attract, retain and expand businesses which support the long-range economic development of the City.
- Periodically review City Code to meet the needs of a growing community.

Goal Three

Enhance Communication between Government and Citizens

- Provide periodic newsletter to citizens.
- Involve citizens in strategic planning.
- Improve public relations between employees and citizens.

Goal Four

Improve the Quality of City Services

- Implement measurable performance plans.
- Continuing education and training of personnel.
- Implement and maintain an efficient equipment inventory plan.

Goal Five

Protect the Rights and Properties of the Citizens

- Update and enforce codes relating to rights and property of community and citizens.
- Increase community policing programs.
- Decrease crime rate and personal property loss.



Budget Message

2017

April 19, 2016

Mayor Clyde and Members of the City Council,

Enclosed, please find a complete copy of the Final Budget for fiscal year 2017. This proposed budget was created with input from directors and superintendents within the organization and under the direction of Mayor Clyde. Final adjustments and decisions related to balancing the budget were made by the City Administrator with significant input from Assistant City Administrators Bruce Riddle and John Penrod. This year we also selected projects, programs and staffing needs with input and direction from City Department Heads. Following Budget Retreat guidance from the City Council changes were made to the Budget as set forth herein.

The purpose of this memorandum is to highlight significant changes, alterations and findings while creating a balanced budget in all funds. As always, the challenge of thoroughly reviewing the detail associated with creating a 250-plus page budget is a daunting one. Springville Directors and supervisors were extremely cooperative in providing the detail necessary to support the attached document. Of note, the operational budgets submitted by the directors were extremely lean and well thought out. If the Council is interested in any portion of the detail, please ask.

There is far more detail than even a twenty page memo can describe. There is a story on almost every page of the larger budget document. We encourage citizens to review the City's budget materials to better understand how the City functions.

Snapshot

Revenues

- General Fund revenues increase a dramatic 12.3%. Almost all of this increase is attributable to two sources – a general tax increase for the Aquatic Center and utilization of C Road Fund reserves. Increasing revenues are more accurately forecast to rise a healthy 3.5%
- To balance the budget and to satisfy the state auditor, we are proposing to better plan for end of the year budgetary turn backs by the departments by carrying about \$300,000 of this into the budget.

- A more aggressive forecast on new development results in increased revenues throughout the budget. In the General Fund these include Plan Check Fees, Planning Revenues and Building Permit Fees. These changes also will be reflected in impact fee increases in the Enterprise Funds.

Wages and Benefits

- A new benefits plan called Vanguard will be introduced in July. All new employees will use this plan.
- Total payroll is up \$580,000 or 3.2%.
- All employees will receive a \$0.30 raise.
- Full-time, merit eligible employees will receive a \$0.70 raise.
- Health Insurance costs increased by about 11% with a very modest benefit decrease. The increase was funded in the budget
- Pension, dental insurance, long-term disability, worker's compensation and life insurance increased nominally or not at all.
- An early retirement program has been offered. Sufficient dollars have been placed into payroll lines to accommodate anticipated retirements. Payroll should see benefits from this program in years two or three.

Line Items

- Directors were generally very, very good at holding line item increases to minimal amounts. In fact, operational line items are actually down this year in the general fund. The total recommended increases to line items *and* payroll is only \$320,000.
- Highlights include:
 - The reduction of election costs and survey costs from Administration.
 - Continually increasing merchant fees due to the increased use of credit cards to pay utility accounts in Treasury.
 - Money to continue engineering and design of railroad projects in Public Works Administration.
 - Due to changes in federal programs, billing fees in Fire and EMS will go up, but so will revenues to cover the costs.
 - The public defender costs were removed from Court and added to Administration.
 - Security costs at the Court have been lower than anticipated in last year's budget which has allowed this line to be reduced.
 - Shade tree expenditures to place street trees for projects that paid for the service are increasing this year along with increased economic activity.
 - The camp host is becoming an employee function rather than an outside contractor. Costs for the contractor have been shifted to payroll.

- Art City Days expenses have been revised and made more accurate in Recreation Administration.
- A \$5,000 line item in Arts Commission that wasn't used for the last several years was removed.
- Line items for books and materials at the library were increased moderately.

Personnel Changes

- What started as a quiet year in personnel with a focus on benefits actually ended with a variety of movements in personnel count.
- An animal control officer position was eliminated from Police.
- Part-time court clerk hours were reduced by 2,080 in Court to get closer in line with hours-per-case recommendations from the state.
- A full-time Storm Water Inspector was added to Storm Water to meet demands of new state and federal rules. 25% of this employee's time will be assigned to Public Works inspection needs due to increased development activity.
- A full-time lead worker was added to the Water Department to allow our supervisor more time to manage.
- A new Solid Waste Truck driver will be added due to good growth in recycling can sign-ups.
- A part-time Economic Development position was added.
- Part-time compost laborer hours have been added to assist in the yard and check identification.
- Some part-time hours have been recommended to be added to the senior center to assist in driving a grant-acquired van/bus.
- Five part-time hours were added to Administration to handle increasing document management needs.
- Adjustments need to be made in the Fire Department to pay paramedics that we have on staff. This change still needs to be made through policy adjustments.
- Placeholder dollars were added to Building Inspections to be ready for possible growth demands on this department. No position has been assigned for these dollars so that we can determine where to best spend them based upon possible demand. It is anticipated that this would be a full-time position, but only six months' worth of dollars have been allocated here.

Capital Projects

- \$17,722,589 of Capital Projects is being proposed in the General Fund.

- \$300,000 in projects is expected in Facilities Maintenance with \$412,621 being transferred into the fund from both the General Fund and Enterprise Funds.
- \$633,327 in projects is expected in the Vehicle and Equipment Fund with \$900,549 being transferred into the fund from both the General Fund and Enterprise Funds. No replacement pick-ups are being purchased this year, nor are we reserving additional dollars for them. Heavy vehicles are being deliberately overfunded.
- A breakdown of major projects is as follows:
 - 15,809,000 Aquatic Center Construction (Additional dollars will be budgeted next year.)
 - \$1,610,000 C Road Fund Maintenance projects
 - \$300,000+ Additional Minor Capital Projects

Overall Comments- Enterprise Funds

- All funds are balanced.
- Rate increases are recommended in Water, Storm Water, Solid Waste and Recycling. These increases will cost the average residential rate payer about \$2.00-\$2.50 per month.
- Very minor revenue increases are anticipated due to growth.
- Impact fees are projected with considerable growth. Projecting impact fees can be difficult due to the variety in types of development and their impact on the different fees. Staff will need to watch these revenues carefully to ensure they are coming in as budgeted.

Water

- Recommended 5% commercial and 3% residential rate increases have already been adopted by the Council. The 3% residential rate increase will be accomplished with a \$1 base rate increase on all accounts.
- A new culinary/secondary rate structure was also adopted for accounts that have access to secondary water in the Westfields.
- Grant funding for the secondary water system has all been received.
- Unrestricted reserves will again be used to fund portions of necessary capital projects.
- During the past two budget years the Water Fund did not meet revenue targets. This has resulted in a shortage of reserves in Capital lines that the water supervisors were expecting to pay for capital projects.
- Operational line items were flat
- A full-time lead worker was added to allow the supervisor more time to manage rather than handle day-to-day maintenance continually.

- \$1,956,875 in capital projects *plus* some carry forward project dollars will make for a busy year in the Water Fund. The largest project is the initiation of a new 400 South Well.

Sewer

- Operation costs have a significant increase due to costs of grinding compost coming into the fund. An \$80,000 transfer from solid waste is offsetting this new expense.
- The fund plans on a variety of capital projects totaling \$910,700.
- More than \$100,000 is being transferred into reserves to move towards getting the necessary 40% reserve target in place.
- Needed Sewer projects continue to be hampered by a high debt load—about \$1,150,000 this year. This is true despite past rate increases. A return of growth would significantly help this fund.
- No rate increases recommended.

Electric

- Revenues are projected to resume growing this year primarily due to large commercial projects coming online around the City. These revenues are projected at over \$500,000.
- Significant unrestricted reserves were used in the current budget year to pay for two new engines. This year \$275,000 is budgeted to be used to help pay the first half of the planned transfers for the Aquatic Center.
- With the reduction in utilization of unrestricted reserves and also not using impact fee reserves, total revenues are projected down about \$2,000,000.
- Capital projects still total \$2,500,000 albeit down from the previous year by more than \$4,500,000.
- Power purchase costs, the largest line items in the overall budget, are projected to go down by about \$400,000 from the current year.

Storm Water

- Storm Water continues to be hit by ever-changing regulation at the State and Federal levels. Originally, the fund was established with a Spartan budget specifically designed to minimally necessary elements of the Master Plan. Other cities did the same thing. As new regulation hits each city raises rates.
- This summer, new regulations require even more enforcement and altered requirements for our permit. As a result, we recommend adding an inspector. When the fund was created a joint storm water and public works inspector position was created. This position was been unfilled as the inspector took our Wastewater Superintendent position. The need to have the inspector position is

back. The position will be assigned 75% to Storm Water and 25% to Engineering.

- The new regulations also require us to completely update our Master Plan. This alone will cost \$50,000, and, yes, the last master plan is only a few years old.
- To afford all of this a rate increase of 10% is recommended. This equates to \$0.50 per month per residence.
- Capital Projects totaling just under \$575,000 are planned.

Solid Waste

- Revenue in solid waste is projected up over \$100,000.
- A rate increase of \$0.50 per can (First, Second, Recycling) is recommended.
- New routes are needed to keep up with recycling demand which is rapidly approaching 2,000 customers. With new routes we need a new driver. By the end of this year we anticipate the need for four trucks running four ten-hour shifts. We will need five drivers in order to cover absences, do street sweeping and deliver new and replacement cans to residents.
- We do not plan to take on the entire cost of a new truck at this time. A new truck will be purchased from the Vehicle Fund, but the old truck will not be placed on surplus. We will keep this truck for emergencies or breakdowns. The Vehicle Fund will be made whole by transferring sale value to the Vehicle Fund from unrestricted reserves.
- Unrestricted reserves will also purchase a pick-up truck to deliver cans and to buy some additional new recycling cans.
- Solid waste will transfer \$60,000 to the Sewer Fund to pay for compost grinding. We anticipate a similar drop in expenses to the Southern Utah Solid Waste District for those services we are no longer using.

Golf

- Revenues are flat with the exception of using fund balance to continue to pay off the contractual obligation for purchasing the golf carts many years ago. Money was placed in reserve for this purpose.
- Golf managers plan to get revenue from advertising and lease revenues in amounts much higher than past years.
- No capital projects are planned beyond payments into Vehicle and Facility Funds.

Significant Adjustments/Changes

A. Pay and Benefit Increases

The proposed budget includes funding for a \$0.30 wage increase for ALL employees. An additional \$0.70 per merit-eligible full-time employee is also budgeted. These increases will cost the City approximately \$425,000. This unusual process to give raises will benefit lower-end and newer employees at a higher percentage than higher paid employees. This will help us move new employees off the bottom of the scale after the lean years of the Great Recession.

In addition to these increases, the budget funds health insurance increases of nearly 11%. Pension costs did not increase this year and other smaller benefits had no increases or nominal increases. Health insurance increases cost approximately \$250,000 additional.

Our pay system is built around excellent benefits. We still offer great benefits. This means that pay – the money that goes immediately and directly into an employee’s pocket – is often lower than competing, non-governmental wages. For new employees that have young families, pay is often more important than benefits. Thus it can be extremely difficult to find excellent, young employees. Keeping our pay competitive with our local governments is crucial to keeping a vibrant work force at this time in the cycle. As a result, we are recommending a complete overhaul to our benefits system. This new program is explained in detail below.

The grade scale is changing. The new grade scale would eliminate grades P1-P3, make adjustments to grades 1 to 6 and then add the equivalent of \$0.30 per hour to grades 7 to 30 and to the top end of grades 1 to 6. We would then add \$0.72 per hour to grades 7 to 30 to create the official scale for the new plan set forth below. Existing employees that choose not to switch to the new benefit plan will stay on a grade scale without the additional \$0.72 per hour.

This is the grade scale for the Traditional (Current) Plan:

Fiscal 2016-2017 Pay Scale

Fiscal 2016-2017 Pay Scale						
Traditional Plan						
PAY	Hourly Rate			Annual Rate		
GRADE	MINIMUM	MIDPOINT	MAXIMUM	MINIMUM	MIDPOINT	MAXIMUM
1	\$8.04	\$10.72	\$13.40	\$16,723.20	\$22,297.23	\$27,871.26
2	\$9.04	\$11.56	\$14.09	\$18,803.20	\$24,050.97	\$29,298.73
3	\$10.04	\$12.42	\$14.80	\$20,883.20	\$25,829.75	\$30,776.30
4	\$11.04	\$13.30	\$15.57	\$22,963.20	\$27,671.14	\$32,379.08
5	\$12.04	\$14.19	\$16.35	\$25,043.20	\$29,525.05	\$34,006.90
6	\$12.63	\$14.92	\$17.20	\$26,270.40	\$31,027.69	\$35,784.98
7	\$13.27	\$15.68	\$18.10	\$27,592.96	\$32,615.58	\$37,638.20
8	\$13.95	\$16.49	\$19.02	\$29,017.37	\$34,291.96	\$39,566.54
9	\$14.67	\$17.33	\$20.00	\$30,513.01	\$36,054.03	\$41,595.06
10	\$15.41	\$18.22	\$21.02	\$32,056.13	\$37,889.94	\$43,723.75
11	\$16.21	\$19.59	\$22.97	\$33,717.95	\$40,749.37	\$47,780.79
12	\$17.04	\$20.59	\$24.14	\$35,450.99	\$42,830.49	\$50,210.00
13	\$17.92	\$21.66	\$25.39	\$37,278.99	\$45,046.75	\$52,814.52
14	\$18.85	\$22.78	\$26.72	\$39,201.95	\$47,385.62	\$55,569.30
15	\$19.82	\$23.95	\$28.09	\$41,219.88	\$49,822.06	\$58,424.25
16	\$20.84	\$25.20	\$29.56	\$43,356.50	\$52,418.02	\$61,479.55
17	\$21.92	\$26.50	\$31.09	\$45,588.09	\$55,124.08	\$64,660.06
18	\$23.06	\$27.88	\$32.70	\$47,962.11	\$57,989.00	\$68,015.88
19	\$24.24	\$29.31	\$34.39	\$50,422.52	\$60,972.24	\$71,521.97
20	\$25.50	\$30.84	\$36.18	\$53,029.65	\$64,141.55	\$75,253.44
21	\$26.82	\$33.14	\$39.47	\$55,790.15	\$68,940.22	\$82,090.29
22	\$28.21	\$34.86	\$41.51	\$58,668.98	\$72,508.33	\$86,347.68
23	\$29.68	\$36.68	\$43.68	\$61,731.48	\$76,293.49	\$90,855.50
24	\$31.21	\$38.58	\$45.94	\$64,912.67	\$80,238.17	\$95,563.66
25	\$32.84	\$40.59	\$48.34	\$68,307.53	\$84,427.42	\$100,547.31
26	\$34.54	\$43.61	\$52.67	\$71,844.83	\$90,703.89	\$109,562.94
27	\$36.33	\$45.87	\$55.41	\$75,572.06	\$95,409.93	\$115,247.80
28	\$38.22	\$48.26	\$58.30	\$79,489.20	\$100,373.72	\$121,258.23
29	\$40.20	\$50.77	\$61.33	\$83,620.01	\$105,594.59	\$127,569.17
30	\$42.30	\$53.42	\$64.53	\$87,988.22	\$111,109.47	\$134,230.73

This is the grade scale for the Vanguard Plan:

Fiscal 2016-2017 Pay Scale						
Vanguard Plan						
PAY	Hourly Rate			Annual Rate		
GRADE	MINIMUM	MIDPOINT	MAXIMUM	MINIMUM	MIDPOINT	MAXIMUM
1	\$8.04	\$10.72	\$13.40	\$16,723.20	\$22,297.23	\$27,871.26
2	\$9.04	\$11.56	\$14.09	\$18,803.20	\$24,050.97	\$29,298.73
3	\$10.04	\$12.42	\$14.80	\$20,883.20	\$25,829.75	\$30,776.30
4	\$11.04	\$13.30	\$15.57	\$22,963.20	\$27,671.14	\$32,379.08
5	\$12.04	\$14.19	\$16.35	\$25,043.20	\$29,525.05	\$34,006.90
6	\$12.63	\$14.92	\$17.20	\$26,270.40	\$31,027.69	\$35,784.98
7	\$13.99	\$16.40	\$18.82	\$29,092.95	\$34,115.57	\$39,138.19
8	\$14.67	\$17.21	\$19.74	\$30,517.36	\$35,791.95	\$41,066.53
9	\$15.39	\$18.05	\$20.72	\$32,013.00	\$37,554.03	\$43,095.05
10	\$16.13	\$18.94	\$21.74	\$33,556.12	\$39,389.93	\$45,223.74
11	\$16.93	\$20.31	\$23.69	\$35,217.94	\$42,249.36	\$49,280.78
12	\$17.76	\$21.31	\$24.86	\$36,950.98	\$44,330.49	\$51,709.99
13	\$18.64	\$22.38	\$26.11	\$38,778.98	\$46,546.75	\$54,314.51
14	\$19.57	\$23.50	\$27.44	\$40,701.94	\$48,885.62	\$57,069.29
15	\$20.54	\$24.67	\$28.81	\$42,719.87	\$51,322.05	\$59,924.24
16	\$21.57	\$25.92	\$30.28	\$44,856.49	\$53,918.02	\$62,979.54
17	\$22.64	\$27.22	\$31.81	\$47,088.08	\$56,624.07	\$66,160.06
18	\$23.78	\$28.60	\$33.42	\$49,462.11	\$59,488.99	\$69,515.88
19	\$24.96	\$30.03	\$35.11	\$51,922.51	\$62,472.23	\$73,021.96
20	\$26.22	\$31.56	\$36.90	\$54,529.65	\$65,641.54	\$76,753.43
21	\$27.54	\$33.87	\$40.19	\$57,290.14	\$70,440.22	\$83,590.29
22	\$28.93	\$35.58	\$42.23	\$60,168.97	\$74,008.32	\$87,847.67
23	\$30.40	\$37.40	\$44.40	\$63,231.47	\$77,793.48	\$92,355.49
24	\$31.93	\$39.30	\$46.67	\$66,412.66	\$81,738.16	\$97,063.66
25	\$33.56	\$41.31	\$49.06	\$69,807.52	\$85,927.41	\$102,047.30
26	\$35.26	\$44.33	\$53.40	\$73,344.83	\$92,203.88	\$111,062.94
27	\$37.05	\$46.59	\$56.13	\$77,072.05	\$96,909.92	\$116,747.80
28	\$38.94	\$48.98	\$59.02	\$80,989.20	\$101,873.71	\$122,758.22
29	\$40.92	\$51.49	\$62.05	\$85,120.00	\$107,094.58	\$129,069.17
30	\$43.02	\$54.14	\$65.26	\$89,488.21	\$112,609.47	\$135,730.72

B. Benefit Plan Changes

The initiative to overhaul the benefits plan came from the need to better position Springville in the marketplace in regards to pay. Our benefits plan continues to be above marketplace norms. Employees value the benefits but continue to compare the City to competitors on the basis of pay only. While Springville is competitive and even ahead of the market place in total compensation, it is only competitive in pay. In other words, benefits are above average. The challenge was to create a new benefit plan that was interesting or even exciting to new employees at a lower benefit level while raising pay.

This new Paid Time Off (PTO)-based benefit plan reduces benefits *on average* by \$1,500. The plan would also increase employee compensation by \$1,500 per year. The details of the Traditional and the Vanguard plans are set forth on the chart below.

Benefit Concept Plan		
		Rev. 3/18/2016
Benefit	Traditional Plan (Current)	Vanguard Plan (All New)
Pay	Current Grades	Grades plus \$1500
Health Insurance	87% of lowest trad plan	82% of lowest trad plan
Dental Insurance	80% of plan	75% of plan
401 k	2% match except pub safety	1% match all employees
Pension	Utah Retirement System	Utah Retirement System
Holidays	11 Holidays	11 Holidays
Personal Holiday	1 day	1 day
Sick Leave	96 hours per year	0 hours per year
Sick Leave Buy back	Up to 24 hours per year	0 hours per year
Vacation 1 year	80 hours	128 hours
Vacation 3 years	96 hours	144 hours
Vacation 6 years	120 hours	168 hours
Vacation 9 years	136 hours	184 hours
Vacation 12 years	160 hours	208 hours
Vacation 15 years	176 hours	224 hours
Max Accrual	160 hours	1.5 times annual accrual
Increases	Merit	Entry level 3% per year for 1 st 3, nonpromo years plus up to 3% merit.
		Others - Merit.
Short Term Disability		30 day trigger at 60% Pay
Health Waiver	\$4,000	Plan A minus 5%

All new, full-time employees hired after June 26, 2016 would be placed on the Vanguard Plan. Current employees will be given a window of time to select to stay on either the Traditional plan or move to the Vanguard plan. With turnover, growth and retirement, the City should fairly quickly have the vast majority of employees on the new plan.

Existing employees will be incentivized to transition to the Vanguard plan as follows:

One Way Transition		
Pay Increase		\$1,500
Vacation		Become PTO at 1:1
Sick Leave		Becomes PTO at 2 sick: 1 PTO to max accrual
Remainder Of Sick Leave		Stays sick at 2 sick : 1 sick - no buy out
Incentive	To Non-Sworn Police Officer Employees	One-time \$1/\$.01 of pay above \$21 per hour

The primary driver of the different values is health insurance. Our current policy has the city paying 87% of the lowest cost traditional health insurance plan. New employees would only receive 82% coverage. Thus for the next few years we will need to maintain two grade scales and two health insurance rate scales. It should work through our payroll software just fine.

On average, employees that switch will receive \$1,500 in additional pay and \$1,500 in reduced benefits. Of course, this is highly dependent on an individual’s benefit usage. Employees will be instructed to carefully evaluate their situation before making a choice.

The question then is what is in it for the City? Over time, getting all employees on the Vanguard plan will be of great benefit to the City. The City will have reduced exposure to benefit fluctuations. The City will not have employees with 2,000+ hours of accrued sick leave that is paid out, in part, on retirement. PTO is easier for supervisors to manage than to check on the sick status of an employee.

Of more importance perhaps is positioning in the marketplace in a tightening market. We will advertise our positions at \$1,500 higher than we are currently advertising at. This should attract better candidates for jobs. It should also keep employees longer as their pay will be above average in the marketplace. This could expose the City to complaints about ‘highly paid’ employees, but I think this situation is explainable. Employees have performed well. Complaints are down and satisfaction with the City is up.

C. Capital Requests

As is the norm, we were unable to fund the majority of General Fund Capital requests. With that said, we are able to fund an acceptable number of capital requests. We continue to focus on building the necessary reserves to take care of the facilities and programs we have already undertaken. Some good news indicates that our facility transfer was set at about the correct rate.

The annual recommended expenditure totals for all funds are stated in the chart immediately below. We collected \$412,621 for capital expenditures in year one of this program.

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
Annual Totals	\$ 410,200	\$ 289,500	\$ 362,200	\$ 320,500	\$ 363,000

This year we tried something different with our capital and new program planning. This year departments ranked their projects and then presented to other department heads. Using a point scale using a mix of objective criteria and subjective rankings, every project and program was ranked. The ranks for the 50 projects and program along with which programs received proposed funding is set forth in the detail below.

D. Vehicle Fund Adjustments

After Council guidance last year, we took a hard look at our replacement schedules. After consultation with our mechanics, we are relooking at increasing the amount of time we hold pick-up trucks, light vehicles and service trucks. Since these vehicles will last at least one year longer than our current policy, we are not replacing any light vehicles this year. Some may be in the budget, but they are not replacements. We are also not putting additional dollars into the Vehicle Fund this year for this type of vehicle. However, we are collecting almost the same amount of money as we have in the past few years.

Since the vehicle fund was only started seven or eight years ago, we do not have enough money to replace some of the heavy trucks that are forecast to last more than 10 years. In order to help speed the funding for these long term vehicles, we are overfunding the Vehicle and Equipment Fund this year. This will cause some departments to have low transfers (Water) and others have high transfers (Fire.)

Narrative

A. General Fund

1. Revenues

Revenues are still on a healthy track and are up significantly with the tax increase associated with the Aquatic Center. The usage of C Road Fund reserves also bump up the revenue picture. Outside of Taxes and Transfers, revenues are up about \$450,000 in the General Fund.

For the seventh year in a row, the wildcard in revenues continues to be new development. This year we have increased the estimated dwelling units or equivalent to 325. This is more aggressive than we have been in the past seven years, but activity in the City seems to warrant more development.

Transfers from our profitable enterprise funds are a significant revenue source. With growth and minor rate adjustments, additional transfers of \$61,000 come to the General Fund. Another \$140,000 of increased revenues come from Administrative transfers that are calculated by formula.

Increased revenues are forecast in a variety of areas. C Road Funds are budgeted up due to the increase in gas tax. Youth sports revenues are coming up. Ambulance fees are up due to the paramedic-when-available status of our department.

Revenues have been estimated conservatively. The approach is to have a higher likelihood of coming to the Council with extra revenue than having to come with the need to cut services during the middle of a budget year.

2. Operations

In accord with policy direction from the Council, operational line items continue to be scrutinized. Until we see significant inflation, we are carefully reviewing these lines. Because these lines have received so much scrutiny, there is little to find. However, this did not stop the review. Detail is required on all significant line items. I am pleased to report that Departments were able to generate significant detail justifying these lines. Until justified we will continue to hold the line on operational expenses. In fact, overall, these lines are down again this year.

Buried in the dozens of pages of departmental line item detail, are a few interesting pieces of information. These include:

- The reduction of election costs and survey costs from Administration.
- Continually increasing merchant fees due to the increased use of credit cards to pay utility accounts in Treasury.
- Money to continue engineering and design of railroad projects in Public Works Administration is included.
- Due to changes in federal programs, billing fees in Fire and EMS will go up, but so will revenues to cover the costs.
- The public defender costs were removed from Court and added to Administration.
- Security costs at the Court have been lower than anticipated in last year's budget which has allowed this line to be reduced.
- Shade tree expenditures to place street trees for projects that paid for the service are increasing this year along with increased economic activity.
- The camp host is becoming an employee function rather than an outside contractor. Costs for the contractor have been shifted to payroll.
- Art City Days expenses have been revised and made more accurate in Recreation Administration.
- A \$5,000 line item in Arts Commission that was not used for the last several years was removed.
- Line items for books and materials at the library were increased moderately.

If the Council is interested in the detail on any line, just let us know. We can pull these up during the retreat or anytime you have an interest.

3. Capital/Programs

We continue to review and get additional detail on the future needs of the City. Building systems inventories have been completed. These surveys will allow us to get a better handle on future costs for parking lots, roofs, HVAC systems, chairs, carpet and other large expense needs within our facilities as we analyze them. We commenced saving for these needs in the FY2013 budget and under direction from the City Council, we are now funding these needs in all funds.

The Vehicle and Equipment Fund is also in place and has a balance of close to \$2,000,000. After funding these ongoing needs, we are also funding other capital needs and new program ideas of the directors. A ranked list of these projects follows:

General Fund Capital and New Program Requests

Funded							
Not Funded							
Project #	Department	Rank	Description	Cost	Score	Funding	
10	Fire	1	Self-Contained Breathing App Update	\$ 119,000	510	59,500	
50	Public Works	1	950 W Railroad Crossing	\$ 180,000	499		
9	Police	1	800 MHz Radio Replacement	\$ 58,000	498	58,000	
12	Streets	1	Tintic RR	\$ 21,000	494	21,000	
8	Facilities	1	Transition Museum, Fire, Elec Ops to Contract custodial	\$ (4,000)	477		
5	Parks	1	Increased Wages for PT Staff	\$ 10,010	450	funded	
20	Police	2	Body Cameras	\$ 10,000	441	10,000	
6	Senior Center	1	Bus and Driver for Senior Center	\$ 5,700	436	5,700	
2	Comm Dev	1	Implement Digital Permit software	\$ 12,800	433	12,800	
23	Recreation	2	Bleacher Replacement	\$ 29,000	421	29,000	
15	Cemetery	1	Cemetery Rebuild Sprinkling System	\$ 10,000	420	10,000	
14	Recreation	1	Memorial Field Lighting	\$ 135,000	397		
13	Canyon Parks	1	Canyon Parks Capital Maint Reserve	\$ 93,000	392	60,000	
33	Museum	4	Security Cameras & louder alarm	\$ 24,400	391	9,000	
4	Engineering	1	Storm Water Insp/Asst. PW Insp	\$ 20,000	379	added	
17	Fire	2	Adjust Fire Pay Structure	\$ 64,000	376	\$ added	
18	Comm Dev	2	PT position to FT - Permit Technician	\$ 25,000	375	\$ added	
7	Recorder	1	Hire Part-Time Records Clerk	\$ 16,600	374	5 hrs	
29	Parks	3	Maintenance Reserve Fund	\$ 68,500	365		
51	Public Works	2	Provo Sub Railroad Realignment	\$ 19,000	361	19,000	
39	Administration	4	Redesign Website	\$ 40,000	358		
36	Parks	4	Memorial Park ADA Access	\$ 10,000	353		

3	Fleet	1	FT Heavy Equipment Mechanic	\$	65,000	345
19	Parks					
		2	Flwr bed maint from contract to PT	\$	29,580	342
21	Canyon Parks	2	Canyon Sprinkling System	\$	10,000	341
1	Museum	1	FT Asst Curator - Collections Mgr	\$	70,000	324
32	Administration	3	PT emergency preparedness coord	\$	21,000	318
24	Cemetery	2	Evergreen Cemetery Fence	\$	32,000	314
16	Administration	1	PT Economic Development Coord	\$	32,000	284
34	Comm Dev	4	Intern for Planning	\$	6,500	280
48	Parks	9	Arts Park Electric System Improve	\$	35,000	274
30	Recreation	3	Kolob Field Lighting	\$	50,000	274
27	Museum	3	PT Rental Event Coordinator	\$	11,000	273
31	Cemetery	3	Evergreen Section M&N Dev	\$	27,000	261
22	Museum	2	Smoke and Motion Detector System	\$	56,950	256
25	Administration	2	New Records Software	\$	11,683	253
42	Parks	5	New Equipment	\$	17,000	241
47	Parks	8	Civic Center Electric Upgrades	\$	10,000	229
45	Parks	6	Park Trees Replacement Fund	\$	10,000	221
43	Administration	5	Increase Website Technician to FT	\$	20,000	199
46	Parks	7	Devon Glen Trail Completion	\$	15,000	188
28	Fire	3	End Tidol CO2 Devices	\$	15,000	164
37	Recreation	4	Backstops	\$	9,000	156
26	Police	3	Traffic Officer	\$	96,000	146
38	Cemetery	4	Aggregate/Soil Bins	\$	7,000	141
44	Fire	6	EMS Coordinator	\$	66,300	127
35	Fire		Adjust Fire Sick Leave and Vacation			
		4	accrual to 1.5 of normal	\$	2,000	127
49	Parks	10	Rodeo grounds improvements	\$	5,000	82
40	Fire	5	FT Asst. Chief	\$	73,400	77
41	Museum	5	Marketing Program	\$	12,500	60
11	Dispatch	1	Dispatch Phone and Radio Recorder	\$	30,000	49

On the vehicle and equipment side, expenditures totaling \$633,327 *across all funds* are recommended. Revenues totaling \$900,549 are being transferred in. For clarity, whether *any* of these items is funded or not, the *budget does not change*. We are transferring \$480,957 this year to pay for vehicles and equipment out of the General Fund. Thus, to change the General Fund budget we would need to change the transfer.

Interest and resale values are credited back to individual department reserves to encourage saving and taking care of vehicles. These two credits mean that we are covering our vehicle expenditures for this fiscal year and our reserve will increase slightly with a focus on heavy vehicles and equipment as explained above.

Replacing the following vehicles and equipment is recommended:

#	Department	Vehicle/Equipment
1	Solid Waste	Garbage Truck
1	Police	Unmarked Patrol
1	Police	Patrol Vehicle
1	Power	55' Bucket Truck
1	Power	One ton flat-bed dump truck
2	Golf	Utility Carts
1	Buildings & Grounds	Medium Stump Grinder
1	Cemetery	Mower 60"

In addition to these amounts, the following amounts are being sent to the Facilities Fund to pay for current or future capital needs of facilities:

Civic Center	\$ 99,255
Community Service	\$ 7,920
Swimming pool	\$ 22,245
Senior Center	\$ 19,813
Carnegie	\$ 5,849
Art Museum	\$ 68,281
Ravioli Theater	\$ 11,600
Library	\$ 69,000
Fire Station 41	\$ 18,150
Fire Station 42	\$ 1,640
Buildings and Grounds	\$ 3,325
Street	\$ 3,380
Hobble Creek Pro shop	\$ 15,537
Hobble creek maintenance	\$ 2,163
Solid Waste	\$ 4,057
Storm Water	\$ 700
Water	\$ 6,304
Central Shop	\$ -
Electrical Department	\$ 41,048
Waste Water	\$ 12,357
Total City	\$ 412,621
Total General Fund	\$ 330,457

The following projects are planned from this fund:

Capital Facilities Maintenance projects for FY 2017

<u>Facility</u>	<u>Project</u>	<u>Estimated cost</u>	
Art Muesum	Boiler system replacement	\$50,000	Replace old boiler with inline boilers that are more efficient
Art Museum	Paint	\$25,000	Base coat paint in two galleries
Art Museum	Track Lighting	\$10,000	Track lighting for two galleries
Art Museum	Kitchen tables and chairs	\$2,000	Replace existing
Carnegie	Exterior windows	\$10,000	Replace remaining windows that have not been upgraded
Carnegie	Upstairs lighting	\$6,000	Replace existing laghts in upstairs with more efficient lights that will not hurt collection
Carnegie	Roof recoat	\$5,000	Recoat roof membrane
Carnegie	Replace Rear Door	\$1,500	Replace rear door
Civic Center	Spare Air Handler Motor	\$6,000	Spare motor to have when current motors are in need of repairs
Civic Center	Lighting upgrades/repairs	\$5,000	More efficient can lights for eaves
Civic Center	Repair Black Leather Chairs	\$5,000	Repair black chiars that are missing arms, sitting crooked, etc.
Library	Book Sorter Repair Parts	\$5,000	Anticipated annual repair parts (gears, belts, etc.)
Library	Spare Air Handler Motor	\$6,000	Spare motor when existing motor needs to be repaired
Library	Children's area benches	\$4,000	replace two vinyl benches in children's area
Library	Vinyl Benches	\$5,500	replace six vinyl benches
Fire Station 41	Carpet sinking fund	\$7,000	Sinking fund/ replace worn squares in high traffic area
Fire Station 41	Lighting upgrades/repairs	\$3,000	Upgrade lights in bays that don't work well
Solid Waste	Replace office furniture	\$3,000	Replace one desk and four office chairs
Streets Department	Roof Repairs	\$24,600	Coat and repair roof
Streets Department	Replace bay heaters	\$8,000	Replace old bay heaters with more efficient radiant heaters
Whitehead Center	Replace roof section	\$90,400	Replace membrane on last section of Whitehead Center
Waste Water Office	Exterior Paint	\$10,000	Paint exterior of building, match other buildngs
Waste Water Office	Office furniture	\$8,000	Replace eight desks and six chairs
		\$300,000	

Finally, the Streets Division has a number of projects planned for the year. In addition to regular maintenance the following projects are included in the budget:

Location	Project	Amount
1600 S	Crack Seal, Leveling Course, Chip Seal	\$139,121
800 S from 200 E to 2750 E	Crack Seal & Micro or Mill & Overlay	\$530,086
700 S from 1200 W to 1000 W	Build New Road (Aquatic Center)	\$200,000

4. Personnel

A common business axiom is that people are our most important asset. Within our service-heavy organization people are also our largest cost.

A. Wages and Benefits

In compiling the proposed budget, we funded raises at a flat amount instead of a percentage. This recommendation came from a Benefits Task Force which looked at ways to increase morale and help with the tightening jobs market. Retirement benefit increases were funded. Health benefits were decreased, but minimally.

Overall, our total wages and benefits are up 6.2% over FY2016 at a cost of just over \$580,000. This increase accounts for both proposed raises and benefits changes. It also prepares for plan changes and early retirement expenses. A summary of these costs shows:

	<u>Salaries</u>	<u>Benefits</u>	<u>Total</u>
GF	8,121,694	3,946,560	12,068,253
Enterprise	4,010,849	2,246,118	6,256,967
Total	<u>12,132,543</u>	<u>6,192,678</u>	<u>18,325,220</u>

B. New Positions

Springville City has been very conservative in its employee growth. A metric of Employees per population continues to decrease annually. Some of this is due to efficiency garnered by technology—internet bill pay, book sorting equipment, etc. Some of this is due to the decreased need to add management once a basic management structure is in place. Hopefully, much of it is due to increased efficiency and better management. Assuming we are approaching a high level of efficiency, the growth in the community will demand additional employees even without adding or enhancing services. With the projected return of a relatively modest 2% growth rate, we will need

to add about 4.5 *full-time equivalents* (FTE) annually just to keep up with growth demands. This is a stunning number, but demand is starting to bear it out.

This year, the net increase to the City employee is less than one FTE. With two new full-time positions, some part-time hours and the equivalent of two positions lost.

i. Animal Control Officer Reduction

Springville City has had two animal control officers for several years. During the current budget year, one of the animal control officers left to another job. We took the opportunity to review what was happening within this service area. When we added the second position, our call volume was above the level that could be handled by a single employee, and the City was growing quickly. In reviewing recent call volumes, we are still above the calls that a single employee could handle. However, call volume has not grown as quickly as the rest of the population. Speculatively, this could be in part due to the changing nature of Springville. We certainly have far fewer large animals than we did when the original decision was made.

Reducing to a single officer will put the responsibility back on regular patrol officers to handle animal complaints during hours that our animal control staff is not working. This amounts to about four calls, on average, at off hours. This can be absorbed by our patrol officers.

ii. Storm Drain/Public Works Inspector

New rules for Storm Water management go into effect this summer. These rules once again increase the burden on local government to enforce federal and state mandates. When we promoted our Storm Water Inspector to Wastewater Superintendent, we did not replace the inspector position. Slow growth during the recession allowed us to keep this position vacant. With the return of growth along with the new rules will cause us to fill this vacancy. The budget allocates 75% of the employee's time to storm water and 25% to public works inspection.

iii. Solid Waste Driver

The number of citizens requesting recycling services continues to grow quickly. We currently are servicing our solid waste customers in ten, ten-hour shifts. Recycling is being handled in four, ten-hour shifts over two weeks. Recycling is still less efficient in collections than solid waste for two reasons. First, the cans are spread much farther about with only about 20% of our residents taking the service. Second, the material is much lighter and harder to compact. Thus, trucks need to visit the transfer station more frequently. As a result, we need to add two days of service to our existing staff.

The load is being handled currently by decreasing street sweeping services and by calling on Streets personnel to assist—thus lowering Streets service levels. By adding one staff member, we will deliver new cans and handle street sweeping duties in addition to covering the additional days that recycling is demanding.

This transition will move us into negative territory in terms of revenue. As explained in the past, the costs of a new truck and driver that are not fully loaded will push our fund into revenue negative situation. We are mitigating this by only purchasing the employee at the current time. The plan is to replace an existing truck, *but not sell the old truck*. The old truck will become the spare vehicle in case of breakdown. The hope is that we can still cover our costs by encouraging recycling sign-ups to more quickly fill the load of four operating refuse trucks.

The budget does recommend a rate increase in the Solid Waste fund. While some of this salary does come from these increased fees, the primary driver of these costs continues to be the Solid Waste District. The District indicates that they will charge a tipping fee for recycling material. The Solid Waste fund will also continue to pay for grinding services for compost.

iv. Water Lead Worker

A new water lead worker was added due to increased management load with the introduction of the Secondary Water program. Water management would remain in a Superintendent and a Supervisor. Adding a lead worker would allow the supervisor to send out all crews with some leadership and allow him to focus more heavily on management duties.

v. Part-Time Adjustments

Part-time hours were reduced from the Court due to workload. Part-time hours were added to Senior Center, the Compost Yard (Wastewater,) and Administration.

Court cases have been steadily declining. The State's Administrative Office of the Courts oversees our operations and dictates minimum staffing levels. At our current case load, we are required to have one FTE of staffing. By reducing our part-time hours by 2,080 hours we will still have 1.75 FTE of Court Clerk assistance for the Court.

Senior Center hours were added to cover a driver for a grant application which may provide the City with a Senior Center van to assist with senior needs in the community. Compost yard hours were added to allow us to check for addresses on people using the facility. Administration hours will be covered with existing staff to allow us to better manage paperwork. Scanning hours have been greatly reduced over the past few years and we are making no progress in getting our vast amount of paper under control.

A new Economic Development position will be added as well. This position will report to Administration and be funded for 1,040 hours per year.

vi. Place Holder Dollars

Dollars were inserted into the budget to examine two situations. Last year the Council approved moving our Emergency Medical Services’ license to ‘Paramedic When Available.’ We are currently billing this way, but we are not paying our on-staff paramedics at a paramedic level. Dollars have been allocated to review this situation and make appropriate adjustments.

The second situation deals with increasing workload associated with new development. We have placed \$25,000 in budget to allow us to add staff in the Community Development/Building Division. We are seeing significant increases in submitted permits. Eventually our service levels will begin to suffer if we see the growth anticipated in the budget. Having these dollars available will allow us to respond to the growth in the appropriate area as we see the demand. The dollars available will likely be for a full-time position, but the funding would only pay for about half of the year. Having these dollars available will give some flexibility moving into the new budget year.

B. Enterprise Funds

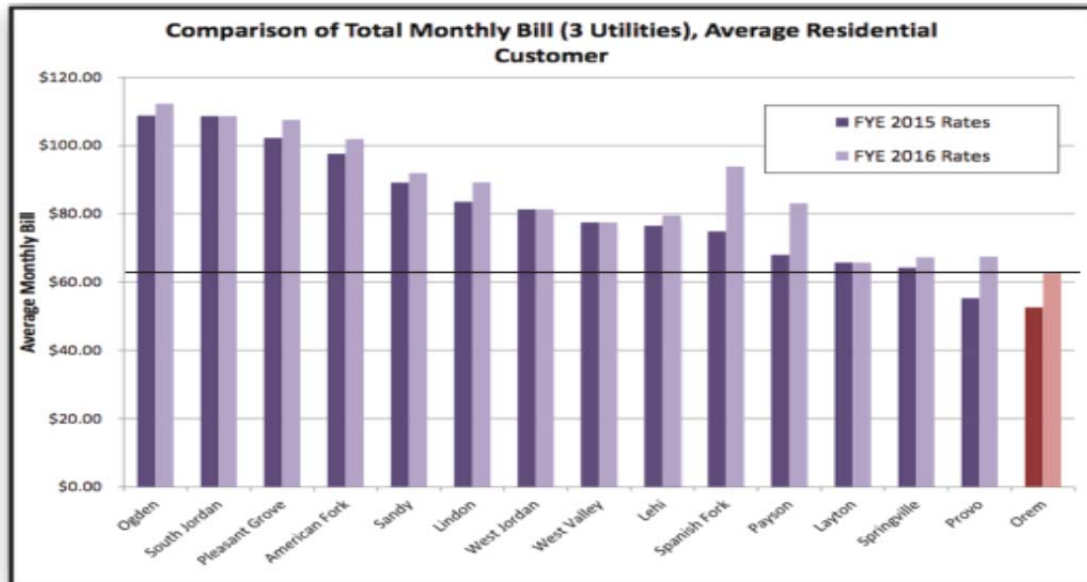
I. Utility Rates

We have been working under the general direction of the Council to conservatively make small inflationary adjustments to utility rates. The budget reflects increases to water, storm water and solid waste rates.

The following table shows rate increases over the past nine years. Inflation figures from the CPI-U shows an average increase of 1.63% during this time. Our large utilities of water and power are well below inflationary averages. Other funds are slightly higher and in all cases, rate increases have been driven by outside regulation more than internal management.

Utility	2009	2010	2011	2012	2013	2014	2015	2016	2017	Average
Power	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Residential Water	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	3.0%	3.0%	0.7%
Commercial Water	0.0%	0.0%	0.0%	4.0%	0.0%	0.0%	0.0%	3.0%	5.0%	1.3%
Wastewater -	0.0%	0.0%	15.0%	6.0%	3.0%	0.0%	1.5%	4.0%	0.0%	3.3%
Wastewater -	0.0%	0.0%	15.0%	0.0%	3.0%	0.0%	1.5%	6.0%	0.0%	2.8%
Storm Water	0.0%	0.0%	10.0%	14.0%	1.5%	0.0%	1.5%	0.0%	10.0%	4.1%
Solid Waste	0.0%	0.0%	9.2%	0.0%	1.0%	0.0%	1.5%	0.0%	4.20%	1.8%
Recycling					Started in 2014		1.5%	0.0%	8.7%	3.4%
Inflation	-0.4%	1.6%	3.2%	2.1%	1.5%	1.6%	0.1%	2.1%	2.2%	1.6%
US City Average All Items Annual							Forecast			

With regard to our neighbors, our rates remain very competitive. The following chart was created by Orem City in 2016 for Water, Sewer and Storm Water.



The previous table does not include Power. Springville’s average residential customer pays somewhere around \$70-75 per month for power. According to Electricitylocal.com, the average customer in Utah pays about \$79 and the average person in the country pays \$107. Springville residents get an excellent deal on utility rates.

2. Power

a. Revenues

The forecast for Power is to have another profitable year. The marker for reserves has been set at 40% of operating revenue and the Power Department meets this request despite budgeting to use \$2,744,275 in fiscal year 2016 to pay for the new engines that are under construction. The current budget recommends bringing another \$275,000 in reserves into the budget. However, the budget is also contemplating transferring \$1,500,000 to the Capital Projects Fund to assist with the Aquatic Center. This will leave \$1,500,000 in transfers for next budget year. If we can sustain our margins for another year, we will not need to deeply cut into reserves to complete the Aquatic Center project.

Revenues are forecast at a growth rate of 2%. This is higher than we have seen for the past several years. We are comfortable with this forecast, in part, due to the number of large projects that will come online as this budget year ends and the next one starts. A new elementary school and several large commercial projects should provide significant additional revenue. Larger extension fees due to development along with rising pole

attachment and impact fees make for a rosy revenue picture in the Power Fund with revenues outside of reserves up by about \$1,000,000.

b. Operations

Operational lines in both Generation and Distribution are effectively flat. Operational lines are up by just over 2%, but virtually all of these dollars are in payroll lines. Some lines are up and others down due to various changes at the detail level. Again, all departments have been very conservative in their budgeting of operational line items.

\$720,000 is included for maintenance and capital costs associated with the SUVPS district that we are a part of. This pays for infrastructure largely outside of Springville that connects us to the outside world. Staff is studying how to best use these resources and potentially lower costs for them.

Power costs themselves continue to be mitigated by global energy issues. Aggressive scheduling and management of our contracted and owned resources are keeping these costs below budget. Keep in mind that the Council-directed strategy does NOT maximize profits, rather it minimizes risks and limits the need for rate increases. This largest of city expenditures is budgeted at almost \$16,000,000.

c. Capital

The Power Department continues to be very busy with capital projects. The department will spend more than \$2,500,000 in capital projects. Many of these projects involve the upgrade of several circuits to accommodate growth in accordance with our Master Plan. There is also money assigned to continue expanding custom lighting, this time on 400 South and to continue to upgrade communications and security to our substations through fiber communications.

A significant increase in anticipated costs dealing with new development is forecast. Most of these costs are offset by revenue which pays for the labor and materials of extending the system to commercial development and substations.

d. Personnel

No changes to personnel are recommended.

3. Water

a. Revenues

Water revenues are expected to increase based upon both growth and a rate increase. These revenues are highly weather dependent, so accurate budgeting can be difficult. The rates passed by the Council for secondary water should give us close of enough

revenue recovery to better understand how the new service will be taken by customers without overly affecting the budget.

Residential water rates will increase by \$1 per month on the base rate. Thus, our base rate would increase from \$11 to \$12. Commercial and Industrial rates would increase by 5%. As shown above, water rate increases are still well below inflationary changes and we continue to have some of the lowest rates in the entire state.

Over the past few years, revenues have fallen short of budget targets. This has not become readily apparent to all of us because water has budgeted to reserve many of their funds for future projects. As a result, the division has been able to complete all of the projects they have scheduled to perform. However, they do not have as much money reserved for future projects as they thought. Watch for some lengthy discussions on this over the summer.

The budget is balanced on utilizing reserves for capital projects. In this case, the urgency of getting a well underway to stay ahead of growth is the impetus for utilizing reserves.

b. Operations

Water operations are actually slightly down with nothing significant to report.

c. Capital

As recommended last year, the Water Division plans to start a new well this year. Last year, the recommendation was to obtain more source capacity with the Burt Springs project as it was cheaper and faster to do. With questions surrounding the actual source of Burt Springs water, the need for a new well is heightened.

There are a variety of other projects suggested totaling almost a \$1,000,000. These projects maintain water tanks, replace deteriorating pipes and switch users on Canyon Road to a newer line. Details can be found in your budget documents.

d. Personnel

A new lead worker has been included in the budget to allow the supervisor to have more office time. In addition, we are transitioning a few hours from contract labor to part-time labor to handle the Highline Ditch.

4. Sewer

a. Revenues

Sewer should see revenue growth in both service fees and impact fees. No reserves will be used in this year's budget. Overall the fund should see about 2% revenue growth.

b. Operations

Collections expenditures are flat. Treatment operations are flat as well, with one exception. Costs associated with grinding composting materials are now captured in this budget. Historically, we received this service through the Solid Waste District and costs associated with grinding were paid by Solid Waste to the District. With the District leaving composting, this service should be going away. Solid Waste is transferring dollars to the Sewer to cover the costs.

c. Capital

Bond payments continue to eat up much of the money for capital projects. Minor projects are being done, but there is little money for major repairs on an aging system. With the anticipated return of more regular impact fees, we are starting to perform some projects. This year \$910,700 is budgeted for projects, including a major upgrade to the Oakbrook Pump Station. As a reminder, we have had two overflows at this station in the past several years.

d. Personnel

No changes to personnel are being recommended.

5. Storm Water

The City's Storm Water Fund was created a handful of years ago to deal with regulatory requirements established by the Environmental Protection Agency and the state sister organization. This summer, new and expanded rules go into effect. These rules once again increase the costs to Springville Citizens. In creating the fund most cities, including Springville, undercharged for the services demanded by the regulations. As the expectations continue to increase the City has been slowly raising rates to meet the demands. This is recommended once again.

a. Revenues

Storm Water revenues are budgeted with nominal growth increases and a 10% rate increase. This sounds dramatic, but results in a \$0.51 per month increase to a resident. This fund was deliberately underfunded from the beginning. Most of the costs in this fund are a result of a variety of regulation coming from state and federal agencies. These requirements are increasing yet again this summer with a new permit along with associated new requirements going into effect. Existing requirements were already stretching our small workforce. The new requirements will result in us adding staff in the fund.

The fund is balanced with the utilization of both fund reserves and impact fee reserves. These dollars are all going to pay for planned projects totaling over \$500,000. Without significant rate increases, we will still struggle to complete necessary improvement

projects to maintain and expand the system as needed. In fact, the rate increase will not even pay for the inspection services demanded by the state in their permit.

b. Operations

Operations items in storm water are flat. The fund pays the irrigation company \$100,000 which is to be used to handle our storm flows. In practice, this payment is likely funding their operations. We are also budgeting more than \$50,000 to update our Master Plan. As you know, our Master Plan is storm water was completed just a short while ago. The new permit requires some water to be retained on site. This change in federal position will require us to completely redo our long-term plan for handling storm water.

c. Capital

This fund plans to undertake several impact fee related capital projects in the upcoming year. A new vehicle is being added to the fleet to accommodate a recommended inspector position.

d. Personnel

A new Public Works/Storm Water Inspector position has been added to the budget. 75% of this employee's time is budgeted in storm water with the remaining 25% in Engineering. Storm Water needs are in inspections required by our state-issued permit. This work has been handled by our Waste Water Superintendent. Prior to taking this position the employee was spending 50% of his time on inspections and related storm water requirements. Superintendent duties, particularly with the impending retirement of our Waste Water Treatment Plant Manager result in the need for assistance here.

6. Solid Waste

Our solid waste operations are under pressure from two sources—growth and price increase from the Utah Valley Solid Waste District.

a. Revenues

Solid Waste services show a minor increase in revenue due to growth along with recommended rate increases of \$0.50 per month on all cans (First Cans, Additional Cans, and Recycling Cans.) Rate increases are demanded by two primary factors. First, the Solid Waste District plans to start charging a tipping fee for recyclable material. Second, the growth in cans, particularly in recycling has taken us beyond the amounts that can be handled with our current equipment and staff.

Even with the rate increase reserves are being used to balance this year's budget. The reserves will help us step into adding a driver and adding a reserve vehicle as explained below.

b. Operations

Operations expenses are down with an expected drop in solid waste expenses. The reduction is coming due to the Solid Waste District finally eliminating composting services. As stated last year, recycling would continue to increase profits in the fund until the City services somewhere between 1,800 and 2,300 cans. We are now at this level of service and the demand for adding another driver and vehicle is upon us. These costs take the fund into a loss basis until we can increase volume significantly. The decision to stay with an opt-in program makes this transition inevitable and the transition time uncertain.

We are mitigating this planned loss by only adding a driver at the current time. The approved plan has three vehicles in operation and a fourth in reserve. The fourth vehicle has already been pressed into service due to demand. The new plan will be to replace one vehicle this year as scheduled. Rather than selling this vehicle, the truck will become our spare. Reserves will make the vehicle fund whole for not selling the vehicle. This will give us four garbage trucks in full operation and leave us one truck in reserve. We currently operate on twelve, ten-hour days. This new plan will have us operating on thirteen, ten-hour days with one day of expansion available. Our hope is that continued efficiency of having recycling cans closer and closer together will keep us from having to add yet another truck to many years into the future.

We continue to monitor the workings of the Solid Waste District as their committees and boards change their minds. Charges for recycling have been discussed, increasing tipping fees have been discussed, where, when and how to replace their facility have been discussed, as had privatization of part or all of the operations. Any of these initiatives will impact our fund.

Our solid waste fund still has significant reserves above our 40% target. Of note, the Solid Waste fund will be transferring \$60,000 to the Sewer Fund to pay a portion of the expenses of operating the Composting Yard. This is consistent with how the money was budgeted in previous years; however, the \$80,000 has historically gone to the Solid Waste District for grinding services.

c. Capital

Capital is limited to some garbage cans and reserves to replace garbage trucks. We do plan to replace a truck this year through the Vehicle and Equipment Fund. Normally, the sale of this vehicle nets \$25,000-\$30,000 to the vehicle fund. We will transfer \$30,000 in reserves from solid waste to the Vehicle Fund. We also plan to add a small pick-up truck to the fleet to allow for new cans to be delivered by truck and trailer to various addresses around town.

d. Personnel

There will be an addition of one driver to our staff. This employee will be a back-up driver for days when other drivers are sick or on vacation. The employee will also deliver new and replacement cans to customers and operate the street sweeper when time is available.

7. Golf

Golf revenues continue to hover just over \$900,000 as do expenditures without capital. Early retirements may help us get our payroll in a position to plan a more balanced program of operations and capital in the next few years.

a. Revenues

Revenues are projected flat for the year. We still have room on the course for more play.

\$37,500 in fund balance is being used to pay for the purchase of golf carts which happened many years ago. Dollars were reserved to make these payments and they are being brought forward now since the obligation to pay is now upon us.

Operating or profit transfers to the general fund were formally stopped three years ago. Thus, Golf is only paying for in-kind services to the general fund.

b. Operations

Operations are flat.

c. Capital

Other than a planned payment to the vehicle and equipment fund, no capital projects are planned inside the golf fund. Neither can any capital projects be afforded.

d. Personnel

No changes to personnel are planned in the budget. Two employees have expressed written interest in early retirement. Over the course of the coming year we will examine our staffing to find the optimal configuration.

Other/Conclusion

This is my tenth budget as the Springville City Administrator. Each year I am surprised by how different each budget evolves. This budget focuses on pay and benefits and the aquatic center. Over the long run, both of these initiatives will be important for the City.

This year we will spend more than \$75,000,000 supporting and serving the citizens of Springville. This is a lot of money! These dollars are well spent providing a huge variety of services. The broad reach of how we impact people's lives is truly astonishing when you stop and think about it. We provide light, water, safety, recreation and assistance in so many ways. It is great to have such a purpose.

The City spends (and likewise receives) over \$2,000 for each person that lives in Springville. I think we are a fantastic bargain! Transportation, sewer services, cemeteries, parks and arts are all provided within these amounts. Many of our citizens pay \$1,000 for cell phone service in a year. Think about how much we provide for twice that.

RESOLUTION #2016-12

A RESOLUTION ADOPTING A BUDGET FOR SPRINGVILLE CITY CORPORATION IN THE AMOUNT OF \$76,615,431 FOR EXPENDITURES IN THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017.

WHEREAS, tentative budgets ("Tentative Budgets") in proper form have been prepared for all funds for which a budget is required by Utah State Law; and,

WHEREAS, the Tentative Budgets, together with supporting schedules and data have been available for public inspection in the office of the City Recorder as required by law; and,

WHEREAS, on June 21, 2016 the Municipal Council held a duly noticed public hearing to receive public comment and ascertain the facts regarding the Tentative Budgets, which facts and comments are found in the hearing record; and,

WHEREAS, all interested persons were heard, for or against the estimates of revenue and expenditures as set forth in the Tentative Budgets; and,

WHEREAS, all statutory and legal requirements for the final adoption of said budgets have been completed; and

WHEREAS, after considering the Administration's recommendations, and facts and comments presented to the Municipal Council, the Council finds (i) the budgets should be adopted as set forth below; and (ii) such action reasonably furthers the health, safety and general welfare of the citizens of Springville City.

NOW, THEREFORE, be it resolved by the Municipal Council of the City of Springville, Utah, as follows:

PART I:

The Springville City budgets in the amount of \$76,615,431 as set forth in the attached Final Budget document including budgets for capital improvements are hereby adopted for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

PART II:

All outstanding encumbrances and project/grant balances as of June 30, 2016 approved by the Budget Officer shall be continued and re-appropriated for expenditure into the 2016-2017 fiscal year.

PART III:

The projects within the Capital Improvement funds cannot be deleted, changed in budget

amount or new projects added without a resolution by the Municipal Council.

PART IV:

The Springville Municipal Council adopts the Certified Tax Rate of 0.002256 to be levied on all taxable property within the corporate limits of Springville City in order to support the tax revenue in the General Fund and Debt Service Fund.

PART V:

Employee compensation for the 2016-2017 fiscal year shall be shown on the FY 2016–2017 Pay Scale included in the Final Budget document as Exhibit “A” except as may be later amended by the Municipal Council.

PART VI:

Personnel positions for the 2016–2017 fiscal year shall be shown on the FY 2016–2017 Authorized Position List included in the Final Budget document as Exhibit “B” except as may be later amended by the Municipal Council.

PART VII:

Authorized fees and charges to defray the cost of City programs and services during the 2016-2017 fiscal year shall be as shown on the Comprehensive Fee Schedule included in the Final Budget document as Exhibit "C" except as may be later amended by the Municipal Council.

PART VIII:

The final budget shall be certified and filed with the State Auditor and in the office of the City Recorder as required by law and shall be available to the public during regular business hours.

PART IX:

The budgets hereby adopted include payment, on behalf of qualifying employees, their portion of certain retirement account contributions.

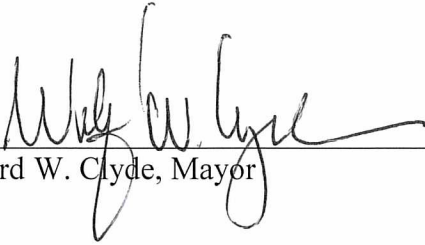
PART X:

This resolution shall take effect immediately.

END OF RESOLUTION.

PASSED AND APPROVED this 21st day of June 2016.





Wilford W. Clyde, Mayor

ATTEST:


Kim Rayburn, City Recorder

Budget Overview

2017



United in Service
Dedicated to Community

We value:

- Civility
- Honesty
- Innovation
- Quality
- Sustainability



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Budget Summaries

Fund	Beginning Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Contribution To (Appropriation Of) Fund Balance	Ending Fund Balance
General Fund							
Taxes		11,928,267					
Licenses & Permits		506,500					
Intergovernmental		1,378,144					
Charges for Services		1,469,000					
Fines & Forfeitures		485,000					
Miscellaneous		582,600					
Special Revenue		173,461					
Administrative Fees, Contributions & Transfers			4,384,423				
Legislative				145,079			
Art City Days				352,202			
Administration				908,912			
Information Systems				383,917			
Legal				489,194			
Finance				531,859			
Treasury				415,408			
Building Inspections				312,010			
Planning and Zoning				459,287			
Public Works Administration				324,440			
Engineering				808,781			
Police				3,657,732			
Dispatch				663,733			
Fire				1,176,959			
Court				302,295			
Streets				1,252,052			
Parks				1,067,644			
Canyon Parks				327,924			
Art Museum				481,081			
Swimming Pool				309,860			
Recreation				471,607			
Cemetery				244,443			
Arts Commission				28,000			
Library				1,001,055			
Senior Citizens				95,060			
Payment to MBA Fund				377,088			
Utilize General Fund Balance						-300,000	
Utilize C Road Reserves						-870,089	
Utility Payment to Electric Fund				394,532			
Utility Payment to Water Fund				58,446			
Utility Payment to Sewer Fund				56,654			
Utility Payment to Storm Water Fund				14,952			
Transfer to Debt Service Fund					1,523,514		
Transfer to Airport CIP Fund					52,500		
Transfer to RDA Fund					60,000		
Transfer to Capital Improvements Fund					1,138,500		
Transfer to Capital Improvements Fund (C Road Reserves)					870,089		
Transfer to Vehicle Fund					480,957		
Transfer to Facilities Fund					839,719		
	4,752,146	16,522,972	4,384,423	17,112,205	4,965,279	-1,170,089	3,582,057
Special Revenue and Fiduciary Funds							
Special Improvement District Fund	123,909	104,750	0	104,750	0	0	123,909
Special Revenue Fund	2,202,199	943,800	0	2,077,175	512,863	-1,646,238	555,961
Cemetery Trust Fund	1,050,612	76,000	0	0	0	76,000	1,126,612
Redevelopment Agency Fund	219,287	125,000	60,000	185,000	0	109,000	328,287
Special Trusts Fund	52,923	75	0	75	0	0	52,923
	3,648,930	1,249,625	60,000	2,367,000	512,863	-1,461,238	2,187,692



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Budget Summaries

Fund	Beginning Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Contribution To (Appropriation Of) Fund Balance	Ending Fund Balance
Debt Service Funds							
Municipal Building Authority	2,996	377,088	0	377,088	0	0	2,996
Debt Service Fund	151,169	0	2,036,377	2,036,377	0	0	151,169
	154,165	377,088	2,036,377	2,413,465	0	0	154,165
Capital Improvement Funds							
General CIP Fund	11,470,616	5,320,089	3,508,589	17,817,589	0	-8,988,911	2,481,705
Airport CIP Fund	25,000	420,677	52,500	546,355	0	-73,178	-48,178
Community Theater CIP Fund	14,933	0	0	0	0	0	14,933
	11,510,549	5,740,766	3,561,089	18,363,944	0	-9,062,089	2,448,460
Internal Service Funds							
Central Shop	0	261,095	0	259,362	1,733	0	0
Facilities Maintenance			1,092,758	1,092,758		0	0
Vehicle Replacement Fund	2,145,015	0	900,549	900,549	0	0	2,145,015
	2,145,015	261,095	1,993,307	2,252,669	1,733	0	2,145,015
Enterprise Funds							
Electric	11,639,690	27,019,958	0	23,220,152	4,045,670	-245,864	11,393,826
Water	1,217,207	4,654,061	0	4,168,308	825,597	-339,844	877,363
Sewer	1,779,896	4,329,874	60,000	3,551,332	718,308	120,234	1,900,130
Storm Drain	1,708,353	1,281,822	0	1,174,418	392,907	-285,502	1,422,851
Solid Waste	841,555	1,659,860	0	1,174,825	485,035	0	841,555
Golf	28,049	928,200	0	817,114	147,804	-36,718	-8,669
	17,214,750	39,873,775	60,000	34,106,149	6,615,320	-787,694	16,427,056
Total - All Funds	39,425,555	64,025,321	12,095,195	76,615,431	12,095,195	-12,481,110	26,944,445

Notes

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

3-Yr. Consolidated Fund Summary

Fund	Revenues and Other Sources of Financing			Expenditures and Other Uses of Financing		
	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
General Fund						
Taxes	10,642,193	11,101,201	11,928,267			
Licenses & Permits	403,783	413,000	506,500			
Intergovernmental	1,259,426	1,248,882	1,378,144			
Charges for Services	1,259,636	1,255,750	1,469,000			
Fines & Forfeitures	462,395	491,000	485,000			
Miscellaneous	561,771	547,500	582,600			
Special Revenue	183,297	187,332	173,461			
Administrative Fees, Contributions & Transfers	2,236,705	4,259,512	5,554,512			
Legislative				133,685	142,149	145,079
Art City Days				353,038	361,373	352,202
Administration				696,258	855,113	908,912
Information Systems				347,553	368,462	383,917
Legal				427,428	483,942	489,194
Finance				440,982	520,067	531,859
Treasury				382,837	395,438	415,408
Building Inspections				251,115	272,811	312,010
Planning and Zoning				458,972	478,080	459,287
Public Works Administration				265,274	278,164	324,440
Engineering				695,546	733,525	808,781
Police				3,447,296	3,664,768	3,657,732
Dispatch				647,056	634,048	663,733
Fire				1,028,741	1,089,754	1,176,959
Court				313,853	387,796	302,295
Streets				1,058,281	1,237,349	1,252,052
Parks				916,477	994,347	1,067,644
Canyon Parks				252,083	315,094	327,924
Art Museum				446,287	482,226	481,081
Swimming Pool				314,874	303,304	309,860
Recreation				454,587	478,998	471,607
Cemetery				180,545	238,339	244,443
Arts Commission				20,356	33,050	28,000
Library				938,264	992,602	1,001,055
Senior Citizens				86,546	93,984	95,060
Transfers				3,423,747	4,020,549	5,866,951
	17,009,207	19,504,177	22,077,484	17,981,681	19,855,332	22,077,484
Special Revenue and Fiduciary Funds						
Special Improvement District Fund	209,796	547,357	104,750	1,033,480	547,357	104,750
Special Revenue Fund	1,714,928	1,647,488	2,590,038	2,029,709	1,780,683	2,590,038
Cemetery Trust Fund	74,087	76,500	76,000	0	0	76,000
Redevelopment Agency Fund	109,096	110,000	185,000	109,096	109,000	185,000
Special Trusts Fund	92	0	75	7,500	0	75
	2,108,000	2,381,345	2,955,863	3,179,785	2,437,040	2,955,863
Debt Service Funds						
Municipal Building Authority Fund	443,124	373,335	377,088	443,124	373,335	377,088
Debt Service Fund	1,288,446	1,295,669	2,036,377	1,288,446	1,295,669	2,036,377
	1,731,570	1,669,004	2,413,465	1,731,570	1,669,004	2,413,465

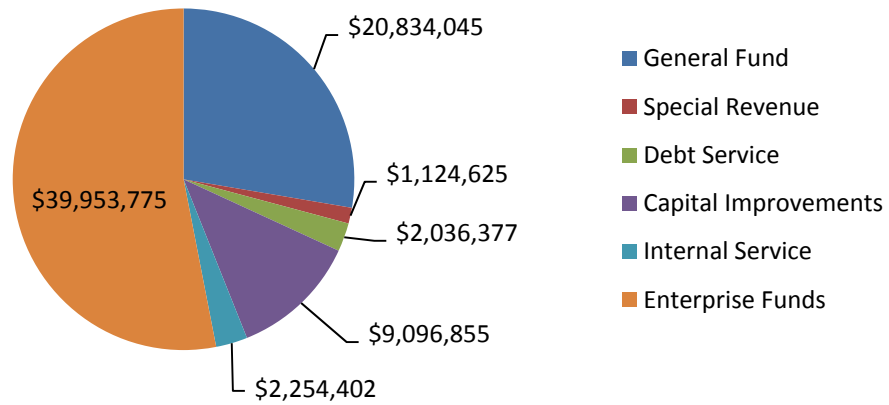


**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

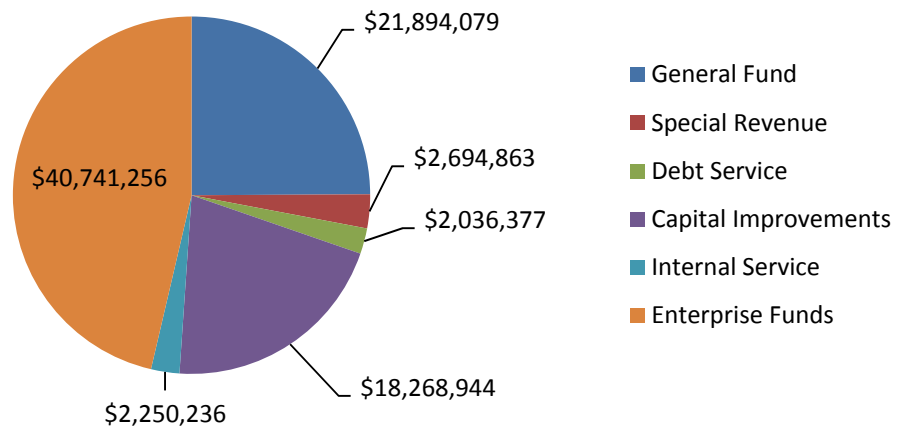
3-Yr. Consolidated Fund Summary

Fund	Revenues and Other Sources of Financing			Expenditures and Other Uses of Financing		
	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Capital Improvement Funds						
General CIP Fund	1,218,090	1,709,591	17,817,589	1,543,858	2,891,110	17,817,589
Airport CIP Fund	1,400,388	1,605,000	546,355	772,944	1,680,000	546,355
Community Theater CIP Fund	0	0	0	13,381	0	0
	2,618,478	3,314,591	18,363,944	2,330,183	4,571,110	18,363,944
Internal Service Funds						
Central Shop	201,901	232,761	261,095	216,739	252,977	261,095
Facilities Maintenance			1,092,758	557,440	667,741	1,092,758
Vehicle Replacement Fund	1,053,848	950,690	900,549	568,829	745,286	900,549
	1,255,749	1,183,451	2,254,402	1,343,008	1,666,004	2,254,402
Enterprise Funds						
Electric	25,917,899	29,390,545	27,294,958	25,530,330	30,498,245	27,294,958
Water	6,661,968	8,066,251	4,994,061	6,702,917	9,943,676	4,994,061
Sewer	3,706,867	4,257,662	4,389,874	3,945,037	4,546,134	4,389,874
Storm Drain	1,029,028	1,096,962	1,567,324	808,189	2,042,906	1,567,324
Solid Waste	1,430,022	1,475,000	1,659,860	1,342,886	1,435,813	1,659,860
Golf	925,807	920,600	964,918	902,582	1,002,962	964,918
	39,671,590	45,207,020	40,870,995	39,231,942	49,469,736	40,870,995
Total - All Funds	64,394,594	73,259,588	88,936,153	65,798,169	79,668,226	88,936,153

Combined Revenue & Transfers In



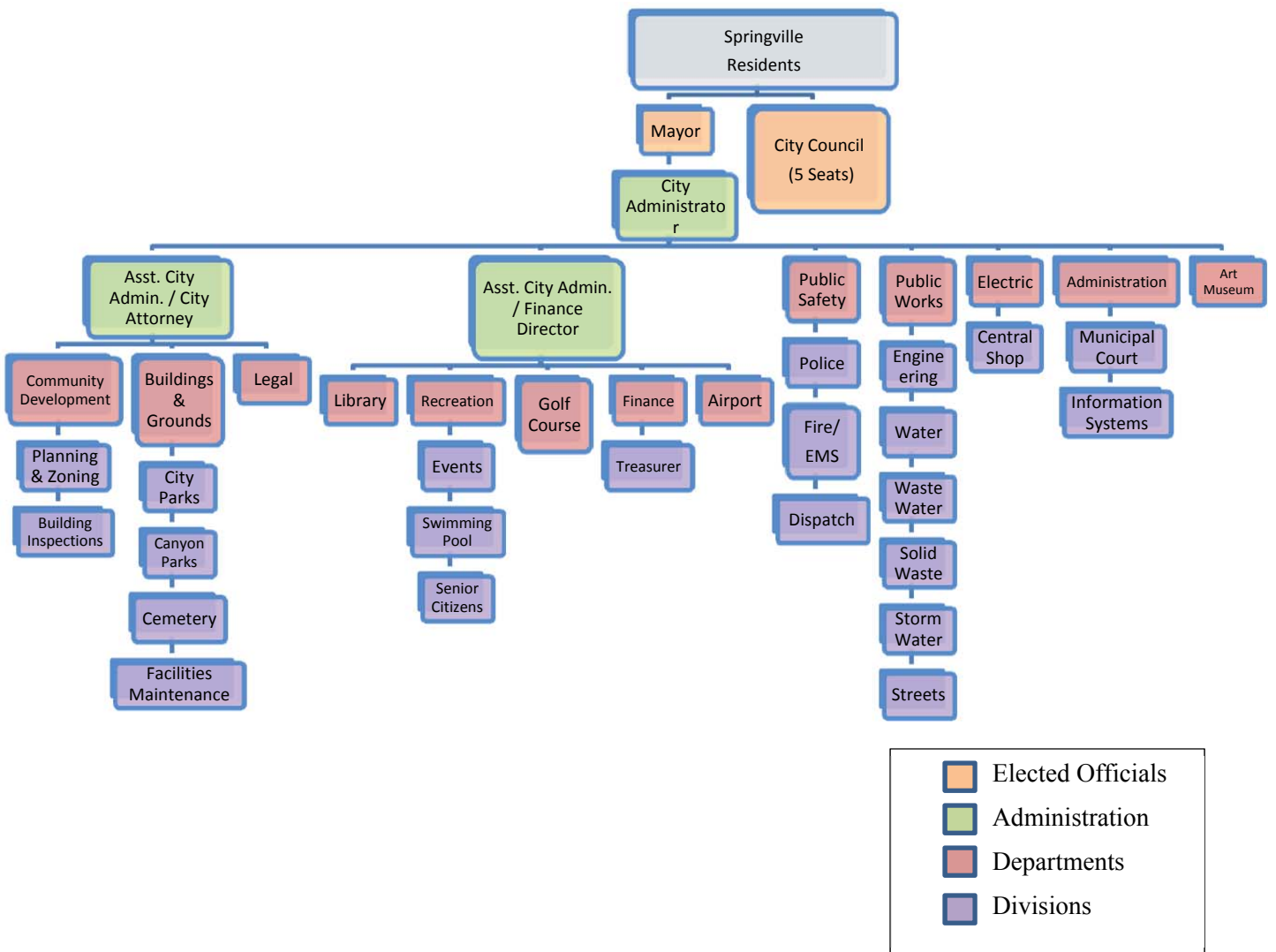
Combined Expenditures & Transfers Out



Staffing Summary (FTE)	FY 2014	FY 2015	FY 2016	FY 2017
General Government	62.43	61.88	62.43	59.62
Public Safety	65.22	65.22	64.37	65.52
Leisure Services	54.18	54.77	57.80	58.47
Enterprise Funds	67.21	69.00	71.58	74.93
Total Full-Time Equivalents	249.04	250.87	256.18	258.54

Organization Chart

2017

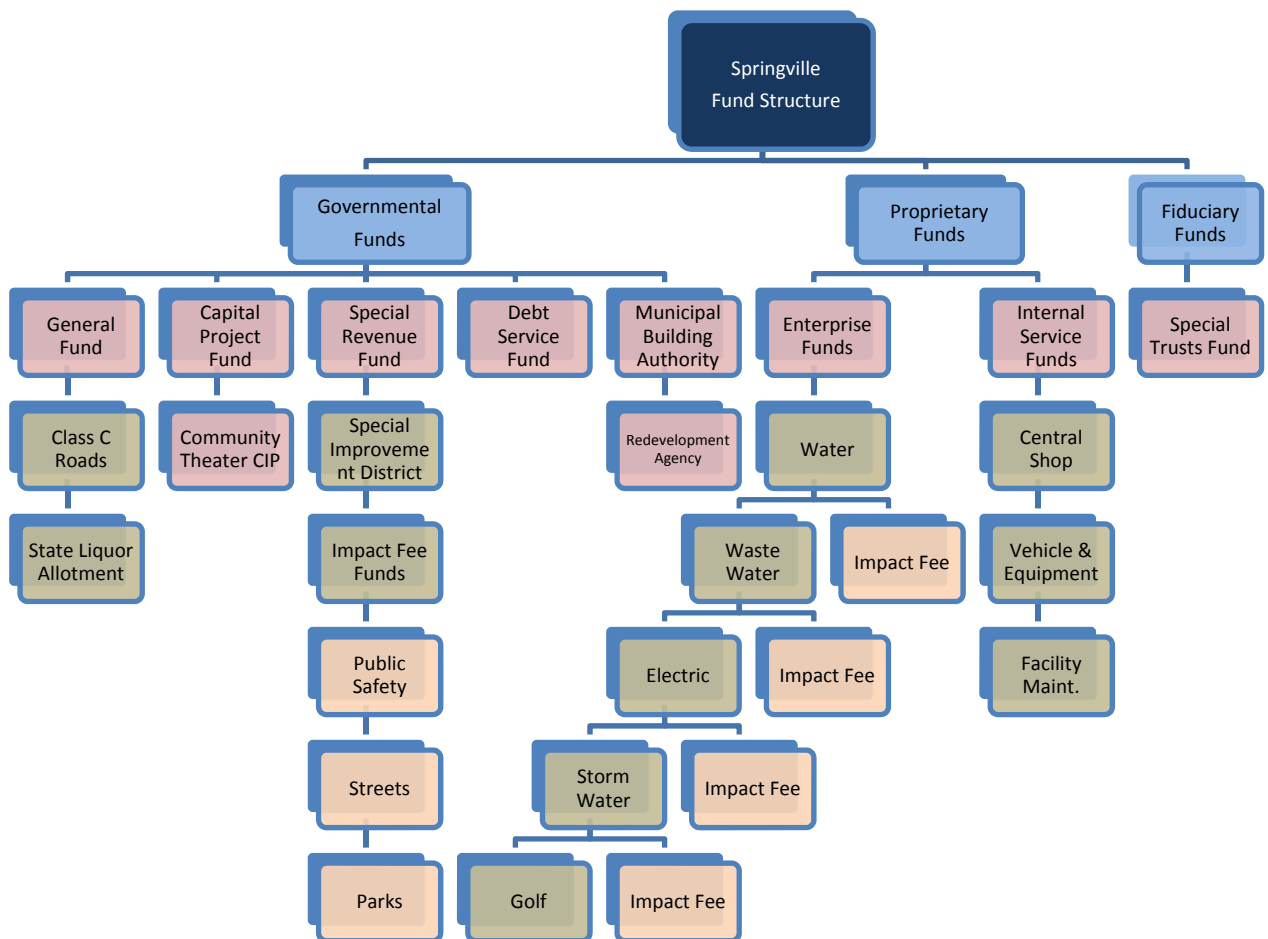


Fund Descriptions and Fund Structure

2017

Fund accounting is an accounting system used by governments to emphasize *accountability* rather than *profitability*. In this system, a fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations.

The funds are grouped into fund types, of which there are three: governmental, proprietary and fiduciary.



Fund Structure and Department Relationship

<i>Fund</i>	<i>Subject to Appropriation</i>	<i>Fund Type</i>	<i>Fund Class*</i>	<i>Functional Oversight Unit</i>
General	Yes	Governmental	Major	Various
SID	Yes	Governmental	Major	Administration
Special Revenue	Yes	Governmental	Minor	Administration
Cemetery Trust	Yes	Governmental	Minor	Parks
Special Trusts	Yes	Governmental	Minor	Administration
Debt Service	Yes	Governmental	Minor	Administration
General CIP	Yes	Governmental	Minor	Various
Community Theater CIP	Yes	Governmental	Minor	Recreation
RDA	Yes	Governmental	Minor	Administration
MBA	Yes	Governmental	Minor	Administration
Central Shop	Yes	Proprietary	Minor	Electric
Vehicle & Equipment Replacement	Yes	Proprietary	Minor	Administration
Facility Maintenance	Yes	Proprietary	Minor	Administration
Electric	Yes	Proprietary	Major	Electric
Water	Yes	Proprietary	Major	Public Works
Sewer	Yes	Proprietary	Major	Public Works
Storm Drain	Yes	Proprietary	Minor	Public Works
Solid Waste	Yes	Proprietary	Minor	Public Works
Golf	Yes	Proprietary	Minor	Golf

*Major funds are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

Governmental Funds

Governmental funds are those through which most governmental functions are accounted for. The acquisition, use, and balances of the government's expendable financial resources and the related current liabilities—except those accounted for in proprietary funds—are accounted for through governmental funds. The City budgets and reports the following governmental funds:

The *general fund*, which is used to account for all financial resources traditionally associated with governments and not required to be accounted for in another fund. The General Fund is the largest and most complex fund of the City of Springville. It contains most of the general operating departments of the City and is funded from an unrestricted pool of revenues. The general fund includes allotments of State excise taxes for Class C Roads and Liquor, used for street maintenance and DUI enforcement, respectively.

Special revenue funds account for transactions that take place when there are restrictions on revenue sources, such as special improvement district or impact fee funds in which the revenues are restricted to a specific use.

Capital project funds are used to account for monies set aside for construction of buildings and infrastructure. When monies—typically bond proceeds—are received for specific projects, they are recognized in and disbursed from a capital projects fund.

The *debt service fund* is used for the accumulation of monies to make required payments on long-term obligations, such as bonds or capital leases. Monies used to pay for the bonds can be revenues, such as property taxes earmarked specifically for the bond issue or from transfers from other funds.

Other governmental fund types include *agency funds* associated with the Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

Proprietary Funds

Proprietary funds are used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector. All assets, liabilities, net assets, revenues, expenses, and transfers relating to the government's business and quasi-business activities—in which changes in net assets or cost recovery are measured—are accounted for through proprietary funds (enterprise and internal service funds). Generally accepted accounting principles for proprietary funds are similar to those applicable to businesses in the private sector. The measurement focus is on determining operating income, financial position, and cash flows.

Enterprise funds are employed when user fees are the major means of cost recovery. The most common examples are water and wastewater funds. The City budgets and reports the following proprietary funds:

The *water fund* accounts for the activities of the City's water production, treatment and distribution operations.

The *sewer fund* accounts for the activities of the City's sewer collection and treatment operations.

The *electric fund* accounts for the activities of the City's electric generation and distribution operations.

The *storm drain fund* accounts for the activities of the City's storm drain operations.

The *solid waste fund* accounts for the activities of the City's residential solid waste collection operations.

The *golf fund* accounts for the activities of the City's Hobble Creek Golf Course operations.

Activities of these six funds include administration, operations and maintenance of the associated systems and billing and collection. The funds also account for the

accumulation of resources for, and the payment of, long-term debt principal and interest for each enterprise. All costs are financed through charges to utility customers with rates reviewed regularly and adjusted, if necessary, to ensure the integrity of the funds.

Internal service funds are used to account for central cost centers within a governmental unit. The City uses two internal service funds to account for the costs of procurement and maintenance of vehicles and equipment owned by the City and one internal service fund to account for facility maintenance. Charges are made to the appropriate fund and department to recover costs.

Fiduciary Funds

Fiduciary funds are used to account for assets held by a government in a trustee capacity or as an agent for individuals, private organizations, or other governmental units. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Like special revenue funds, fiduciary funds are used for assets subject to outside restrictions. Generally fiduciary funds are the result of a donation by an outside entity or if the government is simply holding the assets with limited discretion on their use.

Trust funds are classified as expendable or non-expendable. An expendable trust is one whose corpus, or principal, can be used for operating or capital outlays. When a fund is non-expendable, only investment earnings can be expended. The corpus is left intact to assure perpetual revenue generation.

Basis of Budgeting

2017

Basis of Accounting and Measurement Focus

Basis of accounting refers to when revenues or expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The City's basis of accounting for budgeting purposes differs from generally accepted accounting principles (GAAP) used for preparing the City's annual financial reports. The major differences between budget basis and GAAP basis are as follows:

- Encumbrances (contractual commitments to be performed) are considered as expenditures rather than the GAAP required reservation of fund balance.
- Funds to be booked at the end of the fiscal year for planned increases to reserves and designations are recognized as expenditures in the budget.
- Central service cost allocations items are budgeted as expenses and revenues rather than inter-fund transfers.
- Fixed assets (capital items and equipment more than \$5,000) are budgeted at the full expense and fully or completely depreciated for GAAP reporting.
- Certain other items such as developer agreements, insurance liabilities, and changes in trust-like accounts are budgeted as expenses rather than recognized as a liability under GAAP.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter (within sixty days) to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt-service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Regardless of the measurement focus, depreciation is not budgeted

Sales taxes, use taxes, franchise taxes, and earned but unreimbursed state and federal grants associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Property taxes are measurable as of the date levied (assessed) and are recognized as revenues when

they become available. Available means when due, or past due, and received within the current period or collected soon enough thereafter to be used to pay liabilities of the current period. All other revenues are considered to be measurable and available only when the City receives cash.

Proprietary (enterprise) and Internal Service funds are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The City budgets for these funds on a non-GAAP cash basis, therefore you will see a budget for capital expenditures and not for depreciation.

Financial resources used to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as expenditures. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements, rather than as an other financing source. Amounts paid to reduce long-term debt of the City are reported as a reduction of the related liability, rather than as an expenditure in the government-wide financial statements.

Financial Policies

2017

Operating Budget Policy

Overview

The operating budget is the principal policy management tool of Springville City. The budget establishes priorities for the coming fiscal year and outlines how those priorities will be realized. It is the prime opportunity for Springville City to evaluate its current service levels, measure and compare needs for different services, and balance community needs against the tax burden necessary to finance them.

Consistent with State Code, it is the policy of Springville City to propose and adopt a balanced budget (i.e. total of the anticipated revenues equals the total of appropriated expenditures) under normal circumstances. In the event that there is a deviation from the balanced budget policy, it will be disclosed and any utilization of fund balance in order to balance the budget will be identified as such.

Timetable for Budget Preparation

The process for preparing the operating budget typically covers a nine-month period. The events and their approximate timing are:

Budget Timetable

Action	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Five-year capital budget project worksheets distributed to Directors									
Administrator and Directors set goals									
Five-year capital budget plan project worksheets due to Finance Department									
Mayor and Council hold budget retreat to discuss goals and priorities									
Present Five-year capital budget plan to Mayor and Council									
Mayor and Council goals and priorities plus operating budget work papers distributed to Directors and Superintendents									
Operating budget work papers submitted to Finance. Impacts due to proposed staffing and program changes highlighted.									

Budget Timetable (cont.)

Action	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
First revenue forecast submitted by Finance Department									
Meetings with Directors to discuss preliminary budget proposals									
Preliminary budget review with Mayor									
Summary of preliminary budget published in monthly newsletter. Detailed budget placed on City's website									
Second revenue forecast submitted by Finance Department									
Preliminary budget sent to Mayor and Council in preparation for budget retreat									
Mayor and Council hold budget retreat to review preliminary budget and set tentative budget									
Tentative budget ready for summary in newsletter and detail on City website. Copies distributed to Directors and Superintendents									
Presentation of Tentative budget to Mayor and Council in Council Meeting. Public hearing is set.									
Proposed final budget completed. Changes from tentative budget noted and communicated to Mayor and Council in Council packet									
Public hearing held to consider the tentative budget. Final budget adopted by the City Council									
Copies of approved budget distributed to Directors and Superintendents									
Summary of approved final budget published in the City newsletter with detailed budget posted on City website									

Consistent with the Uniform Fiscal Procedures Act for Utah Cities, the budget may be amended from time to time as necessary. Amendments to the governmental fund budgets are made by resolution of the City Council following proper notice and a public hearing. Amendments to the proprietary funds are made by resolution and notice of a regular meeting of the City Council.

Capital Improvement Policy

Overview

A comprehensive Capital Improvement Program (CIP) is central to the City's ability to provide services to the citizens. Maintenance and expansion of infrastructure combined with adequate, well maintained vehicles and other major equipment are critical. Constant review of proposed expenditures and projects will allow prioritization based on the goals and needs established by the Mayor and Council.

Policies

- A five-year CIP will be prepared and/or updated each year as part of the budget preparation process. The five-year CIP will be consistent with longer-range master plans that will be periodically reviewed and updated.
- For purposes of depreciation, a capital asset is defined as being equal to or greater than \$5,000 and having an expected life of more than one year.
- The CIP projects will be identified as capital expenditures, capital projects, and vehicle and equipment replacement. Capital expenditures will be maintained at the division level as part of the operating budget. Capital projects will be funded and tracked in the Capital Project Fund. Vehicle and equipment replacement will be funded and tracked in a separate fund.
- Capital projects are defined as a project having a useful life greater than five years and an estimated cost of at least \$25,000. Projects can include the construction, purchase, and major renovation of buildings, infrastructure and utility systems; purchase of land; and major landscaping and park improvement projects.

Revenue and Expenditure Policy

Policies

- Springville City will consistently attempt to maintain a diversified and stable revenue system as protection from short-run fluctuations. The General Fund's revenue base will generally consist of property taxes, sales taxes, energy use taxes, intergovernmental grants and allocations, fines, and charges for services.
- Revenues from one-time windfalls and other temporary sources will not be used to fund on-going operations.
- All user fees and utility service rates will be reviewed periodically, but not less than every two years, to ensure they are reasonable and are tied to the cost of providing the service.

- Annual revenue estimates will be developed based on objective, reasonable criteria. Estimates will be conservative in order to assure adequate revenues will be available to meet budgeted expenditures.
- Expenditures will always be budgeted. Preparation of the annual budgeted expenditures and adherence to the approved budget will be a critical performance measurement for all levels of management.
- Administrative transfers to the General Fund from the Enterprise Funds represent direct charges for administrative services performed by functions in the General Fund. These will be calculated each year based on studies to assure fairness and accuracy.
- At the Council’s discretion, operating transfers may be made to the General Fund. These transfers represent the “profits” realized by the City in operating the Enterprise Funds. Such transfers will be disclosed to the utility rate payers as required by State law.

Fund Balance and Reserves Policy

Overview

The term *fund balance* is used to describe the net assets of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). Fund balance is intended to serve as a measure of the financial resources available in a governmental fund.

Accountants distinguish up to five separate categories of fund balance, based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts can be spent: *non-spendable fund balance*, *restricted fund balance*, *committed fund balance*, *assigned fund balance*, and *unassigned fund balance*. The total of the last three categories, which include only resources without a constraint on spending or for which the constraint on spending is imposed by the government itself, is termed *unrestricted fund balance*.

It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g. revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates. Fund balance levels are a crucial consideration, too, in long-term financial planning. In most cases, discussions of fund balance will properly focus on a government’s general fund. Nonetheless, financial resources available in other funds should also be considered in assessing the adequacy of unrestricted fund balance (i.e., the total of the amounts reported as committed, assigned, and unassigned fund balance) in the general fund.

Policies

- The State of Utah dictates that in the General Fund, municipalities shall maintain unreserved funds greater than five percent but less than 25 percent of budgeted revenues. Springville City's target for these unreserved funds will be the upper end of the allowable range.
- Reserves will be established and maintained in each Enterprise Fund that will be equal to a minimum of 20 percent of the current operating expenses.
- The Capital Projects Fund will be where all major General Fund capital improvement projects are scheduled and funded. Funding for projects that will occur over several years or that are delayed from the original timetable will be held in reserve until the project is completed or the City Council formally moves to remove the project and release the reserves.
- A vehicle and equipment replacement fund reserve will be established and funded. When a vehicle or piece of equipment reaches the end of its estimated useful life, the reserve will provide the necessary funding for the new purchase. If the vehicle or equipment still has useful life, the reserve will be maintained until replacement is needed.

During the budgeting process, the Council may earmark surpluses in the General Fund to be transferred into specific reserve fund.

Debt Management Policy

Overview

Debt is an essential tool in providing services to the citizens of Springville City. Used judiciously, it can provide the funds necessary to maintain and expand infrastructure and increase the amount of and the types of services offered by the City. Debt incurred for growth allows future residents and users to participate in funding the costs of the benefits they receive.

Policies

- Management of existing debt will include at least an annual review by the Finance Director to ascertain if refunding or restructuring is possible in order to reduce debt interest costs, improve the timing of payments, and/or remove restrictive or burdensome covenants.
- No long-term debt will be issued to fund operating budget expenditures.
- Whenever possible, debt issued in any single year will be kept under \$5,000,000 in aggregate to avoid arbitrage requirements.
- Bond maturities will be targeted to be five years less than the planned useful life of the asset being purchased with the bond proceeds.

- Whether bonds are placed through a competitive sale vs. a negotiated sale will be decided on a case-by-case basis.
- The City will consistently work to improve its bond rating through sound fiscal policies and well managed use of its bonding authority.

Debt Obligations

2017

Debt is an essential tool in providing services to the citizens of Springville City. Used judiciously, it can provide the funds necessary to maintain and expand infrastructure and increase the amount of and the types of services offered by the City. Debt incurred for growth allows future residents and users to participate in funding the costs of the benefits they receive.

Article XIV, Section 4 of the Utah State Constitution limits the general purpose indebtedness of Utah cities to an amount not to exceed four percent (4%) of the value of the taxable property within the city for debt secured by property taxes levied by the city. Additionally, the city is limited to an amount not to exceed eight percent (8%) of the value of the taxable property within for debt associated with the sewer, water or electric systems operated by the city. As such, Springville’s current general obligation bond debt limit is as follows:

Fair Market Value (2015)	\$2,407,662,056
Valuation from uniform fees (2014)	17,101,865
Fair Market Value for Debt Incurring Capacity	<u>\$2,424,763,921</u>

	4% General Purposes	8% Water, Sewer & Electric	12% Total
General Obligation Debt Limit less Amount of Debt Applicable to General Obligation Debt Limits	\$96,990,557	\$193,981,114	\$290,971,671
Additional Debt Incurring Capacity	18,760,000	-0-	18,760,000
	<u>\$78,230,557</u>	<u>\$193,981,114</u>	<u>\$272,211,671</u>

The following tables summarize Springville City’s long term debt obligations:

City of Springville
Statement of Indebtedness
(Includes the City of Springville Municipal Building Authority Debt)

<i>Type and Name of Indebtedness</i>	<i>Total Amount Issued</i>	<i>Fiscal Year Issued</i>	<i>Fiscal Year of Completion</i>	<i>Principal Balance June 30, 2016</i>	<i>Fiscal Year 2016-17 Payments</i>
General Obligation Bonds:					
General Obligation Bonds Series 2010	\$9,800,000	2010	2031	\$7,585,000	\$641,372
General Obligation Bonds Series 2016	10,785,000	2016	2036	10,785,000	743,173
Revenue Bonds:					
Sales Tax Revenue Bonds Series 2014	2,885,000	2014	2021	2,425,000	509,863
MBA Lease Revenue Bonds Series 2008	6,435,000	2008	2031	5,050,000	375,588
Water/Sewer Revenue Bonds Series 1998B	1,500,000	2003	2019	317,000	115,265
Water/Sewer Revenue Bonds Series 2008	15,135,000	2008	2028	10,940,000	1,086,320
Special Assessment Bonds Series 2005	5,369,604	2006	2021	278,000	102,250
Total All Indebtedness	\$51,909,604			\$37,380,000	\$3,573,831

Revenue Overview

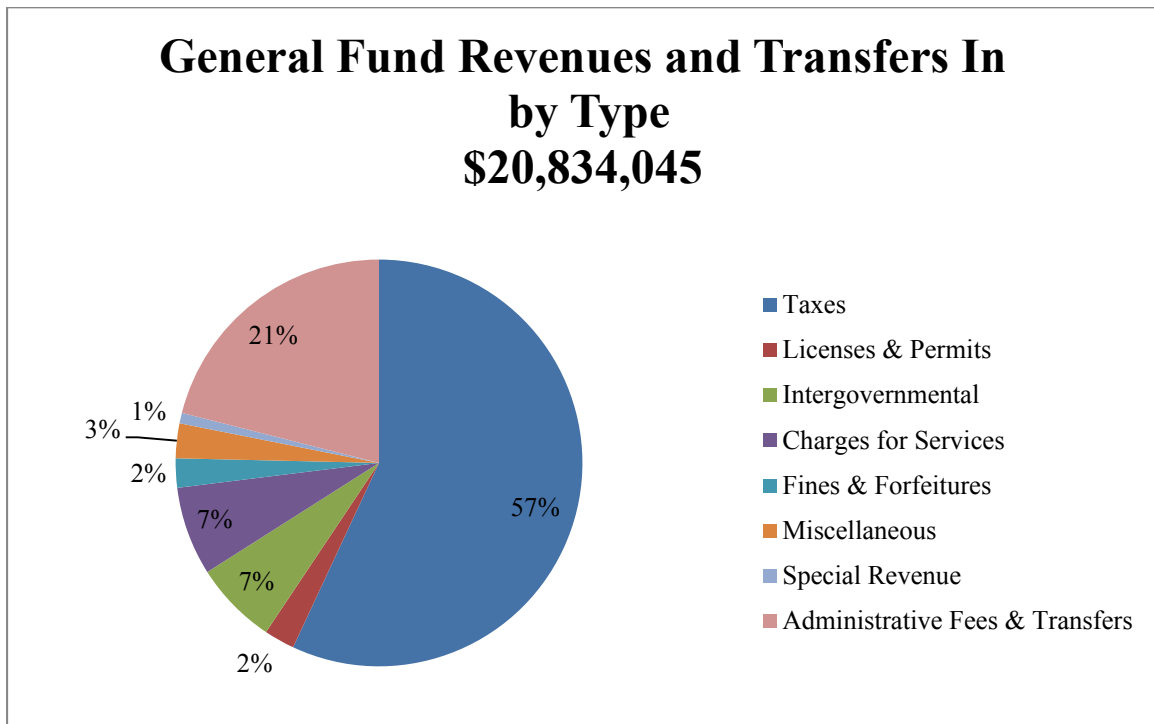
2017

General Fund

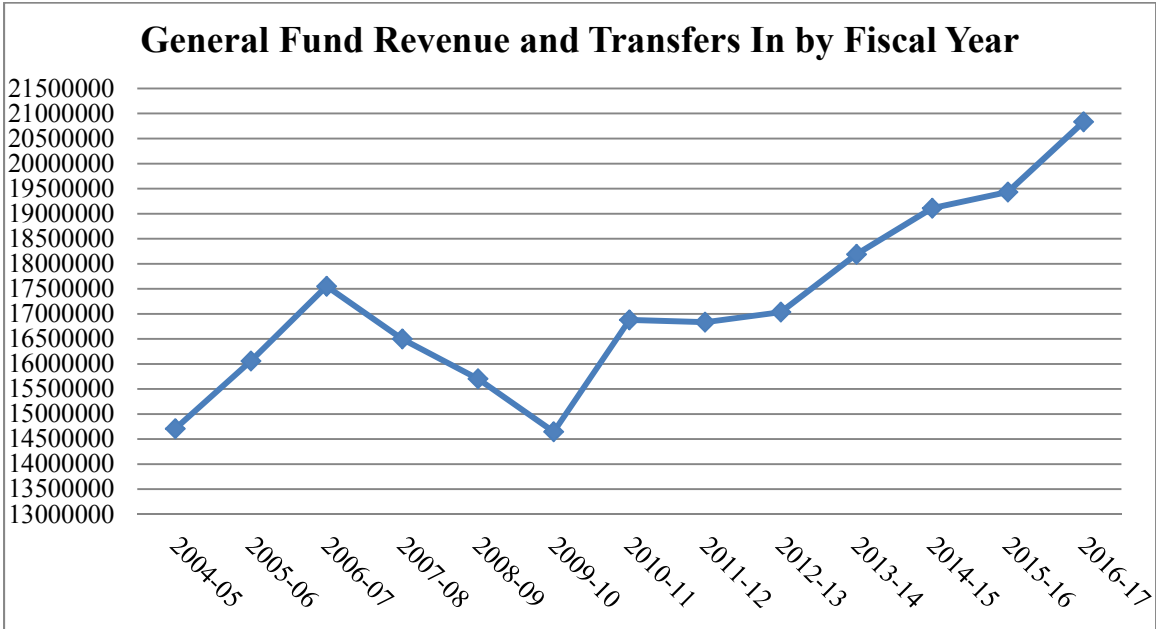
In the General Fund, the City receives revenue from a variety of sources including property, sales and other taxes; licenses and permits; fees for services; grants from other entities; and transfers from other funds within the City.

Revenue projections in the FY 2016-17 Budget are estimated using historical information, data collected from the Governor’s Office of Planning and Budget (GOPB), Utah League of Cities and Towns (ULCT), Utah County Assessor’s Office and a number of other financial and economic indicators.

In the preparation of this budget, the staff has attempted to produce a financially conservative view of near-term economic conditions utilizing historical revenue data and a general sense of the economic status of the local community.

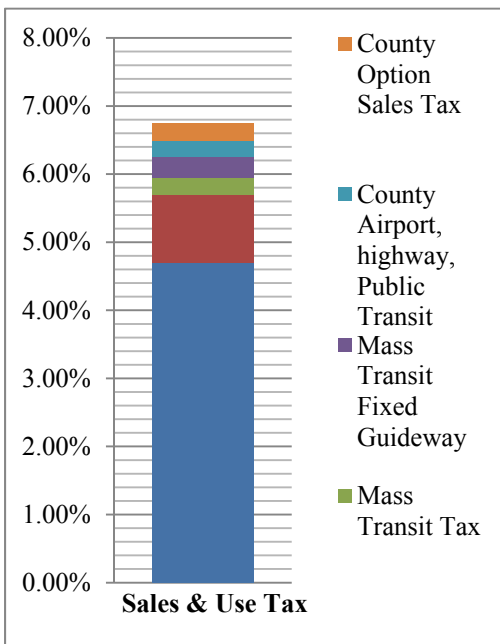


After several years of declining or flat revenue numbers resulting from an extended economic recession, the FY2017 Budget reflects tax revenue increases of about seven percent overall; however, this is primarily due to an additional property tax levy of approximately \$743,000 associated with the General Obligation Series 2016 Bonds for the Aquatic Center. Other minor fees have moved up and down. Transfer rates did not change, but the formulas resulted in one to three-percent increases mainly due to small revenue growth in enterprise funds.



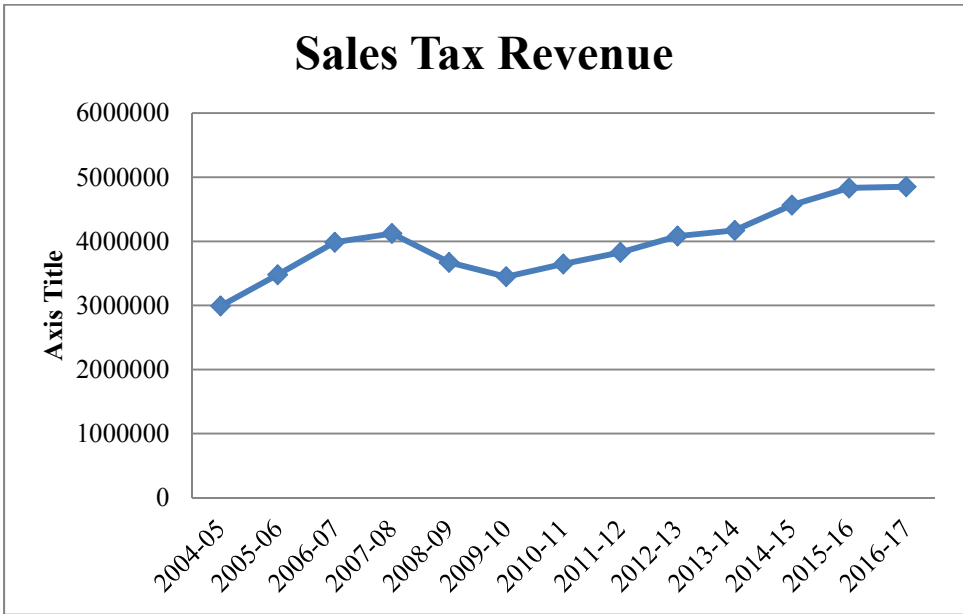
Major General Fund Revenue Sources

Sales Tax



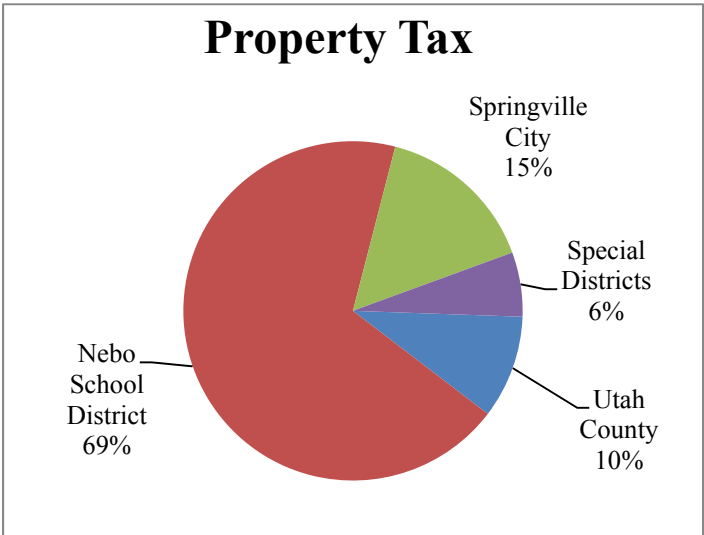
The State of Utah collects a six and three quarters-percent Sales and Use Tax on all taxable sales in Springville. One percent of the total is a local sales and use tax, the remainder goes to the State and other taxing entities. Of the one-percent local tax, half is returned by the State directly to the local government where the sale took place and the other half is pooled at the State level and returned to the local governments based on population. Sales tax is the City's single largest source of revenue representing, on average, approximately 23 percent of General Fund revenues.

The FY2017 budget includes a projected increase in sales tax revenue from FY2016 of approximately one-half of a percent. The increase reflects lower-than-expected sales tax revenues in FY2016 while still showing continued confidence in recovery of the national, state and local economies following an extended recession and slow recovery. This projection is slightly lower than state-wide projections made by the Governor’s Office of Planning and Budget.



Property Tax

The basic rate setting process for property tax begins with the budgeting process. Entities estimate how much property tax revenue they need. The amount of revenue requested for an entity’s budget, during the prior year, becomes the baseline revenue for current year certified tax rate calculations. The county assessor and State Tax Commission provide valuation information to the county auditor, including changes in value resulting from reappraisal, factoring and legislative adjustments. The State Tax Commission and county auditors calculate certified tax rates and the auditor provides taxing entities with valuation and certified tax rate information.



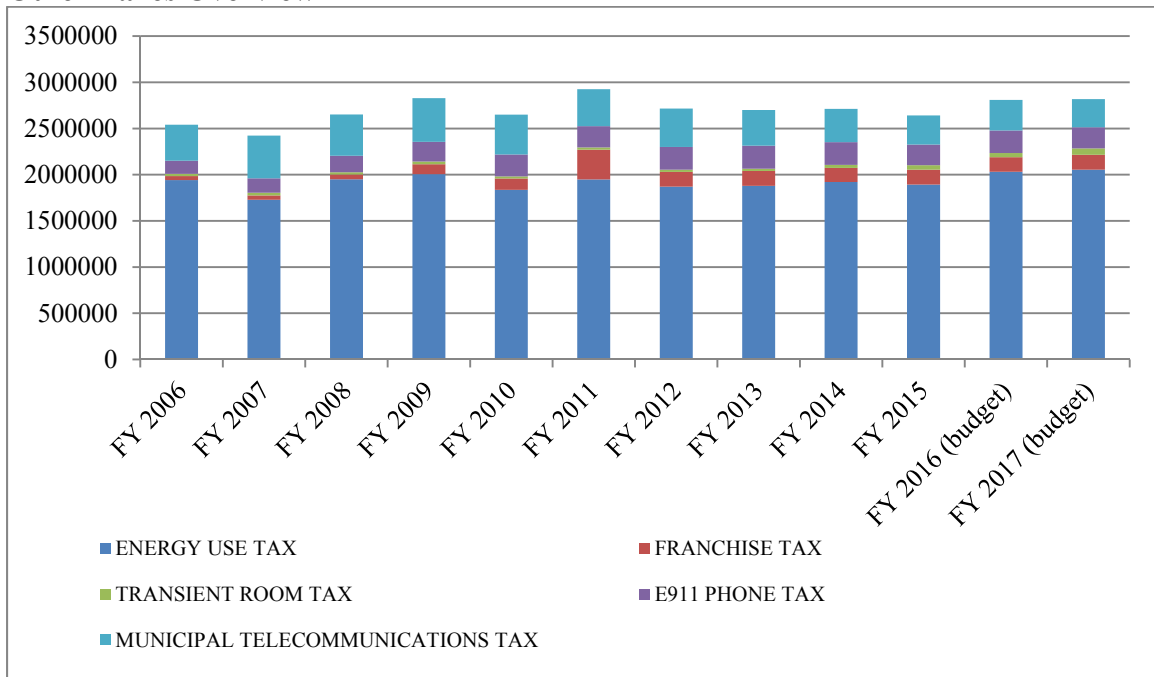
Property tax is the second largest revenue source in the general fund and accounts for approximately 18 percent of total revenue. Property tax revenue for FY2017 is projected to increase approximately seven

percent from last year reflecting an additional property tax levy of approximately \$743,000 associated with the General Obligation Series 2016 Bonds for the Aquatic Center as well as new growth that has occurred in the city. Approximately 38 percent of Springville’s property tax revenue goes toward debt service payments on General Obligation Bonds.

Other Taxes

Other taxes collected by the city include: energy use tax, franchise tax, transient room tax, municipal telecommunications tax and e911 phone tax. A one-time payment of back franchise tax in 2011 slightly skews the historic trends of these revenue sources. Normalizing for that one-time event shows relatively flat collections for these other taxes with only slight increases forecast for FY 2017 primarily due to modest increases in energy use tax.

Other Taxes Overview

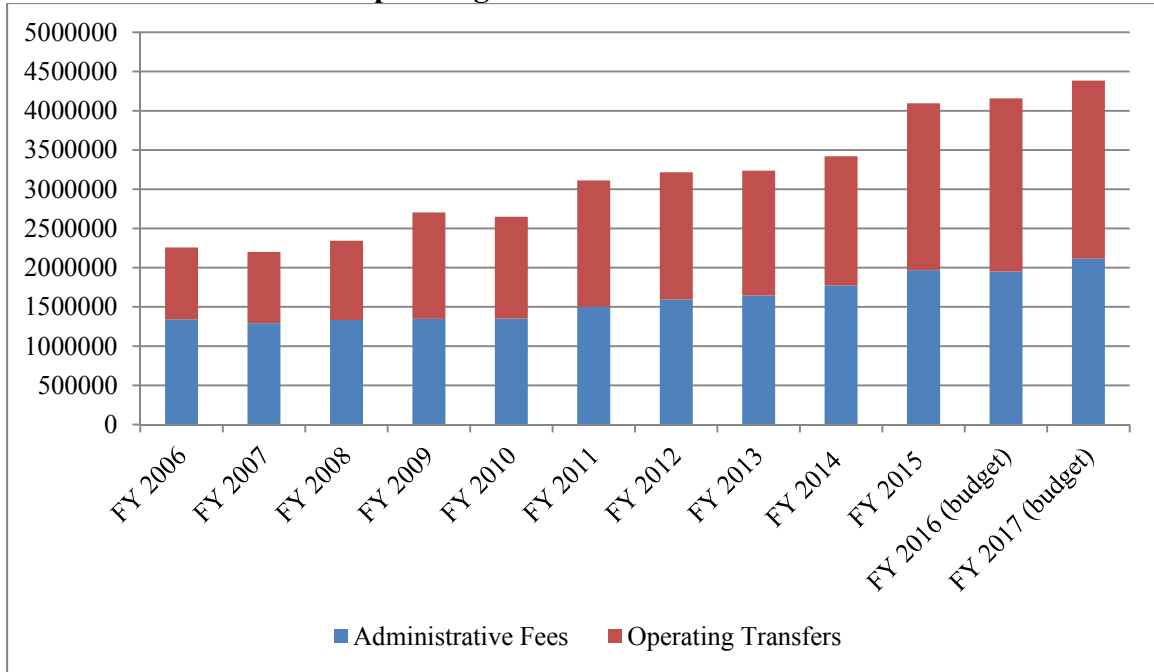


Administrative Fees and Transfers

Administrative fees and transfers represent approximately 21 percent of general fund revenue. Administrative fees are charges to non-general fund departments for things such as utility billing, legal, human resources, information system and general administrative services. The charges to other funds are analyzed annually and are commensurate for services rendered by general fund departments in support of the operations performed in other funds. The methodology remains the same as prior years with increases reflecting inflationary cost increases relative to providing the services.

In addition to administrative fees, the Enterprise Funds transfer a percentage of gross revenue to the general fund. The transfer rate is set by policy of the City Council and is currently five percent and applies to the water, sewer, electric, storm water and solid waste funds. As required by State Statute, the city’s intent to make operating transfers is noticed annually to rate payers of the various utility funds and the transfers are discussed in the public hearing at the time of budget adoption. Transfer rates remain the same as the last several years; increases reflect relative increases (primarily growth related) in the various utilities.

Administrative Fees and Operating Transfers Overview



Development Related Revenue

The wildcard in revenues continues to be new development. Projected revenues associated with new building for FY2017 are expected to be up approximately 30% compared to last year. The estimate is at 175 new dwelling units and the equivalent of 150 new dwelling units in commercial development. Construction is under way on a major retail center on the 400 South corridor and the City continues to see additional commercial development including retail infill. Budget revenue for building permits is \$390,000 compared to the high-water mark in FY2007 of \$718,000.

Utilization of Fund Balance

The Final Budget includes the utilization of fund balance in the amount of \$1,060,089. Of this amount, \$760,089 is utilization of otherwise restricted C Road reserves for road projects and \$300,000 in unrestricted reserves for utilization in the CIP fund.

Enterprise Funds

The Enterprise Funds are used to account for services that are financed and operated in a manner similar to private business enterprises. The intent of the Enterprise Funds is that the costs of providing goods and services to the general public on a continuing basis be financed or covered primarily through user charges. Impact fees charged to new development also represent a major revenue source for the Enterprise Funds.

Water

A \$1/month residential base rate increase is proposed in this budget along with a 5 percent commercial rate increase. Water revenues are expected to be up slightly compared to the prior year as a result of the rate increase. These revenues are highly dependent on weather, so accurate budgeting can be difficult. This budget includes a 20 percent increase in irrigation rates for the calendar 2017 watering year. These increases will result in about \$3,000 worth of additional revenue.

The budget also includes the continued implementation of a pressurized irrigation division with associated fees for those that connect to the system.

Sewer

Sewer revenues are expected to be up slightly compared to the prior year. Sewer revenues typically track with water revenues. No sewer rate increases are proposed in the FY2017 budget.

Electric

The Electric Department is expecting nominal, development related growth in most rate categories.

An Impact Fee Study was completed in FY2014 resulting in a reduction of the impact fees rate. Impact fee revenues are projected to be up to correspond with commercial and residential growth, but lower than historic norms because of the fee decrease.

Storm Water

Storm Water revenues are budgeted to increase in conjunction with a proposed 10-percent rate increase.

An Impact Fee study was recently completed that resulted in a significant reduction of the fee. Impact fee revenues are projected to be up to correspond with commercial and residential growth, but lower than historic norms because of the fee decrease.

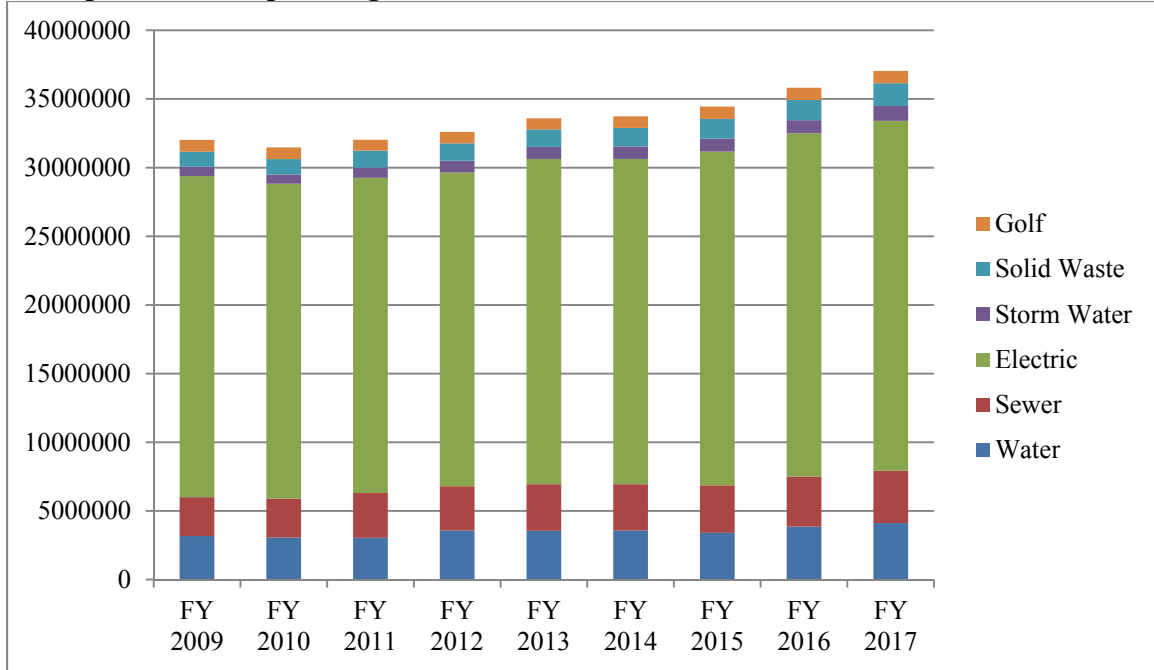
Solid Waste

A fee increase of \$0.50/can is proposed in the Solid Waste fund. Municipal solid waste fees are up approximately five percent to reflect modest growth and the rate increase. Recycling revenues are budgeted nominally above FY 2016 levels.

Golf

Golf revenues are projected to be flat compared to last year and no fee increases are proposed.

Enterprise Fund Operating Revenue



Capital Expenditures

2017

Capital Expenditures are outlays for the acquisition of capital assets, which are typically considered to be land, buildings, equipment, infrastructure or the like costing more than five thousand dollars and having a useful life of more than one year.

The Capital Improvement Plan (CIP) is a plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure as a plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget consists of any number of capital projects and is based on the CIP. In some cases, sinking funds are created to accumulate sufficient revenue for future capital expenditures. As such, not all funds appropriated in the annual capital budget will necessarily be expended in the current budget year.

The following table summarizes capital expenditures by fund in the FY2017 budget. Specific projects are listed in the associated fund budgets.

Capital Projects Summary

Fund/Project	Approved Budget
General Fund	
Administration, Information Systems, Comm. Dev.	\$53,000
Parks and Leisure Services	\$127,500
Public Works and Streets	\$15,932,000
Public Safety	\$69,200
Special Revenue Fund	
Impact Fee Projects	\$2,025,000
Vehicle & Equipment Fund	
Water Fund	\$1,956,875
Sewer Fund	\$735,700
Electric Fund	\$2,502,994
Storm Water Fund	\$574,900
Solid Waste Fund	\$121,580
Total Capital Budget	\$24,755,076

Impact of Capital Projects on Operating Funds

Acquisition of capital assets can affect operating budgets either positively or negatively. Many capital projects are justified on grounds of improving efficiencies or reducing maintenance costs (e.g. aging vehicles and equipment). Other projects will require increased staffing, maintenance contracts (e.g. software maintenance contracts). During the capital budgeting process, departments fill out a justification form that identifies the cost impact on the operating budget and is a consideration of the approval of the capital project.

CIP – Estimated Operating Budget Impact

Project	Approved Budget	Estimated Annual Operating Budget Impact	Beginning Budget Year
Wayne Bartholomew Park	\$1,000,000	\$80,000	2016
Community Park	Prior funding	\$130,000	2016
Evergreen Cemetery Office and Restroom	Prior funding	\$5,000	2016
Power Generating Unit	\$3,189,000	\$12,500	2016

Five-year Capital Improvement Plan

The following is a summary of the five-year CIP. The five-year CIP is for planning purposes only and is not formally adopted by the City Council. Detail forms for each project are kept in a separate document that are not part of the annual budget, but are used for planning purposes.

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2017 Budget Request	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate	Total	
A General Capital Improvements														
Revenues & Transfers In														
							Construction Fees	-	-	-	-	-	-	
							Impact Fees	-	-	-	-	-	-	
							Grants	-	-	3,155,891	-	-	3,155,891	
							Debt	-	-	-	-	-	-	
							Transfers In	-	-	13,048	-	-	13,048	
							Other/GF Revenues	2,232,232	2,468,600	(848,394)	1,414,800	1,911,294	7,178,532	
							Total Revenues & Transfers In	2,232,232	2,468,600	2,320,545	1,414,800	1,911,294	10,347,471	
Expenditures														
<i>Administration</i>														
					45-4130-new		Records Software	11,683					11,683	
<i>Information Technology</i>														
A	1	Ongoing	JG		45-4132-102		Server Renewal and Replacement	49,000	30,000	16,500	5,000	10,000	110,500	
A	2	Ongoing	JG		45-4132-103		Printer/Copier Renewal and Replacement	18,000	14,300	13,000	16,500	6,000	67,800	
<i>Police</i>														
A		Project	SF		45-4210-		Large Trailer and Equipment Storage Building			120,000			120,000	
A		Project	SF		45-4210-		Bike Compound Improvements		8,000				8,000	
A		Ongoing	SF		45-4210-800		800 mhz Radio Replacement	58,000	58,000	58,000	58,000	58,000	290,000	
A		Project	SF		45-4210-		Drug Detector Dog				25,000		25,000	
A		Project	SF		45-4210-		"Laser Shot" Firearms Software & Hardware				25,000		25,000	
A		Project	SF		45-4210-		Lidar Radar Guns		5,000				5,000	
A		Project	SF		45-4210-		Police Firearms Range Improvements		10,000				10,000	
A		Project	SF		45-4210-		Body Cameras	10,000	10,000				20,000	
A		Project	SF		45-4210-		Driver's License Readers					11,200	11,200	
A		Project	SF		45-4210-		Video & Still Imaging System			15,000			15,000	
A		Project	SF		45-4210-		Crime Scene Trailer		6,000				6,000	
<i>Dispatch</i>														
A		Project	SF		45-4211-101		Emergency Medical Dispatch Computer Program		60,000				60,000	
A		Project	SF		45-4221-102		911 Telephone System Upgrade	180,000					180,000	
A		Project	SF		45-4211		Dispatch Phone & Radio Recorder	30,000						
A		Project	SF		45-4211		Upgrade Dispatch Center to Fourth Work Station				50,000		50,000	
<i>Fire</i>														
A		Ongoing	HC		45-4220-101		Self Contained Breathing Apparatus (SCBA)	119,000					119,000	
A		Project	HC		45-4220		Living Quarters for Station 41		100,000	120,000			220,000	
A		Project			45-4220		End Tidol CO2 (Emma Device) 3 units	15,000					15,000	
A		Project	HC		45-4220		Thermal Imaging Camera		13,000	13,000	13,000		39,000	
A		Project	HC		45-4220		Fire Training Burn Building		7,000				7,000	
A		Project	HC		45-4220		West Fire Substation					150,000	150,000	
A		Ongoing			45-4220-		Stricker Gournes			20,000	20,000	20,000	60,000	
A		Project			45-4220-		Hydraulic Extrication Tools Replacement				26,000		26,000	
A		Project			45-4220-		EKG Zoll Defibrilators			28,000	28,000	28,000	84,000	
<i>Streets</i>														
					45-4410-201		Brookside Realignment Project	-					-	
A		Ongoing	JR		45-4410-643		C Road Maintenance	644,182	435,000	668,445	550,000	694,694	2,992,321	
A		Ongoing	JR		45-4410-881		Street Reconstruction		270,000	-			270,000	

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2017 Budget Request	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate	Total
A		Ongoing	JR		45-4410-new		Intersection Improvements	175,000	350,000	580,000	-		1,105,000
A		Ongoing	JR		45-4410-new		1600 S. RR Crossing	-					-
A		Ongoing	JR		45-4410-new		700 N 250 E Connector	-					-
A		Ongoing	JR		45-4410-931		950 W RR Crossing	-					-
A		Ongoing	JR		45-4410-932		Mill and Overlay	300,000	100,000	100,000	100,000		600,000
Parks													
A	4	Ongoing	KF		45-4510-new		Park Maintenance Reserve Fund	68,500	132,500	243,000	165,600	171,500	781,100
A					45-4510-		Parks Trees Replacement Fund	10,000	10,000	10,000	10,000		40,000
A	8	Ongoing	KF		45-4510-760		Rodeo Grounds Improvements	5,000	5,000	5,000	5,000		20,000
A					45-4510-		Civic Center Electric Upgrades	10,000	10,000	10,000	-		30,000
A	1	Project	AR		45-4510-new		Arts Park Electric System Improvements	35,000	-				35,000
A					45-4510-		1700 East Landscaping Project	-	100,000				100,000
A					45-4510-		Devon Glen Trail Completion	15,000	-				15,000
A		Project	AR		45-4510-new		Memorial Park ADA Access	10,000					10,000
A		Project	AR		45-4510-new		New Equipment	17,000					17,000
A					45-4510-		Main Street Landscape Rebuild	-	-			500,000	500,000
A					45-4510-		Hobble Creek Trail through Rivers Subdivision	-	250,000				250,000
Canyon Parks													
A	1		DV		45-4520-new		Canyon Parks Capital Maintenance Reserve Fund	93,000	99,500	96,500	104,800	105,800	499,600
A	4		DV		45-4520-749		Canyon Parks Sprinkling System	10,000	10,000	10,000	10,000	10,000	50,000
A			DV		45-4520		Jolley's Ranch Holiday Lighting		100,000				100,000
Art Museum													
A	1				45-4530-732		Security Improvements: cameras, sensors. enclosure	4,600	6,300	4,100	2,900	4,100	22,000
A					45-4530-740		Safety: notification, lighting, sprinklers	56,950	41,000	41,000	36,000	36,000	210,950
Recreation													
A			CM		45-4560-new		Bleacher Replacement	29,000	23,000	23,000	23,000	23,000	121,000
A			CM		45-4560-new		Backstops	9,000	8,000	8,000	8,000	4,000	37,000
A			CM		45-4560-new		Memorial Field Lighting	135,000					135,000
A			CM		45-4560-new		Kolob Field Lighting	50,000					50,000
A			CM		45-4560-new		Batting Cages	-	9,000	9,000	9,000	9,000	36,000
A			CM		45-4560-new		Resurface Tennis/Pickleball Courts	-	100,000	35,000	-	-	135,000
Cemetery													
A	5		KF		45-4561-102		Evergreen Fence and Pillars	32,000	32,000	54,000	59,000		177,000
A	3		KF		45-4561-103		Rebuild Sprinkling Systems	10,000	10,000	10,000	10,000	10,000	50,000
A			LJ		45-4561-new		Evergreen Section M and N Development	27,000	46,000	10,000	35,000	30,000	148,000
A			LJ		45-4561-new		Aggregate/Soil Bins	7,000	-	-	-		7,000
A			AR		45-4561-104		Cremation Niche Monument	-	-			30,000	30,000
A			AR		4561		Additional Cemetery Vehicle	-	-		20,000		20,000
Transfers, Other													
							Transfer to Facilities Fund						-
Total Expenditures								2,232,232	2,468,600	2,320,545	1,414,800	1,911,294	10,347,471
Total Operating Surplus (Deficit)								-	-	-	-	-	-
B Special Service Capital Improvements													
Revenues & Transfers In													
							Construction Fees	-	-				-
							Impact Fees	489,000	362,000	510,000	213,500	346,500	1,921,000

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2017 Budget Request	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate	Total
							Grants	-	-	-	-	-	-
							Debt	-	-	-	-	-	-
							Transfers In	-	-	-	-	-	-
							Other/GF Revenues	-	-	-	-	-	-
Total Revenues & Transfers In								489,000	362,000	510,000	213,500	346,500	1,921,000
Expenditures													
							Impact Fee Projects						
B				59	46-6000-NEW		Community Park	320,000	196,000	400,000	196,000	296,500	1,408,500
B				52	46-6000-024		Wayne Bartholomew Family Park	169,000	166,000	110,000	17,500	50,000	512,500
B					46-6000-NEW		Rotary Centennial Park	-	-	-	-	-	-
B					46-6000-NEW		Restroom - Ray Arthur Wing Park	-	-	-	-	-	-
B					46-6000-NEW		Restroom - Kelvn Grove Park	-	-	-	-	-	-
B					46-6000-NEW		Spring Creek Park pavilion 2	-	-	-	-	-	-
B					46-6000-NEW		Finish Hobble Creek Park trail	-	-	-	-	-	-
B					46-6000-NEW		Architecture and design work for Jolley's Ranch	-	-	-	-	-	-
B					46-9000-400		Streets Impact Fee Capital Projects	-	-	-	-	-	-
B					46-6000-024		Wayne Bartholomew Family Park	-	-	-	-	-	-
Total Expenditures								489,000	362,000	510,000	213,500	346,500	1,921,000
Total Operating Surplus (Deficit)								-	-	-	-	-	-
C Facilities Maintenance Internal Service Fund													
Revenues & Transfers In													
							Construction Fees	-	-	-	-	-	-
							Impact Fees	-	-	-	-	-	-
							Grants	-	-	-	-	-	-
							Debt	-	-	-	-	-	-
							Transfers In	99,000	150,150	122,850	99,550	91,270	562,820
							Other/GF Revenues	-	-	-	-	-	-
Total Revenues & Transfers In								99,000	150,150	122,850	99,550	91,270	562,820
Expenditures													
							Impact Fee Projects						
C	1	Ongoing	JB	71	47-5000-800		Facilities Maintenance Reserve Fund	-	-	-	-	-	-
C		Ongoing	JB		47-5000-new		Parking Lots Maintenance	29,000	25,150	32,850	14,550	21,270	122,820
C				6	47-5000-new		Community Services Building Upgrades	-	-	-	15,000	-	15,000
C		Project	JB	46	47-5000-new		Senior Center Upgrades	50,000	50,000	50,000	50,000	50,000	250,000
C					47-5000-		Scissor Lift	-	-	20,000	-	-	20,000
C		Project	JB		47-5000-new		Art Museum CLG Projects	20,000	20,000	20,000	20,000	20,000	100,000
C					45-4182-		Extend Art Museum HVAC System	-	55,000	-	-	-	55,000
Total Expenditures								99,000	150,150	122,850	99,550	91,270	562,820
Total Operating Surplus (Deficit)								-	-	-	-	-	-
D Vehicles and Equipment Capital Improvements													

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2017 Budget Request	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate	Total
Revenues & Transfers In													
							Construction Fees	-	-				-
							Impact Fees	-	-				-
							Grants	-	-				-
							Debt	-	-				-
							Transfers In	-	-				-
							Other/Reserves	602,383	-				602,383
							Total Revenues & Transfers In	602,383	-	-	-	-	602,383
Expenditures													
D					48-4185-001		Vehicle Replacement						-
D					48-4185-002		Equipment Replacement						-
D							<i>Police</i>						-
D					48-4210-021		Vehicle Replacement						-
D							<i>Fire</i>						-
D					48-4220-		Vehicle Replacement						-
D							<i>Streets</i>						-
D					48-4410-015		Equipment Replacement	240,056					240,056
D							<i>Parks</i>						-
D					48-4510-010		Vehicle Replacement						-
D					48-4510-015		Equipment Replacement	50,000					50,000
D							<i>Canyon Parks</i>						-
D					48-4520-014		Equipment Replacement	5,000					5,000
D							<i>Cemetery</i>						-
D					48-4561-001		Equipment Replacement	15,000					15,000
D					48-4561-003		Vehicle Replacement						-
D							<i>Sewer</i>						-
D					48-5200-002		Vehicle Replacement						-
D							<i>Electric</i>						-
D					48-5300-015		Vehicle Replacement						-
D					48-5300-018		Equipment Replacement						-
							<i>Solid Waste</i>						-
							Vehicle Replacement	254,537					-
							<i>Golf Course</i>						-
D					48-5861-004		Equipment Replacement	37,790					37,790
D	3	Ongoing	RO				City wide Vehicle Replacement						-
							Total Expenditures	602,383	-	-	-	-	602,383
							Total Operating Surplus (Deficit)	-	-	-	-	-	-
E Water Utility Capital Improvements													
Revenues & Transfers In													
							Construction Fees	-	-	-	-	-	-
							Impact Fees	350,000	350,000	360,000	360,000	360,000	1,780,000
							Grants	-	-	-	-	-	-
							Debt	-	-	-	-	-	-
							Transfers In	-	-	-	-	-	-

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2017 Budget Request	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate	Total
Other/GF Revenues								1,309,675	1,498,089	1,474,220	1,012,746	2,024,694	7,319,424
Total Revenues & Transfers In								1,659,675	1,848,089	1,834,220	1,372,746	2,384,694	9,099,424
Expenditures													
E		Project	SB		51-6190-804		Spring Collection Fences	30,000	30,000	30,000			90,000
E			SB		51-6190-877		Well Chlorination Stations			200,000			200,000
E	3		SB		51-6190-878		Service Replacements - Street Overlays	60,000	60,000	60,000	60,000	60,000	300,000
E		Project	SB				Canyon PRV Services to Penstock		36,000				36,000
E					51-6190-888		Canyon PRV Upgrade		70,086				70,086
E		Project	SB		51-6190-890		General Waterline Replacement 10th S pipeline			500,000	637,746		1,137,746
					51-6190-893		Bartholomew Tank Replacement		550,000				550,000
					51-6190-NEW		Fireflow deficiencies Correction (master plan)	31,000	123,600	41,580	145,000	418,000	759,180
					51-6190-899		24" Line 900 S - Canyon Rd to 8"	(340,000)					(340,000)
					51-6190-NEW		Burt Spring renovation	(500,000)	521,403				21,403
					51-6190-901		South Main St Water Pipeline		427,000	500,000	500,000		1,427,000
Impact Fee Projects													
					51-6800-032		Oversizing Culinary Water Lines	30,000	30,000	30,000	30,000	30,000	150,000
					51-6800-035		400 S Well & Well House	1,676,500					1,676,500
							Canyon RD 16" abandon & service tie overs	340,000					340,000
							Lower Spring creek tank coating	60,000					60,000
							Upper Spring creek tank coating	60,000					60,000
							Flowserve & Spring creek place pipe replacement	212,175					212,175
							50 + yr old pipe replacement					750,000	750,000
							Highline Ditch Pipeline			472,640			472,640
							Swenson Pump Station					1,126,694	1,126,694
Total Expenditures								1,659,675	1,848,089	1,834,220	1,372,746	2,384,694	9,099,424
Total Operating Surplus (Deficit)								-	-	-	-	-	-
F Sewer Utility Capital Improvements													
Revenues & Transfers In													
							Construction Fees	-	-				-
							Impact Fees	325,000	325,000	350,000	350,000	350,000	1,700,000
							Grants	-	-				-
							Debt	-	-				-
							Transfers In	-	-				-
							Other	1,213,700	543,000	368,000	294,000	(155,000)	2,263,700
Total Revenues & Transfers In								1,538,700	868,000	718,000	644,000	195,000	3,963,700
Expenditures													
F	5	Ongoing	JG	1	52-6150-224		Equipment Replacement/Repair	150,000	150,000	150,000	150,000	150,000	750,000
F		Project	JG		52-6150-236		Shop for Vactors and TV Truck	25,000	25,000	25,000	25,000	25,000	125,000
F	7	Project	JG	3	52-6150-153		Scada System Upgrade	80,000	80,000	80,000	80,000		320,000
F		Project	JG		52-6150-154		UV Module Rebuild	60,000	60,000				120,000

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2017 Budget Request	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate	Total
F		Project	JG		52-6150-new		Odor Control for Headwork's, RT Wet Well, and Grit Dumpster		40,000				40,000
F	6	Project	JG	2	52-6150-155		Painting Project	50,000	50,000				100,000
F		Project	JG		52-6190-834		Headworks Screening and Compaction	30,000	30,000	30,000	30,000		120,000
F	3	Project	JG	3	52-6190-156		Anoxic Tank	208,000	208,000	208,000	208,000		832,000
F		Project	JG		52-6190-157		Disolved Air Flootation (DAF)/Thickener	131,000	131,000	131,000	131,000		524,000
F	11	Project	JG	7	52-6190-158		Chemical Treatment	74,000	74,000	74,000			222,000
F	8	Project	JG	4	52-6190-new		Oakbrook Pump station wetwell (Master plan pg 34)	400,000					400,000
F					52-6190-new		Compost Yard Improvements (Solid Waste should help)	215,000					215,000
					52-6190-NEW		New Development	95,700					95,700
							Impact Fee Projects						
					52-6800-003		West Fields Oversize/Extension	20,000	20,000	20,000	20,000	20,000	
Total Expenditures								1,538,700	868,000	718,000	644,000	195,000	3,963,700
Total Operating Surplus (Deficit)								-	-	-	-	-	-
G Electric Utility Capital Improvements													
Revenues & Transfers In													
							Construction Fees	250,000	250,000	250,000	250,000	250,000	1,250,000
							Impact Fees	300,000	300,000	300,000	300,000	300,000	1,500,000
							Grants						-
							Debt						-
							Transfers In						-
							Rate Revenue / Reserves	1,538,483	1,063,496	1,041,221	603,026	4,229,090	8,475,316
Total Revenues & Transfers In								2,088,483	1,613,496	1,591,221	1,153,026	4,779,090	11,225,316
Expenditures													
G		Ongoing	BG		53-6050-001		Materials-New Development	150,000	150,000	150,000	150,000	150,000	750,000
G		Project	BG		53-6150-New		Smiths Development	155,000	-	-	-	-	155,000
G		Ongoing	BG		53-6050-002		Transformers-New Development	100,000	100,000	100,000	100,000	100,000	500,000
G		Ongoing	BG		53-6050-009		Street Lights R&R	7,500	7,500	5,000	5,000	5,000	30,000
G		Ongoing	BG	5	53-6050-011		Street Lighting LED Conversion Upgrade	35,000	35,000	35,000	35,000	35,000	175,000
G		Project	BG		53-6150-228		Industrial Park UG Upgrade	200,000	200,000	200,000	-	-	600,000
G		Ongoing	BG		53-6190-238		Street Repairs	2,500	2,500	2,500	2,500	2,500	12,500
G		Ongoing	BG		53-6150-247		IFFP (5) Capacitor Banks - Distribution	-	-	-	30,000	-	30,000
G		Project	BG		53-6150-248		Main St. Street Lighting	-	-	-	100,000	100,000	200,000
G	1	Equip	LF		53-6150-New		100KW Mobile Emergency Multi-Voltage Generator	50,000	-	-	-	-	50,000
G		Project			53-6150-258		SCADA Hardware_Software upgrade	-	-	65,000	-	-	65,000
G	2	Project	MH		53-6150-016		Substation oil circuit Breaker Replacement	92,800	92,800	92,800	92,800	100,000	471,200
G		Project	MH		53-6150-New		WHPP Cooling Tower Valve Replacement Project	45,000	-	-	-	-	45,000
G		Equip	MH		53-6150-New		WHPP Clean Burn Pump Rebuild	32,000	-	-	-	-	32,000
G		Equip	MH		53-6150-New		WHPP R4 Engine Gas Control Valve replacement	48,000	-	-	-	-	48,000
G		Project	MH		53-6150-New		Compound Substation ABB UZE LTC contact rebuild	16,000	-	-	-	-	16,000
G		Project	MH		53-6150-New		WHPP GE XFMR T-1 Type U bushing replacement project	18,000	-	-	-	-	18,000
G		Project	MH		53-6150-New		WHPP GE XFMR T-2 Type U bushing replacement project	18,000	-	-	-	-	18,000
G		Equip	MH		53-6150-New		Backup SEL 351 relays for substations	20,000	-	-	-	-	20,000
G		Project	MH		53-6150-New		Substation Security Cameras and Surveillance System	66,000	-	-	-	-	66,000
G		Project			53-6150-		DSRV R416 Replacement/Wartsila 16V34SG	-	-	-	-	3,998,850	3,998,850

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2017 Budget Request	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate	Total	
G		Project	BG		53-6150-		CFP/IFFP(7) Upgrade to Feeder 601 (OVH)	68,491	68,491	68,491	-	-	205,473	
G	4	Project	BG		53-6150-		CFP/IFFP(10) Upgrade to Feeder 203 (OVH)	76,741	76,741	-	-	-	153,482	
G		Project	BG		53-6150-		CFP/IFFP(11) Upgrade to Feeder 203 (OVH)	-	58,943	58,943	-	-	117,886	
G					53-6150-026		CFP/IFFP Stouffer Substation Engineering	-	75,000	-	-	-	75,000	
G					53-6150-		CFP/IFFP (15a) Stouffer Transformer Circuit Switchers (2	-	-	73,112	73,112	-	146,224	
G					53-6150-		CFP/IFFP (15b) Stouffer OCB Addition on 46kV Loop	-	68,750	68,750	-	-	137,500	
G		Project	BG		53-6150-		CFP/IFFP (22) Upgrade to Feeder 602	29,291	29,291	-	-	-	58,582	
G	3	Project	BG		53-6150-		AMR Metering System New Generation Equipment	300,000	200,000	200,000	200,000	-	900,000	
G							Impact Fee Projects						-	
G		Ongoing	BG	2	53-6800-009		Transmission & Distribution Circuit Renewal & Replacement	287,740	287,740	287,740	287,740	287,740	1,438,700	
		Complete	BG		53-6800-016		IFFP(3) Upgrade to Feeder 706 (East I-15)	41,683	-	-	-	-	41,683	
		Project	BG		53-6800-		IFFP(7) Upgrade to Feeder 601 (OVH)	65,743	65,743	65,743	-	-	197,229	
		Complete	BG		53-6800-019		IFFP(8) Upgrade to Feeder 101 (UG)	84,265	-	-	-	-	84,265	
	4	Project	BG		53-6800-		IFFP(10) Upgrade to Feeder 203 (OVH)	53,729	53,729	-	-	-	107,458	
		Project	BG		53-6800-		IFFP(11) Upgrade to Feeder 203 (OVH)	-	41,268	41,268	-	-	82,536	
					53-6800-017		IFFP(12) Move Feeder 103 From T1 to T2 Baxter	25,000	-	-	-	-	25,000	
					53-6800-		IFFP (15a) Stouffer Transformer Circuit Switchers (2)	-	-	8,124	8,124	-	16,248	
					53-6800-		IFFP (15b) Stouffer OCB Addition on 46kV Loop	-	-	68,750	68,750	-	137,500	
Total Expenditures								2,088,483	1,613,496	1,591,221	1,153,026	4,779,090	11,225,316	
Total Operating Surplus (Deficit)								-	-	-	-	-	-	
H Storm Water Utility Capital Improvements														
Revenues & Transfers In														
								Construction Fees	-	-	-	-	-	-
								Impact Fees	150,000	150,000	150,000	150,000	-	600,000
								Grants	-	-	-	-	-	-
								Debt	-	-	-	-	-	-
								Transfers In	-	-	-	-	-	-
								Other/GF Revenues	403,900	378,000	170,000	50,000	-	1,001,900
Total Revenues & Transfers In								553,900	528,000	320,000	200,000	-	1,601,900	
Expenditures														
H	3	Project	JG	4	55-6050-020		Quail Hollow	-	25,000	-	-	-	25,000	
H	2		JG	3	55-6050-022		Shop for Vactor and Sweeper	25,000	25,000	44,000	-	-	94,000	
H		Project	JG		55-6050-new		450 E 550 N Estella Estates Install pipe between houses,	-	-	6,000	200,000	-	206,000	
H		Project	JG		55-6050-new		DBW17 400 S 2600 W Spring Haven Industrial Park	-	25,000	-	-	-	25,000	
								New Development	20,900	-	-	-	20,900	
Master Plan Defficiencies														
H					55-6050-new		Master Plan PE42 1150 N 150 E Pipe and DP	150,000	150,000	-	-	-	300,000	
H					55-6050-016		Street Repairs	-	-	-	-	-	-	
Impact Fee Projects														
								Oversizing Reimbursements	50,000	50,000	50,000	-	-	
								Impact Fee Master Plan DBW14	25,000	-	-	-	-	
								Impact Fee Master Plan DBW17	-	70,000	-	-	-	
								Impact Fee Master Plan DBW20 (Harward)	100,000	-	-	-	-	

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2017 Budget Request	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate	Total
					55-6800-012		Impact Fee Master Plan PW24	83,000	83,000	120,000			
					55-6800-		Impact Fee Master Plan PW25	100,000	100,000	100,000			
Total Expenditures								553,900	528,000	320,000	200,000	-	1,601,900
Total Operating Surplus (Deficit)								-	-	-	-	-	-
I Solid Waste Utility Capital Improvements													
Revenues & Transfers In													
							Construction Fees	-	-				
							Impact Fees	-	-				-
							Grants	-	-				-
							Debt	-	-				-
							Transfers In	-	-				-
							Other Revenues	65,000	45,000	47,000	-		157,000
Total Revenues & Transfers In								65,000	45,000	47,000	-	-	157,000
Expenditures													
I	1				57-6024-040		New and Replacement Garbage Cans	40,000	40,000	42,000			122,000
I					57-6024-041		Recycling Cans	5,000	5,000	5,000			15,000
					57-6024-NEW		New Vehicle - 1/2 ton Pickup	20,000					
Total Expenditures								65,000	45,000	47,000	-	-	157,000
Total Operating Surplus (Deficit)								-	-	-	-	-	-
J Golf Course Capital Improvements													
Revenues & Transfers In													
							Construction Fees	-	-	-	-	-	-
							Impact Fees	-	-	-	-	-	-
							Grants	-	-	-	-	-	-
							Debt	-	-	-	-	-	-
							Transfers In	-	-	-	-	-	-
							Other	115,000	220,000	120,000	1,505,000	1,565,000	3,525,000
Total Revenues & Transfers In								115,000	220,000	120,000	1,505,000	1,565,000	3,525,000
Expenditures													
J					58-6080-211		Clubhouse Remodel						-
J	1			1	58-6080-215		Front 9 Irrigation Control System						-
J	2			2	58-6080-new		Asphalt - Golf Cart Parking Area			45,000			45,000
J	3			1	58-6080-new		Tree Removal	5,000	5,000	5,000	5,000	5,000	25,000
J					58-6080-new		Window Replacement	50,000					50,000
					58-6080-new		Pump Replacement	60,000				60,000	
					58-6080-new		Bridge Replacement		35,000				
					58-6080-new		Three Sided Building Maintenance		180,000				

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2017 Budget Request	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate	Total
					58-6080-new		Paint Clubhouse			40,000			
					58-6080-new		Lightning Clubhouse			30,000			
					58-6080-new		Front 9 Irrigation Control System					1,500,000	
J					58-6080-new		Back 9 Irrigation System	-			1,500,000		1,500,000
Total Expenditures								115,000	220,000	120,000	1,505,000	1,565,000	3,525,000
Total Operating Surplus (Deficit)								-	-	-	-	-	-
City Wide Summary													
Total Revenues and Transfers In								9,344,373	7,953,185	7,460,986	6,503,072	11,181,578	42,443,194
Total Expenditures								9,344,373	7,953,185	7,460,986	6,503,072	11,181,578	42,443,194
Total Operating Surplus (Deficit)								-	-	-	-	-	-
Notes:													
1. This summary schedule is for budget purposes only. It does not contain carryforwards, encumbrances or unexpended budget from prior years.													

General Fund

2017

The General Fund is used to account for resources traditionally associated with governmental functions which are not required legally or by sound financial management to be accounted for in another fund.

Departments included in the General Fund are:

- Legislative Body
- Administration / Human Resources
- Information Systems
- Legal
- Finance
- Treasury
- Municipal Court
- Police
- Dispatch
- Fire
- Ambulance
- Public Works Administration
- Engineering
- Streets
- Building Inspections
- Planning and Zoning
- Parks
- Canyon Parks
- Art Museum
- Recreation Administration and Events
- Recreation
- Swimming Pool
- Cemetery
- Senior Citizens



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

G.F. Summary

ESTIMATED BEGINNING FUND BALANCE¹

4,752,146

	Proposed			FY2016 APPROVED BUDGET	FY2017 FINAL BUDGET	FY2017 VS FY2016 INC/(DEC)	TOTAL BUDGET			
	FY2016 APPROVED BUDGET	FY2017 FINAL BUDGET	FY2017 VS FY2016 INC/(DEC)				FY2016 APPROVED BUDGET	FY2017 FINAL BUDGET	FY2017 VS FY2016 INC/(DEC)	% CHANGE
REVENUES & TRANSFERS IN										
Taxes	11,101,201	11,928,267	827,066			0	11,101,201	11,928,267	827,066	7.5%
Licenses & Permits	413,000	506,500	93,500			0	413,000	506,500	93,500	22.6%
Intergovernmental	1,248,882	1,378,144	129,262			0	1,248,882	1,378,144	129,262	10.4%
Charges for Services	1,255,750	1,469,000	213,250			0	1,255,750	1,469,000	213,250	17.0%
Fines & Forfeitures	491,000	485,000	(6,000)			0	491,000	485,000	(6,000)	-1.2%
Miscellaneous	547,500	582,600	35,100			0	547,500	582,600	35,100	6.4%
Administrative Fees, Contributions & Transfers	4,259,512	5,554,512	1,295,000			0	4,259,512	5,554,512	1,295,000	30.4%
Special Revenue	187,332	173,461	(13,871)			0	187,332	173,461	(13,871)	-7.4%
Total General Fund Revenues	19,504,177	22,077,484	2,573,307	0	0	0	19,504,177	22,077,484	2,573,307	13.2%

EXPENDITURES & TRANSFERS OUT

	Personnel and Operations			Staffing & New Program Requests			Total Budget			
ADMINISTRATION										
Legislative	142,149	145,079	2,930			0	142,149	145,079	2,930	2.1%
Administration	855,113	908,912	53,799			0	855,113	908,912	53,799	6.3%
Information Systems	368,462	383,917	15,455			0	368,462	383,917	15,455	4.2%
Legal	483,942	489,194	5,252			0	483,942	489,194	5,252	1.1%
Finance	520,067	531,859	11,792			0	520,067	531,859	11,792	2.3%
Treasury	395,438	415,408	19,970			0	395,438	415,408	19,970	5.1%
Court	387,796	302,295	(85,501)			0	387,796	302,295	(85,501)	-22.0%
Transfers	4,020,549	5,866,951	1,846,402			0	4,020,549	5,866,951	1,846,402	45.9%
Subtotal	7,173,516	9,043,614	1,870,098	0	0	0	7,173,516	9,043,614	1,870,098	26.1%
PUBLIC SAFETY										
Police	3,664,768	3,657,732	(7,036)			0	3,664,768	3,657,732	(7,036)	-0.2%
Dispatch	634,048	663,733	29,685			0	634,048	663,733	29,685	4.7%
Fire & EMS	1,089,754	1,176,959	87,205			0	1,089,754	1,176,959	87,205	8.0%
Subtotal	5,388,570	5,498,424	109,854	0	0	0	5,388,570	5,498,424	109,854	2.0%
PUBLIC WORKS										
Public Works Administration	278,164	324,440	46,276			0	278,164	324,440	46,276	16.6%
Engineering	733,525	808,781	75,256			0	733,525	808,781	75,256	10.3%
Streets	1,237,349	1,252,052	14,703			0	1,237,349	1,252,052	14,703	1.2%
Subtotal	2,249,038	2,385,273	136,235	0	0	0	2,249,038	2,385,273	136,235	6.1%



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

G.F. Summary

	Proposed						TOTAL BUDGET			
	FY2016 APPROVED BUDGET	FY2017 FINAL BUDGET	FY2017 VS FY2016 INC/(DEC)	FY2016 APPROVED BUDGET	FY2017 FINAL BUDGET	FY2017 VS FY2016 INC/(DEC)	FY2016 APPROVED BUDGET	FY2017 FINAL BUDGET	FY2017 VS FY2016 INC/(DEC)	% CHANGE
COMMUNITY DEVELOPMENT										
Building Inspections	272,811	312,010	39,199			0	272,811	312,010	39,199	14.4%
Planning and Zoning	478,080	459,287	(18,793)			0	478,080	459,287	(18,793)	-3.9%
Subtotal	<u>750,891</u>	<u>771,297</u>	<u>20,406</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>750,891</u>	<u>771,297</u>	<u>20,406</u>	<u>2.7%</u>
COMMUNITY SERVICES										
Recreation Administration	361,373	352,202	(9,171)				361,373	352,202	(9,171)	-2.5%
Parks	994,347	1,067,644	73,297			0	994,347	1,067,644	73,297	7.4%
Canyon Parks	315,094	327,924	12,830			0	315,094	327,924	12,830	4.1%
Art Museum	482,226	481,081	(1,145)			0	482,226	481,081	(1,145)	-0.2%
Recreation	478,998	471,607	(7,391)			0	478,998	471,607	(7,391)	-1.5%
Swimming Pool	303,304	309,860	6,556			0	303,304	309,860	6,556	2.2%
Cemetery	238,339	244,443	6,104			0	238,339	244,443	6,104	2.6%
Arts Commission	33,050	28,000	(5,050)			0	33,050	28,000	(5,050)	-15.3%
Library	992,602	1,001,055	8,453			0	992,602	1,001,055	8,453	0.9%
Senior Citizens	93,984	95,060	1,076			0	93,984	95,060	1,076	1.1%
Subtotal	<u>4,293,317</u>	<u>4,378,876</u>	<u>85,559</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,293,317</u>	<u>4,378,876</u>	<u>85,559</u>	<u>2.0%</u>
Total - General Fund	<u>19,855,332</u>	<u>22,077,484</u>	<u>2,222,152</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,855,333</u>	<u>22,077,484</u>	<u>2,222,152</u>	<u>11.2%</u>
Surplus/(Deficit)							<u>(351,156)</u>	<u>0</u>	<u>351,155</u>	
Estimated Ending Fund Balance								3,582,057		
Nonspendable								109,270		
Prepaid Expenses								5,424		
Inventory										
Endowments										
Restricted for										
Impact Fees										
Class C Roads								(8,818)		
Joint Venture								119,962		
Debt Service										
Capital Projects										
Assigned for										
Community Improvements										
Unassigned								3,356,219		
State Compliance Fund Balance Level (25% max.)									20.3%	

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Revenues

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
<u>Taxes</u>						
10-3100-110	GENERAL PROPERTY TAX - CURRENT	2,919,212	2,865,000	2,546,290	3,663,000	798,000
10-3100-115	PRIOR YEARS' PROPERTY TAX-DELINQUENT	247,725	357,000	58,699	273,000	(84,000)
10-3100-120	PROPERTY TAXES ON AUTOS	268,713	238,000	135,662	258,000	20,000
10-3100-125	ENERGY USE TAX	1,893,311	2,031,000	921,460	2,055,000	24,000
10-3100-130	SALES TAXES	4,564,692	4,832,201	2,304,909	4,915,267	83,066
10-3100-131	FRANCHISE TAX REVENUE	160,309	158,000	47,965	160,000	2,000
10-3100-134	INNKEEPER TAX	48,653	45,000	39,129	69,000	24,000
10-3100-160	TELEPHONE SURCHARGE TAX	224,561	245,000	117,772	230,000	(15,000)
10-3100-161	MUNICIPAL TELECOMMUNICATIONS TAX	315,017	330,000	136,606	305,000	(25,000)
	Total - Taxes	<u>10,642,193</u>	<u>11,101,201</u>	<u>6,308,492</u>	<u>11,928,267</u>	<u>827,066</u>
<u>Licenses & Permits</u>						
10-3200-210	BUSINESS LICENSES	107,182	107,000	67,265	110,000	3,000
10-3200-215	TEMPORARY USE PERMIT FEES	815	1,000	20	1,000	-
10-3200-220	STATE SURCHARGE-BUILD PERMITS	2,945	3,000	2,067	3,500	500
10-3200-221	BUILDING & CONSTRUCTION	291,331	300,000	207,533	390,000	90,000
10-3200-227	DOG LICENSE FEES	805	1,000	745	1,000	-
10-3200-228	ALARM PERMIT FEE	225	500	165	500	-
10-3200-229	NONCONFORMITY PERMIT FEE	480	500	280	500	-
	Total - Licenses & Permits	<u>403,783</u>	<u>413,000</u>	<u>278,075</u>	<u>506,500</u>	<u>93,500</u>
<u>Intergovernmental</u>						
10-3300-356	"C" ROAD FUND ALLOTMENT FROM STATE	992,541	1,050,000	492,662	1,175,000	125,000
10-3300-358	STATE LIQUOR ALLOTMENT	30,402	30,000	32,512	34,000	4,000
10-3300-360	GENERAL GRANTS	18,128	17,382	83,159	16,994	(388)
10-3300-361	POLICE GRANTS	52,587	14,000	8,737	8,000	(6,000)
10-3300-363	CTC PROGRAM GRANT	17,226	-	-	-	-
10-3300-364	LIBRARY GRANTS	25,651	8,500	-	9,650	1,150
10-3300-370	MOUNTAINLANDS - SR CITIZENS	7,422	8,500	2,772	8,500	-
10-3300-372	STATE EMS GRANTS	-	3,000	-	3,000	-
10-3300-373	FIRE GRANTS	-	3,000	-	3,000	-
10-3300-380	NEBO SCHOOL DIST-RES OFFICER	48,566	50,000	-	50,000	-
10-3300-390	FIRE CONTRACTS	22,525	19,500	11,156	23,000	3,500
10-3300-394	TASK FORCE OVERTIME REIMBURSE	10,220	8,000	3,815	10,000	2,000
10-3300-396	VICTIMS ADVOCATE GRANT	15,392	16,000	5,385	16,000	-
10-3300-398	SHARED COURT JUDGE-MAPLETON	18,767	21,000	9,383	21,000	-
	Total - Intergovernmental	<u>1,259,426</u>	<u>1,248,882</u>	<u>649,581</u>	<u>1,378,144</u>	<u>129,262</u>
<u>Charges for Services</u>						
10-3200-222	PLAN CHECK FEE	163,381	145,000	107,345	215,000	70,000
10-3200-223	PLANNING REVENUES	35,218	32,000	26,101	45,000	13,000
10-3200-224	SPECIFICATIONS & DRAWINGS	95	500	-	500	-
10-3200-225	OTHER LICENSE PERMITS	4,170	2,000	805	2,000	-
10-3200-231	PUBLIC WORKS FEES	14,562	20,000	18,157	20,000	-
10-3300-393	POOL EXEMPT REVENUE	-	3,000	-	3,000	-
10-3400-456	AMBULANCE FEES	338,078	375,000	200,655	445,000	70,000
10-3400-510	CEMETERY LOTS SOLD	72,115	73,500	29,160	74,000	500
10-3400-520	SEXTON FEES	108,275	110,250	60,650	115,000	4,750
10-3400-525	PLOT TRANSFER FEE	1,250	500	1,200	2,000	1,500
10-3400-530	PERPETUAL TRUST FUND INCOME	(800)	-	-	-	-
10-3400-560	DISPATCH SERVICE FEE	90,714	88,000	-	92,000	4,000
10-3400-565	POLICE TRANSPORT REIMBURSEMENT	-	-	-	-	-
10-3400-571	LIMITED LAND DISTURBANCE PERMIT	15,402	1,500	10,220	20,000	18,500
10-3600-626	YOUTH SPORTS REVENUE	242,520	226,000	90,093	250,000	24,000
10-3600-627	ADULT SPORTS REVENUE	9,833	17,500	8,645	17,500	-
10-3600-628	SWIMMING POOL REVENUES	55,886	56,000	12,278	56,000	-
10-3600-629	SWIMMING POOL REV - TAX EXEMPT	41,211	44,000	9,935	44,000	-
10-3600-632	STREET TREE FEES	14,850	15,000	400	15,000	-
10-3600-637	WINTER RECREATION PROGRAMS	2,896	-	-	-	-
10-3600-638	UTILITY CUSTOMER CONNECTION ADMIN FEE	32,175	31,000	20,690	35,000	4,000
10-3600-840	CONTRACT SERVICES	17,806	15,000	11,110	18,000	3,000



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Revenues

GL Acct	Line Description	FY2015	FY2016	FY2016	FY2017	FY2017
		ACTUAL	APPROVED BUDGET	MIDYEAR ACTUAL	FINAL BUDGET	VS FY2016 INC/(DEC)
	Total - Charges for Services	1,259,636	1,255,750	607,442	1,469,000	213,250
Fines & Forfeitures						
10-3200-232	FORFEITURE OF COMPLETION BONDS	1,500	2,500	-	2,000	(500)
10-3500-511	COURT FINES	393,687	427,000	179,392	415,000	(12,000)
10-3500-512	COURT FINES FROM OUTSIDE ENTITIES	11,513	7,500	6,290	12,000	4,500
10-3500-513	ANIMAL CONTROL RESTITUTION					
10-3500-515	TRAFFIC SCHOOL FEES				-	-
10-3500-517	MISCELLANEOUS RESTITUTIONS	1,108	1,000	427	1,000	-
10-3600-618	LIBRARY FINES	54,587	53,000	26,321	55,000	2,000
	Total - Fines & Forfeitures	462,395	491,000	212,431	485,000	(6,000)
Miscellaneous						
10-3600-334	BOOK SALES	1,622	1,500	1,094	1,500	-
10-3600-335	CITY OPERATED VENDING SALES					-
10-3600-610	INTEREST INCOME	58,461	75,000	39,010	80,000	5,000
10-3600-612	INTEREST C-ROADS	7,347	5,000	4,750	7,500	2,500
10-3600-614	CEMETERY TRUST INTEREST	2,935	3,000	1,885	3,000	-
10-3600-619	RENTS & CONCESSIONS EXEMPT	239	-	-	-	-
10-3600-620	RENTS & CONCESSIONS	116,409	113,000	35,003	130,000	17,000
10-3600-622	ART MUSEUM RENTALS	38,402	50,000	21,839	56,500	6,500
10-3600-624	LEASE REVENUES	28,140	29,000	14,289	29,000	-
10-3600-625	LIBRARY RENTALS REVENUE	35,255	34,000	18,580	34,000	-
10-3600-633	LIBRARY COPY FEES	3,564	4,000	1,139	3,500	(500)
10-3600-634	UTILITY BILLING LATE FEES	97,449	99,000	50,625	102,000	3,000
10-3600-635	RECYCLE REVENUE	173	-	-	-	-
10-3600-670	SENIOR CITIZENS-GENERAL REVENUE	1,533	2,000	249	2,000	-
10-3600-690	SUNDRY REVENUES	117,931	65,000	90,754	100,000	35,000
10-3600-691	ART SHOP REVENUE					-
10-3600-692	SALE OF LAND	-	-	5,550	-	-
10-3600-694	WITNESS FEES	777	500	282	500	-
10-3600-697	STREET SIGNS INSTALLATION FEE	24,150	1,500	2,400	3,000	1,500
10-3600-698	UNCLAIMED PROPERTY REVENUES	-	500	2,012	500	-
10-3600-777	CONCERT REVENUES				-	-
10-3600-834	MISC. POLICE O/T REIMBURSEMENT	6,150	8,000	2,363	8,000	-
10-3600-835	POLICE TRAINING					-
10-3600-836	SWIMMING POOL RETAIL SALES	8,777	7,000	2,675	8,000	1,000
10-3600-837	ENGINEERING PROJECT REIMBURSEM	185	-	-		
10-3600-838	MISC. DONATIONS/TICKETS SALES	287	750	-	750	-
10-3600-850	EMPLOYEE FITNESS CENTER FEES	841	750	369	850	100
10-3600-852	SURPLUS SKI SALES	551	10,000	-	-	(10,000)
10-3600-853	CITY FACILITY RENTAL EXEMPT	697	1,000	-	1,000	-
10-3600-854	CITY FACILITY RENTALS	9,898	37,000	1,659	11,000	(26,000)
	Total - Miscellaneous	561,771	547,500	296,525	582,600	35,100
Special Revenue						
10-3900-700	ART CITY DAYS - CARNIVAL	23,871	22,000	-	27,000	5,000
10-3900-701	ART CITY DAYS-BABY CONTEST	102	100	-	100	-
10-3900-702	ART CITY DAYS-BALLOON FEST	450	4,000	2,500	4,000	-
10-3900-703	ART CITY DAYS-BOOTHES	14,465	13,000	-	16,000	3,000
10-3900-708	ART CITY DAYS-B/B 3-ON-ON	380	500	400	500	-
10-3900-709	ART CITY DAYS-GENERAL ACCT	611	750	-	750	-
10-3900-710	ART CITY DAYS - T-SHIRTS				-	-
10-3900-711	ART FAIR REVENUE				-	-
10-3900-712	ART CITY DAYS - PARADE	1,750	1,500	-	1,500	-
10-3900-713	ART CITY DAYS-BANDS & CONCERTS	1,430	10,000	-	1,500	(8,500)
10-3900-714	ART CITY DAYS-SOFTBALL TOURNEY	350	-	-	500	500
10-3900-804	LIBRARY CONTRIBUTIONS					-
10-3900-807	HISTORICAL PRESERVATION COMM	9,975	10,000	-	-	(10,000)
10-3900-816	CERT/EMERGENCY PREPAREDNESS	1,094	500	-	500	-
10-3900-823	YOUTH COURT REVENUES	-	-	280	500	500
10-3900-831	B.A.B. INTEREST SUBSIDY	128,719	124,982	62,760	120,611	(4,371)



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

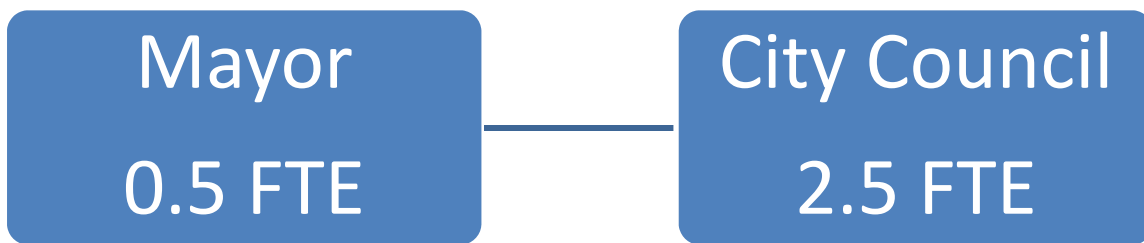
Revenues

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
10-3900-850	MISCELLANEOUS DONATIONS	100	-	-	-	-
	Total - Special Revenue	183,297	187,332	65,940	173,461	(13,871)
	Subtotal Reveunes Before Transfers In	14,772,502	15,244,665	8,418,487	16,522,972	1,278,307
<u>Administrative Fees, Contributions & Transfers</u>						
10-3800-831	ADMINISTRATIVE FEE FROM WATER	-	475,619	237,810	517,315	41,696
10-3800-832	ADMINISTRATIVE FEE FROM SEWER	-	355,081	177,540	374,319	19,238
10-3800-833	ADMINISTRATIVE FEE FROM ELECTRIC	-	626,301	313,151	670,818	44,517
10-3800-834	ADMINISTRATIVE FEE FROM SOLID WASTE	-	174,680	87,340	200,670	25,990
10-3800-835	ADMINISTRATIVE FEE FROM GOLF	-	55,072	27,536	55,920	848
10-3800-837	OPERATING TRANSFERS IN-ELECTRIC	1,594,375	1,599,368	799,684	1,623,916	24,548
10-3800-838	ADMINISTRATIVE FEE FROM STORM WATER	-	264,069	132,035	296,159	32,090
10-3800-843	OPERATING TRANSFERS IN-WATER	236,191	243,028	121,514	260,733	17,705
10-3800-844	OPERATING TRANSFERS IN-SEWER	228,950	236,370	118,185	244,654	8,284
10-3800-845	OPERATING TRANSFER IN-SOLID WASTE	67,515	68,300	34,150	71,903	3,603
10-3800-846	OPERATING TRANSFER IN-GOLF	-	-	-	-	-
10-3800-847	OPERATING TRANSFER IN-STORM WATER	59,674	60,424	30,212	68,017	7,593
10-3800-850	TRANSFER FROM OTHER FUNDS (PS IMPACT)	50,000	101,200	-	-	(101,200)
	UTILIZE C ROAD RESERVES				870,089	870,089
	UTILIZE FUND BALANCE				300,000	
	Total - Contributions & Transfers	2,236,705	4,259,512	2,079,156	5,554,512	995,000
	Total General Fund Revenues	17,009,207	19,504,177	10,497,643	22,077,484	2,273,307

Legislative Body

The Mayor and five-member City Council constitute the governing body of the City. They are elected at large and serve staggered four-year terms on a part-time basis. Elections in the City of Springville are non-partisan.

The Mayor is the Chairman and presides at the meetings of the City Council. The Council is responsible for carrying out Springville City’s legislative and executive powers. Council members are also assigned specific oversight and coordination responsibilities for various functional areas within the City. The City Council is responsible for establishing the overall policy direction for the City.



Legislative Body Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	3.0	3.0	3.0
Personnel Expense	72,602	76,559	77,800
Non-Personnel Expense	61,084	65,590	67,279
Total	133,685	142,149	145,079



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Legislative

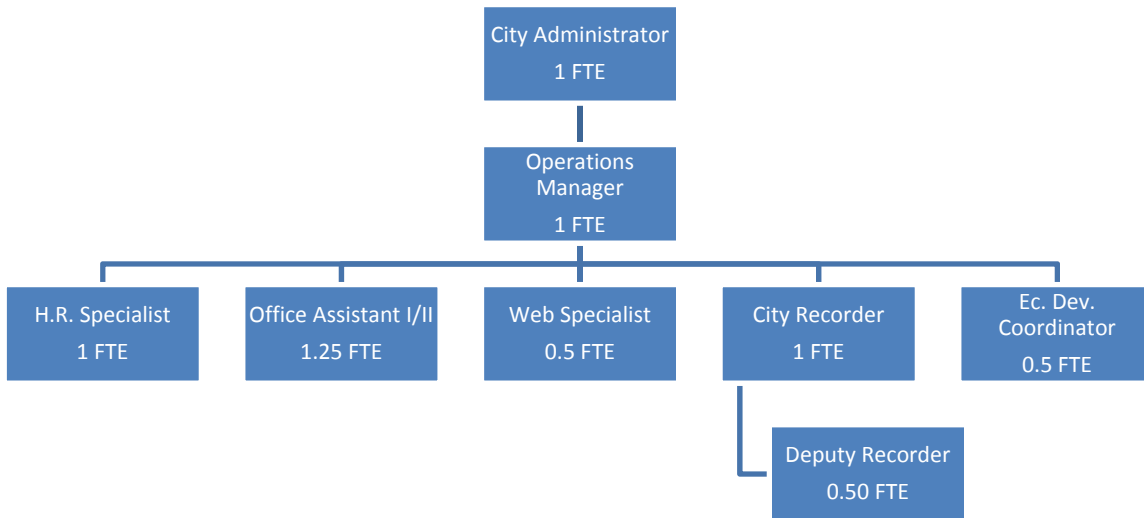
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4120-110	MAYOR AND COUNCIL SALARIES	66,860	70,204	34,563	71,344	1,140
10-4120-130	MAYOR AND COUNCIL BENEFITS	5,742	6,175	3,165	6,276	101
10-4120-160	EMPLOYEE RECOGNITION	-	180	-	180	-
	TOTAL PERSONNEL	72,602	76,559	37,728	77,800	1,241
OPERATIONS						
10-4120-230	MILEAGE AND VEHICLE ALLOWANCE	474	200	-	300	100
10-4120-236	TRAINING & EDUCATION	8,863	8,000	1,869	9,000	1,000
10-4120-240	OFFICE EXPENSE	51	600	-	200	(400)
10-4120-242	COMMUNITY DEVELOPMENT (AWARD M	628	-	-	-	
10-4120-245	YOUTH COUNCIL	4,618	6,000	498	6,500	500
10-4120-265	COMMUNICATION/TELEPHONE	-	480	-	579	99
10-4120-310	LEAGUE OF CITIES AND TOWNS	37,084	38,000	35,617	39,000	1,000
10-4120-510	PUBLIC OFFICIALS BOND	2,739	3,600	2,649	3,000	(600)
10-4120-540	CONTRIBUTIONS	5,500	7,000	1,050	7,000	-
10-4120-600	SOUTH MAIN FLAG	-	800	-	800	-
10-4120-710	COMPUTER HARDWARE & SOFTWARE	1,128	910	-	900	(10)
	TOTAL OPERATIONS	61,084	65,590	41,683	67,279	1,689
	TOTAL LEGISLATIVE	133,685	142,149	79,411	145,079	2,930

Administration

The office of Administrative Services is responsible for all professional and administrative work in preparation and implementation associated with the Administration Department, City Recorder’s Office, Information Services, Courts, Public Relations (Non-Public Safety), Human Resources and Economic Development. This new area was organized in the fourth quarter of 2012. The Manager of Administrative Services reports to the City Administrator.

It is the intent of this organization to provide employees, residents of the community and businesses of the area with precise information and a rapid response to their concerns or comments. We will learn the businesses of the city and create a positive working relationship with them. We will assist the Chamber in its goal to move forward, improve and to grow. We will enhance our position to create business growth in our community.

MISSION STATEMENT: *Springville City Administration is dedicated to facilitating progress, inspiring communication, and serving ALL with friendliness, integrity and vision.*



Administration Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	6.13	6.13	6.75
Personnel Expense	547,954	598,519	658,251
Non-Personnel Expense	148,304	256,594	250,661
Total	696,258	855,113	908,912

Administration – Performance Goals, Strategies, and Measures

Goal #1 – Evaluate departmental processes for efficiency and improvement				
Strategy #1– Maintain and improve Human Resource functions and operations to enhance employee morale and relations between H.R. and City Employees				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
Track number of new hires.	214	219	230	240
Maintain employee files according to Utah State Code requirements.	N/A	N/A	100%	100%
Review every job description and make changes where necessary.	N/A	25%	30%	60%
New employees hired and trained in customer service, harassment and benefit program.	N/A	60%	80%	100%
Goal #2 - Implement Federal Health Care Reform mandates to ensure compliance, and analyze benefits options to ensure cost containment.				
Strategy – Work closely with Legal Department and First West Benefits Solutions to discern changes needing to be implemented.				
Strategy – Continue to investigate and analyze benefit options in order to ensure cost containment for benefits.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
Contain health benefits cost increases	14.1%	21.6%	5.0%	12.0%
Recreate a Wellness Program and Committee for increased health benefits. Meet every other month.	N/A	N/A	N/A	6
Goal #3 – Strengthen communications between the City, Employees, the Community, and other institutions.				
Strategy – Encourage employees to communicate their needs, concerns and ways to improve processes to management. Discuss job responsibilities and what can be improved on given the budget and expectations. Employee input is necessary to making the City’s vision a reality.				
Strategy – Share skills and knowledge with management.				
Strategy – Create an atmosphere of motivation. Communicate with employees to achieve goals.				
Strategy – Institute round tables and think tanks with employees and management to understand employee needs and receive ideas to create a more successful work environment.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
Encourage employee communication through individual employee and H.R. one on one meeting opportunities.	N/A	N/A	N/A	50

Expand employee newsletter to include sections for more detailed department information.	N/A	6	9	12
Continue to provide monthly supervisor trainings.	N/A	11	11	11
Goal #4 – Become an integral part of the Chamber of Commerce.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
Track the number of personal visits made to local businesses.	24	55	34	60
Track new business licenses acquired in the City.	N/A	N/A	100%	100%
Track local business complaints and resolutions. Try and resolve concerns.	N/A	N/A	100%	100%
Attend or have representation in all monthly Chamber meetings.	N/A	N/A	95%	100%
Attend or have representation to all ribbon cutting events.	N/A	N/A	100%	100%
Goal #5 – Provide pertinent and current information to citizens and employees.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
Increase email subscriptions to City newsletter.	150	228	275	290
Use social media posts to connect with subscribers.	12	57	57	75
Expand employee newsletter to include more detailed department information.	11	11	12	12
<p>The City Records Office is entrusted to preserve the legislative history of the City and provide a comprehensive and accessible records management system as defined by Federal and State Statute and Springville City Code as well as the following:</p> <ul style="list-style-type: none"> • Preserve and manage official City records, documents, and contracts according to Utah State requirements and standards. • Oversee an impartial and efficient municipal election, campaign finance, and other public services. • Provide a professional and current monthly City newsletter. 				
Goal #1 – Compliance with Federal and State Statute and Springville City Code.				
Strategy – Maintain compliance with all postings and notices.				
Measures	2014	2015	2016	2017 (Target)
Percentage of City Council, Boards & Commissions Agenda's posted within 24 hours of meeting on the		95%	95%	100%

States website				
Percentage of City Council minutes presented to the Council for approval no later than two meetings after the meeting date.		60%	80%	100%
Percentage of Boards and Commissions completing annual training.				100%
Percentage of GRAMA requests responded to within five business days.			98%	100%
Goal #2 – Implement an updated electronic document management system and contract work flow approval process to track records more efficiently.				
Strategy – Provide an efficient filing system for ease of access to records. Maintain current system to the best of ability until updated software can be implemented.				
Measures	2014	2015	2016	2017 (Target)
Number of fully executed documents, ordinances, resolutions, contracts and agreements received.	164	164	50	
Percentage of fully executed documents scanned and filed within 30 days.		50%	50%	100%
Number of Contracts and Agreements Processed with Contract Cover Sheets and Required Signatures.				100%
Goal #3 – Manage electronic media.				
Strategy – Develop a policy and procedure to preserve and maintain email and social media postings to meet State Records requirements.				
Measures	2014	2015	2016	2017 (Target)
Percentage of electronic media segregated and stored by State retention schedule.				100%



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Administration

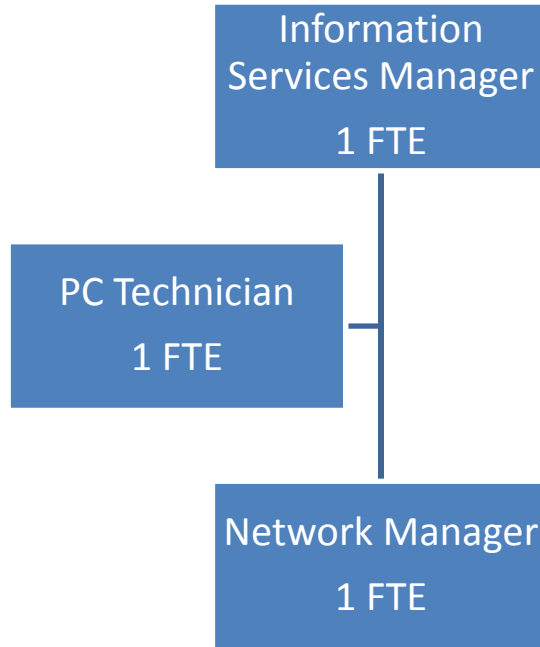
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4130-110	SALARIES	301,828	330,595	158,443	351,183	20,588
10-4130-120	PART TIME EMPLOYEES SALARIES	62,509	70,468	32,681	99,029	28,561
10-4130-130	EMPLOYEE BENEFITS	152,895	161,931	78,939	172,514	10,583
10-4130-140	OVERTIME PAY	1,217	525	-	525	-
10-4130-160	EMPLOYEE RECOGNITION	29,505	35,000	21,069	35,000	-
	TOTAL PERSONNEL	547,954	598,519	291,133	658,251	59,732
OPERATIONS						
10-4130-220	ORDINANCES AND PUBLICATIONS	5,159	4,500	1,683	4,500	-
10-4130-230	MILEAGE AND VEHICLE ALLOWANCE	4,800	5,400	2,400	5,400	-
10-4130-236	TRAINING & EDUCATION	5,296	7,000	4,043	5,700	(1,300)
10-4130-240	OFFICE EXPENSE	7,693	11,000	4,916	11,300	300
10-4130-241	DEPARTMENT SUPPLIES	1,611	2,000	675	5,000	3,000
10-4130-242	ANNUAL BUDGET RETREAT	6,295	6,500	-	6,500	-
10-4130-243	CITY NEWSLETTER	10,937	12,000	5,125	12,000	-
10-4130-250	EQUIPMENT MAINTENANCE	349	500	35	500	-
10-4130-251	FUEL	3,081	5,000	1,293	4,000	(1,000)
10-4130-253	CENTRAL SHOP	1,997	3,881	1,663	4,006	125
10-4130-254	MAINTENANCE - FLEET VEHICLES	116	-	-	-	-
10-4130-255	COMPUTER OPERATIONS	5,755	16,000	772	17,000	1,000
10-4130-260	UTILITIES	6,268	6,500	1,723	6,500	-
10-4130-265	COMMUNICATION/TELEPHONE	2,737	2,513	1,225	3,755	1,242
10-4130-270	DEFENSE/WITNESS FEES				35,000	35,000
10-4130-310	PROFESSIONAL AND TECHNICAL SER	16,294	19,000	4,173	19,000	-
10-4130-312	PUBLIC RELATIONS CAMPAIGN	9,210	12,500	2,057	12,500	-
10-4130-321	VOLUNTEER PROGRAM	537	2,000	-	2,000	-
10-4130-322	ECONOMIC DEVELOPMENT	5,795	21,000	7,974	22,000	1,000
10-4130-323	SUPERVISOR TRAINING	4,816	8,000	941	8,000	-
10-4130-510	INSURANCE AND BONDS	8,295	8,600	8,860	-	(8,600)
10-4130-540	COMMUNITY PROMOTIONS	1,449	28,000	20,406	10,000	(18,000)
10-4130-542	BOOK ROYALTIES	114	500	66	-	(500)
10-4130-550	UNIFORMS	446	700	52	750	50
10-4130-611	WELLNESS PROGRAM	150	2,500	-	2,500	-
10-4130-620	ELECTIONS	247	20,000	9,480	-	(20,000)
10-4130-699	APPROPRIATED CONTINGENCY	35,736	50,000	-	50,000	-
10-4130-710	COMPUTER HARDWARE & SOFTWARE	1,229	-	-	2,250	2,250
10-4130-781	HOLIDAY DECORATIONS	1,891	1,000	181	500	(500)
	TOTAL OPERATIONS	148,304	256,594	79,741	250,661	(5,933)
	TOTAL ADMINISTRATION	696,258	855,113	370,874	908,912	53,799

Information Services

The Information Services Department is responsible for overseeing the use of Information Technology to support the goals and initiatives of the City of Springville. The Department is responsible for essential City functions such as:

- Implementing, maintaining, protecting, and upgrading network server system
- Providing internet connectivity and security
- Equipping end users with phone, desktop PCs, peripherals, and productivity software
- Maintaining our Cisco telecommunications network and equipment.
- Administering and supporting cell phone service
- Planning, administering and supporting the Civic Center data center software back-up system
- Providing help-desk services for IT related issues as well as desktop and server support
- Providing leadership, guidance and management for the long-term planning and integration of IT strategies and projects
- Provide financial recommendation for department desktops, VoIP and cell phones
- Oversee employee training which includes; scheduled director and supervisor training

MISSION STATEMENT: *The Springville City Department of Information Services is dedicated to providing and supporting reliable technologies and technology-based services in a timely, high-quality, cost-effective manner to all City employees.*



Information Technology Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	3.00	3.00	3.00
Personnel Expense	262,647	273,115	285,853
Non-Personnel Expense	84,906	95,347	98,064
Total	347,553	368,462	383,917

IT Department – Performance Goals, Strategies, and Measures

Goal #1 – To minimize the number of City-wide “network down” time to ensure employees can perform their work during scheduled office hours.				
Strategy – Eliminate potential network problems by performing a weekly check on the top ten areas identified that can affect network downtime.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
Number of potential problems identified.	10	15	10	8
Number of weeks without a City-wide network outage.	40	45	48	49
Number of hours the network was down.	6	4	4	3
Goal #2 – To increase the number of consecutive days with a clean server back-up by 10% a year and to extract sample back up information from thee different rotating servers on a quarterly basis to check data integrity.				
Strategy – Check daily and weekly logs showing status of data back-up.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
Number of consecutive days with a clean data back-up.	60	365	365	365
100% clean sample back-up integrity data performed every three months.	Success	Success	Success	Success
Goal #3 – To maintain and improve help-desk service response to all city employees by 5% a year to ensure timely action and feedback on their information service request.				
Strategy – Track ALL (e-mail, phone or in person) IT related help-desk request through Track-IT database while identifying the requester, topic of the request and steps taken to solve the request.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
Number of help desk request received.	1000	900	850	1000
Number of Dispatch and Finance request not handled in a 24-hour work day.	N/A	0	0	0
Number of phone calls placed on the IS main number of 801-491-5789			36	54
Goal #4 – To establish a positive employee software training schedule and increase attendance by 10% a year for all city employees requesting information services training.				
Strategy – Conduct training classes as approved for directors/supervisors and ALL City employees.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
Number of computer training individual and classes held for Microsoft Office.	7	9	11	8
Number of Directors/Supervisors meeting held.	10	10	10	10



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Information Systems

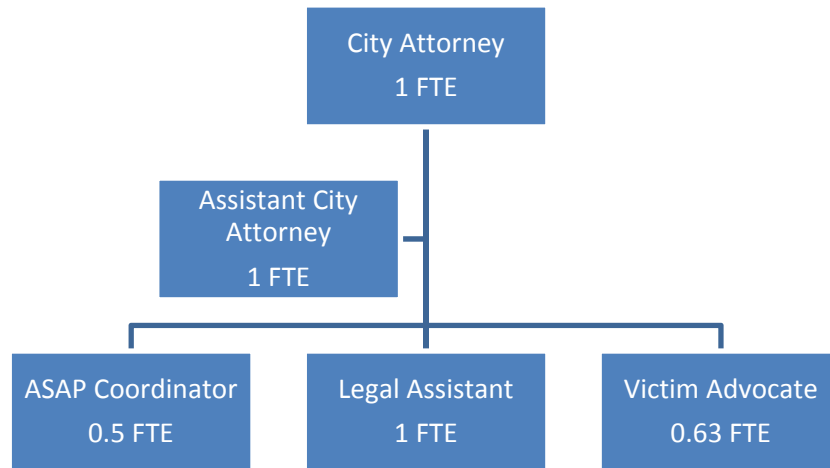
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PERSONNEL						
10-4132-110	SALARIES & WAGES	158,414	169,113	83,283	174,127	5,014
10-4132-120	PART TIME EMPLOYEES SALARIES	5,701	-	-	-	-
10-4132-130	EMPLOYEE BENEFITS	98,590	103,822	51,080	111,546	7,724
10-4132-140	OVERTIME PAY	(138)	-	461	-	-
10-4132-160	EMPLOYEE RECOGNITION	80	180	39	180	-
	TOTAL PERSONNEL	262,647	273,115	134,863	285,853	12,738
OPERATIONS						
10-4132-220	ORDINANCES & PUBLICATIONS	-	-	-	-	-
10-4132-236	TRAINING & EDUCATION	6,299	6,600	405	7,600	1,000
10-4132-240	OFFICE EXPENSE	387	300	214	3,000	2,700
10-4132-245	WEBSITE MAINTENANCE	5,000	-	-	-	-
10-4132-250	EQUIPMENT MAINTENANCE	-	-	-	-	-
10-4132-252	LICENSING AGREEMENTS	21,696	18,513	7,557	16,390	(2,123)
10-4132-260	UTILITIES	955	1,080	235	1,080	-
10-4132-265	COMMUNICATIONS/TELEPHONES	3,527	4,783	1,510	3,309	(1,474)
10-4132-310	PROFESSIONAL & TECHNICAL SUPPORT	25,957	39,311	25,446	42,500	3,189
10-4132-510	INSURANCE AND BONDS	1,598	2,050	1,545	2,050	-
10-4132-550	UNIFORMS	178	225	246	300	75
10-4132-570	INTERNET ACCESS FEES	12,276	11,985	3,685	13,185	1,200
10-4132-710	COMPUTER HARDWARE AND SOFTWARE	6,973	10,500	4,422	8,500	(2,000)
10-4132-720	OFFICE FURNITURE AND EQUIPMENT	59	-	-	150	150
	TOTAL OPERATIONS	84,906	95,347	45,265	98,064	2,717
	TOTAL INFORMATION SYSTEMS	347,553	368,462	180,127	383,917	15,455

Legal

The Legal Department is responsible for providing professional legal services to Springville City, the Mayor and the City Council. In fulfilling its purpose, the legal department prosecutes misdemeanors and traffic code violations, provides legal services involving legislative and administrative decisions, drafts ordinances and contracts, handles claims against the City, and pursues remedies for future legal challenges that may impact Springville.

In addition to providing the above legal services, the legal department is responsible for the City’s risk management program, victim advocate services, and the Art City Substance Abuse Prevention program.

MISSION STATEMENT: *Springville City’s Legal Department promotes Springville City’s goals and values by providing the City with exemplary legal, victim advocate, and risk management services, and by implementing strategies and programs to prevent substance abuse and other problem behaviors in our community.*



Legal Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	4.43	4.13	4.13
Personnel Expense	369,412	392,325	404,453
Non-Personnel Expense	58,017	91,617	84,741
Total	427,428	483,942	489,194

Legal Department – Performance Goals, Strategies, and Measures

Goal #1 – Pursue speedy and fair prosecutions of all misdemeanor, traffic, and municipal ordinance violations.				
Strategy #1 – Achieve a high guilty determination rate by properly and fairly screening and prosecuting cases in strict compliance with the National Prosecution Standards of the National District Attorney’s Association.				
Measures	2013	2014	2015	2016 (target)
Conviction and Guilty Plea rates for:				
Domestic Violence	98%	70%	68%	75%
Driving Under the Influence	94%	95%	94%	95%
Drug Related Violations	96%	88%	92%	93%
Theft	98%	98%	87%	90%
Conviction and Guilty Plea rates for all charges filed (includes all misdemeanor, traffic, and municipal ordinance cases – percentage based upon 100 to 250 random cases).	96%	85%	90%	92%
Strategy #2 – Resolve cases in a timely manner.				
Measures	2013	2014	2015	2016 (target)
Percent of cases resolved in a timely manner:				
Misdemeanor cases resolved within 3 months (percentage based upon 100 cases randomly selected).	92%	85%	84%	87%
Goal #2 – Provide a comprehensive safety and risk management program for the safety and health of participants in City functions and City employees, as well as protecting the City’s physical and financial resources.				
Strategy #1 – Review the City’s insurance coverage, loss runs, accident analysis, and exposures in order to reduce hazards, risks, and operational costs.				
Strategy #2 – Review City contracts to ensure insurance coverage requirements and other liability concerns are met.				
Strategy #3 – Provide risk management training to City employees on safety procedures and how to avoid high risk conduct.				
Measures	2013	2014	2015	2016 (target)
Number of Claims	22	25	25	25
Cost of Claims	\$23,000	\$38,700	\$36,000	<\$35,000
Strategy #4 – To review all vehicle accidents and on the job injuries with the City’s Accident Review Committee, assessing preventability, taking corrective action, and addressing serious safety violations to determine how to prevent future accidents.				
Measures	2013	2014	2015	2016 (target)

Number of vehicle accidents:	9	3	12	<7
Number of preventable accidents:	5	1	5	0
Number of safety issues addressed and implemented by the Committee:	n/a	0	0	0
Goal #3 – Reduce Substance Abuse in Springville through the Art City Substance Abuse Prevention (“ASAP”) Program.				
Strategy #1 – Reduce substance abuse and promote healthy lifestyles within the City by implementing various strategies to lower risk factors that lead to negative behaviors and to enhance protective factors that lead to positive behaviors.				
Measures	2013	2014	2015	2016 (target)
SHARP Survey measurement of risk factor: <i>Parental Attitudes Favorable to Anti-Social Behavior:</i>	41.3	28.6	29	28
SHARP Survey measurement of risk factor: <i>Low Neighborhood Attachment:</i>	33.3	32.9	28	28
SHARP Survey measurement of risk factor: <i>Depressive Symptoms:</i>	29.7	32.9	34	34
SHARP Survey measurement of protective factor: <i>Rewards for Prosocial Involvement in the Community:</i>	65.4	70.7	80	85
According to the SHARP Survey, percent of youth regularly using (30 day):				
Alcohol	4.8	3.6	5.2	4.5
Cigarettes/E-Cigarettes	2.1	1.3	3.6	3.0
Marijuana	2.2	3.6	4.8	4.0
Abuse of Prescription Drugs	2.6	2.6	2.3	2.0
Strategy #2 – Run programs that promote healthy lifestyles and provide recognition for positive behaviors.				
Measures	2013	2014	2015	2016 (target)
Number of prescription take back events held annually:	2	2	2	2
Number of students recognized annually at various community events (including Mayor’s Recognition Awards).	50	50	50	50
Goal #4 – Provide various types of assistance and support to victims of crime during and after a crime has been committed in order to reduce the trauma experienced as a result of the crime.				
Strategy #1 – Locate, identify, and make contact with victims of crime within 24 hours of the crime having been committed.				
Measures	2013	2014	2015	2016 (target)

Number of offenders seen:	NA	NA	20	50
Number of Youth Court Members:	NA	NA	40	40
Goal #5 – Provide various types of assistance and support to victims of crime during and after a crime has been committed in order to reduce the trauma experienced as a result of the crime.				
Strategy #1 – Locate, identify, and make contact with victims of crime within 24 hours of the crime having been committed.				
Measures	2013	2014	2015	2016 (target)
Number of victims contacted within 24 hours of crime being committed:	340	316	311	315
Percentage of victims contacted within 24 hour period:	97%	97%	97%	97%
Strategy #2 – To provide services offered within our community to crime victims.				
Measures	2013	2014	2015	2016 (target)
Number of services provided:	3300	3497	3284	3300
Strategy #3 – Help victims who have experienced monetary damages recover restitution.				
Measures	2013	2014	2015	2016 (target)
Number of victims helped to receive restitution :	88	85	87	90



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

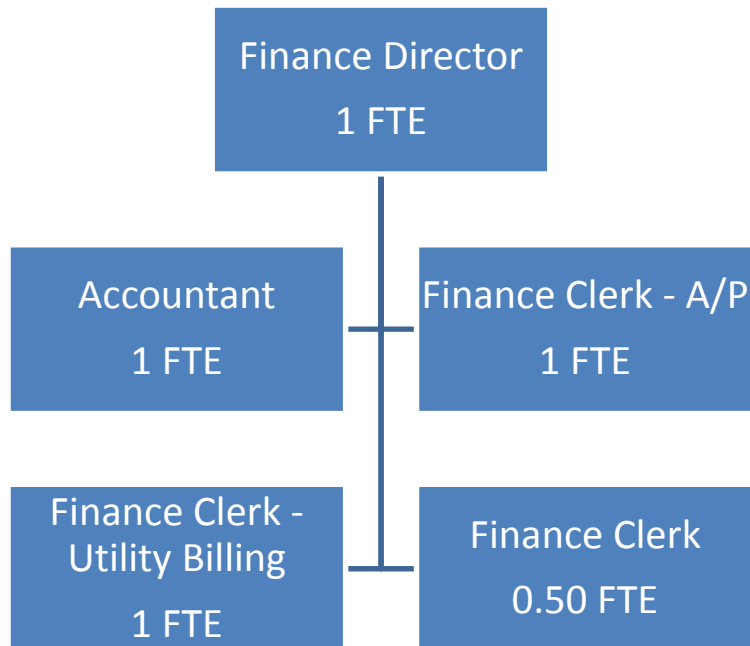
Legal

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4135-110	SALARIES	214,219	202,865	110,377	205,699	2,834
10-4135-120	PART TIME EMPLOYEES SALARIES	48,020	77,982	26,158	80,917	2,935
10-4135-130	EMPLOYEE BENEFITS	107,072	111,230	55,263	117,590	6,360
10-4135-160	EMPLOYEE RECOGNITION	100	248	-	248	(1)
	TOTAL PERSONNEL	369,412	392,325	191,798	404,453	12,128
OPERATIONS						
10-4135-220	ORDINANCES AND PUBLICATIONS	2,685	3,500	1,553	3,900	400
10-4135-230	MILEAGE AND VEHICLE ALLOWANCE	4,800	5,000	2,400	5,000	-
10-4135-236	TRAINING & EDUCATION	5,565	6,725	3,638	6,725	-
10-4135-237	TRAINING MATERIALS	203	1,000	423	1,000	-
10-4135-240	OFFICE EXPENSE	715	500	487	500	-
10-4135-241	DEPARTMENT SUPPLIES	490	1,500	161	1,500	-
10-4135-260	UTILITIES	860	970	211	970	-
10-4135-265	COMMUNICATION/TELEPHONE	1,423	1,542	500	1,204	(338)
10-4135-310	PROFESSIONAL AND TECHNICAL SER	30,237	55,000	21,155	45,000	(10,000)
10-4135-311	COMMUNITIES THAT CARE GRANTS	6,135	1,000	-	3,075	2,075
10-4135-510	INSURANCE AND BONDS	1,830	2,280	1,722	2,280	-
10-4135-511	CLAIMS SETTLEMENTS	708	10,000	9,593	10,000	-
10-4135-550	UNIFORMS	-	-	-	200	200
10-4135-710	COMPUTER HARDWARE & SOFTWARE	2,367	1,600	-	750	(850)
10-4135-720	OFFICE FURNITURE AND EQUIPMENT	-	-	-	-	-
10-4135-731	YOUTH COURT EXPENSES	-	-	21	2,637	-
10-4135-894	EVENT EXPENSES	-	1,000	-	-	(1,000)
	TOTAL OPERATIONS	58,017	91,617	41,864	84,741	(9,513)
	TOTAL LEGAL	427,428	483,942	233,662	489,194	2,615

Finance

The Finance Department is responsible for providing the financial management of all City funds and maintaining the fiscal integrity of the City. Major activities include: Managing the City's investment portfolio; obtaining financing for capital requirements; financial analysis and reporting; budget preparation and management; revenue management, including billing and collection for utilities, licenses and other revenues; and purchasing.

MISSION STATEMENT: Springville City Finance Department will consistently provide professional financial and customer service to all in a friendly, efficient, knowledgeable manner.



Finance Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	5.00	4.63	4.50
Personnel Expense	338,387	365,723	372,411
Non-Personnel Expense	102,595	154,344	159,448
Total	440,982	520,067	531,859

Finance Department – Performance Goals, Strategies, and Measures

Goal #1 – To maintain the City’s AA (S&P)/AA- (Fitch) bond rating in order to reflect adherence to the City’s financial policies and the principles of prudent financial management to credit rating agencies.				
Strategy - Provide strong financial management, maintenance of solid general fund balances and prudent budget planning.				
Strategy – Accurately forecast revenues and expenses in order to provide sufficient time for corrective action in the event of variances from the budget.				
Strategy – Provide timely and accurate monthly financial reports in a reader-friendly format to the Mayor, Council and Department Directors in order to foster awareness of financial conditions and to allow sufficient time for corrective action to take place.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
Rating (S&P/Fitch):	AA/AA-	AA/AA-	AA/AA-	AA/AA-
General Fund unrestricted fund balance as a percentage of revenue budget:	18.0	19.0	25.0	25.0
Reports delivered on time:	0	2	3	4
Reports delivered 1 – 3 days late:	12	10	9	8
Reports delivered more than 3 days late:	0	0	0	0
Goal #2 - Ensure all purchases and payments comply with city code and/or policy in order to promote maximum effectiveness of the open market system.				
Strategy #1 – Improve the on-time payment of invoices and enforce compliance of code and policy related to purchasing to reduce the number of POs opened after the invoice date				
Strategy #2 – Utilize technology to maximize efficiency in processing transactions				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
Number of invoices processed:	14,866	13,776	15,000	15,000
Number of invoices paid late:	671	510	600	300
Percentage of invoices paid on time:	95%	96%	97%	98%
Number of POs opened:	549	493	575	590
Number of POs opened after invoice date:	65	78	29	29
Percentage of POs opened after invoice date:	12%	16%	5%	5%
Goal #3 - Provide the public and decision makers with accurate and useful budget and financial reporting documents in order to increase transparency and promote awareness and confidence in the City’s financial management.				
Strategy – Work proactively to follow accounting standards and improve internal controls				
Strategy – Provide training opportunities to employees to increase competency in core				

areas of accounting and financial reporting.				
Strategy – Minimize the number of audit findings in order to maintain the public’s confidence in the City’s commitment to transparency and accuracy in financial reporting.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
Number of State Compliance Requirement Findings:	2	2	0	0
Number of Internal Control Deficiency Findings:	1	1	1	1
Receive GFOA Award for Excellence in Budgeting?	Yes	Yes	Yes	Yes



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

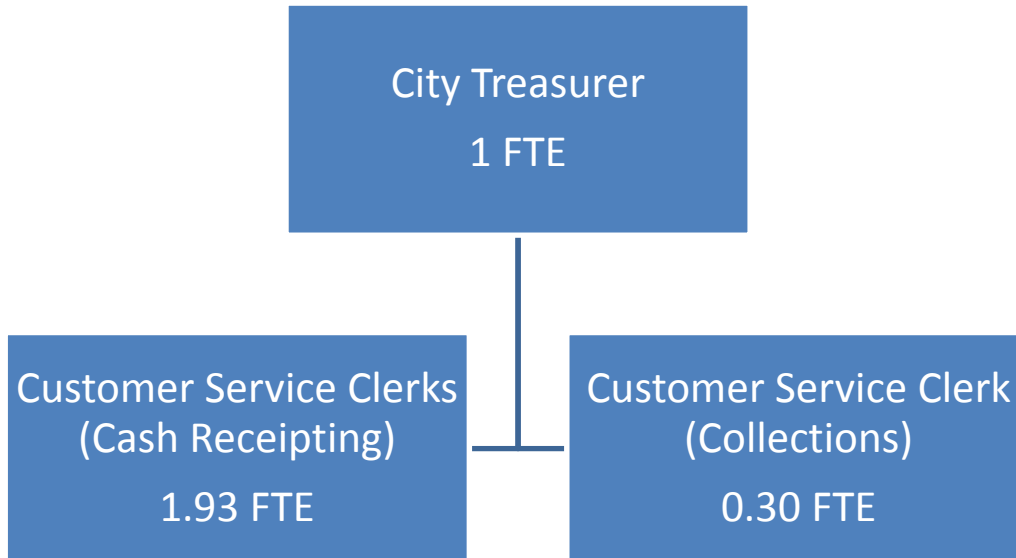
Finance

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4140-110	OFFICE SALARIES	231,183	246,365	122,334	251,217	4,852
10-4140-120	PART TIME EMPLOYEES SALARIES	12,541	17,269	6,990	13,994	(3,275)
10-4140-130	EMPLOYEE BENEFITS	94,525	101,811	49,685	106,930	5,119
10-4140-160	EMPLOYEE RECOGNITION	139	278	55	270	(8)
	TOTAL PERSONNEL	338,387	365,723	179,064	372,411	6,688
OPERATIONS						
10-4140-220	ORDINANCES & PUBLICATIONS	727	1,550	425	1,550	-
10-4140-230	MILEAGE AND VEHICLE ALLOWANCE	346	525	-	525	-
10-4140-236	TRAINING & EDUCATION	3,675	5,750	1,254	5,750	-
10-4140-240	OFFICE EXPENSE	16,334	18,500	5,558	18,500	-
10-4140-241	POSTAGE-MAILING UTILITY BILLS	47,701	46,000	23,755	47,500	1,500
10-4140-245	UTILITY BILL PRINTING/STUFFING	12,318	14,000	6,601	14,000	-
10-4140-250	EQUIPMENT EXPENSE	-	200	-	200	-
10-4140-255	COMPUTER OPERATIONS	-	1,250	-	500	(750)
10-4140-260	UTILITIES	1,408	1,500	352	1,500	-
10-4140-265	COMMUNICATIONS/TELEPHONE	1,360	1,269	570	1,213	(56)
10-4140-310	PROFESSIONAL & TECHNICAL SERVI	14,200	58,500	50,946	62,260	3,760
10-4140-510	INSURANCE & BONDS	2,283	3,500	2,207	3,500	-
10-4140-550	UNIFORMS	224	300	(43)	300	-
10-4140-710	COMPUTER HARDWARE & SOFTWARE	2,018	1,000	-	1,650	650
10-4140-720	OFFICE FURNITURE & EQUIPMENT	-	500	200	500	-
	TOTAL OPERATIONS	102,595	154,344	91,826	159,448	5,104
	TOTAL FINANCE	440,982	520,067	270,890	531,859	11,792

Treasury

The Treasury Division of the Finance Department provides customer service by accepting payments for accounts and taking payments of all City revenues as well as assisting customers establishing new utility accounts. Functions performed by the Treasury include balancing cash, check and credit/debit cards, depositing monies in the bank; collection of delinquent utility accounts; operating the payroll system, including issuing payroll checks and direct deposits, filing annual and quarterly reports and maintaining all employee payroll and timekeeping files.

MISSION STATEMENT: *Springville City Finance Department will consistently provide professional financial and customer service to all in a friendly, efficient, knowledgeable manner.*



Treasury Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	3.23	3.23	3.23
Personnel Expense	186,661	184,538	186,554
Non-Personnel Expense	196,177	210,900	228,854
Total	382,837	395,438	415,408

Treasury Division – Performance Goals, Strategies, and Measures

Goal #1 – Enhance Springville’s small-town feel by providing exceptional customer service.				
Strategy #1 – Cross train employees to be able to provide better back-up. Strategy #2 - Greet the public in a friendly manner and provide accurate responses to inquiries by keeping abreast of current City events and services.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
Customer Service Training:	N/A	N/A	6	6
Goal #2 Maximize the City’s revenue collection by reducing bad debt through collections				
Strategy – Use current staff to keep abreast of past due accounts and use various technology to find customers and encourage them to pay their accounts current.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
Bad debt write-offs (utilities):	0.2%	0.2%	0.2%	0.2%
Goal #3 – Provide professional, accurate and efficient cash receipting and cash management support for the City.				
Strategy #1 – Train all City departments accepting cash and payments on cash handling policies and procedures. Strategy #2 – Promote efficient payment options and paperless billing. Strategy #3 - Maximize Interest Earnings through Prudent Investments. Strategy #4 - Ensure compliance with the State Money Management Act.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
On-Line Payments:	67,216	69,815	72,000	72,900
Payments Entered by Hand:	75,148	72,815	73,500	73,000
% of payments received online:	49%	48%	49%	49%
% of customers utilizing paperless billing:	N/A	10%	12%	15%
Goal #4 – Process payroll checks accurately and efficiently.				
Strategy – Utilize technology including timekeeping system to improve processing.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
How many times did payroll have to be reopened due to errors by employees or supervisors?	N/A	65	60	50



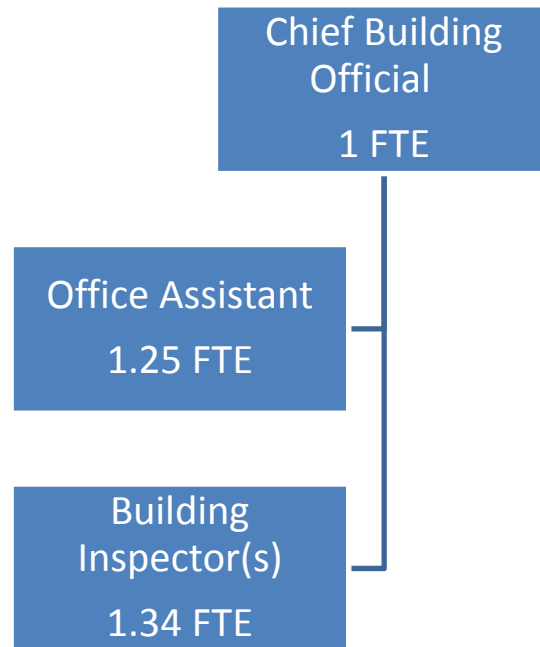
**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Treasury

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4145-110	OFFICE SALARIES	70,297	71,757	36,272	70,309	(1,448)
10-4145-120	PART-TIME EMPLOYEE SALARIES	69,161	67,902	30,722	69,637	1,735
10-4145-130	EMPLOYEE BENEFITS	47,122	44,685	21,886	46,414	1,729
10-4145-160	EMPLOYEE RECOGNITION	81	194	19	194	(0)
	TOTAL PERSONNEL	186,661	184,538	88,898	186,554	2,016
OPERATIONS						
10-4145-230	MILEAGE AND VEHICLE ALLOWANCE	498	525	265	525	-
10-4145-236	TRAINING & EDUCATION	3,419	3,600	483	3,600	-
10-4145-240	OFFICE EXPENSE	1,161	1,650	526	1,400	(250)
10-4145-241	DEPARTMENT SUPPLIES	890	1,600	291	1,400	(200)
10-4145-242	POSTAGE	4,205	6,650	2,297	6,700	50
10-4145-245	MERCHANT CREDIT CARD FEES	167,775	180,000	102,760	200,000	20,000
10-4145-250	EQUIPMENT EXPENSE	1,103	3,625	1,600	1,350	(2,275)
10-4145-255	COMPUTER OPERATIONS	3,385	4,000	-	4,000	-
10-4145-260	UTILITIES	1,433	1,500	353	1,500	-
10-4145-265	COMMUNICATIONS/TELEPHONE	268	340	115	329	(11)
10-4145-310	PROFESSIONAL & TECHNICAL SERVI	4,907	5,400	4,556	5,800	400
10-4145-510	INSURANCE & BONDS	6,363	1,810	1,457	1,800	(10)
10-4145-550	UNIFORMS	170	200	199	450	250
10-4145-710	COMPUTER HARDWARE & SOFTWARE	599	-	-	-	-
	TOTAL OPERATIONS	196,177	210,900	114,902	228,854	17,954
	TOTAL TREASURY	382,837	395,438	203,799	415,408	19,970

Building Inspections

The Building Inspections Division of the Community Development Department administers building codes and permits within the City.



Building Inspections Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	3.35	3.25	3.59
Personnel Expense	230,729	246,121	268,346
Non-Personnel Expense	20,386	26,690	43,665
Total	251,115	272,811	312,010



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

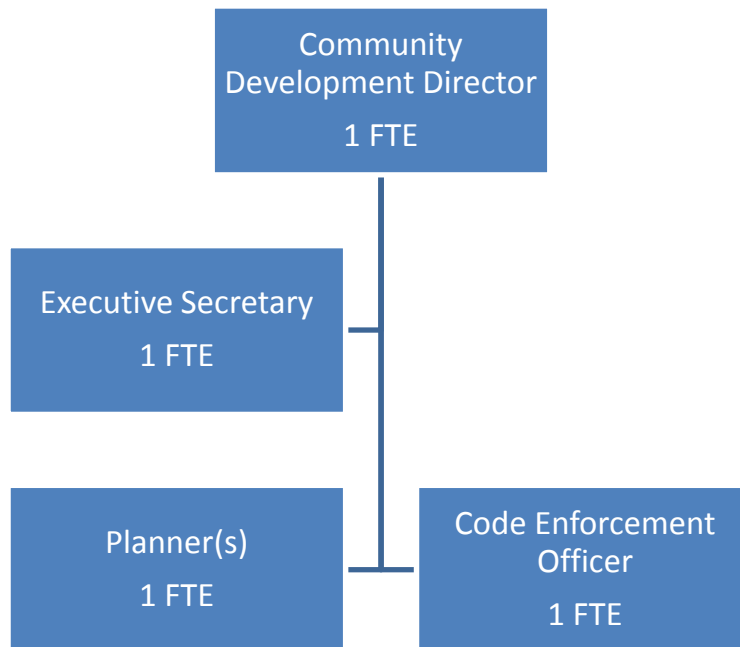
Building Inspections

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4160-110	OFFICE SALARIES	129,602	135,627	78,400	138,880	3,253
10-4160-120	PART-TIME EMPLOYEE SALARIES	32,440	35,581	16,445	35,496	(85)
10-4160-130	EMPLOYEE BENEFITS	68,686	74,718	35,874	93,755	19,037
10-4160-160	EMPLOYEE RECOGNITION	-	195	35	215	20
	TOTAL PERSONNEL	230,729	246,121	130,754	268,346	22,225
OPERATIONS						
10-4160-220	ORDINANCES & PUBLICATIONS	990	3,500	-	1,000	(2,500)
10-4160-230	MILEAGE AND VEHICLE ALLOWANCE	287	500	-	500	-
10-4160-236	TRAINING & EDUCATION	5,373	5,800	1,599	7,900	2,100
10-4160-240	OFFICE EXPENSE	1,465	750	391	2,550	1,800
10-4160-250	EQUIPMENT EXPENSE	494	700	64	700	-
10-4160-251	FUEL	2,199	2,700	687	2,700	-
10-4160-253	CENTRAL SHOP	103	311	75	321	10
10-4140-255	COMPUTER OPERATIONS				8,117	
10-4160-260	UTILITIES	1,910	2,150	470	2,150	-
10-4160-265	COMMUNICATIONS/TELEPHONE	1,473	1,489	501	1,087	(402)
10-4160-270	REMIT BLDG PERMIT FEES TO STAT	2,810	2,500	1,038	2,800	300
10-4160-310	PROFESSIONAL & TECHNICAL SERVICES	641	2,500	400	10,000	7,500
10-4160-510	INSURANCE & BONDS	1,826	2,340	1,766	2,340	-
10-4160-550	UNIFORMS	595	700	606	700	-
10-4160-610	SUNDRY EXPENDITURES	-	750	-		
10-4160-710	COMPUTER HARDWARE & SOFTWARE	220	-	-	800	800
	TOTAL OPERATIONS	20,386	26,690	7,597	43,665	9,608
	TOTAL BUILDING	251,115	272,811	138,351	312,010	31,832

Planning and Zoning

The Community Development Department is responsible for the management of the City building and planning functions, including development of the General Plan and implementation measures; enforcement of City codes for building, zoning, subdivision and development; and assisting the City Recorder in management of development records.

Mission Statement: *The Springville City Community Development Department's mission is to help create a safe, functional and attractive community. We will achieve this through our commitment to being well-trained, thoughtful and innovative in our responsibilities and by striving to provide complete and accurate information to those we serve in a professional, courteous and helpful manner.*



Planning and Zoning Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	4.08	4.00	4.00
Personnel Expense	401,856	405,696	394,548
Non-Personnel Expense	57,116	72,384	64,739
Total	458,972	478,080	459,287

Community Development (Planning and Zoning, Building Inspections) – Performance Goals, Strategies, and Measures

Goal #1 – Update of “ Shaping Springville for 2030 – the Springville City General Plan” strategies and development and adoption of related Community Plans.				
Strategy – Implement strategies, comprehensively review General Plan every five years and biennial adoption of a community plan. * Indicates community plan year ** Indicates total General Plan Update				
Measures	2013	2014*	2015**	2016*
General Plan and Amendment Status	1 Map	2 Map	Update in process	Update in process
Community Plan Biennial Adoption	-	1 (Historic Center)	-	(1) 1 (Lakeside)
Goal #2. Implement General Plan through carrying out strategies, along with amendments to methods of implementing the Plan (Goal in Parentheses).				
Strategy – Adoption of Text and Map Amendments to the Zoning and Subdivision Ordinances, Maps and Standards.				
Measures	2013	2014	2015	2016
Zoning Text Amendments:	6	7	5	(6)
Zoning Map Amendments:	0	2	2	(2)
Design Standards:				
Goal #3 – Continue to promote an attractive, clean and orderly community through educating the public about and enforcing the City’s zoning and nuisance ordinances.				
Strategy – To respond to nuisance and zoning violations in a timely manner.				
Measures (initial review turnaround)	FY 2013	FY 2014	FY 2015 (target) Actual	FY 2016 (target) Actual
Number of complainant responses:	1283	1324	(1315) NA	(1350) NA
Number of cases where voluntary compliance occurs after first contact:	526	368	(855) NA	(850) NA
Number of cases where voluntary compliance occurs after multiple contacts:	757	956	(460) NA	(500) NA
Number of cases referred to Court/City Prosecutor:	5	4	(6) NA	(6) NA
Notes: - FY 2015 Stats recording method modified with new hire (excludes from totals: agency assists, citizen assists, and letters mailed). FY 2015 majority of first contact is made by way of mailed letter. Prior to FY 2015 first contact included the following options: citation, voluntary compliance notice, door hanger, phone call, and door approach.				

Goal #4 – Provide efficient and effective plan reviews for permit applications				
Strategy – Refine plan review process between all parties and have complete packets by providing upfront information through open houses and contractor training to applicants to aid in submissions and ensure staff receives adequate training for review.				
Measures (initial review turnaround)	FY 2013 (Target)	FY 2014	FY 2015 (later part actual)	FY 2016 (target)
Residential:	3 days	5	15	5
Commercial:	12 days	8	30	15
<i>Notes: Loss of planner and work load in other departments have slowed turnaround for permits.</i>				
Goal #5 – Provide timely inspections for services with qualified staff.				
Strategy – provide inspections within 24 hours of request and provide training in all model codes annually for each inspector staff member.				
Measures	FY 2013 (Target)	FY 2014	FY 2015 (Actual)	FY 2016 (target)
Next day accommodation:	100%	100%	90%	100%
Training for inspector:	100%	100%	90%	100%
<i>Notes: Work loads have caused full schedules and the contract need of a third party inspection agency to maintain the 90% we are currently experiencing. Third party will continue as needed to maintain inspection needs.</i>				



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Planning & Zoning

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4165-110	OFFICE SALARIES	266,634	265,922	124,264	252,964	(12,958)
10-4165-120	PART-TIME EMPLOYEE SALARIES	50	-	-	-	-
10-4165-130	EMPLOYEE BENEFITS	134,561	139,034	60,641	140,843	1,809
10-4165-140	OVERTIME PAY	531	500	-	500	-
10-4165-160	EMPLOYEE RECOGNITION	80	240	76	240	-
	TOTAL PERSONNEL	401,856	405,696	184,981	394,548	(11,148)
OPERATIONS						
10-4165-220	ORDINANCES & PUBLICATIONS	3,421	1,900	824	1,900	-
10-4165-225	MEMBERSHIP, DUES, PUBLICATIONS	2,188	2,840	565	2,795	(45)
10-4165-230	MILEAGE AND VEHICLE ALLOWANCE	4,950	4,800	2,400	4,800	-
10-4165-236	TRAINING & EDUCATION	6,937	7,840	2,002	7,790	(50)
10-4165-240	OFFICE EXPENSE	2,582	2,400	1,173	4,400	2,000
10-4165-241	DEPARTMENT SUPPLIES	247	500	54	500	-
10-4165-250	EQUIPMENT EXPENSE	1,172	1,500	191	1,500	-
10-4165-252	HISTORICAL PRESERVATION GRANT	1,192	8,000	-	-	(8,000)
10-4165-253	CENTRAL SHOP	171	156	192	161	5
10-4165-255	COMPUTER OPERATIONS	39	1,250	-	1,124	(126)
10-4165-260	UTILITIES	1,910	2,150	470	2,150	-
10-4165-265	COMMUNICATIONS/TELEPHONE	1,296	1,251	361	681	(570)
10-4165-310	PROFESSIONAL & TECHNICAL SERVI	1,049	5,000	769	5,000	-
10-4165-510	INSURANCE & BONDS	2,859	3,510	2,649	3,510	-
10-4165-511	CLAIMS SETTLEMENTS	23,878	26,277	26,277	26,277	0
10-4165-550	UNIFORMS	581	600	144	600	-
10-4165-710	COMPUTER HARDWARE & SOFTWARE	2,646	2,410	1,929	1,550	(860)
	TOTAL OPERATIONS	57,116	72,384	40,000	64,739	(7,645)
	TOTAL PLANNING	458,972	478,080	224,980	459,287	(18,793)

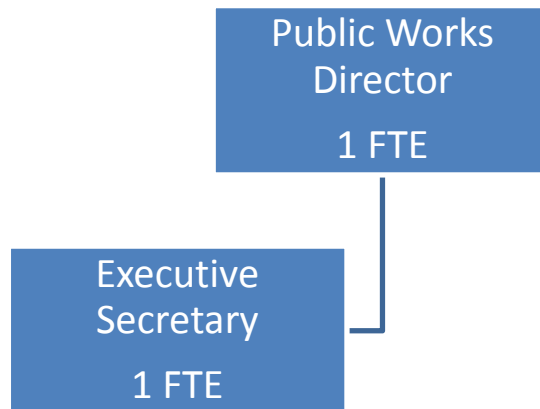
Public Works

The **Public Works Department** is responsible for providing quality support and service to the residents of the City. Public Works Administration directs, oversees, and coordinates four major divisions:

- Streets, which operates and maintains the City’s 136 miles of roadway, and provides residential solid waste and recycle disposal.
- Water, which operates and maintains the City’s culinary & secondary water systems, the Plat “A” and the Highline Ditch flood irrigation systems.
- Wastewater/Storm Water, which provides wastewater collection & treatment, storm water collection and disposal, and green waste and composting operations.
- Engineering, which provides engineering review, design and inspection of City and private capital improvement projects throughout the City.

MISSION STATEMENT: *We will provide quality support and service to the residents of Springville, making sure their needs and concerns are handled in an efficient and effective manner.*

We will work with each division in Public Works to ensure reliable services are provided to the community in such a manner that citizens can focus on their families and friends without regard to the workings of Public Works.



Public Works Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	2.0	2.0	2.0
Personnel Expense	247,206	250,558	255,406
Non-Personnel Expense	18,068	27,606	69,034
Total	265,274	278,164	324,440

Public Works Administration – Performance Goals, Strategies, and Measures

Goal #1 – Increase Inter-Divisional Coordination.				
Strategy – Hold consistent weekly Division Head meetings in an effort to better coordinate projects initiated by Outside Sources and from within Public Works or other City Departments.				
Measures	FY 2014	FY 2015	FY 2016	FY 2017 (target)
Weekly Division Head Meetings:	-	44	46	47
Goal #2 – Improve “Visual” image and “Public Perception” image of Public Works.				
Strategy for “Visual” image – Identify key areas of Customer/City interaction – Focus on improving that interaction.				
Strategy for “Public Perception” Identify key areas of Customer/City interaction. Focus on improving that interaction.				
Measures	FY 2014	FY 2015	FY 2016	FY 2017 (target)
Customer Notifications:				90%
Improve and keep current the City Web Site for Public Works by making bi-weekly changes to the web site:				80%
Make Service Work Order “Call-backs” to evaluate service level:				25%
Goal #3 – Improve each Division Head’s System Knowledge of their individual divisions.				
Strategy – Encourage each Division Head to increase their knowledge of their Division such that they can identify/discover areas of improvement which have not been noted in the past.				
Measures	FY 2014	FY 2015	FY 2016	FY 2017 (target)
Review Processes on a monthly basis to discover ineffective and/or unproductive practices:		8	12	12
Goal #4 – Increase “Business Savvy” knowledge of each Division Head.				
Strategy – Encourage/require investigative mentoring, instructional classes, and “general thinking” of <i>current</i> business practices versus initiating a better way to run the division.				
Measures	FY 2014	FY 2015	FY 2016	FY 2017 (target)
Track Revenues versus Expenses Quarterly:			0	4
Management Training (each Division):		4	4	4



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

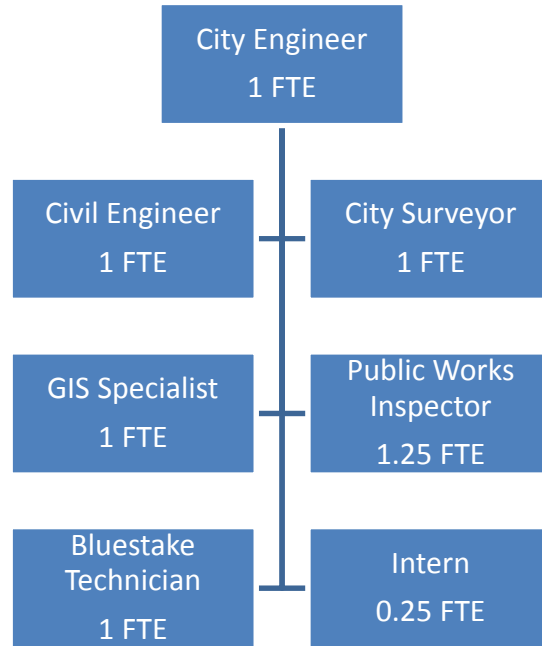
Public Works

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4180-110	OFFICE SALARIES	162,664	164,799	95,678	165,172	373
10-4180-130	EMPLOYEE BENEFITS	84,492	85,464	47,765	89,939	4,475
10-4180-140	OVERTIME PAY	-	175	68	175	-
10-4180-160	EMPLOYEE RECOGNITION	50	120	-	120	-
	TOTAL PERSONNEL	247,206	250,558	143,511	255,406	4,848
OPERATIONS						
10-4180-220	ORDINANCES & PUBLICATIONS	675	1,600	-	1,600	-
10-4180-230	MILEAGE AND VEHICLE ALLOWANCE	4,800	5,450	2,400	5,450	-
10-4180-236	TRAINING & EDUCATION	3,098	3,825	3,188	3,825	-
10-4180-240	OFFICE EXPENSE	843	700	698	700	-
10-4180-241	DEPARTMENT SUPPLIES	966	500	140	500	-
10-4180-250	EQUIPMENT EXPENSE	410	500	64	500	-
10-4180-255	COMPUTER OPERATIONS	2,258	1,800	-	1,854	54
10-4180-260	UTILITIES	430	500	106	500	-
10-4180-265	COMMUNICATIONS/TELEPHONE	584	171	313	745	574
10-4180-310	PROFESSIONAL & TECHNICAL SERVI	1,066	8,000	333	48,000	40,000
10-4180-330	CUSTOMER SERVICE REQUESTS	1,569	3,000	-	3,000	-
10-4180-510	INSURANCE & BONDS	1,235	1,320	1,039	1,320	-
10-4180-511	CLAIM SETTLEMENTS					-
10-4180-550	UNIFORMS	96	190	-	190	-
10-4180-551	PERSONAL SAFETY EQUIPMENT	37	50	-	50	-
10-4180-710	COMPUTER HARDWARE & SOFTWARE				800	800
	TOTAL OPERATIONS	18,068	27,606	8,282	69,034	41,428
	TOTAL PUBLIC WORKS	265,274	278,164	151,792	324,440	46,276

City Engineer

The Engineering Division is responsible for providing engineering oversight, review and inspection of all new public infrastructure constructed within the City of Springville and assisting other Divisions in maintaining the existing infrastructure within their charge. Major activities include: design and construction management of in-house CIP projects, engineering design review of proposed developments, inspection of public infrastructure improvements, survey services (property descriptions, deed creation, construction staking, etc.), and administration and management of the citywide GIS system.

MISSION STATEMENT: *We will provide fair and ethical engineering, inspection and GIS services and ensure the highest quality design and construction of city infrastructure.*



City Engineer Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	5.00	6.25	6.50
Personnel Expense	561,698	652,583	712,956
Non-Personnel Expense	133,848	80,942	95,826
Total	695,546	733,525	808,782

City Engineer – Performance Goals, Strategies, and Measures

Goal #1 - Design and manage CIP, in-house projects, and projects for sponsoring departments to ensure they are completed on schedule and within budget.				
Strategy – Hold stakeholder meeting to establish expectations, budget, and schedule a year before projected construction.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
% of CIP projects completed with a stakeholder meeting held:		80%	60%	50%
% of projects completed within budget:		50%	55%	50%
% or projects completed within schedule:		50%	70%	50%
Strategy – Budget for and schedule adequate subsurface utility location of the project prior to design.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
% of CIP projects that had sub-surface utility location performed:		35%	30%	50%
% of change orders due to utility conflicts:		20%	35%	25%
Goal #2 - Provide development engineering review services and assistance to the applicants so that the City can have an efficient and effective development process.				
Strategy – Establish a better Engineering web page to help developers understand Design expectations and provide pertinent information and guidance. – An Engineering Design “ONE STOP SHOP.”				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
Web Stats (number of hits)		730	1430/yr.	1500/yr.
User Survey - % of engineers refereeing to website during design process:		70%	80%	75%
Strategy – Complete design review of development plans within 10 working days of accepted submission (assuming a complete application has been submitted).				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
% of plan reviews completed within 10 working days:		90%	75%	80%
Goal #3 - Provide inspection services for the community on all public improvements to ensure compliance with approved plans, City rules, regulations, and specifications and ensure quality construction and superior end products.				
Strategy – Work proactively to ensure better conformance to new City and Standards and Spec on all public improvement projects.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)

% of projects which had a Pre-Con meeting:		80%	95%	85%
% of projects w/ major repairs required at the end or warranty time period:		5%	2%	5%
Strategy – Work to as-built all sub-surface utilities for public improvement projects to survey grade accuracy minimum 1 week prior to paving.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
% of projects as-built within the established time frame:		90%	90%	90%
Strategy – Update Standard Specifications and Drawings manual every 2 years.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
Updates completed within 2 year time frame:		N/A	Yes	Yes
Goal #4 – Provide high quality GIS planning, coordination, data management, systems analysis, mapping, and application development for all Departments of the City in order to provide a common infrastructure management framework, improve staff productivity, and provide planning and decision support.				
Strategy – Work to increase accessibility of GIS citywide.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
Web Stats (number of hits):		13,000	21,000/yr	26,000/yr
% of City workers using GIS weekly:		30%	45%	50%
Strategy – Develop and maintain and accurate and comprehensive spatial database.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
% of work orders supported by GIS:		60%	85%	80%
% of errors identified from field crews corrected w/in 5 working days of reporting error:		5%	10%	80%
Goal #5 – Provide high quality survey services for all Departments of the City in order to: a) provide topographic and utility information for design of CIP projects; b) provide construction staking and as-built survey for CIP projects; c) perform, review, and approve surveys for City land acquisition and dispositions (including deeds and easements) and ensure proper content, form, and compliance with Utah Statutes and Board Rules.				
Strategy – Work to as-built all surface utilities and improvements for public improvement projects to survey grade accuracy within 2 weeks after final close out of project.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
% of projects as-built within the established time frame:		80%	90%	90%

% of projects as-built surveyed and input into GIS. w/in a month of final close out:		60%	10%	60%
Strategy – Complete review of subdivision plats within 10 working days of accepted submission (assuming a complete application has been submitted).				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
% of plat reviews completed within 10 working days:		90%	90%	80%
Strategy – Establish a “Survey Services” request form to establish scope of work and schedule deadline and deliverable dates.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
# of requests for survey services:		90	N/A	100
% of requests using request form:		N/A	N/A	60%
% of requests completed within established time frame:		N/A	N/A	75%
Goal #6 – Provide assistance to the PW Divisions (Water, Sewer, Storm and PI) by developing and maintaining an accurate and current engineering model for each utility and periodically updating the Master Plans so that each division can efficiently and effectively manage and plan for their utility systems.				
Strategy – Reference master plan prior to preliminary design to establish that each utility can provide service to the proposed development and adheres to the master plan requirements.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
% of projects checked against master plan during review process:		95%	95%	90%
Strategy – Update each model to reflect current conditions within 1 month of receiving as-built information of completed project.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
% of projects incorporated into the models w/in the 1 month time period:		50%	15%	75%
Goal #7 – Provide timely and accurate sub-surface utility locates for all City-owned utilities to minimize infrastructure damage during construction and excavation activities.				
Strategy – Complete and document blue stake requests within 48-hours (working days) of request.				
Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
% of requests fulfilled within the established time frame:				90%
Strategy – Minimize the number of miss marks or infrastructure damage by marking blue stake requests accurately using all information and means available.				

Measures	FY 2013	FY 2014	FY 2015	FY 2016 (target)
% of miss marks per year:				5%



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

City Engineer

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4185-110	OFFICE SALARIES	371,071	426,658	194,402	445,783	19,125
10-4185-120	PART-TIME SALARIES	-	6,851	1,238	6,682	(169)
10-4185-130	EMPLOYEE BENEFITS	185,521	218,574	97,028	260,101	41,527
10-4185-160	EMPLOYEE RECOGNITION	5,106	500	1,152	390	(110)
	TOTAL PERSONNEL	561,698	652,583	293,820	712,956	60,373
OPERATIONS						
10-4185-220	ORDINANCES AND PUBLICATIONS	161	375	241	-	-
10-4185-230	MILEAGE AND VEHICLE ALLOWANCE	-	1,000	-	1,000	-
10-4185-236	TRAINING & EDUCATION	7,730	8,950	3,890	11,000	2,050
10-4185-240	OFFICE EXPENSE	435	1,125	363	1,125	-
10-4185-241	DEPARTMENT SUPPLIES	4,154	8,790	1,468	11,750	2,960
10-4185-250	EQUIPMENT EXPENSE	3,099	6,570	4,919	7,236	666
10-4185-251	FUEL	3,871	9,734	1,942	5,000	(4,734)
10-4185-253	CENTRAL SHOP	1,243	1,695	1,802	1,749	54
10-4185-255	COMPUTER OPERATIONS	-	-	1,097	-	-
10-4185-260	UTILITIES	430	500	106	500	-
10-4185-265	COMMUNICATIONS/TELEPHONE	7,063	7,579	3,525	7,220	(359)
10-4185-300	LICENSING AGREEMENTS	11,987	15,324	11,366	30,905	15,581
10-4185-310	PROFESSIONAL & TECHNICAL SERVI	88,138	11,200	413	9,700	(1,500)
10-4185-510	INSURANCE & BONDS	2,739	3,510	2,649	3,510	-
10-4185-550	UNIFORMS	1,150	1,830	253	1,830	-
10-4185-551	PERSONAL SAFETY EQUIPMENT	254	600	-	600	-
10-4185-710	COMPUTER HARDWARE & SOFTWARE	1,394	2,160	2,766	2,700	540
	TOTAL OPERATIONS	133,848	80,942	36,800	95,826	15,259
	TOTAL ENGINEERING	695,546	733,525	330,620	808,781	75,631

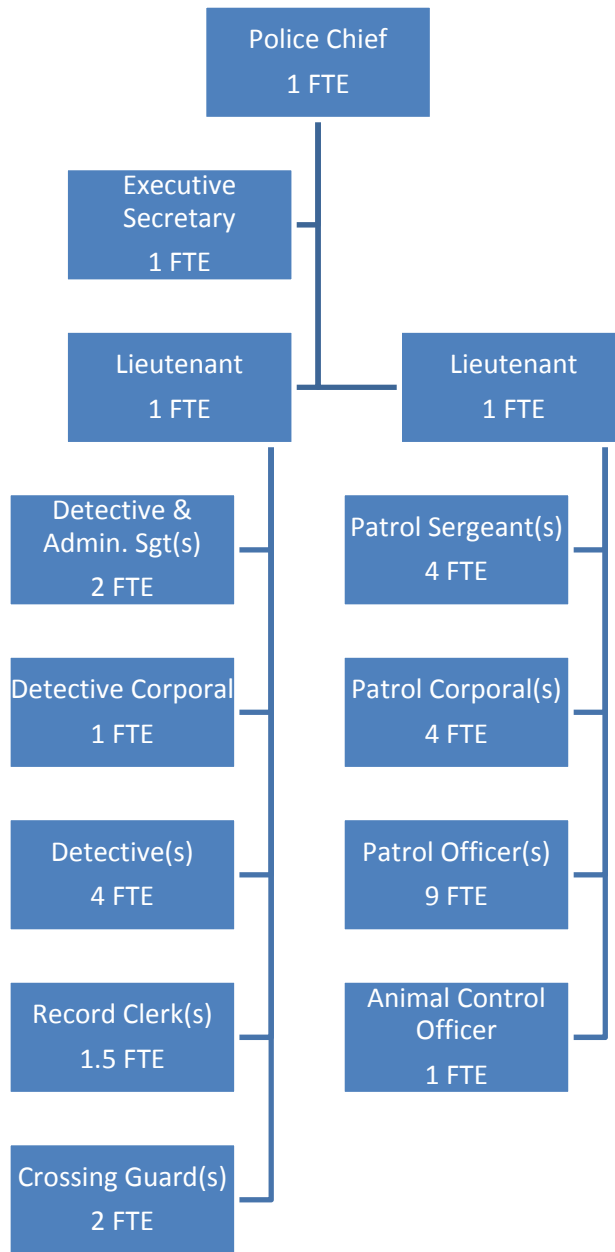
Police

The Springville Police Department has two primary objectives: First maintaining order and second, protecting life and property. These two broad objectives can be further divided into more specific goals of crime prevention and deterrence, evidence collection, apprehension of offenders, property recovery, traffic services and emergency services. The Department consists of a patrol division and investigations division and is supplemented by animal control. The Department strives to anticipate trends so we can be proactive and take action before we have to react to crises. We must always stay a step ahead by planning for future staffing needs, using technology wisely, and being prepared for lean budget times.

Mission Statement: *Our mission is to provide superior law enforcement through professional service, effective teamwork, fostering trust, confidence and respect for all persons.*

Core Values:

- Integrity -** strong moral and compassionate character and adherence to ethical principles.
- Courage -** personal resoluteness in the face of danger or difficulties.
- Confidence -** relationships built on trust.
- Reliability -** dependability and accuracy.
- Professional -** competence and character expected of a member of a highly skilled and trained profession.
- Duty -** performed for moral, legal, or ethical reasons.



Police Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	34.50	33.66	32.50
Personnel Expense	3,079,774	3,235,123	3,246,427
Non-Personnel Expense	367,522	429,645	411,305
Total	3,447,296	3,664,768	3,657,732

Police Department – Performance Goals, Strategies and Measures (calendar year)

Goal #1 - Maintain order in our community.				
Strategy - Provide effective patrol, response and investigation of crime.				
Measures (Calendar years, unless otherwise stated.)	2012	2013	2014	2015
Number of domestic violence cases	124	132	134	125
Number of drug cases reported	254	235	218	292
Number of person arrested for drug & DUI crimes	283	292	319	249
Total number of adult arrests	1023	905	806	612
Total number of juvenile arrests	223	174	203	163
Goal #2 - Protect life and property in Springville				
Strategy - Respond to criminal acts, investigate and refer suspects for prosecution.				
Measures (Calendar years, unless otherwise stated.)	2012	2013 (target)	2014 (target)	2015 (target)
Property crimes per 1,000 population	22.6	22.1 (25.0)	21.0 (22.0)	18.1 (21.0)
Violent crimes per 1,000 population	1.2	1.1 (1.2)	1.1 (1.1)	1.24 (1.1)
Value of property stolen	\$368,261	\$513,835	\$425,440	\$875,221
Value of property recovered	\$263,244	\$180,700	\$234,765	\$318,806
Percent of property recovered	71.0%	35.2% (60.0%)	55% (40%)	36.4% (40%)
% of property recovered – Utah average	21.0	25.9	-	-
Number of adults referred for prosecution				
To Utah County	228	211	228	174
Goal #3 - Maintain a highly trained and effective police force.				
Strategy - Provide training that exceeds State standards to improve officer’s skills and abilities.				
Measures	FY 2012	FY 2013 (target)	2014 (target)	2015 (target)
Average number of hours of training per police officer	88 (90)	114 (90)	177 (90)	64 (90)



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Police

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4210-110	PAYROLL - POLICE	1,732,074	1,794,736	849,952	1,821,972	27,236
10-4210-120	PART-TIME EMPLOYEE SALARIES	39,890	60,584	26,248	52,858	(7,726)
10-4210-130	EMPLOYEE BENEFITS	1,173,122	1,273,783	562,678	1,277,146	3,363
10-4210-140	OVERTIME PAY	54,100	55,000	17,164	40,000	(15,000)
10-4210-141	OVERTIME PAY-LIQUOR TAX ACTIVI	9,402	11,000	1,188	12,500	1,500
10-4210-142	OVERTIME PAY - REIMBURSABLE	36,024	8,000	17,513	10,000	2,000
10-4210-143	OVERTIME PAY - HOLIDAYS	32,074	30,000	23,255	30,000	-
10-4210-160	EMPLOYEE RECOGNITION	3,088	2,020	1,195	1,950	(70)
	TOTAL PERSONNEL	3,079,774	3,235,123	1,499,193	3,246,427	11,304
OPERATIONS						
10-4210-220	PERIODICALS & PUBLICATIONS	114	500	142	500	-
10-4210-236	TRAINING & EDUCATION	9,867	14,000	5,200	14,000	-
10-4210-237	EDUCATION REIMBURSEMENTS	-	2,700	-	2,784	84
10-4210-238	CERT	1,812	2,000	373	2,000	-
10-4210-240	OFFICE EXPENSE	8,436	6,500	2,792	6,500	-
10-4210-241	OPERATION SUPPLIES-OFFICE EQUIP	7,164	6,000	171	6,000	-
10-4210-243	EMERGENCY PREPAREDNESS	3,134	3,000	586	3,000	-
10-4210-245	OPERATION SUPPLIES-FIREARMS	6,972	6,000	(1,377)	7,000	1,000
10-4210-249	EQUIP. MAINT.-MISCELLANEOUS	7,753	1,000	219	1,000	-
10-4210-250	EQUIPMENT MAINT. - FUEL	56,959	59,890	25,320	57,600	(2,290)
10-4210-251	EQUIP. MAINT.-VEHICLE REPAIR	19,025	25,000	9,216	25,000	-
10-4210-252	EQUIP. MAINT.-MAINT. AGREEMENT	65,407	70,950	44,167	73,250	2,300
10-4210-253	CENTRAL SHOP	17,108	20,145	8,294	20,791	646
10-4210-254	EQUIP. MAINT.-RADIO PAGERS	1,524	4,500	1,923	4,500	-
10-4210-255	COMPUTER OPERATIONS	4,160	6,950	121	6,950	-
10-4210-256	ANIMAL CONTROL - SUPPLIES	371	750	-	750	-
10-4210-257	ANIMAL CONTROL - SHELTER	45,296	61,000	25,325	58,000	(3,000)
10-4210-260	UTILITIES	11,460	13,700	2,820	12,200	(1,500)
10-4210-265	COMMUNICATIONS/TELEPHONE	17,478	19,360	11,871	22,780	3,420
10-4210-266	SUPPLIES-LIQUOR TAX ACTIVITY	-	2,500	-	1,000	(1,500)
10-4210-310	PROFESSIONAL & TECHNICAL SERVI	13,982	12,600	6,538	16,100	3,500
10-4210-313	NARCOTICS TASK FORCE	8,390	10,600	10,549	10,600	-
10-4210-314	INVESTIGATION	451	3,000	-	1,500	(1,500)
10-4210-336	GRAFFITI CONTROL	-	500	-	500	-
10-4210-342	GENERAL GRANTS	12,370	14,000	13,881	8,000	(6,000)
10-4210-510	INSURANCE & BONDS	25,188	25,100	20,758	25,100	-
10-4210-512	YOUTH PROGRAMS	-	2,000	-	2,000	-
10-4210-550	UNIFORMS - CLOTHING	2,791	10,000	2,117	10,000	-
10-4210-551	UNIFORMS - EQUIPMENT	9,188	5,000	1,885	5,000	-
10-4210-552	UNIFORMS - CLEANING	3,568	4,500	1,906	4,500	-
10-4210-710	COMPUTER HARDWARE & SOFTWARE	7,552	15,900	16,294	2,400	(13,500)
	TOTAL OPERATIONS	367,522	429,645	211,091	411,305	(18,340)
	TOTAL POLICE	3,447,296	3,664,768	1,710,284	3,657,732	(7,036)

Police Dispatch

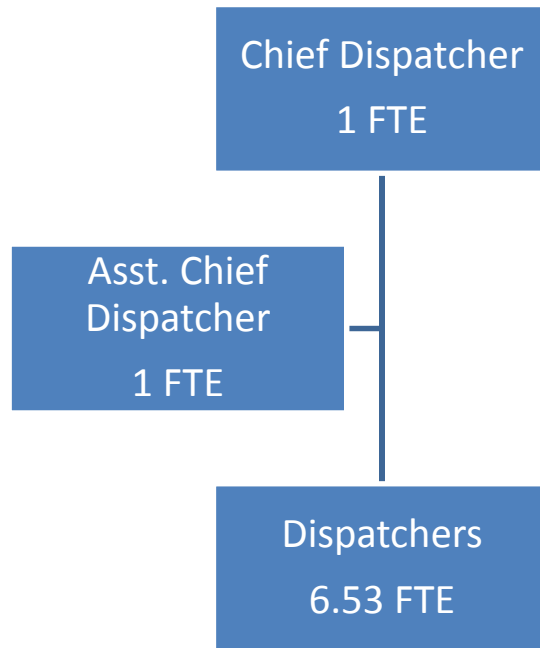
Springville City's dispatch center has around-the-clock coverage and the latest in technology. Dispatchers are trained as Emergency Medical Dispatchers (EMDs). As such they are able to give life-saving instructions over the telephone, and have been credited with helping family members save the lives of a number of young children and adults. Dispatchers are connected to public safety responders by radio, cellular telephone and pager systems. The Dispatch Center handles thousands of calls each week. The dispatchers also assist all City departments with after hour call-outs to non-public safety personnel such as Water, Sewer, Street and Facilities personnel.

Mission Statement: *Our mission is to provide superior law enforcement through professional service, effective teamwork, fostering trust, confidence and respect for all persons.*

Core Values:

- Integrity -** a strong moral and compassionate character and adherence to ethical principles.
- Courage -** a personal resoluteness in the face of danger or difficulties.
- Confidence -** a relationship built of trust.
- Reliability -** to be dependable and accurate.
- Professional -** to have a competence and character expected of a member of a highly skilled and trained profession.
- Duty -** that which must be done for moral, legal, or ethical reasons.

The Dispatchers work under the supervision of the Director of Public Safety and the Police Department’s Investigations Lieutenant.



Police Dispatch Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	8.53	8.53	8.53
Personnel Expense	548,434	531,149	567,784
Non-Personnel Expense	98,622	102,899	95,949
Total	647,056	634,048	663,733

Police Dispatch – Performance Goals, Strategies and Measures

Goal #1 - Facilitate a rapid response to public safety emergencies.				
Strategy - To answer emergency 911 calls in a timely manner.				
Measures (Calendar years, unless otherwise stated.)	2012 (target)	2013 (target)	2014 (target)	2015 (target)
1. Number of 911 calls received:	9,135	8,460	8917	9378
2. Average time to Answer 911 calls (in seconds)	3.43 (<4)	3.31 (<4)	3.31 (<4)	3.50 (<4 sec)
3. Number of Non-911 Calls received	46,075	41,786	40,891	38,584
4. Average Time to Answer Non-911 Calls (Administrative Calls)	3.00 (<5)	3.00 (<5)	3.0 (<5)	3.0 (<5 sec)
5. Percent of Non-911 calls answered in under 10 seconds.	97.9% (> 96%)	98.3% (> 96%)	98.7% (> 96%)	98.2% (>96%)
Goal #2 - Provide a high quality dispatch service.				
Strategy - Do a monthly quality review of requests for emergency service.				
Measures (Calendar years, unless otherwise stated.)	2012 (target)	2013 (target)	2014 (target)	2015 (target)
6. Hold a monthly quality review - # of reports reviewed.	New	6 (12)	40 (12)	106 (36)
7. Percent of calls reviewed that meet or exceed local & State standards	New	Did not record (95%)	95.4% (95%)	90.0% (96%)
Goal #3 - Provide service to all Springville City departments.				
Strategy - Dispatch calls for service to various public safety and non-public safety departments.				
Measures (Calendar years, unless otherwise stated.)	2012	2013	2014	2015
8. Total Calls for Service (CAD calls)	29,584	29,628	30,515	28,858
9. Total Police Incident Reports	14,720	13,584	13,704	13,862
10. Total Fire and Ambulance Reports	n/a	1,426	3,573	3,301
11. Total Dispatches to non-public safety departments, such as Water, Sewer, Streets, Parks & Recreation and Irrigation	161	161	121	143



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Dispatch

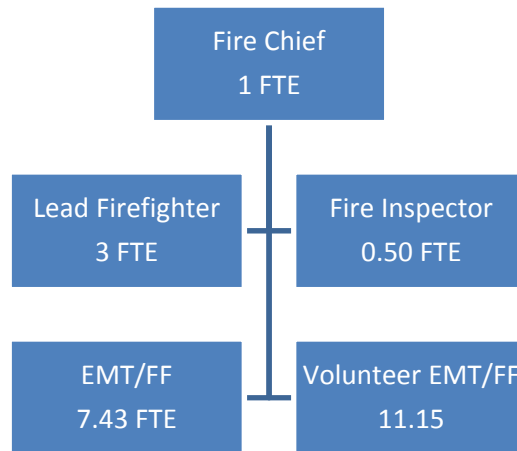
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4211-110	PAYROLL -DISPATCH	311,479	288,538	146,892	319,194	30,656
10-4211-120	PART TIME EMPLOYEES SALARIES	56,457	55,009	37,735	57,724	2,715
10-4211-130	EMPLOYEE BENEFITS	164,500	170,590	80,687	173,854	3,264
10-4211-140	OVERTIME PAY	2,738	6,500	3,350	6,500	-
10-4211-143	OVERTIME-HOLIDAYS	13,260	10,000	6,884	10,000	-
10-4211-160	EMPLOYEE RECOGNITION	-	512	-	512	(0)
	TOTAL PERSONNEL	548,434	531,149	275,549	567,784	36,635
OPERATIONS						
10-4211-236	TRAINING & EDUCATION	1,794	6,200	1,643	6,200	-
10-4211-237	EDUCATION REIMBURSEMENTS	-	5,199	-	5,019	(180)
10-4211-241	OPERATION SUPPLIES	2,298	1,000	102	2,000	1,000
10-4211-242	GRANT EXPENDITURES	15,575	-	-	-	-
10-4211-252	EQUIP. MAINT.-MAINT. AGREEMENT	75,166	83,150	31,116	73,380	(9,770)
10-4211-254	EQUIP. MAINT.-RADIO PAGERS	-	2,000	-	4,000	2,000
10-4211-510	INSURANCE AND BONDS	3,790	4,850	3,664	4,850	-
10-4211-550	UNIFORMS - CLOTHING	-	500	-	500	-
	TOTAL OPERATIONS	98,622	102,899	36,525	95,949	(6,950)
	TOTAL DISPATCH	647,056	634,048	312,074	663,733	29,685

Fire and Ambulance

Springville Fire & Rescue is a “dual role” combination fire department. Our members serve as both fire fighters and emergency medical technicians (EMTs). We respond to a wide variety of emergencies including medical, fire suppression, hazardous materials, motor vehicle accidents and extrications. In addition to functioning in a “dual role” capacity for our community, Springville Fire & Rescue provides a “third service” in the form of patient transportation to the hospital. We are a “combination” fire department made up of full-time, part-time and volunteer members.

Mission Statement: *To have a positive impact on emergencies by, Saving Lives, Fighting Fires, and Protecting Property.*

Our Motto is: “Response Ready”



Fire Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	22.18	22.18	21.86
Personnel Expense	745,913	799,702	857,808
Non-Personnel Expense	282,827	290,052	319,151
Total	1,028,741	1,089,754	1,176,959

Fire and Ambulance – Performance Goals, Strategies and Measures

Goal #1 - Maintain an all hazards response ready department.				
Strategy - Provide the staffing, training and equipment to respond to emergencies.				
Measures (Calendar years, unless otherwise stated.)	2012	2013 (target)	2014 (target)	2015 (target)
Percent of members who maintain their State Certification	90%	98% (100%)	95% (90%)	97.4% (90%)
Maintain volunteers members at an acceptable level		40 (40)	40 (40)	32 (40)
Maintain part-time staff at a level to cover all shifts	12	23 (23)	20 (22)	20 (20)
Maintain equipment to an ISO 5 rating	Yes	Yes	Yes (Yes)	Yes (Yes)
Goal #2 - Provide a quality fire service.				
Strategy - Provide proper resources, and fight fires effectively.				
Measures (Calendar years, unless otherwise stated.)	2012	2013 (target)	2014 (target)	2015 (target)
Muster 15 firefighters on major fire calls	New	91% (90%)	91% (90%)	41% (90%)
Initiate fire attack within 2 minutes of arrival – (17 fires in 2015)	New	72% (90%)	100% (90%)	100% (90%)
Confine structure fire to building of origin	New	100% (90%)	100% (90%)	100% (90%)
Goal #3 - Provide a quality emergency medical response and service.				
Strategy - Complete a quarterly review of EMS responses.				
Measures (Calendar years, unless otherwise stated.)	2012	2013	2014 (target)	2015 (target)
Percent of EMS cases that meet or exceed State standards of care	New	100% (100%)	95% (95%)	92.9% (95%)
Percent of time on-duty EMT's arrive in less than 8 minutes. (Averaged 6:23 min.)	New	90% (90%)	98% (90%)	99.3% (90%)
Percent of time volunteer EMT's arrive in less than 14 minutes. (Averaged 12:19 min)	New	90% (90%)	98% (90%)	96.2% (90%)
Goal #4 - Reduce loss of life and property.				
Strategy - Provide an active fire prevention program providing fire inspections, plan reviews and youth fire education.				
Measures (Calendar years, unless otherwise stated.)	2012	2013	2014 (target)	2015 (target)
Percent of plan reviews completed within 21 days. (71 plans reviewed.)	New	100% (90%)	100% (90%)	100% (90%)
Percent of annual business inspections and re-inspections completed annually. (463 Businesses inspected in 2014.)	New	100% (100%)	100% (100%)	100% (98%)
Number of youth prevention groups taught	New	71 (30)	76 (36)	75 (50)



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Fire & EMS

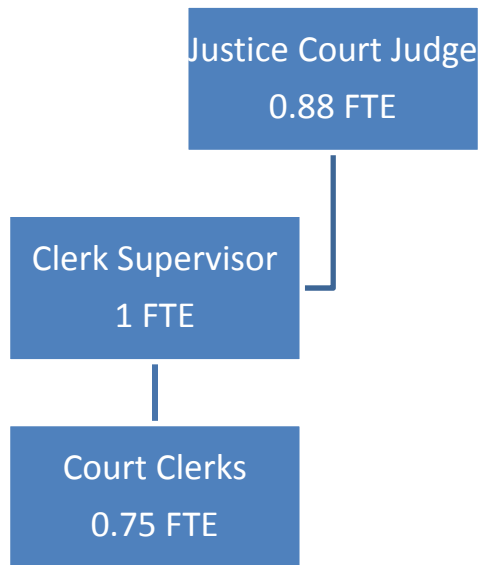
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PERSONNEL						
10-4220-110	PAYROLL - FULL TIME	205,915	218,276	119,151	237,614	19,338
10-4220-120	PAYROLL - PART TIME	101,410	227,851	44,017	237,918	10,067
10-4220-121	PAYROLL - VOLUNTEER	290,630	204,971	123,853	199,274	(5,697)
10-4220-130	EMPLOYEE BENEFITS	143,395	143,273	73,177	177,692	34,419
10-4220-140	OVERTIME PAY	483	1,000	150	1,000	-
10-4220-143	OVERTIME PAY - HOLIDAYS	3,582	3,000	2,942	3,000	-
10-4220-160	EMPLOYEE RECOGNITION	500	1,331	49	1,312	(19)
	TOTAL PERSONNEL	745,913	799,702	363,339	857,809	58,107
OPERATIONS						
10-4220-150	BAD DEBT EXPENSE	-	-	-	5,000	5,000
10-4220-220	MAGAZINES & PUBLICATIONS	236	365	127	330	(35)
10-4220-235	AWARDS	2,198	-	-	-	-
10-4220-236	TRAINING & EDUCATION	6,790	7,750	2,704	7,005	(745)
10-4220-237	TRAINING MATERIALS	3,943	4,450	26	4,500	50
10-4220-240	OFFICE EXPENSE	7,270	5,955	2,450	5,955	-
10-4220-241	OPERATION SUPPLIES	13,086	12,435	5,502	12,435	-
10-4220-242	GRANT EXPENDITURES	-	3,000	-	6,000	3,000
10-4220-244	AMBULANCE SUPPLIES	47,206	40,000	19,742	41,200	1,200
10-4220-245	BILLING FEES	46,952	36,400	18,597	55,000	18,600
10-4220-250	EQUIPMENT EXPENSE	12,231	38,470	3,476	25,000	(13,470)
10-4220-251	FUEL	15,431	15,000	5,386	18,000	3,000
10-4220-253	CENTRAL SHOP	12,021	17,598	8,620	18,163	565
10-4220-254	EQUIP. MAINT.-RADIO PAGERS	4,441	4,350	1,068	4,350	-
10-4220-255	COMPUTER OPERATIONS	-	250	-	250	-
10-4220-260	UTILITIES	6,328	9,000	2,146	7,000	(2,000)
10-4220-265	COMMUNICATIONS/TELEPHONE	3,663	3,579	1,530	4,563	984
10-4220-310	PROFESSIONAL SERVICES	19,258	17,550	4,703	24,870	7,320
10-4220-510	INSURANCE & BONDS	36,760	37,340	29,016	37,340	-
10-4220-512	YOUTH PROGRAMS	2,921	500	-	2,000	1,500
10-4220-550	UNIFORMS	16,605	16,000	939	16,000	-
10-4220-551	UNIFORMS - TURNOUTS	24,781	19,150	(181)	21,790	2,640
10-4220-710	COMPUTER EQUIPMENT AND SOFTWARE	705	910	-	2,400	1,490
	TOTAL OPERATIONS	282,827	290,052	105,850	319,151	29,099
	TOTAL FIRE	1,028,741	1,089,754	469,188	1,176,959	87,205

Municipal Court

The Justice Court is established by the municipality and has the authority to deal with class B and C misdemeanors, violations of ordinances, small claims, and infractions committed within its territorial jurisdiction.

Four-person juries hear jury trials in the Justice Court. City attorneys prosecute cases involving municipal ordinance violations and state law in municipal courts. Litigants and defendants often act without an attorney (pro se) in Justice Courts but may hire counsel or apply for a public defender.

Mission Statement: *The Mission of the Springville City Justice Court is to improve the quality of life in our community.*



Municipal Court Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	3.85	3.69	2.63
Personnel Expense	250,975	263,870	235,861
Non-Personnel Expense	62,878	123,926	66,434
Total	313,853	387,796	302,295

Municipal Court – Performance Goals, Strategies and Measures

Goal #1 - Maintain a safe environment for the community and employees while at the court.				
Strategy - Ensure safety by complying with the standards of justice courts designated by state code 78A-7-103 and other common-sense safety measures. Use of security services and metal detectors in the courtroom and lobby.				
Measures	2014	2015	2016 (target)	2017 (target)
Insure the employees feel safe. Provide a Bailiff whenever court is in session. Implement metal detector security.	90	90	100	100
Goal #2 – Compliance/Clearance Rates – Review number of cases filed and compare with cases terminated, this will disclose how the court is keeping up with the caseload.				
Strategy – Compare reports monthly to determine if court is keeping up with collections, dismissals, probation compliance and closing of cases.				
Measures	2014	2015	2016 (target)	2017 (target)
Review tracking reports weekly to maintain compliance.	102	106	106	100
Goal #3 – Caseload Management - Ensure accountability by fair, equitable, and timely treatment of those involved in the criminal justice system.				
Strategy - Schedule appointments as quickly as possible, allowing walk-in defendants to see the Judge without an appointment on court days. Preparing and monitoring cases, manage court processes, requests for information, motions, and code compliance.				
Measures	2014	2015	2016 (target)	2017 (target)
Number of cases disposed	3,972	3,215	3,136	3,200
Goal #4 – Make sure all employees comply with state-designated court education requirements and encourage employees to go above requirements.				
Strategy - Maintain knowledge of justice court requirements and provide additional training to implement new requirements. Have employee learn new subjects and teach it to the other clerks. Use of online training provided by the Utah Administrative Office of the Courts.				
Measures	2014	2015	2016 (target)	2017 (target)
Attend mandatory annual conference, spend min of 1 hour per week using OTP.	100	100	100	100



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Municipal Court

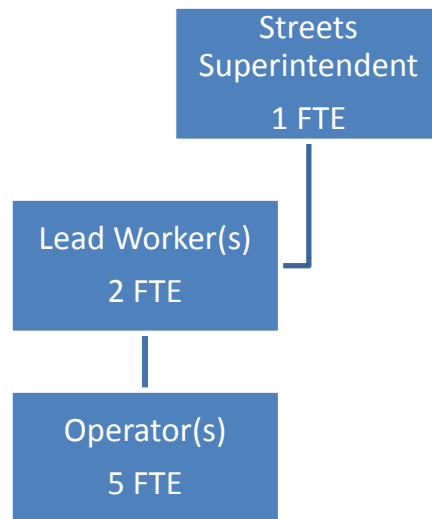
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PERSONNEL						
10-4250-110	JUSTICE & CLERK SALARY	135,177	141,492	69,675	141,860	368
10-4250-120	PART-TIME EMPLOYEE SALARIES	55,915	57,101	24,183	28,144	(28,957)
10-4250-130	EMPLOYEE BENEFITS	59,883	65,277	30,640	65,700	423
10-4250-160	EMPLOYEE RECOGNITION	-	-	54	158	158
	TOTAL PERSONNEL	250,975	263,870	124,553	235,861	(28,009)
OPERATIONS						
10-4250-220	PUBLICATIONS AND LAW BOOKS	1,611	1,900	1,205	1,900	-
10-4250-230	MILEAGE AND TRAVEL ALLOWANCE	-	-	-	-	-
10-4250-236	TRAINING & EDUCATION	1,426	2,900	967	2,250	(650)
10-4250-240	OFFICE EXPENSE	12,038	14,600	4,802	13,570	(1,030)
10-4250-250	EQUIPMENT EXPENSE	-	600	-	600	-
10-4250-255	COMPUTER OPERATIONS	500	500	-	500	-
10-4250-260	UTILITIES	3,820	4,300	940	4,000	(300)
10-4250-265	COMMUNICATION/TELEPHONE	648	566	279	654	88
10-4250-270	DEFENSE/WITNESS FEES	25,369	28,200	10,375	-	(28,200)
10-4250-271	WITNESS/JURY FEES	1,536	1,700	629	1,700	-
10-4250-310	PROFESSIONAL SERVICES	12,690	63,700	19,510	39,100	(24,600)
10-4250-510	INSURANCE & BONDS	1,370	1,760	1,324	1,760	-
10-4250-550	UNIFORMS	101	400	-	400	-
10-4250-710	CAPITAL-HARDWARE AND SOFTWARE	1,770	2,800	-	-	(2,800)
	TOTAL OPERATIONS	62,878	123,926	40,031	66,434	(57,492)
	TOTAL COURT	313,853	387,796	164,584	302,295	(85,501)

Streets

The Streets Division is responsible for the operation and maintenance of the City’s 136 miles of roadways. Major Streets Division activities include:

- Streets maintenance programs; including crack, slurry and chip seals, micro surfacing and asphalt overlays, and utility excavation projects.
- Replacing, repairing, and upgrading concrete curb, gutter & sidewalks throughout the city.
- Re-painting of roadway striping and roadway markings.
- Traffic sign inventory, repair and replacement.
- Snow removal to provide safe driving conditions during winter months
- Debris removal at critical locations within Hobble Creek to protect bridges and structures during spring runoff.

MISSION STATEMENT: *We will provide quality service to the public in an effective and efficient manner, and install and maintain the best streets and sidewalks with the funds we have.*



Streets Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	8.00	8.00	8.00
Personnel Expense	564,069	607,792	630,865
Non-Personnel Expense	494,212	629,557	621,188
Total	1,058,281	1,237,349	1,252,053

Streets Department Performance Goals, Strategies, and Measures

Goal #1 – To provide a road maintenance plan for all who pass through Springville, in order to eliminate hazardous conditions, and extend the life of our streets in order to save taxpayer money.				
Strategy – To execute a 7 year street maintenance plan, Explore new Maintenance Options, Reconstruct old roads and prolong the life of our current roads. Efficiently Respond to Snow and Ice conditions to increase Safe driving.				
Measures (1,342 Sections of road in Springville) Broken down by intersections	FY 2013/14	FY 2014/15	FY 2015/16	FY 2017 (target)
Sections of Road Treated	236	213	204	200
Roads with a condition rating less than 3	30%	24%	17.06%	20%
Overall Road Condition Rating (0-10) higher is better	5.2	5	5.8	5
Snow Removal Cost Per lane Mile (136 Total Lane Miles)		\$236.10	\$545.63	
Goal #2 – To Ensure signs/ sidewalks are kept in good repair for residents of Springville, in order to provide safe walking/Driving corridors & connect the community				
Strategy –Increase pedestrian Safety by reducing trip hazards, Repairing areas to better or new conditions, Exploring New Maintenance options, Completing a Yearly Inventory, Installing new ADA ramps. Complete a yearly Retro reflectivity test to increase night driving safety, Comply with MUTCD standards & meeting new sign requirements.				
Measures	FY 2013/14	FY 2014/15	FY 2015/16	FY 2017 (target)
Existing Hazards	738	671	1063	950
% of Hazards That have an Extreme Rating (Priority Rating = Extreme/High/Medium/Low)	12%	9%	17%	
Hazards Repaired		7%	12.41%	



**SPRINGVILLE CITY
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FINAL BUDGET**

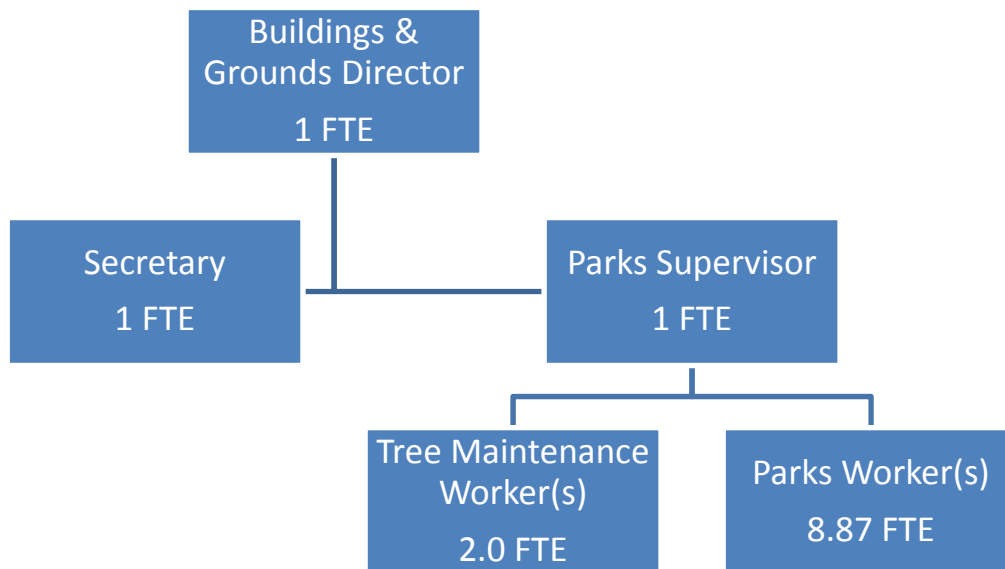
Streets

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4410-110	PAYROLL - STREETS DEPARTMENT	348,129	365,623	185,666	380,236	14,613
10-4410-130	EMPLOYEE BENEFITS	213,841	234,689	113,931	243,148	8,459
10-4410-140	OVERTIME PAY	1,899	7,000	1,722	7,000	-
10-4410-160	EMPLOYEE RECOGNITION	200	480	-	480	-
	TOTAL PERSONNEL	564,069	607,792	301,320	630,865	23,073
OPERATIONS						
10-4410-230	MILEAGE AND VEHICLE ALLOWANCE					-
10-4410-236	TRAINING & EDUCATION	2,247	2,169	507	2,169	-
10-4410-241	TRAFFIC ENGINEERING (SIGNS)	15,113	20,000	11,643	20,000	-
10-4410-242	STOCKPILE - GRAVEL	22,501	30,000	4,263	30,000	-
10-4410-243	DEPARTMENTAL SUPPLIES	9,697	14,000	5,408	14,000	-
10-4410-244	NEW SUBDIVISION SIGNS	-	3,000	-	3,000	-
10-4410-250	EQUIPMENT OPERATION EXPENSES	14,718	15,000	7,841	15,000	-
10-4410-251	FUEL	33,943	44,100	12,002	33,600	(10,500)
10-4410-252	VEHICLE EXPENSE	10,302	13,000	1,382	13,000	-
10-4410-253	CENTRAL SHOP	45,789	44,491	18,774	45,919	1,428
10-4410-255	COMPUTER OPERATIONS	774	4,500	602	4,500	-
10-4410-260	UTILITIES	4,054	3,640	1,227	3,640	-
10-4410-265	COMMUNICATION/TELEPHONE	1,228	1,722	453	1,088	(634)
10-4410-310	PROFESSIONAL & TECHNICAL SERVI	524	2,000	688	2,000	-
10-4410-330	CUSTOMER SERVICE REQUESTS	2,267	5,750	437	5,750	-
10-4410-510	INSURANCE & BONDS	10,565	9,510	8,715	9,510	-
10-4410-511	CLAIMS SETTLEMENTS	13,222	8,795	11,045	9,382	587
10-4410-512	TRAFFIC LIGHT MAINTENANCE	-	2,000	965	2,000	-
10-4410-551	PROTECTIVE EQUIPMENT	6,645	7,930	4,378	7,930	-
10-4410-610	BRIDGE MAINTENANCE	568	7,500	-	7,500	-
10-4410-620	OTHER SERVICES	10,967	14,250	2,916	14,250	-
10-4410-625	SPECIAL REPAIRS	10,341	10,000	5,071	10,000	-
10-4410-630	SNOW REMOVAL	17,078	30,000	9,495	30,000	-
10-4410-640	STREET MAINTENANCE	156,849	225,000	180,334	225,000	-
10-4410-650	SIDEWALKS - CURB & GUTTER	50,434	50,000	47,667	50,000	-
10-4410-653	PAINT MAINTENANCE	41,547	50,000	35,296	50,000	-
10-4410-710	COMPUTER EQUIPMENT AND SOFTWA	643	-	-	750	750
10-4410-720	OFFICE FURNITURE & EQUIPMENT	-	700	-	700	-
10-4410-770	BACKHOE (ANNUAL TRADE-IN)	12,196	10,500	10,536	10,500	-
	TOTAL OPERATIONS	494,212	629,557	381,644	621,188	(8,369)
	TOTAL STREETS	1,058,281	1,237,349	682,963	1,252,052	14,703

Parks

The City Parks Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of over 150 acres of parks, public areas, green spaces, trails, and park facilities throughout Springville. The City Parks Division keeps all parks, public areas, green spaces, trails, and park facilities in top condition during the summer season, helps with set up, take down, and operation of city festivals and functions, assists in the operation of the winter recreation program, facilitates snow removal around all City facilities, parking areas, trails, and public spaces, maintains the City’s urban forest, as well as performing other tasks as needed.

MISSION STATEMENT: *Springville City Parks Division will provide areas that are safe, well maintained, and family friendly for recreation, relaxation, and the enjoyment of all, keep City grounds bright, vibrant, and beautiful, and provide a healthy and sustainable urban forest.*



City Parks Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	12.17	13.87	13.87
Personnel Expense	663,531	696,633	730,887
Non-Personnel Expense	252,946	297,714	336,757
Total	916,477	994,347	1,067,644

Parks Department – Performance Goals, Strategies, and Measures

Goal #1 – To keep all parks, green spaces, and City grounds well groomed, maintained and at acceptable safety standards at all times.					
Strategies					
<ul style="list-style-type: none"> – Implement irrigation, fertilization, weed control, mowing, trimming, and safety check programs that are effective, efficient, and trackable. – Implement and follow an effective safety check program to ensure that parks are safe and to allow deficiencies to be addressed in a timely manner. 					
Measures	FY 2014	FY 2015	FY 2016	FY 2017 Target	
Weekly Park Inspections	26	26	26	30	
Annual Fertilizations and Aerating	1	1	2	2	
Annual Selective Herbicide Applications	1	2	2	2	
Parks Maintained at or above Minimum Standards	80%	85%	90%	95%	
Goal #2 – Keep our urban forest maintained at or above minimum acceptable standards.					
Strategies –					
<ul style="list-style-type: none"> 1- Maintain all trees according to accepted standards. 2- Plant new street trees as development requires 3- Prioritize maintenance plan according to tree assessments 4- Replace a minimum of 2% of trees every year 5- Maintain Tree City USA status 					
Measures	FY 2014	FY 2015	FY 2016	FY 2017 Target	
Percent of Trees Replaced	2%	2%	2%	2%	
Number of new trees planted	329	390	370	500	
Years as a Tree City USA	35	36	37	38	
Goal #3 – Keep our park inventory and development in agreement with current IFFP and IFA plans for the City.					
Strategies –					
<ul style="list-style-type: none"> 1- Keep an updated parks IFFP, IFA, and CPA plan. 2- Develop parks as plan requires and as funds are available. 3- Complete capital projects in existing parks. 4- Search for opportunities to acquire new park properties and needed according to plans. 					
Measures		FY 2014	FY 2015	FY 2016	FY 2017 Target
Plans in place and approved	Y				
New Park Projects completed		Community Park Phase II	Contractor Legacy Park	WBF phase I	WBF phase II
Capital projects		1	1	0	1

	Current Inventory Acres				
Community Parks	127.99				
Neighborhood Parks	90.72				



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

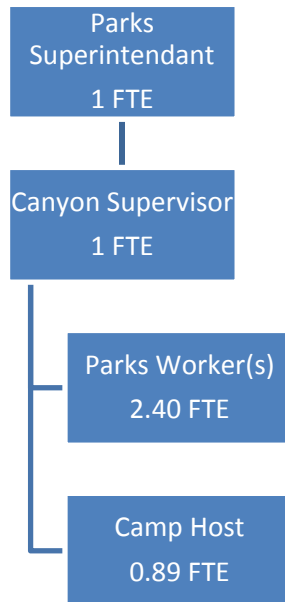
Parks

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4510-110	PAYROLL - PARKS DEPARTMENT	324,040	338,718	180,081	360,511	21,793
10-4510-120	PART-TIME EMPLOYEE SALARIES	107,552	123,822	62,270	117,173	(6,649)
10-4510-130	EMPLOYEE BENEFITS	227,636	230,461	124,340	249,572	19,111
10-4510-140	OVERTIME PAY	4,120	2,800	3,042	2,800	-
10-4510-160	EMPLOYEE RECOGNITION	183	832	63	832	(0)
	TOTAL PERSONNEL	663,531	696,633	369,796	730,887	34,254
OPERATIONS						
10-4510-220	ORDINANCES AND PUBLICATIONS	-	-	-	-	-
10-4510-230	MILEAGE AND VEHICLE ALLOWANCE	-	500	-	500	-
10-4510-236	TRAINING & EDUCATION	2,410	5,000	3,770	8,500	3,500
10-4510-241	DEPARTMENTAL SUPPLIES	13,170	17,000	4,047	17,000	-
10-4510-242	CONTRACTED GROUNDS/BEDS MAINT.	14,000	14,000	10,500	14,000	-
10-4510-243	SHADE TREE EXPENDITURES	37,869	37,600	25,669	66,150	28,550
10-4510-244	TREE REPLACEMENT	9,809	12,000	6,417	10,000	(2,000)
10-4510-245	ART MUSEUM FLOWER BEDS	5,375	8,000	6,000	8,000	-
10-4510-250	EQUIPMENT EXPENDITURES	18,015	39,500	12,017	38,000	(1,500)
10-4510-251	FUEL	18,246	23,625	8,481	20,000	(3,625)
10-4510-252	VEHICLE EXPENSE	13	-	-	-	-
10-4510-253	CENTRAL SHOP	25,346	23,653	15,232	24,412	759
10-4510-255	COMPUTER OPERATIONS	-	-	-	-	-
10-4510-260	BUILDING & GROUNDS	50,956	51,500	28,293	53,000	1,500
10-4510-261	PLAYGROUND MAINTENANCE	14,479	19,000	12,604	20,000	1,000
10-4510-265	COMMUNICATION/TELEPHONE	1,557	1,436	538	1,206	(230)
10-4510-310	PROFESSIONAL & TECH. SERVICES	15,333	3,000	5,929	10,000	7,000
10-4510-510	INSURANCE & BONDS	7,375	12,500	7,438	12,500	-
10-4510-511	CLAIMS SETTLEMENTS	15,190	15,190	15,190	15,190	(0)
10-4510-550	UNIFORMS	2,253	3,300	202	3,300	-
10-4510-710	COMPUTER HARDWARE AND SOFTWARE	1,550	910	-	-	(910)
10-4510-720	OFFICE FURNITURE & EQUIPMENT	-	-	-	-	-
10-4510-781	HOLIDAY DECORATIONS	-	10,000	10,433	15,000	5,000
	TOTAL OPERATIONS	252,946	297,714	172,761	336,757	39,043
	TOTAL PARKS	916,477	994,347	542,557	1,067,644	73,297

Canyon Parks

The Canyon Parks Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of over 400 acres of parks and campgrounds in Hobble Creek Canyon. The Canyon Parks Division facilitates campground, pavilion, and picnic use during the camping season as well as running the winter recreation program during the winter months.

MISSION STATEMENT: *Springville Canyon Parks Division will provide an area that is safe, well maintained, and family friendly for recreation, relaxation, and the enjoyment of all in the beautiful surroundings of Hobble Creek Canyon.*



Canyon Parks Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	4.52	4.75	5.29
Personnel Expense	180,239	229,521	254,877
Non-Personnel Expense	71,845	85,573	73,047
Total	252,083	315,094	327,924

Canyon Parks – Performance Goals, Strategies, and Measures

Goal #1 – To maximize revenue received through pavilion reservations, campground use.				
Strategies:				
<ul style="list-style-type: none"> – Provide parks that are consistently well maintained, provide quality customer service, and keep prices at a level that are affordable and attractive. – Find effective means to advertise to our core clientele. 				
Measures	2013 Season	2014 Season	2015 Season	2016 Season (Target)
Parks Rental Season Revenues	\$95,852	\$107,436	\$133,797	\$135,000
Canyon Pavilion Reservations	446	419	468	470
Canyon Campsite Reservations	644	642	653	660
Goal #2 – Keep the Canyon Parks grounds in above average condition during the summer camping season.				
Strategies:				
<ul style="list-style-type: none"> – Implement Efficient and Effective irrigation, weed control, fertilization, mowing, and trimming regimens – Implement inspection programs that allow us to effectively track park maintenance, report deficiencies, and address needs in a timely manner. 				
Measures	FY 2014	FY 2015	FY 2016	FY 2017 Target
Monies spent to upgrade irrigation systems	\$0	\$10,000	\$10,000	\$10,000
Annual fertilizer applications	1	1	2	2
Weekly Park Safety Checks	20	25	25	25
Percent of safety violations found during Safety Checks that are fixed within three working days	100%	100%	100%	100%
Goal #3 – Keep the Canyon Parks maintained at or above minimum acceptable standards at all times.				
Strategies –				
<ol style="list-style-type: none"> 1- Set a five year plan for funding deficiencies and replacements. 2- Propose plan funding during budget process. 3- Complete funded projects during the fiscal year. 				
Measures	Standards in Place	Frequency of Inspections	Acceptable Time for Repairs	FY 2016 Target
Park Maintenance	Yes	Daily and Weekly	1 week	80%

		Projects funded in FY 2015	Projects funded in FY 2016	Completed projects FY 2015/16	FY 2017 project Target
5 to 10 year	Yes	3	1	3	1
Canyon Parks Inventory					
Developed acres	55				
Additional developable acres	21				
Pavilions	10				
Restrooms	11				
Campsites	57				
Picnic Areas	2				



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

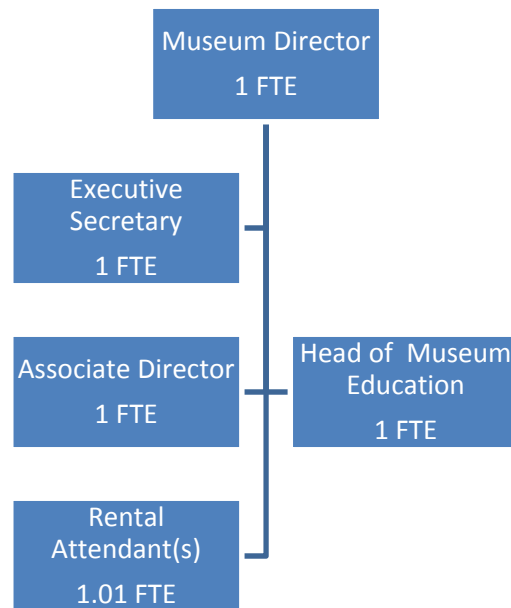
Canyon Parks

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4520-110	PAYROLL -FULL TIME (CANYON)	99,976	104,991	54,511	111,746	6,755
10-4520-120	PAYROLL - PART TIME (CANYON)	24,879	61,831	9,989	74,478	12,647
10-4520-130	EMPLOYEE BENEFITS	53,822	59,914	28,507	65,835	5,921
10-4520-140	OVERTIME	1,469	2,500	1,465	2,500	-
10-4520-160	EMPLOYEE RECOGNITION	92	285	113	318	33
	TOTAL PERSONNEL	180,239	229,521	94,585	254,877	25,356
OPERATIONS						
10-4520-230	MILEAGE AND TRAVEL ALLOWANCE	-	500	-	500	-
10-4520-236	TRAINING & EDUCATION	160	1,800	799	1,400	(400)
10-4520-241	DEPARTMENTAL SUPPLIES	4,296	8,000	1,113	8,500	500
10-4520-250	EQUIPMENT EXPENDITURES	9,874	13,500	3,991	14,000	500
10-4520-251	FUEL	7,430	11,250	2,752	10,000	(1,250)
10-4520-253	CENTRAL SHOP	3,253	4,642	1,563	4,791	149
10-4520-260	BUILDINGS & GROUNDS	25,675	25,000	12,368	26,000	1,000
10-4520-265	COMMUNICATION/TELEPHONE	2,116	1,471	1,109	2,356	885
10-4520-320	CAMP HOST	10,850	12,500	3,100	-	(12,500)
10-4520-510	INSURANCE & BONDS	2,139	3,000	2,175	3,000	-
10-4520-550	UNIFORMS	1,621	3,000	761	2,500	(500)
10-4520-710	COMPUTER EQUIPMENT AND SOFTWARE	-	910	-	-	(910)
10-4520-793	WINTER RECREATION	4,430	-	-	-	-
	TOTAL OPERATIONS	71,845	85,573	29,731	73,047	(12,526)
	TOTAL CANYON PARKS	252,083	315,094	124,315	327,924	12,830

Art Museum

The Springville Museum of Art serves the public by facilitating meaningful encounters with fine art in a safe, customer service-based facility. Its value to the community is in its educational and leisure-centered programs and exhibitions. These programs align with the injunction cited in its dedicatory prayer that the museum be a “sanctuary of beauty” and a “temple of contemplation” proffering experiences that encourage deep reflective thinking and refined behavior. These opportunities are much needed in our community as we carve a path for our youth and their families.

MISSION STATEMENT: *The purpose of the Springville Museum of Art is to provide quality life-affirming art, cultural and educational opportunities to the community of Springville (Utah's Art City), the arts community, students and educators, and the public at large.*



Art Museum Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	4.91	5.01	5.01
Personnel Expense	383,947	413,140	400,781
Non-Personnel Expense	62,340	69,086	80,300
Total	446,287	482,226	481,081

Performance Goals, Strategies, and Measures

Goal #1 – To improve customer service and community relations				
Strategies – Raise the Museum’s profile, visibility and reputation Provide well-trained staff and volunteers to serve the public Provide a safe and well-maintained historic facility				
Measures	FY 2014	FY 2015	FY 2016	FY 2017 (target)
Provide policy updates and training weekly for staff	n/a	n/a	n/a	100% staff participation
Hold quarterly customer service trainings and provide professional development opportunities for staff	n/a	n/a	n/a	100% staff participation
Increase media coverage, social media participation	n/a	n/a	n/a	5-30% depending upon social media platform
Train staff and volunteers to serve as “brand” promoters	n/a	n/a	n/a	100% participation
Increase Museum awareness and engagement through a focus on Rental marketing and staffing	n/a	Increase rental revenue by 10%	Maintain 10% revenue increase and provide staffing for inter-local events	Increase rental revenue by 10%
Track visitor attendance and establish baseline	102,000	95,000 (total including outreach)	100,000 (including outreach programs)	100,000 (including outreach programs)

Increase Museum Docent-led tours	50 per year	129 (target 96)	135	140
Purchase and install improved security equipment	Install new security cameras and DVR, align with City response teams	Improved notification system, alerts new camera installation/repairs . First response through City Dispatch	Continue working with Public Safety to assess security equipment needs. Work with Association for updated DVR system	Continue working with City Facilities and Public Safety department to install and repair safety and security equipment

Review and revise emergency plans and risk management policies	Align with City response teams procedures , train all staff and volunteers	Devise Security response procedures with Public Safety. Regular staff reviews of security and liability procedures in departments and general staff meetings	Finalize with Public Safety: 1. Building security response team and disaster plan 2. Work with Association to have Collection response team	Achieve 80% response rate to custodial and maintenance issues within 7 days / 90% response rate to safety issues within 3 days and emergency issues within 1 day
Create new customer service training guidelines for staff and volunteers	2 trainings per year	Volunteer training, quarterly rental host trainings	Volunteer training, one general staff training; four trainings/yr. for Rental Hosts	n/a completed
Purchase and train on new communication/phone system	Initial training on new system	Ongoing staff and volunteer training – 2 per year	Continue staff training on communication systems	n/a completed

Devise, administer and evaluate a customer service survey	1 survey per year	Multiple programs and tour surveys	1 survey on general visitorship	n/a
Re-key building	n/a	n/a completed	n/a completed	n/a completed
Goal #2 – Implement and Sustain Industry Best Practice Standards				
Strategies Refine governance and internal organizational structure Advance a special focus on collection stewardship				
Measures	FY 2014	FY 2015	FY 2016	FY 2017 (target)
Finalize and approve Memorandum of Understanding (MOU) between City and Association	n/a	n/a	n/a	Completion by end of fy17
Evaluate and align organizational structure and processes with MOU	n/a	n/a	n/a	Completion by end of fy17
Evaluate museum departmental practices with state and national best practice standards	n/a	n/a	n/a	Completion by end of fy17
Integrate collection database with online kiosk for research and education	n/a	n/a	n/a	Completion by end of fy17
Create emergency response plan for collection	n/a	n/a	n/a	Completion by end of fy17
Provide professional staff development with focus on collection management	n/a	n/a	n/a	Conference attendance in FY17
Goal #3 – Enhance Visitor Experience				
Strategy – Create, sustain and evaluate educational programming				

Measures	FY 2014	FY 2015	FY 2016	FY 2017 (target)
Provide quality curated and juried exhibitions	n/a	n/a	n/a	Provide City and Association requested number within FY17
Provide quality programs and events	n/a	n/a	n/a	Provide City and Association requested number within FY17
Develop consistent evaluation tools for exhibitions and programming	n/a	n/a	n/a	Completion by end of fy17



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Art Museum

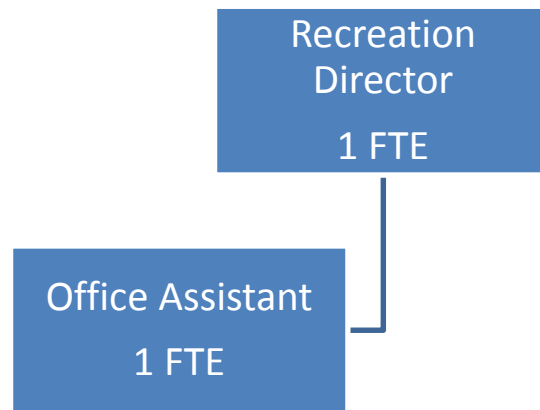
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4530-110	PAYROLL - DIRECTORS & CUSTODIA	241,003	255,936	126,335	259,146	3,210
10-4530-120	PART-TIME EMPLOYEES	26,687	29,641	15,273	25,006	(4,635)
10-4530-130	EMPLOYEE BENEFITS	116,193	127,262	53,330	116,330	(10,932)
10-4530-140	OVERTIME PAY	31	-	247	-	-
10-4530-160	EMPLOYEE RECOGNITION	34	301	-	301	(0)
	TOTAL PERSONNEL	383,947	413,140	195,184	400,781	(12,359)
OPERATIONS						
10-4530-230	MILEAGE AND TRAVEL ALLOWANCE	5	500	-	1,000	500
10-4530-236	TRAINING & EDUCATION	3,937	4,700	2,765	4,800	100
10-4530-240	OFFICE SUPPLIES	8,431	13,000	2,359	13,000	-
10-4530-255	COMPUTER OPERATIONS	4,546	2,500	2,086	6,700	4,200
10-4530-260	UTILITIES	13,554	19,000	5,346	19,000	-
10-4530-265	COMMUNICATION/TELEPHONE	5,784	4,386	2,353	5,500	1,114
10-4530-310	PROFESSIONAL/TECHNICAL SERVICE	7,950	7,500	100	1,500	(6,000)
10-4530-510	INSURANCE & BONDS	10,781	12,500	11,629	12,500	-
10-4530-511	CLAIMS SETTLEMENTS	-	-	-	-	-
10-4530-512	COMMUNITY PROGRAMS	4,973	5,000	1,893	5,500	500
10-4530-710	COMPUTER HARDWARE AND SOFTWARE	2,379	-	-	2,300	2,300
10-4560-760	BUILDING & IMPROVEMENTS				8,500	8,500
	TOTAL OPERATIONS	62,340	69,086	28,532	80,300	11,214
	TOTAL ART MUSEUM	446,287	482,226	223,716	481,081	(1,145)

Recreation Administration and Events

This department accounts for the management of the Recreation, Pool, Senior Citizens, and Art City Days budgets.

Art City Days budget accounts for revenues and expenditures associated with Springville’s annual Art City Days Celebration. Beginning on the first Saturday in June and continuing through the first full week of June, Springville celebrates with a myriad of activities and events for all ages. Events include the 5K Family Fun Run, Hot Air Balloon Festival, Fireman’s Breakfast, Concerts in the Park, Carnival, Parades, and Fireworks. Most activities are free to the public.

Division Mission Statement – *To provide a variety of events that build community, enhance the quality of life and supports Springville’s identity as the Art City.*



Art City Days Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	2.00	2.00	2.00
Personnel Expense	188,805	176,558	185,720
Non-Personnel Expense	164,233	184,815	166,482
Total	353,038	361,373	352,202

Recreation Admin. / Art City Days – Performance Goals, Strategies, and Measures

Core Objective #1 – To Grow and Improve Art City Days				
Strategy #1 – Increase the Awareness of the Event Throughout the City, County and State.				
Strategy #2 – Enhance Revenue Generation				
Measures	2014	2015	FY 2016	FY 2017 (target)
Add two new elements each year and remove elements as necessary	2	2	2	2
Track Carnival Revenues	\$33,976	\$34,256	\$34,300	\$39,350
Key Event Attendance	N/A	N/A	N/A	Baseline
Cost Recovery	41%	40%	41%	45%
Core Objective #2 – Grow and Develop Springville Heritage Day				
Strategy #1 – Get people involved with hands on activities.				
Strategy #2 - Improved Program Promotion				
Measures	2014	2015	FY 2016	FY 2017 (target)
Booth Space			43	50
Hands on Activities			8	10
Core Objective #3 – Expand Social Media				
Strategy #1 – Increase Instagram followers				
Strategy #2 – Increase Facebook Friends				
Measures	2014	2015	FY 2016	FY 2017 (target)
Increase Instagram followers by 5%		10	434	500
Increase Recreation on City Facebook			2,323	



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

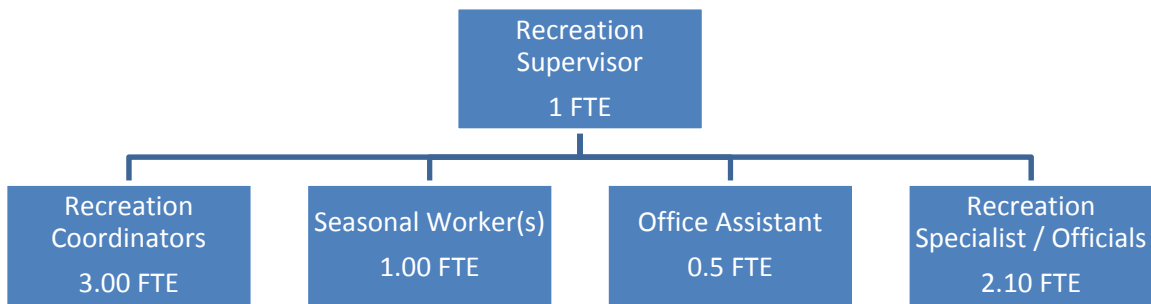
Rec. Admin.

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4125-110	OFFICE SALARIES	144,560	116,817	19,788	121,602	4,785
10-4125-120	PART-TIME EMPLOYEE SALARIES				-	-
10-4125-130	EMPLOYEE BENEFITS	44,052	59,226	11,558	63,603	4,377
10-4125-140	OVERTIME PAY	32	300	-	300	-
10-4125-160	EMPLOYEE RECOGNITION	162	215	323	215	-
	TOTAL PERSONNEL	188,805	176,558	31,669	185,720	9,162
OPERATIONS						
10-4125-230	MILEAGE AND TRAVEL	-	200	-	200	-
10-4125-236	TRAINING AND EDUCATION	2,834	3,820	697	3,820	-
10-4125-240	OFFICE EXPENSE	1,447	3,200	401	3,200	-
10-4125-241	PROGRAM SUPPLIES	73	800	-	800	-
10-4125-242	GRANT EXPENDITURES	(3,365)	17,382	17,114	16,994	(388)
10-4125-251	FUEL	15	1,750	-	250	(1,500)
10-4125-253	CENTRAL SHOP	-	435	-	449	14
10-4125-265	COMMUNICATIONS	4,591	4,768	1,407	4,768	0
10-4125-310	PROFESSIONAL & TECH	27,238	5,910	7,111	6,000	90
10-4125-510	INSURANCE AND BONDS					-
10-4125-540	NON-SPORT REC PROGRAM	3,085	14,800	296	14,650	(150)
10-4125-541	COMMUNITY EVENTS	8,550	7,500	5,979	7,500	-
10-4125-550	UNIFORMS	702	800	-	800	-
10-4125-700	GENERAL EXPENSE	66,750	66,550	49	53,050	(13,500)
10-4125-704	BALLOON FEST	15,300	15,500	403	15,500	-
10-4125-705	BOOTHES	-	900	-	1,700	800
10-4125-710	COMPUTER	840	-	-	-	-
10-4125-711	GRAND PARADE	1,646	4,380	-	4,680	300
10-4125-713	QUILT SHOW	146	240	-	240	-
10-4125-719	FLOAT OPERATION	3,593	4,500	-	500	(4,000)
10-4125-720	FIREWORKS	15,000	15,000	13,860	15,000	-
10-4125-721	TALENT SHOW	967	1,380	-	1,380	-
10-4125-723	FLOAT DECORATION	14,821	15,000	-	15,000	-
	TOTAL OPERATIONS	164,233	184,815	47,317	166,482	(18,333)
	TOTAL ART CITY DAYS	353,038	361,373	78,986	352,202	(9,171)
		119,062	123,450	14,312	107,050	

Recreation

The Recreation Department provides a variety of youth and adult sports, programs, classes and activities. The Department manages the swimming pool and senior center and coordinates numerous events and activities throughout the year.

Recreation Mission Statement: *To enhance the quality of life by providing wholesome athletic programs for the youth and adults of Springville.*



Recreation Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	6.60	7.60	7.60
Personnel Expense	338,237	347,798	340,670
Non-Personnel Expense	116,350	131,200	130,938
Total	454,587	478,998	471,608

Recreation Department – Goals, Strategies, and Measures

Goal #1 – To Grow the Spring Programs in Proportion with the Population Growth				
Strategy #1 – Improved Program Promotion				
Strategy #2 – Improved Tracking of Attendance				
Measures	2014	2015	FY 2016	FY 2017 (target)
Onsite Promotion – Distribute flyers advertising upcoming programs to the participants of a current program. (% of all participants received a flyer)	N/A	25%	50%	70%
Maintain Participant percentage of population at 12%.	11.88%	12%	12%	
Registration Tracking Data – Total Youth Participation	3,578	3,757	3,800	
Recreation News Letter circulation growth of 10% per year	1,656	1,821	2,003	2763
Goal #2 – Improve Customer Satisfaction Before the Program Begins				
Strategy #1 – Improve the Online Registration Program to Encourage Online Registration				
Strategy #2 - Improve the Website to Encourage Participant Use				
Measures	2014	2015	FY 2016	FY 2017 (target)
Biannual Survey Rating Increase of 2%	N/A	4.45	N/A	4.5
Decreased Number of People on a Waiting List by 5%	200	190	181	170
Goal #3 – Improved Budget Management				
Strategy #1 – Manage Overtime				
Strategy #2 – Manage Program Specific Budgets				
Measures	2014	2015	FY 2016	FY 2017 (target)
Complete a Program Proposal Worksheet for Each Sport	N/A	N/A	3	24
Follow the Program Proposal Worksheet to Manage the Budget	N/A	N/A	3	24
Allot Overtime By Sport	N/A	N/A	5	10
Track on a Monthly Basis	N/A	N/A	12	12



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

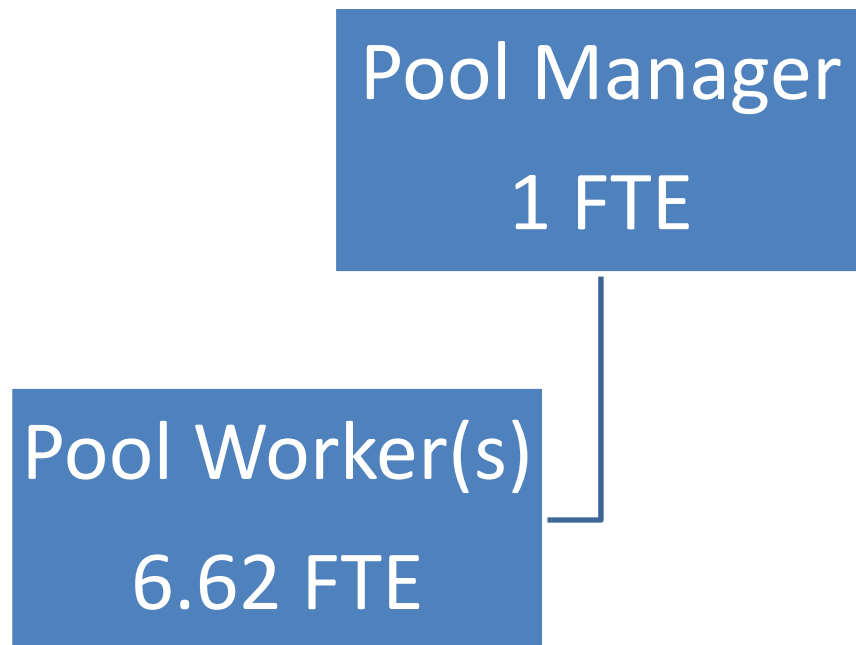
Recreation

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4560-110	PAYROLL - RECREATION	157,862	157,443	114,476	153,221	(4,222)
10-4560-120	PART-TIME EMPLOYEE SALARIES	71,234	87,530	50,563	86,541	(989)
10-4560-130	EMPLOYEE BENEFITS	98,656	100,825	68,566	98,908	(1,917)
10-4560-140	OVERTIME PAY	10,423	2,000	4,820	2,000	-
10-4560-160	EMPLOYEE RECOGNITION	62	-	8	-	-
	TOTAL PERSONNEL	338,237	347,798	238,432	340,670	(7,128)
OPERATIONS						
10-4560-230	MILEAGE AND TRAVEL ALLOWANCE	-	400	-	400	-
10-4560-236	TRAINING & EDUCATION	460	4,200	1,215	4,200	-
10-4560-240	OFFICE EXPENSE	108	-	-	-	-
10-4560-241	RECREATION SUPPLIES	4,938	4,000	2,272	6,607	2,607
10-4560-242	GRANT EXPENDITURES	-	-	-	-	-
10-4560-250	EQUIPMENT, SUPPLIES & MAINTENA	10,543	12,000	7,727	13,293	1,293
10-4560-251	FUEL	2,203	3,650	1,098	3,000	(650)
10-4560-253	CENTRAL SHOP	1,823	1,742	744	1,798	56
10-4560-260	BUILDING & GROUNDS	11,821	11,248	5,963	11,750	502
10-4560-265	COMMUNICATION/TELEPHONE	57	-	70	-	-
10-4560-271	YOUTH SPORTS	61,140	73,000	36,661	73,680	680
10-4560-272	ADULT SPORTS	12,578	15,000	1,070	10,300	(4,700)
10-4560-310	PROFESSIONAL & TECHNICAL SERV.	1,575	-	-	-	-
10-4560-510	INSURANCE & BONDS	3,961	4,360	3,632	4,360	-
10-4560-540	SMALL RECREATION PROGRAMS	3,618	-	982	-	-
10-4560-541	COMMUNITY EVENTS	168	800	-	-	(800)
10-4560-550	UNIFORMS	-	800	-	800	-
10-4560-710	COMPUTER HARDWARE AND SOFTWA	1,356	-	-	750	750
	TOTAL OPERATIONS	116,350	131,200	61,433	130,938	(262)
	TOTAL RECREATION	454,587	478,998	299,865	471,607	(7,391)

Swimming Pool

The Swimming Pool is operated by the Recreation Department and provides swimming facilities, a variety of swim-related programs, swim instruction and facility rentals.

MISSION STATEMENT - *To provide a variety of aquatic related programs that focus on improving mental and physical health, athletic training, competition, water safety and recreational swimming for Springville residents of all ages and physical abilities.*



Swimming Pool Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	7.62	7.62	7.62
Personnel Expense	222,691	206,694	211,170
Non-Personnel Expense	92,183	96,610	98,689
Total	314,874	303,304	309,860

Swimming Pool - Goals, Strategies, and Measures

Goal #1 – Increasing the Community’s Awareness of the Pool				
Strategy – Install and utilize outdoor sign, increase on-sight promotional efforts, utilize electronic media				
Measures	2014	2015	2016	2017 (target)
Create email groups	N/A	100 emails	180	200
Distribute flyers to current participants, advertising future events.	10%	30%	60%	75%
Pool Utilization <ul style="list-style-type: none"> • Program Attendance • Open Swim Attendance 	N/A	Baseline	8% Increase	8% Increase
Increase rating score of the bi-annual survey	3.50	N/A	3.32	N/A
Goal #2 - Insure the Quality of Equipment				
Strategy - Conduct Regular Inventory Audits of all Equipment and Supplies				
Measures	2014	2015	2016	2017 (target)
Weekly inventory of all medical supplies	18 x year	28 x year	52 x year	52 x year
Quarterly inventory all equipment to determine life usability	2 x year	2 x year	4 x year	4 x year
Goal #3 - Improved Budget Management				
Strategy – Increase dry land programing and use of the water space without increasing staff cost				
Measures	2014	2015	2016	2017 (target)
Add CPR/First Aid classes to BSA	0	2	6	12
Lifeguard classes	0	2	4	6



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

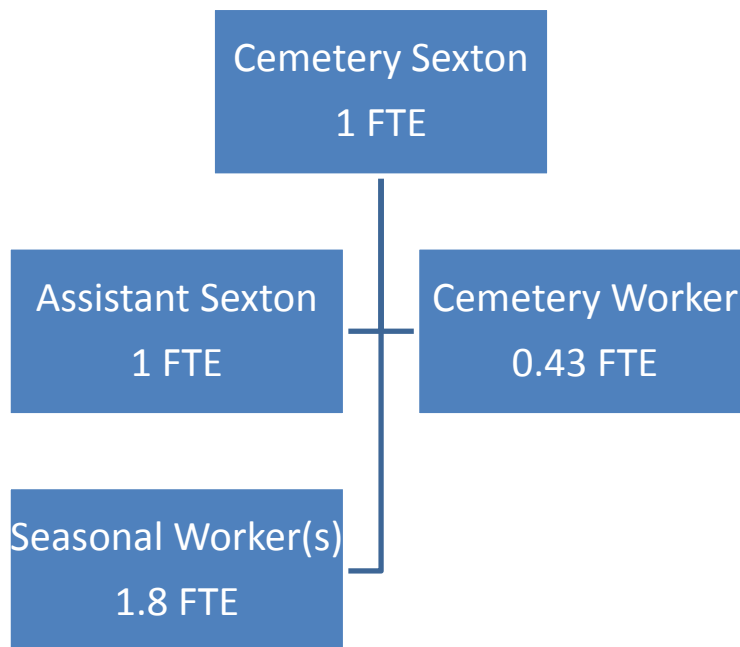
Swimming Pool

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4550-110	SALARIES - SWIMMING POOL	40,573	41,997	20,668	44,102	2,105
10-4550-120	PART TIME EMPLOYEES SALARIES	148,723	132,552	83,149	133,401	849
10-4550-130	EMPLOYEE BENEFITS	32,528	31,338	17,492	32,861	1,523
10-4550-140	OVERTIME PAY	688	350	135	350	-
10-4550-160	EMPLOYEE RECOGNITION	179	457	134	457	0
	TOTAL PERSONNEL	222,691	206,694	121,578	211,170	4,476
OPERATIONS						
10-4550-230	MILEAGE AND VEHICLE ALLOWANCE	-	300	-	300	-
10-4550-236	TRAINING & EDUCATION	2,019	4,100	546	4,400	300
10-4550-241	DEPARTMENT SUPPLIES	2,518	2,000	1,071	2,200	200
10-4550-250	EQUIPMENT EXPENSE	4,559	5,000	1,140	5,000	-
10-4550-255	COMPUTER OPERATIONS	708	2,900	708	2,900	-
10-4550-260	BUILDINGS & GROUNDS	62,008	60,866	25,406	60,866	-
10-4550-265	COMMUNICATION/TELEPHONE	1,515	1,266	545	1,879	613
10-4550-310	PROFESSIONAL & TECHNICAL SERVI				500	500
10-4550-510	INSURANCE & BONDS	4,599	5,260	4,834	5,260	-
10-4550-550	UNIFORMS	869	1,068	154	1,509	441
10-4550-610	PROGRAMS	6,028	7,000	1,697	6,875	(125)
10-4550-650	PURCHASE OF RETAIL SALES ITEMS	5,412	6,000	1,813	7,000	1,000
10-4550-710	COMPUTER HARDWARE AND SOFTWA	1,949	850	-		(850)
	TOTAL OPERATIONS	92,183	96,610	37,915	98,689	2,079
	TOTAL SWIMMING POOL	314,874	303,304	159,493	309,860	6,556

Cemetery

The Cemeteries Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of our two cemeteries, the Historic Springville Cemetery and the Evergreen Cemetery. The Cemeteries Division is responsible for opening and closing graves, keeping the cemetery grounds in excellent condition, and providing customer service to cemetery patrons.

MISSION STATEMENT: *Springville Cemeteries Division will provide cemeteries that are places of peace, tranquility, and rest to honor those who are buried, those who come to visit graves, and those who are grieving the loss of loved ones.*



Cemetery Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	4.30	4.23	4.23
Personnel Expense	133,134	182,508	189,383
Non-Personnel Expense	47,411	55,831	55,060
Total	180,545	238,339	244,443

Cemetery – Performance Goals, Strategies, and Measures

Goal #1 – To maintain or increase revenue received through sexton fees and plot sales.				
Strategies:				
– To keep sexton fees and plot fees at a rate that is comparable to other cemeteries, that favors Springville residents, and that will assist making the cemeteries a solvent operation.				
– To develop areas at the Evergreen Cemetery at a reasonable time to create more burial plots.				
Measures	2013	2014	2015	Target 2016
Cemetery Revenues	\$228,197	\$267,742	\$250,465	\$250,000
Burials	201	202	200	210
Plots Sold	126	146	132	145
Cemeteries Inventory	Total Plots	Total Plots Sold	Total Plots Unsold	Occupied Plots
	25,293	21,200	4,093	13,671
Goal #2 – Keep the cemetery grounds in above average condition during the summer season.				
Strategies:				
– Implement Efficient and Effective irrigation, weed control, fertilization, mowing, and trimming regimens				
– Work toward central control for all irrigation systems				
Measures	FY 2014	FY 2015	FY 2016	Target FY 2017
Dollars spent on irrigation system improvements		\$20,000	\$10,000	\$10,000
Annual Fertilizer applications	1	1	2	2
Annual Herbicide applications	1	1	2	2
Goal #3 – Keep the cemeteries maintained at or above minimum acceptable standards at all times.				
Strategies –				
1. Define minimum acceptable standards				
2. Have a program for inspection, repair and replacement				
3. Address sub-standard issues in a timely manner				
4. Keep equipment inventory fresh, maintained, and functional				
5. Purchase equipment that is cost effective and efficient				
Measures	Standards in Place	Frequency of Inspections	Acceptable Time for Repairs	FY 2017 (target)
Grounds Maintenance	Yes	Weekly	1 week	90%
Restroom Maintenance	Yes	Daily	1 week	95%
Snow/ice removal	Yes	As needed	1 day	95%



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Cemetery

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4561-110	PAYROLL - FULL TIME	60,227	78,887	23,822	82,370	3,483
10-4561-120	PAYROLL - PART TIME	26,667	43,007	20,375	42,358	(649)
10-4561-130	EMPLOYEE BENEFITS	39,131	54,360	16,256	58,401	4,041
10-4561-140	OVERTIME PAY	6,962	6,000	2,203	6,000	-
10-4561-160	EMPLOYEE RECOGNITION	146	254	7	254	(0)
	TOTAL PERSONNEL	133,134	182,508	62,663	189,383	6,875
OPERATIONS						
10-4561-230	MILEAGE AND TRAVEL ALLOWANCE	288	400	-	400	-
10-4561-236	TRAINING & EDUCATION	717	2,000	30	2,000	-
10-4561-240	OFFICE SUPPLIES	658	1,000	-	1,000	-
10-4561-250	EQUIPMENT MAINTENANCE	7,532	15,500	1,544	12,500	(3,000)
10-4561-251	FUEL	7,816	7,500	3,315	7,500	-
10-4561-253	CENTRAL SHOP	3,902	2,982	2,189	3,078	96
10-4561-260	BUILDINGS AND GROUNDS	18,813	15,000	6,297	18,000	3,000
10-4561-265	COMMUNICATION/TELEPHONE	2,447	2,449	1,291	2,582	133
10-4561-310	PROFESSIONAL & TECHNICAL SERVI	1,049	2,500	-	2,500	-
10-4561-510	INSURANCE AND BONDS	2,156	3,000	2,112	3,000	-
10-4561-550	UNIFORMS	1,603	1,500	-	1,500	-
10-4561-551	PERSONAL PROTECTIVE EQUIPMENT	431	1,000	-	1,000	-
10-4561-710	COMPUTER EQUIPMENT AND SOFTWA	-	1,000	-	-	(1,000)
	TOTAL OPERATIONS	47,411	55,831	16,777	55,060	(771)
	TOTAL CEMETERY	180,545	238,339	79,440	244,443	6,104

Arts Commission

The Springville Arts Commission was created to promote and encourage public programs, to further the development and public awareness of and interest in the fine and performing arts and to act in an advisory capacity to the City Council in connection with the artistic and cultural development of the City.

The Springville Arts Commission has five (5) to fifteen (15) members of the general public appointed by the Mayor, with the approval of the City Council. Members of the Commission serve without compensation.

The Springville Arts Commission is an advisory board to the City Council with the following duties:

- To recommend expenditures in accordance with the annual budget adopted by the City Council and to annually review the financial needs of public programs for development of the fine and performing arts and to prepare and submit to the Mayor a proposed budget therefore.
- To recommend public programs to further the development and public awareness of and interest in the fine and performing arts.
- To encourage donations and grants to the City and to arts organizations in the City and to advise the City Council regarding the receipt and expenditure of such funds.
- To evaluate and make recommendations on the use of city, county, state, and federal arts grants which may be obtained by the City.
- To advise and assist the City Council and Mayor in connection with such other artistic activities as may be referred to it by them.

Arts Commission Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	0	0	0
Personnel Expense	0	0	0
Non-Personnel Expense	20,356	33,050	28,000
Total	20,356	33,050	28,000



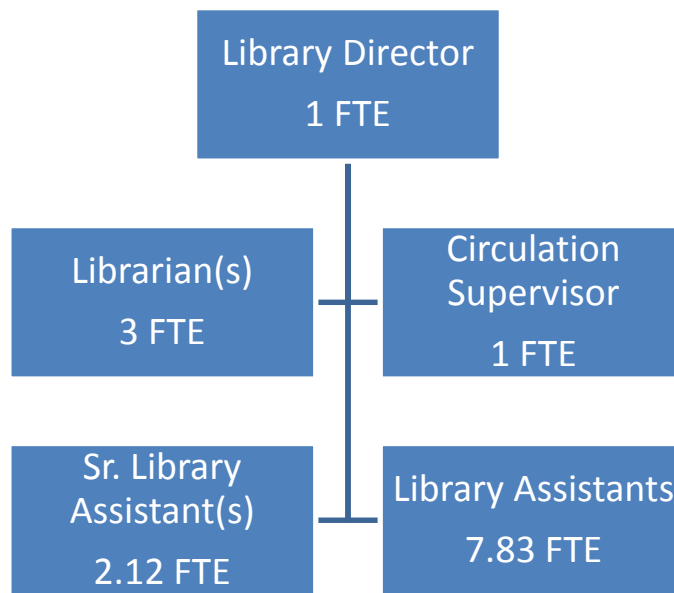
**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Arts Commission

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
OPERATIONS						
10-4562-220	PRINTING AND PUBLISHING	-	2,050	-	2,000	(50)
10-4562-240	OFFICE SUPPLIES				-	-
10-4562-620	STATUES MAINTENANCE	24	1,000	-	1,000	-
10-4562-630	PERFORMING ARTS	20,332	25,000	11,016	25,000	-
10-4562-633	ARTS PARK ACTIVITIES	-	5,000	-	-	(5,000)
	TOTAL OPERATIONS	<u>20,356</u>	<u>33,050</u>	<u>11,016</u>	<u>28,000</u>	<u>(5,050)</u>
	TOTAL ARTS COMMISSION	<u>20,356</u>	<u>33,050</u>	<u>11,016</u>	<u>28,000</u>	<u>(5,050)</u>

Library

In 2008 Springville voters gave the go-ahead for construction of a new, much larger building. The \$9.8 million bond allowed the city to build a 49,000 square foot contemporary library. Designed with growth in mind, the Springville Library has a capacity for more than 200,000 books and materials (compared to 90,000 in the old building). There is also considerable expansion space on the unoccupied section of the second floor. The design of the building paired with an innovative service model allows more interaction with patrons while still increasing patron visits and circulation of books and other materials. The newer, larger building also allowed the library to add 45 more computers for patron use, an RFID based self-checkout and check-in system and powerful Wi-Fi.



Library Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	14.95	14.95	14.95
Personnel Expense	623,664	667,378	657,408
Non-Personnel Expense	314,600	325,224	339,897
Total	938,264	992,602	997,305

Library – Performance Goals, Strategies, and Measures

Goal #1 - Target Library Services to Community Needs and Preferences				
Strategy #1 - Design collections and services to draw the community to the library.				
Strategy #2 - Make it possible for full-time and part-time staff to attend workshops, conferences and trainings and a yearly staff training to ensure a knowledgeable and service-oriented staff.				
Strategy #3 - Incorporate successful retail principles to merchandize and make library materials more appealing and accessible.				
Measures	FY 2016 (target)	FY 2017 (target)		
Number of FT and PT trainings	N/A	31		
Percentage of staff completing outside training	N/A	60%		
Number of all items checked out	620,000	650,000		
Goal #2 - Plan Programs that Encourage Reading, Inspire Curiosity and/or Utilize Partnerships				
Strategy #1 - Include a reference to books/reading and information in every library program				
Strategy #2 - Partner with schools and other community groups to maximize learning opportunities				
Measures	FY 2016 (target)	FY 2017 (target)		
Number of programs	600	625		
Total attendance at programs	37,400	40,000		
Percentage of programs with educational and reading elements	100%	100%		
Number of partnership programs	260	275		
Number of partners	N/A	55		
Goal #3 – Provide Technology and Facilitate Learning Opportunities to Improve the Lives of Our Patrons				
Strategy #1 - Provide access to information through current and reliable technology				
Strategy #2 - Design and implement training opportunities for staff to become more knowledgeable about current technologies in order to better educate and help patrons*				
Measures	FY 2016 (target)	FY 2017 (target)		
Number of computer terminals	46	40		
Number of library databases	N/A	10		
Number of uses of library databases	N/A	50,000		
Number of digital books purchased	200	500		
Number of staff technology trainings	N/A	10		
Average number of daily staff technology tutorials with patrons (tracked two weeks a year)	N/A	5		

*Daily one-on-one tutorials with staff are more effective than weekly or monthly computer classes for educating patrons on technology. Staff simply need to be better prepared for all the questions that may arise.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

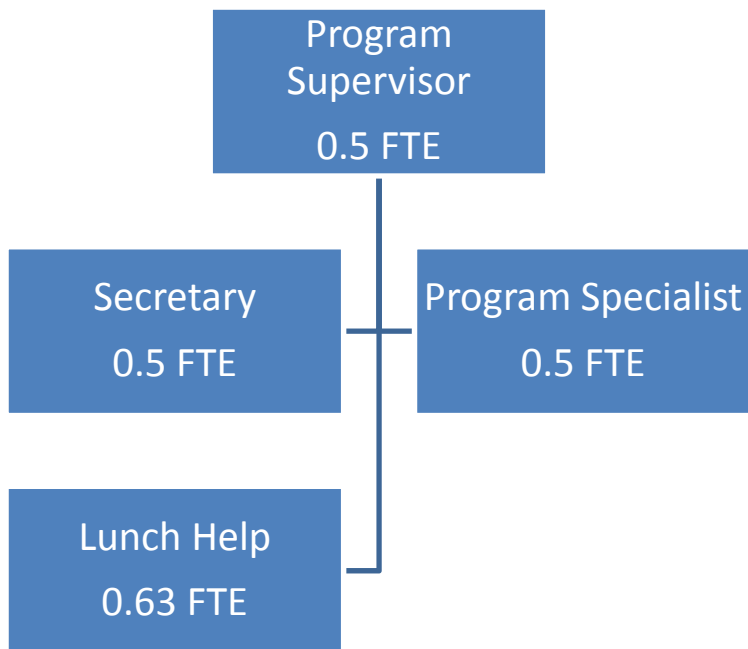
Library

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4580-110	PAYROLL - LIBRARIANS	256,525	273,231	148,752	278,651	5,420
10-4580-120	PART-TIME EMPLOYEE SALARIES	246,342	247,008	110,304	246,387	(621)
10-4580-130	EMPLOYEE BENEFITS	119,488	145,682	61,559	130,913	(14,769)
10-4580-140	OVERTIME PAY	290	560	-	560	-
10-4580-160	EMPLOYEE RECOGNITION	1,018	897	666	897	(0)
	TOTAL PERSONNEL	623,664	667,378	321,281	657,408	(9,970)
OPERATIONS						
10-4580-220	ORDINANCES AND PUBLICATIONS					-
10-4580-230	MILEAGE AND TRAVEL ALLOWANCE	117	200	77	200	-
10-4580-236	TRAINING & EDUCATION	9,258	9,865	4,555	9,865	-
10-4580-237	EDUCATION REIMBURSEMENT				-	-
10-4580-240	OFFICE EXPEND. & CATALOGUE SUP	32,678	31,415	10,116	26,000	(5,415)
10-4580-241	BOOKS, MEDIA, ETC - ADULT	48,953	47,000	12,596	68,000	21,000
10-4580-242	BOOKS, MEDIA, ETC - FINES& RENT	29,647	30,000	13,663	42,300	12,300
10-4580-243	GRANTS	25,158	9,500	2,561	9,650	150
10-4580-245	BOOKS, MEDIA, ETC-CHILDREN&Y/A	46,139	45,000	19,975	31,000	(14,000)
10-4580-250	EQUIPMENT EXPENSE	-	2,150	207	1,950	(200)
10-4580-252	MAINTENANCE CONTRACTS	47,262	55,178	17,865	54,025	(1,153)
10-4580-255	COMPUTER OPERATIONS				3,750	3,750
10-4580-260	UTILITIES	22,488	22,000	5,924	23,500	1,500
10-4580-265	COMMUNICATION/TELEPHONE	5,171	4,743	2,089	4,434	(309)
10-4580-310	PROFESSIONAL & TECHNICAL	12,611	13,517	4,975	10,717	(2,800)
10-4580-510	INSURANCE & BONDS	5,935	14,406	5,739	14,406	-
10-4580-511	CLAIMS SETTLEMENT	2,700	2,700	2,700	2,700	-
10-4580-610	LIBRARY PROGRAMS	16,170	19,930	7,378	22,150	2,220
10-4580-651	LIBRARY OPERATED SODA SALES	107	-	31	-	-
10-4580-710	COMPUTER HARDWARE & SOFTWARE	10,206	17,620	14,248	16,500	(1,120)
10-4580-720	OFFICE FURNITURE & EQUIPMENT				2,500	2,500
	TOTAL OPERATIONS	314,600	325,224	124,700	343,647	18,423
	TOTAL LIBRARY	938,264	992,602	445,981	1,001,055	8,453

Senior Citizens

The Springville Senior Center is a division of the Recreation Department. The building is owned and maintained by the City. Activities and programs are offered by the Recreation Department in conjunction with the Springville Senior Citizens Organization, which is a 501(c)3 non-profit organization that provides wholesome recreation and social interaction for its members, as well as promotes camaraderie, sociability, and opportunities to engage in various educational and civic activities for persons over fifty years of age.

MISSION STATEMENT: *To enhance the quality of life of local senior citizens by providing nutrition, activities, special programs, referrals and senior services.*



Senior Citizens Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	2.0	2.0	2.13
Personnel Expense	68,290	68,194	67,900
Non-Personnel Expense	18,257	25,790	27,160
Total	86,546	93,984	95,060

Senior Citizens – Performance Goals, Strategies, and Measures

Goal #1 – Improve Physical Health of Senior Center Participants				
Strategy – Increase Publicity for Available Health Programs				
2014	2015	2016	FY 2017 (target)	2014
17 average each month	25	35	40	17 average each month
15	20	25	30	15
Goal #2 – Membership Satisfaction				
Strategy – Increase the Number of Activities Offered				
Measures	2014	2015	2016	FY 2017 (target)
Membership growth of 5% per year	405	425	448	468
2% increase in retained membership	68%	71%	75%	77%
Email list growth of 20% each year	318	381	457	548
Show a 90% favorable satisfaction rate in an annual member survey	n/a			90%



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Senior Citizens

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
10-4610-120	SENIOR CITIZENS-PART TIME WAGE	62,838	62,570	33,007	62,293	(277)
10-4610-130	EMPLOYEE BENEFITS	5,405	5,504	2,945	5,479	(25)
10-4610-160	EMPLOYEE RECOGNITION	46	120	60	128	8
	TOTAL PERSONNEL	68,290	68,194	36,013	67,900	(294)
OPERATIONS						
10-4610-230	TRAVEL, DUES & CONVENTIONS	200	250	218	300	50
10-4610-240	OFFICE EXPENSE	105	800	676	800	-
10-4610-245	INSTRUCTORS AND OTHER HELP	1,191	1,995	392	5,805	3,810
10-4610-250	EQUIPMENT EXPENSE	-	800	-	800	-
10-4610-260	UTILITIES	6,025	5,334	2,433	5,334	-
10-4610-262	PROGRAMS	7,582	11,300	5,920	11,300	-
10-4610-265	COMMUNICATION/TELEPHONE	667	1,131	211	361	(770)
10-4610-510	INSURANCE AND BONDS	1,995	2,260	2,112	2,260	-
10-4610-550	UNIFORMS	84	100	-	200	100
10-4610-710	COMPUTER HARDWARE AND SOFTWARE	408	1,820	-		(1,820)
	TOTAL OPERATIONS	18,257	25,790	11,961	27,160	1,370
	TOTAL SENIOR CITIZENS	86,546	93,984	47,974	95,060	1,076



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Transfers

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
<u>UTILITY EXPENSES</u>						
10-9000-850	TRANSFER TO ELECTRIC FUND	394,532	394,532	-	394,532	-
10-9000-851	TRANSFER TO WATER FUND	58,446	58,446	-	58,446	-
10-9000-852	TRANSFER TO SEWER FUND	56,654	56,654	-	56,654	-
10-9000-853	TRANSFER TO STORM WATER FUND	14,952	14,952	-	14,952	-
<u>TRANSFERS</u>						
10-9000-845	TRANSFER C ROAD RESERVES TO CIP				870,089	870,089
10-9000-854	TRANSFER TO GOLF FUND	20,000	-	-	-	-
10-9000-863	TRANSFER TO CEMETERY TRUST				-	-
10-9000-867	TRANSFER TO COMM. THEATER CIP				-	-
10-9000-868	TRANSFER TO AIRPORT CIP	-	52,500	-	52,500	-
10-9000-870	TRANSFER TO DEBT SERVICE	786,231	779,296	389,648	1,523,514	744,218
10-9000-874	TRANSFER TO CAPITAL IMPRV. FD.	1,100,494	1,251,752	625,876	1,138,500	(113,252)
10-9000-875	TRANSFER TO FACILITIES	-	529,004	132,251	839,719	310,715
10-9000-876	PAYMENT TO MBA FUND	443,124	373,335	93,334	377,088	3,753
10-9000-877	TRANSFER TO RDA FUND				60,000	60,000
10-9000-881	INC C-ROAD FUNDS RESERVES				-	-
10-9000-886	TRANSFER VEHICLE FUND	549,314	510,078	127,520	480,957	(29,121)
10-9000-888	TRANSFER TO SPECIAL REV FUND				-	-
	TOTAL TRANSFERS	3,423,747	4,020,549	1,368,628	5,866,951	1,846,402

Special Improvement Fund

2017

The Special Improvement Fund is a Special Revenue Fund that is used to account for projects and infrastructure improvements in a specific, limited area. The Special Improvement Fund is funded through assessments on the properties included in the improvement district



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Special Improvement Fund

ESTIMATED BEGINNING FUND BALANCE ¹						123,909
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
<u>REVENUES</u>						
21-3100-132	SID PRINCIPAL	184,055	486,797	772	84,250	(402,547)
21-3600-621	SID INTEREST	25,141	60,310	65	20,250	(40,060)
21-3600-622	SID LATE FEES	-	-	54		-
21-3600-690	MISCELLANEOUS REVENUE					-
21-3600-700	SID 29 DSRF INTEREST UTILIZE RESERVES	600	250	272	250	-
TOTAL REVENUES		<u>209,796</u>	<u>547,357</u>	<u>1,163</u>	<u>104,750</u>	<u>(442,607)</u>
<u>EXPENDITURES</u>						
21-9000-150	BAD DEBT EXPENSE					
21-9000-880	SID BONDS - PRINCIPAL	239,000	487,000	142,000	82,000	(405,000)
21-9000-881	SID BONDS - INTEREST	41,980	57,857	24,150	20,250	(37,607)
21-9000-885	BOND ADMINISTRATION FEES	2,500	2,500	-	2,500	-
21-9000-886	TRANSFER TO GENERAL CIP					-
21-9000-887	TRANSFER TO SPECIAL REVENUE FUND	750,000	-	-		-
21-9000-870	TRANSFER TO DEBT SERVICE					-
TOTAL EXPENDITURES		<u>1,033,480</u>	<u>547,357</u>	<u>166,150</u>	<u>104,750</u>	<u>(442,607)</u>
SURPLUS / (DEFICIT)		<u>(823,683)</u>	<u>-</u>	<u>(164,987)</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE						123,909
Reserved for:						
Impact Fees						-
Class C Roads						-
Joint Venture						
Debt Service						123,909
Capital Projects						-
Unrestricted						-

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources for payment of general, long-term debt principal and interest; for special assessment bond principal and interest; and for special assessment levies when the City is obligated in some manner for the payment.

2017



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Debt Service Fund

ESTIMATED BEGINNING FUND BALANCE ¹						151,169
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
CONTRIBUTIONS & TRANSFERS						
31-3600-690	MISCELLANEOUS REVENUE					
31-3800-810	TRANSFER IN - GENERAL FUND	746,590	779,296	389,648	1,523,514	744,218
31-3800-813	TRANSFER IN-SPECIAL REV FUND	541,856	516,373	-	512,863	(3,510)
31-3800-814	TRANSFER IN - CAPITAL PROJECTS FUND	-	-	-		-
TOTAL REVENUES		<u>1,288,446</u>	<u>1,295,669</u>	<u>389,648</u>	<u>2,036,377</u>	<u>740,708</u>
BOND EXPENDITURES						
31-4760-735	INTEREST 2006 SALES TAX BONDS	161,243	53,373	26,686	44,863	(8,510)
31-4760-736	PRINCIPAL ON 2006 SALES TAX BONDS	340,072	460,000	-	465,000	5,000
31-4760-803	PRINCIPAL ON 2010 GO BOND	385,000	390,000	-	400,000	10,000
31-4760-804	INTEREST ON 2010 GO BOND	396,731	384,796	192,398	371,341	(13,455)
31-4760-805	PRINCIPAL ON 2016 GO BOND				448,173	448,173
31-4760-806	INTEREST ON 2016 GO BOND				295,000	295,000
31-4760-920	BOND ADMIN FEES	5,400	7,500	3,500	12,000	4,500
TOTAL EXPENDITURES		<u>1,288,446</u>	<u>1,295,669</u>	<u>222,584</u>	<u>2,036,377</u>	<u>740,708</u>
SURPLUS / (DEFICIT)		<u>-</u>	<u>-</u>	<u>167,064</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE						151,169
Reserved for:						
Impact Fees						-
Class C Roads						-
Joint Venture						
Debt Service						151,169
Capital Projects						-
Endowments						
Unrestricted						-

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.

Capital Projects Funds

2017

The Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds, trust funds, and special revenue funds.

Springville has two capital projects funds:

- General Capital Improvements Fund
- Community Theater Capital Improvements Fund



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Capital Improvements Fund

ESTIMATED BEGINNING FUND BALANCE ¹		11,470,616				
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
CAPITAL PROJECTS REVENUES						
45-3600-360	GRANTS	-	26,000	553,004	2,000,000	1,974,000
45-3600-610	INTEREST INCOME	31,273	-	20,087		-
45-3600-611	2006 STR BOND INTEREST	1,273	-	455		-
45-3600-640	PROPERTY SALES	-	-	350,356	950,000	
45-3600-642	MISC. CAPITAL REVENUE					-
45-3600-650	TRANSFER FROM GENERAL FUND	1,100,494	1,251,752	625,876	1,138,500	(113,252)
45-3600-651	TRANSFER FROM SPECIAL REVENUE FUND					-
45-3600-652	TRANSFER FROM C ROAD RESERVES				870,089	
45-3600-701	TRANSFER FROM SID FUND					-
45-3600-702	TRANSFER FROM ELECTRIC FUND				1,500,000	
45-3800-843	UTILIZE CAP FACILITIES RESERVE	-	431,839	-	11,359,000	10,927,161
45-3800-883	DONATION FOR BUILDINGS	85,050	-	-		-
TOTAL FUND REVENUE		1,218,090	1,709,591	1,549,778	17,817,589	12,787,909
CAPITAL PROJECTS AND OTHER EXPENDITURES						
LEGISLATIVE						
45-4120-003	LAND PURCHASES	-	-	344,250		
ADMINISTRATION						
45-4130-251	PROPERTY PURCHASES-MISC.	1,000	-	-		
INFORMATION SYSTEMS						
45-4132-102	SERVER RENEWAL AND REPLACEMENT	20,442	28,500	9,664	30,000	1,500
45-4132-103	PRINTER/COPIER RENEWAL AND REPLACEMENT	10,538	19,400	14,166	18,000	(1,400)
BUILDING INSPECTIONS						
45-4160-102	DIGITAL PERMIT SOFTWARE				5,000	5,000
FACILITIES EXPENDITURES						
45-4182-101	FACILITY REPAIR RESERVE	59,685	151,887	6,163		(151,887)
45-4182-102	SENIOR CENTER PARKING LOT AND DRAINAGE					-
45-4182-103	HERITAGE PARK READER BOARD	-	10,000	-		(10,000)
45-4182-104	SENIOR CENTER UPGRADES	-	50,000	-		(50,000)
CITY ENGINEER						
45-4185-103	SURVEY ROBOT	27,000	-	-		-
POLICE DEPARTMENT						
45-4210-601	BODY CAMERAS				10,000	10,000
45-4210-725	FATPOT UPGRADE	5,000	-	-		-
45-4210-726	DIGITAL ALLY UPGRADE	9,117	-	-		-
45-4210-800	800 MHZ RADIO REPLACEMENT	10,728	26,472	-	58,000	31,528
FIRE DEPARTMENT						
45-4220-101	SELF CONTAINED BREATHING APPARATUS (S	-	154,000	44,255	59,500	(94,500)
DISPATCH						
45-4221-102	911 SYSTEM UPGRADE	-	180,000	-		(180,000)
AMBULANCE						
45-4227-732	PULSE OXIMETERS	5,372	-	-		-
STREETS AND "C ROADS"						
45-4410-200	PROPERTY ACQUISITION	196,586	-	-		-
45-4410-201	BROOKSIDE REALIGNMENT PROJECT	5,544	584,456	352,354		(584,456)
45-4410-271	1600 S RR CROSSING	-	100,000	-		(100,000)
45-4410-272	700 N 250 E CONNECTOR	-	150,000	-		(150,000)
45-4410-273	INTERSECTION IMPROVEMENTS	-	25,000	-		(25,000)
45-4410-274	700 S ROAD CONSTRUCTION				200,000	200,000
45-4410-643	C ROAD MAINTENANCE	565,204	609,200	456,667	574,182	(35,018)
45-4410-650	SIDEWALKS - CURB & GUTTER				96,700	96,700
45-4410-881	ROAD RECONSTRUCTION - C ROADS	30,657	266,343	-	139,121	(127,222)
45-4410-888	ROUNDBOUT AT 400 S 1300 E	373,546	-	-		-
45-4410-931	950 W RR CROSSING	28,074	71,926	1,140	180,000	108,074
45-4410-932	MILL AND OVERLAY	-	100,000	-	530,086	430,086



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Capital Improvements Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PARKS DEPARTMENT						
45-4510-024	COMMUNITY PARK BRIDGE	22,423	134,577	60,486		(134,577)
45-4510-104	PARK MAINTENANCE RESERVE FUND	-	75,000	-		(75,000)
45-4510-105	NEW EQUIPMENT	-	7,500	-		(7,500)
45-4510-756	LIBRARY PARK	72,118	20,932	-		(20,932)
45-4510-759	FLAMMABLE STORAGE CABINETS AND SAFE	-	5,000	4,003		(5,000)
45-4510-760	RODEO GROUNDS IMPROVEMENTS	5,000	-	-		-
45-4510-761	REBUILD CURFEW BELL	9,975	-	-		-
CANYON PARKS						
45-4520-740	CANYON PARKS CAPITAL MAINTENANCE RESERVE				60,000	60,000
45-4520-747	JOLLEY'S CAMPGROUND ELECTRIC PEDEST/	-	5,000	4,090		(5,000)
45-4520-748	JOLLEY'S RANCH YOUTH CAMP	-	16,691	-		(16,691)
45-4520-749	CANYON PARKS SPRINKLING SYSTEM	10,000	10,000	10,000		(10,000)
ART MUSEUM						
45-4530-731	ART MUSEUM RAIN GUTTER IMPROVEMENTS					-
45-4530-732	SECURITY AND SAFETY EQUIPMENT	-	6,800	-	9,000	2,200
45-4530-740	SMOKE AND MOTION DETECTOR SENS	-	6,000	-		(6,000)
RECREATION DEPARTMENT						
45-4560-761	MEMORIAL PARK SAFETY NETTING AND POLI	5,714	-	-		-
45-4560-813	AQUATIC AND ACTIVITIES CENTER				15,809,000	
45-4560-814	BLEACHER REPLACEMENT				29,000	29,000
CEMETERY						
45-4561-102	EVERGREEN CEMETERY FENCE	39,903	-	-		-
45-4561-103	REBUILD SPRINKLING SYSTEM	12,575	17,425	7,292	10,000	(7,425)
45-4561-104	CREMATION NICHE MONUMENT	18,659	-	-		-
45-4561-105	CEMETERY MAINTENANCE SHOP, OFFICE, AN	-	50,000	(519)		(50,000)
45-4561-106	AGGREGATE/SOIL BINS	-	9,000	-		(9,000)
TRANSFERS, OTHER						
	TRANSFER TO FACILITIES FUND					
TOTAL FUND EXPENDITURES		<u>1,543,858</u>	<u>2,891,110</u>	<u>969,761</u>	<u>17,817,589</u>	<u>(882,521)</u>
SURPLUS / (DEFICIT)		<u>(325,768)</u>	<u>(1,181,519)</u>	<u>580,017</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE					111,616	
Reserved for:						
Impact Fees					-	
Class C Roads					-	
Joint Venture					-	
Debt Service					-	
Capital Projects					111,616	
Endowments					-	
Unrestricted					-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Community Theater CIP Fund

ESTIMATED BEGINNING FUND BALANCE ¹					14,933	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
REVENUE						
44-3300-360	GRANT REVENUE					-
44-3300-361	TRANSFER FROM GENERAL FUND					-
44-3600-883	DONATIONS					-
44-3600-884	UTILIZE FUND BALANCE		-	-		
TOTAL REVENUES		-	-	-	-	-
EXPENDITURES						
44-4560-240	OFFICE EXPENSE	-	-	-		-
CAPITAL PROJECTS						
44-6400-001	BUILDING IMPROVEMENTS	13,381	-	-		-
TOTAL EXPENDITURES		13,381	-	-	-	-
SURPLUS / (DEFICIT)		(13,381)	-	-	-	
ESTIMATED ENDING FUND BALANCE					14,933	
Reserved for:						
Impact Fees					-	
Class C Roads					-	
Joint Venture						
Debt Service					-	
Capital Projects					13,060	
Endowments						
Unrestricted					1,873	

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.

Special Revenue Funds

2017

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

Springville City's Special Revenue Funds include:

- Special Revenue Fund
- Cemetery Trust Fund
- Special Trusts Fund



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Special Revenue Fund Summary

ESTIMATED BEGINNING FUND BALANCE ¹						2,202,199
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
REVENUES						
46-3600-100	INTEREST PARKS IMPACT FEES	9,294	7,500	6,060	7,500	-
46-3600-102	INTEREST PUBLIC SAFETY IMPACT	266	175	118	175	-
46-3600-103	INTEREST STREET TREES PROGRAM	0	-	0		
46-3600-500	PARKS IMPACT FEES	616,168	490,500	334,771	650,125	159,625
46-3600-600	PUBLIC SAFETY IMPACT FEES	52,903	36,000	32,815	52,000	16,000
46-3600-700	STREETS IMPACT FEES	280,969	162,000	209,350	234,000	72,000
46-3600-900	DENSITY BONUS-FEE IN LIEU	5,328	-	-		
46-3600-910	UTILIZE PUBLIC SAFETY IMP FEE RESERVE					-
46-3600-911	UTILIZE PARK IMPACT FEE RESERVES	-	113,313	-	330,238	216,925
46-3600-912	TRANSFER FROM GENERAL FUND					
46-3600-913	TRANSFER FROM ELECTRIC					
46-3600-914	UTILIZE STREET IMPACT FEE RESERVES	-	838,000	-	1,316,000	478,000
46-3600-915	TRANSFER FROM SPECIAL IMPROVEMENT F	750,000	-	-	-	-
						-
						-
	Total Revenues	<u>1,714,928</u>	<u>1,647,488</u>	<u>583,115</u>	<u>2,590,038</u>	<u>942,550</u>
EXPENDITURES						
	PARK IMPACT CAPITAL PROJECTS	976,690	228,310	135,033	475,000	246,690
	STREETS IMPACT CAPITAL PROJECTS	450,803	1,000,000	-	1,550,000	550,000
46-9000-100	TRANSFER TO DEBT SERVICE FUND	502,215	516,373	-	512,863	(3,510)
46-9000-500	INCREASE PARK IMPACT FEE RESERVES					-
46-9000-700	INCREASE STREETS IMPACT FEE RES					-
46-9000-701	INCREASE PUBLIC SAFETY IMPACT FEE RES				52,175	
46-9000-712	TRANSFER TO VEHICLE FUND					-
46-9000-720	TRANSFER TO CAPITAL PROJ FUND					-
46-9000-725	TRANSFER TO GENERAL FUND	100,000	36,000	-		(36,000)
	Total Expenditures	<u>2,029,709</u>	<u>1,780,683</u>	<u>135,033</u>	<u>2,590,038</u>	<u>757,180</u>
	SURPLUS/DEFICIT	<u>(314,781)</u>	<u>(133,195)</u>	<u>448,081</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE						555,961
Reserved for:						
	Impact Fees					555,961
	Class C Roads					-
	Joint Venture					-
	Debt Service					-
	Capital Projects					-
	Endowments					-
	Unrestricted					-

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Special Revenue Detail

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
STREETS IMPACT FEE CAPITAL PROJECTS						
46-7000-001	STREET OVERSIZING PROJECTS					-
46-9000-400	STREETS IMPACT CAPITAL PROJECT	450,803	1,000,000	-	1,550,000	550,000
TOTAL STREETS IMPACT FEE CAPITAL PROJECTS		<u>450,803</u>	<u>1,000,000</u>	<u>-</u>	<u>1,550,000</u>	<u>550,000</u>
PARK IMPACT FEE CAPITAL IMPROVEMENT PROJECTS						
46-6000-003	TREES & PLANTS					-
46-6000-015	CANYON PARKS TREES					-
46-6000-017	PARKS IMPROVEMENT/COMPLETE PRO					-
46-6000-024	WAYNE BARTHOLOMEW FAMILY PARK	976,690	228,310	135,033	475,000	246,690
TOTAL PARK IMPACT FEE PROJECTS		<u>976,690</u>	<u>228,310</u>	<u>135,033</u>	<u>475,000</u>	<u>246,690</u>



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Cemetery Trust Fund

	ESTIMATED BEGINNING FUND BALANCE ¹				1,050,612	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2017</u>
		<u>ACTUAL</u>	<u>APPROVED</u>	<u>MIDYEAR</u>	<u>FINAL</u>	<u>VS FY2016</u>
<u>REVENUES</u>			<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>INC/(DEC)</u>
81-3400-441	CEMETERY LOTS SOLD	73,165	75,000	30,180	75,000	-
81-3400-444	INTEREST EARNED ON FINANCINGS	922	1,500	343	1,000	(500)
81-3800-815	TRANSFERS/RESERVES				-	-
	TOTAL REVENUES	<u>74,087</u>	<u>76,500</u>	<u>30,523</u>	<u>76,000</u>	<u>(500)</u>
<u>EXPENDITURES</u>						
	INCREASE RESERVES				76,000	
	TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>76,000</u>	<u>-</u>
	SURPLUS / (DEFICIT)	<u>74,087</u>	<u>76,500</u>	<u>30,523</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE				1,126,612	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				-	
	Endowments				1,126,612	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Special Trusts Fund

	ESTIMATED BEGINNING FUND BALANCE ¹				52,923	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
<u>REVENUES</u>						
84-3000-304	LUCY PHILLIPS TRUST INTEREST					-
84-3000-331	FINLEY HISTORY					-
84-3000-336	DONATIONS FOR STATUES					-
84-3600-610	INTEREST EARNINGS	92	-	-	75	75
84-3400-337	SPRINGVILLE YOUTH CAMP DONATIO					-
	TOTAL REVENUES	<u>92</u>	<u>-</u>	<u>-</u>	<u>75</u>	<u>75</u>
<u>EXPENDITURES</u>						
84-4000-013	LUCY PHILLIPS	7,500	-	-		-
84-4000-030	STATUE EXPENDITURES					-
	INCREASE FUND BALANCE				75	75
	TOTAL EXPENDITURES	<u>7,500</u>	<u>-</u>	<u>-</u>	<u>75</u>	<u>75</u>
	SURPLUS / (DEFICIT)	<u>(7,408)</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE				52,923	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				-	
	Special Trusts				52,923	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.

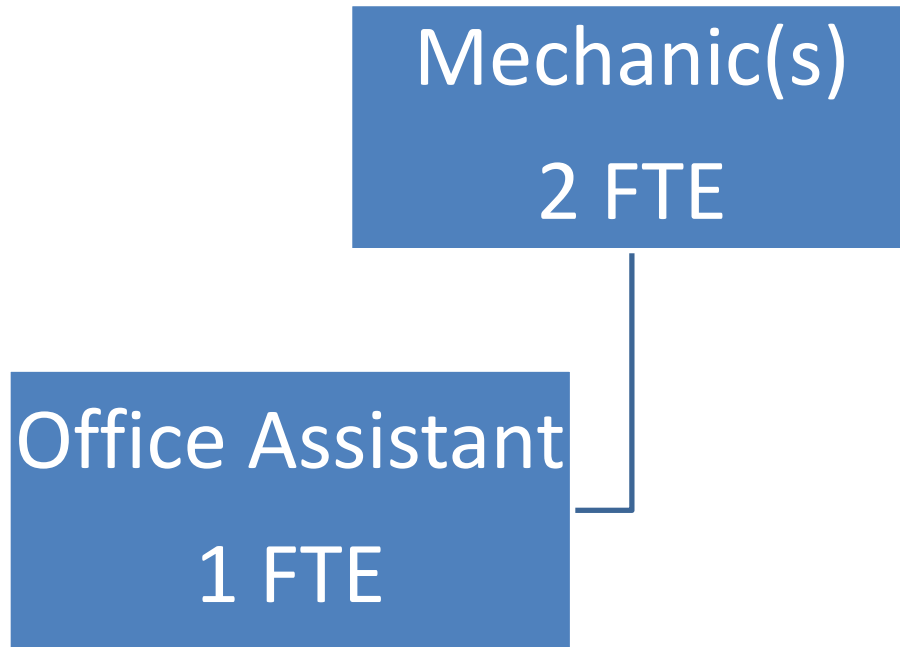
Internal Service Funds

Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the government and to other government units on a cost reimbursement basis.

2017

Central Shop

The Central Shop is an internal service fund that provides vehicle maintenance and repair for the City’s fleet. The Central Shop services more than 250 individual vehicles and pieces of equipment that support operations of nearly every department of the City.



Central Shop Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	2.00	2.00	2.50
Personnel Expense	153,403	163,793	183,427
Non-Personnel Expense	63,336	89,184	77,668
Total	216,739	252,977	261,095

Central Shop – Performance Goals, Strategies, and Measures

Goal #1 – Improve Customer Relations				
Strategy 1 - Be prompt and complete with all service requests Strategy 2 - Use all available resources, i.e. email, phone calls, management software to be proactive with fleet and equipment performance Strategy 3 - Meet with Supervisors and Directors to see how we can better meet their fleet and equipment needs				
Measures	July FY14	July FY15	FY 16 Target	FY 17 Target
% of completed work orders and repairs with positive satisfaction	97%	98%	100%	100%
Processed work Orders	1,198	1,398	732*	1,400
Goal #2 – Improve quality of fleet service				
Strategy 1 – Continue to develop the Central Shop to be a ‘One Stop’ preventative maintenance and repair shop Strategy 2 – Maintain and budget for necessary tools and equipment needed for the fleet and equipment inventory needs Strategy 3 – Effective use of manpower by good scheduling of preventative maintenance (PM) Strategy 4 – Plan ahead for the seasonal needs of the departments				
Measures	July FY14	July FY15	FY 16 Target	FY 17 Target
% of completed work orders and repairs with zero re-visits	98.8%	99%	99%	99%
% of availability of fleet and equipment for use as needed	99%	99%	98%	98%
Improvement in direct billable labor hours (Actual/Target)	2,672	2,140	1,374*	2,300

* Records lost due to server failure so number shown is since 10/16/2015



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

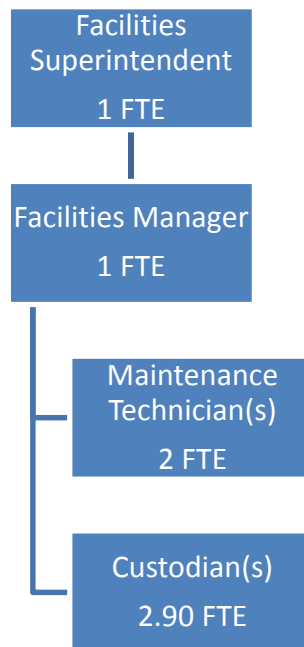
Central Shop ISF

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
REVENUES						
47-3400-441	REVENUE FOR PARTS & SUPPLIES	63,328	77,774	31,433	77,668	(106)
47-3400-443	LABOR FEES	138,574	154,987	75,241	183,427	28,440
47-3600-690	SUNDRY REVENUE	-	-	-	-	-
	TOTAL REVENUES	201,901	232,761	106,674	261,095	28,334
EXPENDITURES						
PERSONNEL						
47-4000-110	PAYROLL - FULL TIME	93,291	97,760	50,833	98,098	338
47-4000-120	PAYROLL - PART TIME				13,868	13,868
47-4000-130	EMPLOYEE BENEFITS	59,889	64,533	33,284	69,960	5,427
47-4000-140	OVERTIME PAY	223	1,500	686	1,500	-
	TOTAL PERSONNEL	153,403	163,793	84,803	183,427	19,634
OPERATIONS						
47-4000-236	TRAINING AND EDUCATION	799	900	793	1,375	475
47-4000-240	OFFICE SUPPLIES	405	500	204	500	-
47-4000-241	OPERATION SUPPLIES	177	300	743	2,500	2,200
47-4000-250	PARTS, FILTERS & ETC	42,132	54,825	18,934	54,000	(825)
47-4000-251	FUEL	827	1,115	419	1,250	135
47-4000-252	SHOP TOOLS ALLOWANCE	1,800	1,800	900	2,700	900
47-4000-255	COMPUTER OPERATIONS	153	1,985	-	1,900	(85)
47-4000-260	BUILDINGS AND GROUNDS	9,245	8,250	575	6,000	(2,250)
47-4000-265	COMMUNICATION/TELEPHONE	860	651	276	570	(81)
47-4000-510	INSURANCE AND BONDS	913	1,200	883	1,200	-
47-4000-550	UNIFORMS	3,025	3,300	1,259	3,940	640
47-4000-710	COMPUTER EQUIPMENT AND SOFTWA	-	910	1,294	-	(910)
47-9000-712	TRANSFER TO VEHICLE FUND	3,000	2,948	-	1,733	(1,215)
47-9000-713	CAPITAL EQUIPMENT	-	10,500	-	-	(10,500)
	TOTAL OPERATIONS	63,336	89,184	26,279	77,668	(11,516)
	TOTAL EXPENDITURES	216,739	252,977	111,082	261,095	8,118
	SURPLUS/(DEFICIT)	(14,837)	(20,216)	(4,408)	-	-

Facilities Maintenance

The Facilities Maintenance Department is responsible for performing and overseeing the maintenance, Construction and Custodial Services as well as supports the goals of the City of Springville.

MISSION STATEMENT: *The Springville City Department of Facilities Management Services is dedicated to providing clean, safe, comfortable, and well maintained facilities to give the community and city employees a comfortable place to visit and work as well as prolonging the life of all of the city's facilities.*



Facilities Maintenance Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	6.02	6.90	6.90
Personnel Expense	293,207	406,607	403,940
Non-Personnel Expense	264,234	261,134	276,196
Total	557,440	667,741	680,136

Facilities Maintenance – Performance Goals, Strategies, and Measures

Goal #1 – Maintain and improve work orders service response.				
Strategy – Implement and efficient work order system that can be tracked and prioritized.				
Strategy – Implement an efficient inspection and maintenance program to reduce the number of work orders generated by customers				
Measures	2014	2015	2016 projected	2017 (target)
Number of work order requests.	1044	780	2000	2000
Percentage of work orders from customers			30%	25%
Percentage of work orders completed monthly			80%	85%
Goal #2 – Minimize the number of down time maintenance problems.				
Strategy – Eliminate potential maintenance problems by performing weekly and monthly checks on the equipment identified in our maintenance check lists that can affect downtime.				
Measures	2014	2015	2016 projected	2017 (target)
Work orders created through inspections			60%	60%
Number of down time days	18	29	14	10
Goal #3 – Enhance cleanliness all of the city facilities.				
Strategy – Provide cleaner and more comfortable working environment for employees and city citizens				
Measures	2014	2015	2016 Projected	2017 (target)
Number of call backs for custodial	23	20	10	10
Monthly Inspections Completed	70%	80%	90%	100%
Goal #4 – Follow a budget replacement program to ensure that all facilities are in good repair and meet life expectancy standards in a cost effective manner.				
Strategy – Maintain an ongoing inventory on all replaceable items with the age, expected life, cost, and need for replacement				
Strategy – Create a long range budgeting plan for facility capital maintenance and replacement				
Measures	FY 2014	FY 2015	FY 2016	FY 2017 (target)
Dollars budgeted for capital facilities maintenance	534,456	551,512	375,000	411,600



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Facilities ISF

ESTIMATED BEGINNING FUND BALANCE ¹					-	
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
REVENUES						
47-3800-815	TRANSFERS IN	-	1,080,361	132,251	1,092,758	12,397
TOTAL REVENUES AND TRANSFERS IN		-	1,080,361	132,251	1,092,758	12,397
PERSONNEL						
47-4182-110	SALARIES	153,942	226,052	98,154	230,374	4,322
47-4182-120	PART-TIME EMPLOYEE SALARIES	42,970	44,959	18,927	45,298	339
47-4182-130	EMPLOYEE BENEFITS	91,204	132,682	53,725	125,353	(7,329)
47-4182-140	OVERTIME PAY	4,975	2,500	1,250	2,500	-
47-4182-160	EMPLOYEE RECOGNITION	116	414	151	414	0
TOTAL PERSONNEL		293,207	406,607	172,208	403,940	(2,667)
OPERATIONS						
47-4182-230	MILEAGE AND VEHICLE ALLOWANCE	443	300	138	300	-
47-4182-236	TRAINING & EDUCATION	1,233	7,700	731	3,000	(4,700)
47-4182-240	OFFICE EXPENSE	-			-	-
47-4182-241	DEPARTMENT SUPPLIES	33,019	30,000	17,024	30,000	-
47-4182-250	EQUIPMENT EXPENSE	5,937	5,000	3,304	4,000	(1,000)
47-4182-251	FUEL	3,416	3,375	1,680	3,500	125
47-4182-253	CENTRAL SHOP	1,011	1,295	824	1,336	41
47-4182-260	BUILDINGS & GROUNDS	43,029	43,000	25,537	52,000	9,000
47-4182-265	COMMUNICATIONS/TELEPHONE	1,557	3,054	726	1,561	(1,493)
47-4182-310	PROFESSIONAL & TECHNICAL SERVI	54,795	45,000	8,467	59,000	14,000
47-4182-510	INSURANCE & BONDS	2,833	4,000	2,584	4,000	-
47-4182-511	CLAIMS SETTLEMENTS	-			-	-
47-4182-550	UNIFORMS	1,005	1,000	723	1,000	-
47-4182-551	PERSONAL SAFETY EQUIPMENT	1,710	1,500	1,284	1,500	-
47-4182-710	COMPUTER EQUIPMENT AND SOFTWARE	630	910	895		(910)
47-4182-752	JANITORIAL SERVICES	113,615	115,000	47,340	115,000	-
TOTAL OPERATIONS		264,234	261,134	111,257	276,197	15,063
TOTAL FACILITIES MAINTENANCE		557,440	667,741	283,465	680,137	12,396
PROJECTS						
47-5000-800	RENEWAL AND REPLACEMENT PROJECTS	-	375,000	6,141	300,000	(75,000)
INCREASE FUND BALANCE					112,621	
TOTAL PROJECTS		-	375,000	6,141	412,621	(75,000)
TOTAL FUND EXPENDITURES		557,440	1,042,741	289,606	1,092,758	(62,604)
SURPLUS / (DEFICIT)		(557,440)	37,620	(157,355)	(0)	
ESTIMATED ENDING FUND BALANCE					(0)	
Reserved for:						
Impact Fees					-	
Class C Roads					-	
Joint Venture					-	
Debt Service					-	
Capital Projects					(0)	
Endowments					-	
Unrestricted					-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2015 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Vehicle & Equipment Fund

ESTIMATED BEGINNING FUND BALANCE¹ 2,145,015

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
REVENUES						
48-3600-611	INTEREST	4,076	-	2,618	-	-
48-3800-047	TRANSFER FROM CENTRAL SHOP	3,000	2,948	-	1,733	(1,215)
48-3800-051	TRANSFER FROM WATER FUND	48,025	46,465	-	28,784	(17,681)
48-3800-052	TRANSFER FROM SEWER FUND	68,121	51,714	-	55,107	3,393
48-3800-053	TRANSFER FROM ELECTRIC FUND	116,487	132,364	-	125,949	(6,415)
48-3800-055	TRANSFER FROM STORM WATER FUND	31,203	36,776	-	25,931	(10,845)
48-3800-057	TRANSFER FROM SOLID WASTE FUND	97,900	124,067	-	138,243	14,176
48-3800-058	TRANSFER FROM GOLF COURSE	42,676	46,278	-	43,845	(2,433)
48-3800-805	TRANSFER FROM GENERAL FUND	549,314	510,078	127,520	480,957	(29,121)
48-3900-051	SALE OF SURPLUS - WATER	7,307	-	-	-	-
48-3900-052	SALE OF SURPLUS - SEWER	-	-	4,550	-	-
48-3900-053	SALE OF SURPLUS - ELECTRIC	15,900	-	-	-	-
48-3900-801	SALE OF SURPLUS - PUBLIC SAFETY	15,163	-	2,800	-	-
48-3900-804	SALE OF SURPLUS-RECREATION	-	-	1,025	-	-
48-3900-808	SALE OF SURPLUS -FIRE DEPT	5,100	-	-	-	-
48-3900-810	SALE OF SURPLUS-STREETS	17,725	-	-	-	-
48-3900-811	SALES OF SURPLUS -PARKS	7,175	-	-	-	-
48-3900-812	SALE/TRADE SURPLUS -SOLID WAST	24,675	-	-	-	-
TOTAL - REVENUES		1,053,848	950,690	138,513	900,549	(50,141)
EXPENDITURES						
CITY ENGINEER						
48-4185-001	REPLACEMENT VEHICLES	-	-	-	-	-
48-4185-002	EQUIPMENT REPLACEMENT	28,651	28,500	28,182	-	(28,500)
SUBTOTAL - FACILITIES MAINTENANCE		28,651	28,500	28,182	-	(28,500)
PUBLIC SAFETY						
48-4210-021	PATROL	144,711	144,000	-	74,000	(70,000)
SUBTOTAL - PUBLIC SAFETY		144,711	144,000	-	74,000	(70,000)
STREETS						
48-4410-015	EQUIPMENT REPLACEMENT	227,063	23,000	-	-	(23,000)
SUBTOTAL - PUBLIC SAFETY		227,063	23,000	-	-	(23,000)
PARKS						
48-4510-010	TRUCK(S)	41,698	25,000	-	-	(25,000)
48-4510-015	REPLACEMENT EQUIPMENT	-	93,000	4,241	35,000	(58,000)
SUBTOTAL - PARKS		41,698	118,000	4,241	35,000	(83,000)
CANYON PARKS						
48-4520-014	EQUIPMENT REPLACEMENT	-	85,000	-	-	(85,000)
SUBTOTAL - CANYON PARKS		-	85,000	-	-	(85,000)
RECREATION						
48-4560-002	EQUIPMENT REPLACEMENT	15,267	-	-	-	-
SUBTOTAL - RECREATION		15,267	-	-	-	-
CEMETERY						
48-4561-001	EQUIPMENT REPLACEMENT	10,214	89,786	(3,272)	12,000	(77,786)
48-4561-003	1/2 TON TRUCK	-	-	-	-	-
SUBTOTAL - CEMETERY		10,214	89,786	(3,272)	12,000	(77,786)



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Vehicle & Equipment Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
	SEWER					
48-5200-001	VACTOR	-	200,000	-		(200,000)
48-5200-002	REPLACEMENT VEHICLES	22,438	-	-		
		<u>22,438</u>	<u>200,000</u>	<u>-</u>	<u>-</u>	<u>(200,000)</u>
	ELECTRIC					
48-5300-015	NEW VEHICLES	49,179	66,000	-	220,000	154,000
	SUBTOTAL - ELECTRIC	<u>49,179</u>	<u>66,000</u>	<u>-</u>	<u>220,000</u>	<u>154,000</u>
	SOLID WASTE					
48-5700-010	GARBAGE TRUCK	234,900	-	-	254,537	254,537
48-5700-011	LEAF COLLECTION UNIT					-
	SUBTOTAL - SOLID WASTE	<u>234,900</u>	<u>-</u>	<u>-</u>	<u>254,537</u>	<u>254,537</u>
	GOLF					
48-5861-004	REPLACEMENT EQUIPMENT	21,771	14,000	12,474	37,790	23,790
	SUBTOTAL - SOLID WASTE	<u>21,771</u>	<u>14,000</u>	<u>12,474</u>	<u>37,790</u>	<u>23,790</u>
	INCREASE RESERVES				267,222	
	TOTAL - EXPENDITURES	<u>568,829</u>	<u>745,286</u>	<u>41,625</u>	<u>900,549</u>	<u>(111,959)</u>
	SURPLUS / (DEFICIT)	<u>(568,829)</u>	<u>(745,286)</u>	<u>(41,625)</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE				2,145,015	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				2,145,015	
	Endowments				-	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.

Enterprise Funds

2017

The Enterprise Funds are used to account for services that are financed and operated in a manner similar to private business enterprises. The intent of the Enterprise Funds is that the costs of providing goods and services to the general public on a continuing basis be financed or covered primarily through user charges.

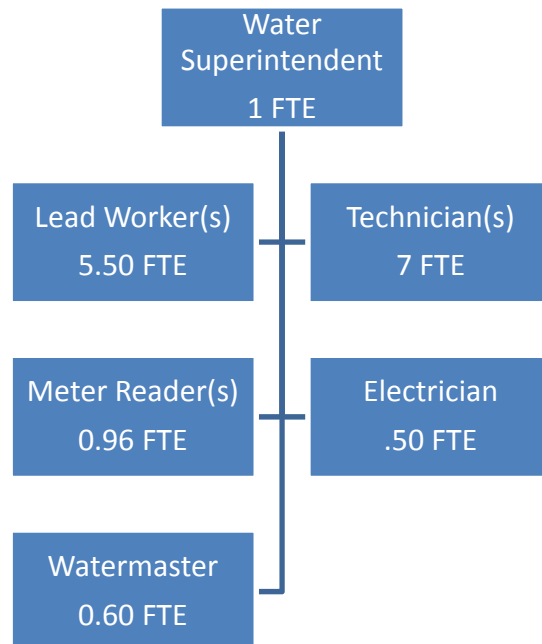
Springville City's Enterprise Funds include:

- Water Fund
- Sewer Fund
- Electric Fund
- Storm Water Fund
- Solid Waste Fund
- Golf Fund

Water

The Water Division is responsible for the proper care and operation of the water system. Major activities include meeting state requirements in sampling and sanitary survey standards and maintaining, repairing and replacing waterlines, tanks, spring collection systems and all appurtenances associated with the water system.

MISSION STATEMENT: *To provide the best quality water and services in a safe, affordable, effective and efficient manner to the community.*



Water Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	12.46	14.94	15.56
Personnel Expense	785,946	988,970	999,709
Non-Personnel Expense	5,916,971	8,766,335	3,994,352
Total	6,702,917	9,755,305	4,994,061

Water Department – Performance Goals, Strategies, and Measures

Goal #1 Track projected vs. actual revenues in order to keep accurate balance totals				
Goal #2 – Operate the water system as efficiently as possible				
Strategy – Increase source efficiency to the highest level possible at each source				
Strategy – Modernize metering system to account for water used by customers				
Strategy - Minimize water loss doing leak detection and repairing leaks in a timely matter				
Strategy - Keep accurate records				
Measures	FY 2014	FY 2015	FY 2016	FY 2017 Target
# of gallons produced (calendar yr.)	3,735,053,776	3,150,771,433		
% of water meters over 30 years old	6%	6%	6%	5%
% of water billed (gallons billed/vs. produced- calendar yr.)	94%	82%		90%
# of stopped meters	2	0	0	0
Goal #3 - Maintain existing infrastructure in order to provide reliable water at the customers tap				
Strategy - Finish GIS of all water valves				
Strategy - Update maps				
Strategy - Identify pipelines older than 50 years old				
Strategy - Develop a replacement plan of aging infrastructure				
Strategy - Routine assessment and maintenance of Wells, PRV's, Tanks and appurtenances				
Measures	FY 2014	FY 2015	FY 2016	FY 2017 Target
% of valves on GIS System	100%	100%	100%	100%
% of pipelines over 50 years old	18.3%	16.01%	16.1%	
% of wells, prv and tanks receiving routine maintenance on a monthly basis	100%	100%	100%	100%
Goal # 4 - Provide quality water to all connections				
Strategy – Complete all sampling Required by State				
Strategy – Routine inspection and repair of all Water Sources and Spring collection areas				
Maintain an outstanding rating on the state Improvement Priority System Report				
Measures	FY 2014	FY 2015	FY 2016	FY 2017 Target
State samplings completed	100 %	100%	100%	100%
% of Inspections completed	50%	50%	50%	100%
State report score	-28	-28	18	<20
Goal #5 Provide good customer service				
Strategy – Be professional and responsive in meeting customer concerns				
Strategy - Inform individual customers of operations and projects that will affect them				
Strategy - Respond to customer requests in a timely matter				
Strategy – Read meters accurately				
Measures	FY 2014	FY 2015	FY 2016	FY 2017 (target)
Citizen Rating above good	77%	77%	82%	82%
# of Misread meters		1.8%		1%



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Water Summary

ESTIMATED BEGINNING FUND BALANCE ¹						1,217,207
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
REVENUES						
51-3700-001	SALE OF CULINARY WATER - COMMERCIAL	573,049	615,940	378,469	664,650	48,710
51-3700-002	SALE OF CULINARY WATER - INDUSTRIAL	300,731	360,500	146,611	346,500	(14,000)
51-3700-711	SALE OF CULINARY WATER - RESIDENTIAL	2,450,589	2,678,000	1,697,327	2,897,390	219,390
51-3700-713	SALE OF IRRIGATION WATER	19,676	30,000	-	30,000	-
51-3700-714	SALE OF IRRIGATION WATER(HIGH	2,162	7,200	-	7,200	-
51-3700-715	SP/FR POWER IMPROVEMENT ASSESM				-	-
51-3700-716	WATER CONNECTION FEES	25,435	35,000	15,403	35,000	-
51-3700-719	SUNDRY REVENUES	5,248	9,000	-	9,000	-
51-3700-722	INTEREST- WATER BOND	618	1,000	287	1,000	-
51-3700-726	SALE OF SCRAP MATERIAL	1,414	3,000	-	3,000	-
51-3700-727	WATER IMPACT FEES	176,711	292,725	94,630	422,825	130,100
51-3700-729	SALE OF PRESSURIZED IRRIGATION WATER	-	100,000	(23)	100,000	-
51-3700-730	SECONDARY WATER IMPACT FEES	41,557	52,440	45,320	65,550	13,110
51-3700-747	WATER SEWER REV BOND 2008	428	-	241	500	500
51-3700-763	TEMPORARY WATER CONNECT FEE					-
51-3700-775	GRINDSTONE RESIDENTS PARTICIPATION FEE	5,741	5,000	1,902	5,000	-
51-3700-800	DEVELOPER CONTRIBUTIONS				-	-
51-3700-801	INTERNAL SALES	58,446	66,446	-	66,446	-
51-3700-831	UTILIZE WATER IMPACT FEES RESERVES					-
51-3700-835	UTILIZE UNRESTRICTED FUNDS RESERVE	-	810,000	-	340,000	(470,000)
51-3700-836	UTILIZE SECONDARY WATER IMPACT FEE					-
51-3700-837	GRANT REVENUE	3,000,000	3,000,000	792,269		(3,000,000)
51-3700-840	CONTRACT SERVICES	164	-	5,360		-
TOTAL - REVENUES		<u>6,661,968</u>	<u>8,066,251</u>	<u>3,177,794</u>	<u>4,994,061</u>	<u>(3,072,190)</u>
EXPENDITURES						
	DEPARTMENTAL EXPENDITURES	1,650,136	2,067,347	755,612	2,019,473	(47,874)
	DEBT SERVICE	215,487	182,172	32,432	181,960	(212)
	TRANSFERS	721,816	783,734	299,436	825,597	41,863
	CAPITAL IMPROVEMENT PROJECTS	4,110,219	6,898,423	891,302	1,956,875	(4,941,548)
	EQUIPMENT REPLACEMENT					-
	INCREASE RESERVES	-	-	-	156	156
	BAD DEBT	5,259	12,000	1,722	10,000	(2,000)
TOTAL - EXPENDITURES		<u>6,702,917</u>	<u>9,943,676</u>	<u>1,980,505</u>	<u>4,994,061</u>	<u>(4,949,615)</u>
SURPLUS/(DEFICIT)		<u>(40,949)</u>	<u>(1,877,425)</u>	<u>1,197,289</u>	<u>0</u>	
ESTIMATED ENDING FUND BALANCE						877,363
Reserved for:						
Community Improvements						-
Investment in Joint Venture						
Debt Service						96,629
Designated for Construction						1,151,301
Working Capital (40% Operating Revenue)						(370,567)
Unrestricted						-

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Water Distribution

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
51-5100-110	PAYROLL - WATER	469,779	493,133	226,856	516,984	23,851
51-5100-120	PART-TIME EMPLOYEE SALARIES	23,136	35,874	15,474	44,694	8,820
51-5100-130	EMPLOYEE BENEFITS	275,241	316,234	124,286	309,544	(6,690)
51-5100-140	OVERTIME PAY	17,441	16,000	5,639	16,000	-
51-5100-160	EMPLOYEE RECOGNITION	350	897	-	934	37
	TOTAL PERSONNEL	785,946	862,138	372,256	888,155	26,017
OPERATIONS						
51-5100-220	PERIODICALS AND PUBLICATIONS	207	-	-	-	-
51-5100-230	MILEAGE AND TRAVEL ALLOWANCE	1,342	2,124	564	2,214	90
51-5100-236	TRAINING & EDUCATION	8,032	7,475	1,109	7,475	-
51-5100-240	OFFICE EXPENSE	962	1,525	369	1,525	-
51-5100-241	DEPARTMENTAL SUPPLIES	1,628	2,405	462	2,405	-
51-5100-242	MAINTENANCE - EXISTING LINES	172,785	164,000	52,197	164,000	-
51-5100-244	WATER METERS	84,605	82,700	29,466	82,700	-
51-5100-245	MATERIALS & SUPPLIES	51,165	50,000	19,542	50,000	-
51-5100-250	EQUIPMENT EXPENSE	39,275	42,000	8,627	42,000	-
51-5100-251	FUEL	22,241	25,500	7,980	22,500	(3,000)
51-5100-252	VEHICLE EXPENSE				-	-
51-5100-253	CENTRAL SHOP	14,222	12,676	5,853	13,083	407
51-5100-255	COMPUTER OPERATIONS	-	1,000	551	1,000	-
51-5100-260	BUILDINGS & GROUNDS	6,484	12,000	437	12,000	-
51-5100-262	PLAT A" IRRIGATION"	7,618	5,000	474	5,000	-
51-5100-265	COMMUNICATION/TELEPHONE	2,945	4,178	983	3,605	(573)
51-5100-270	HIGHLINE DITCH O & M	2,800	7,000	3,000	4,000	(3,000)
51-5100-275	WATER SHARES	57,574	73,410	62,274	80,570	7,160
51-5100-310	PROFESSIONAL & TECHNICAL SERV	81,688	90,500	19,858	74,500	(16,000)
51-5100-312	S.U.V.M.W.A. EXPENSES	7,412	11,500	-	11,500	-
51-5100-330	SERVICE REQUEST	1,987	5,000	-	5,000	-
51-5100-510	INSURANCE & BONDS	9,408	13,000	9,475	13,000	-
51-5100-511	CLAIMS SETTLEMENTS	43,570	20,000	15,597	25,000	5,000
51-5100-540	COMMUNITY PROMOTIONS	4,207	9,000	759	9,000	-
51-5100-550	UNIFORMS	5,595	7,075	5,914	7,175	100
51-5100-551	PERSONAL PROTECTIVE EQUIPMENT	5,084	5,370	3,168	5,370	-
51-5100-650	ELECTRIC UTILITIES	229,033	360,000	134,697	283,000	(77,000)
51-5100-710	COMPUTER HARDWARE AND SOFTWARE	2,322	2,400	-	750	(1,650)
	TOTAL OPERATIONS	864,190	1,016,838	383,357	928,372	(88,466)
	TOTAL WATER EXPENDITURES	1,650,136	1,878,976	755,612	1,816,527	(62,449)



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Water PI

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
51-5150-110	PAYROLL - WATER	-	68,653	-	65,502	(3,151)
51-5150-120	PART-TIME EMPLOYEE SALARIES					-
51-5150-130	EMPLOYEE BENEFITS	-	56,179	112	44,051	(12,128)
51-5150-140	OVERTIME PAY	-	2,000	-	2,000	-
51-5150-160	EMPLOYEE RECOGNITION				-	-
	TOTAL PERSONNEL	-	126,832	112	111,553	(15,279)
OPERATIONS						
51-5150-220	PERIODICALS AND PUBLICATIONS	-	260	-	-	(260)
51-5150-230	MILEAGE AND TRAVEL ALLOWANCE	-	200	-	200	-
51-5150-236	TRAINING & EDUCATION	-	1,600	-	1,600	-
51-5150-240	OFFICE EXPENSE	-	250	-	250	-
51-5150-241	DEPARTMENTAL SUPPLIES	-	350	-	350	-
51-5150-242	MAINTENANCE - EXISTING LINES	-	20,000	7,384	20,000	-
51-5150-244	WATER METERS				26,590	26,590
51-5150-245	MATERIALS & SUPPLIES	-	6,550	-	6,550	-
51-5150-250	EQUIPMENT EXPENSE	-	5,500	745	5,500	-
51-5150-251	FUEL	-	6,000	561	2,000	(4,000)
51-5150-252	VEHICLE EXPENSE				-	-
51-5150-253	CENTRAL SHOP	-	1,254	-	1,294	40
51-5150-255	COMPUTER OPERATIONS	-	1,000	-	1,000	-
51-5150-260	BUILDINGS & GROUNDS	-	1,575	-	-	(1,575)
51-5150-265	COMMUNICATION/TELEPHONE	-	750	-	750	-
51-5150-310	PROFESSIONAL & TECHNICAL SERV	-	9,600	-	19,400	9,800
51-5150-330	SERVICE REQUEST	-	750	-	750	-
51-5150-510	INSURANCE & BONDS					-
51-5150-511	CLAIMS SETTLEMENTS					-
51-5150-540	COMMUNITY PROMOTIONS	-	3,000	-	3,000	-
51-5150-550	UNIFORMS	-	1,000	-	1,258	258
51-5150-551	PERSONAL PROTECTIVE EQUIPMENT	-	900	-	900	-
51-5150-710	COMPUTER HARDWARE AND SOFTWARE	-	1,000	-		(1,000)
	TOTAL OPERATIONS	-	61,539	8,690	91,392	29,853
	TOTAL WATER EXPENDITURES	-	188,371	8,802	202,945	14,574



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Water Capital

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
WATER FUND						
CAPITAL EXPENDITURES - PRESSURIZED IRRIGATION						
51-6900-100	NEW VEHICLE	-	30,000	29,671		(30,000)
51-6900-101	PI METER ASSEMBLY & INSTALLATION	-	802,800	23,874		(802,800)
CAPITAL EXPENDITURES - CULINARY WATER						
51-6050-011	1/2 TON SERVICE TRUCK				21,000	21,000
51-6190-127	CANYON RD. 16" ABANDONMENT AND SERVICE TIE OVERS				340,000	340,000
51-6190-128	LOWER SPRING CREEK TANK COATING				60,000	60,000
51-6190-129	UPPER SPRING CREEK TANK COATING				60,000	60,000
51-6190-130	FLOWSERVE AND SPRING CREEK PL PIPE REPLACEMENT				212,175	212,175
51-6190-131	BARTHOLOMEW POND AERATION				30,000	30,000
51-6190-132	NEW DEVELOPMENT REIMBURSEMENT				117,700	117,700
51-6190-804	SPRING COLLECTION FENCES	8,219	-	-	-	-
51-6190-811	PRESSURIZED IRRIGATION PHASE 2	3,352,495	3,000,000	21,194		(3,000,000)
51-6190-877	CHLORINATION STATIONS	-	-	-		-
51-6190-878	SERV REPLACEMENTS-STREET OVERLA	64,353	60,000	11,225	60,000	-
51-6190-881	WELL RTU	-	5,581	-		(5,581)
51-6190-886	400 SOUTH FACILITY IMPROVEMENT	1,051	-	1,129		-
51-6190-887	ASSSET MANAGEMENT SYSTEM	3,783	-	-		-
51-6190-888	CANYON PRV UPGRADE	-	100,000	-		(100,000)
51-6190-890	GENERAL WATERLINE RENEWAL & RE					-
51-6190-891	EMERGENCY TANK OVERFLOWS	58,209	44,169	-		(44,169)
51-6190-892	PENSTOCK REPLACEMENT	-	100,000	-		(100,000)
51-6190-893	BARTHOLOMEW TANK REPLACEMENT	-	450,000	-		(450,000)
51-6190-896	900 S WELL UPGRADE	10,978	-	-		-
51-6190-898	BURT SPRINGS PUMP	2,503	17,421	-		(17,421)
51-6190-899	24LINE 900 S - CANYON RD TO 8"	210,296	719,704	394,435		(719,704)
51-6190-900	24LINE HOBBLE CREEK TO 1700 E"	-	420,000	394,435		(420,000)
51-6190-901	NORTH MAIN ST WATER PIPELINE	80,780	-	-		-
51-6190-902	FIREFLOW DEFICIENCIES CORRECTION	-	22,000	-	31,000	9,000
51-6190-903	BURT SPRINGS RENOVATION	-	521,403	4,966		(521,403)
51-6190-904	KELLY'S PUMP	-	10,000	1,508		(10,000)
51-6190-906	METER READING ELECTRONIC EQUIPMENT	-	30,000	7,525		(30,000)
TOTAL PROJECTS - OPERATIONS FUNDED		3,792,667	6,333,078	889,963	931,875	(5,401,203)
IMPACT FEE PROJECTS						
51-6800-002	SECONDARY PIPE OVERSIZING				100,000	100,000
51-6800-032	OVERSIZING OF CULINARY WATER L	-	30,000	-	30,000	30,000
51-6800-033	WEST SIDE PI SYSTEM DESIGN	317,552	10,344	1,339		(317,552)
51-6800-034	PRESSURIZED IRRIGATION PHASE I	-	-	-		-
51-6800-035	400 SOUTH WELL	-	525,000	-	895,000	370,000
TOTAL IMPACT FEE PROJECTS		317,552	565,344	1,339	1,025,000	182,448
TOTAL WATER CAPITAL PROJECTS		4,110,219	6,898,423	891,302	1,956,875	



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

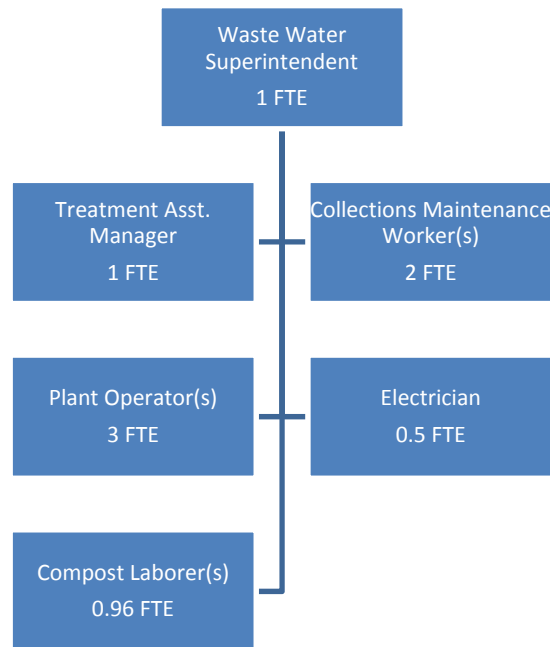
Water Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
WATER FUND PRINCIPAL						
51-7000-796	SERIES 2008 PRINCIPAL	146,520	125,552	-	128,856	3,304
TOTAL PRINCIPAL		146,520	125,552	-	128,856	3,304
TRANSFERS, OTHER						
51-9000-150	BAD DEBT EXPENSE	5,259	12,000	1,722	10,000	(2,000)
51-9000-710	ADMIN FEE DUE GEN'L FUND	437,600	475,619	198,175	517,315	41,696
51-9000-712	VEHICLE & EQUIPMENT FUNDING	48,025	46,465	-	28,784	(17,681)
51-9000-715	OPERATING TRANSFER TO GENL FUN	236,191	243,028	101,262	260,733	17,705
51-9000-716	TRANSFER TO FACILITIES FUND	-	18,622	-	18,765	143
51-9000-790	BOND ADMINISTRATION	-	2,500	-	2,500	-
51-9000-803	SERIES 2008 INTEREST INCREASE RESERVES	68,967	54,120	32,432	50,604	(3,516)
TOTAL TRANSFERS, OTHER		796,042	852,354	333,591	888,701	36,347

Waste Water

The Waste Water Department is responsible for the management of the water reclamation facility and sewer collections infrastructure. Water reclamation activities include: waste water reclamation, industrial pretreatment program, bio-solids disposal (compost) and sewer pump stations. The collections division's tasks include: inspection and cleaning of manholes and pipe lines, system repairs, and mapping.

MISSION STATEMENT: Provide Springville residents with quality waste water reclamation and collection services with the most responsible impact on the environment.



Waste Water Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	7.50	7.50	8.46
Personnel Expense	644,027	655,090	715,421
Non-Personnel Expense	3,301,010	3,891,044	3,674,453
Total	3,945,037	4,546,134	4,389,874

Waste Water – Performance Goals, Strategies, and Measures

Goal #1 – Track projected revenues VS actual revenues on monthly basis and revise/adjust expenditures as appropriate.				
Goal #2 - Water Reclamation Department- Operate the waste water reclamation facility in the most effective manner.				
Strategy - Monitor physical and biological treatment processes to get the best results and be in compliance with UPDES permit.				
Measures	2014	2015	2016	2017 (target)
Comply with effluent guidelines	No violations	No violations	No violations	No violations
BOD, 25mg/L (max allowable monthly average)	5	6	On going	No violations
TSS, 25mg/L (max allowable monthly average)	4	8	On going	No violations
Ammonia, 1.8 mg/L monthly average)	0.3	0.6	On going	No violations
E-Coli, No./100 mL (max allowable monthly average)	2	3.9	On going	No violations
Goal #3 – Water Reclamation Department- Ensure proper operation of the sewer pump stations to prevent sanitary sewer overflows.				
Strategy – Develop implement and update standard operating procedures detailing cleaning and maintenance of the 13 current facilities. (The Oakbrook lift station is the pump station that has had the violations, it needs a bigger wet well)				
Measures	2014	2015	2016	2017 (target)
Sewage overflows	1 violation Oak	0 violations	1 violation WWTP	No violations
Goal #4 - Water Reclamation Department- Minimize or eliminate the amount of FOG (fat, oil and grease) from commercial and industrial users that enters the sewer collections system				
Strategy – Work proactively to identify commercial and industrial FOG contributors and inspect their grease traps/separators.				
Measures	2014	2015	2016	2017 (target)
Inventory and map industries that require grease traps	62	66	71	100%
Conduct grease trap inspections 2 times a year, document number of inspections conducted / time	62 62	65 66	On going	100%
Number of re-inspect notices given	6 7	6 4	On going	0

Goal #5 - Sewer collections- Provide a reliable sewer collection system				
Strategy – Work proactively to inspect, clean and repair sewer collections infrastructure, (current system totals: Gravity Sewer Main Pipe Line - 690,835 feet; Pressure Sewer Pipe Line - 43,200 feet; SS Manholes 2,598 Problems identified - 978				
Measures	2014	2015	2016	2017 (target)
Number of sewer backups on sewer main pipe lines	0	1	0 On going	0
MH and main pipe line repairs	\$143,187 141 Repairs	\$128,410 88 Repairs	\$136,766 109 Repairs On going	\$150,000 worth
Sewer pipe cleaning, the objective is to clean the system every 5 years. Or 20% = 138,167'/year	Ex 667,160' 110,248' 16%	Ex 690,835' 97,114' 14%	14,157' On going	138,000' 20%
CCTV Inspections, the objective is to inspect the entire system every 7 years. Or 15% = 103,625'/year	92,145' 14%	115,980' 17%	30,674' On going	103,000' 14.3%
Sewer Manholes, the objective is to inspect and clean every MH as needed every 4 years.	Ex. 2,549 #C/I 450 18%	Ex. 2,598 #C/I 723 28%	On going #C/I 116	650 = 25%

Definitions:

BOD: is the amount of dissolved oxygen needed (i. e., demanded) by aerobic biological organisms to break down organic material present in a given water sample at certain temperature over a specific time period.

TSS: Total suspended solids- Is a water quality parameter used for example to assess the quality of wastewater after treatment in a wastewater treatment plant. It is listed as a conventional pollutant in the U.S. Clean Water Act.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Sewer Summary

ESTIMATED BEGINNING FUND BALANCE ¹						1,779,896
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
<u>REVENUES</u>						
52-3700-730	SEWER SERVICE FEES - INDUSTRIAL	349,205	357,760	149,199	365,000	7,240
52-3700-731	SEWER SERVICE FEES	2,931,767	3,118,000	1,383,231	3,206,000	88,000
52-3700-732	SEWER SERVICE - PRETREATMENT	130,013	118,560	73,475	189,000	70,440
52-3700-735	INTEREST INCOME	1,065	1,000	549	1,000	-
52-3700-739	SUNDRY REVENUES	7,535	4,500	1,530	5,770	1,270
52-3700-745	SEWER IMPACT FEES	197,557	320,850	95,321	463,450	142,600
52-3700-747	WATER SEWER REV BOND 2008 INTE	1,732	-	976	-	-
52-3700-749	COMPOST SALES	31,339	43,000	10,928	43,000	-
52-3700-800	DEVELOPER CONTRIBUTIONS					-
52-3700-801	INTERNAL SALES	56,654	56,654	-	56,654	-
52-3700-812	UTILIZE SEWER IMPACT FEE RESERVES					-
52-3700-813	TRANSFER FROM SOLID WASTE				60,000	-
52-3700-835	UTILIZE UNRESTRICTED FUNDS RESERVE	-	237,338	-		(237,338)
52-3700-840	CONTRACT SERVICES					-
TOTAL - REVENUES		<u>3,706,867</u>	<u>4,257,662</u>	<u>1,715,208</u>	<u>4,389,874</u>	<u>72,212</u>
<u>EXPENDITURES</u>						
	COLLECTIONS EXPENDITURES	397,264	437,970	166,449	441,312	3,342
	WASTE TREATMENT EXPENDITURES	891,000	917,928	342,380	1,044,696	126,768
	DEBT SERVICE	1,103,279	1,150,013	133,018	1,149,625	(388)
	TRANSFERS	672,307	687,277	246,438	718,308	31,031
	CAPITAL IMPROVEMENT PROJECTS	817,329	1,158,000	585	735,700	(422,300)
	EQUIPMENT REPLACEMENT	59,557	187,946	24,985	175,000	(12,946)
	INCREASE RESERVES	-	-	-	120,234	120,234
	BAD DEBT	4,302	7,000	1,704	5,000	(2,000)
TOTAL - EXPENDITURES		<u>3,945,037</u>	<u>4,546,134</u>	<u>915,558</u>	<u>4,389,874</u>	<u>(156,260)</u>
SURPLUS/(DEFICIT)		<u>(238,170)</u>	<u>(288,472)</u>	<u>799,651</u>	<u>(0)</u>	
ESTIMATED ENDING FUND BALANCE						1,900,130
Reserved for:						
	Community Improvements					-
	Investment in Joint Venture					-
	Debt Service					478,429
	Designated for Construction					292,945
	Working Capital (40% Operating Revenue)					1,128,756
	Unrestricted					-

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Sewer Collections

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
SEWER COLLECTIONS EXPENDITURES						
PERSONNEL						
52-5200-110	PAYROLL - SEWER COLLECTION	113,319	106,237	51,021	109,620	3,383
52-5200-130	EMPLOYEE BENEFITS	68,914	68,187	30,586	73,363	5,176
52-5200-140	OVERTIME PAY	1,201	2,000	455	2,000	-
52-5200-160	EMPLOYEE RECOGNITION	112	120	95	120	-
	TOTAL PERSONNEL	183,546	176,544	82,156	185,103	8,559
OPERATIONS						
52-5200-220	PERIODICALS AND PUBLICATIONS					-
52-5200-230	MILEAGE AND TRAVEL ALLOWANCE					-
52-5200-236	TRAINING & EDUCATION	851	750	508	950	200
52-5200-240	OFFICE EXPENSE	1,161	1,400	100	1,400	-
52-5200-241	MATERIALS & SUPPLIES	4,472	3,000	1,240	3,000	-
52-5200-242	MAINTENANCE - EXISTING LINES	128,304	150,000	50,744	144,000	(6,000)
52-5200-250	EQUIPMENT EXPENDITURES	9,838	11,000	3,530	11,000	-
52-5200-251	FUEL	8,831	8,888	3,011	8,500	(388)
52-5200-253	CENTRAL SHOP	3,913	5,409	2,810	5,583	174
52-5200-255	COMPUTER OPERATIONS					-
52-5200-260	BUILDINGS & GROUNDS	2,026	900	-	900	-
52-5200-265	COMMUNICATION/TELEPHONE	749	909	243	1,055	146
52-5200-310	PROFESSIONAL & TECHNICAL SERVI	2,636	5,600	2,193	5,600	-
52-5200-330	CUSTOMER SERVICE REQUESTS	-	5,000	-	5,000	-
52-5200-510	INSURANCE & BONDS	10,753	10,800	11,017	10,800	-
52-5200-511	CLAIMS SETTLEMENTS	6,043	25,000	1,006	25,000	-
52-5200-550	UNIFORMS	789	820	283	820	-
52-5200-551	PERSONAL PROTECTIVE EQUIPMENT	523	1,100	486	1,100	-
52-5200-650	ELECTRIC UTILITIES	31,826	30,000	7,123	30,000	-
52-5200-710	COMPUTER HARDWARE & SOFTWARE	1,004	850	-	1,500	650
	TOTAL OPERATIONS	213,718	261,426	84,293	256,208	(5,218)
	TOTAL SEWER COLLECTIONS EXPENDITURES	397,264	437,970	166,449	441,312	3,342



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Sewer Treatment

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
WASTE WATER TREATMENT PLANT						
PERSONNEL						
52-5250-110	PAYROLL - DISPOSAL PLANT	289,261	300,729	136,855	314,790	14,061
52-5250-120	PART-TIME EMPLOYEE SALARIES	-	-	-	22,107	22,107
52-5250-130	EMPLOYEES BENEFITS	169,079	175,487	75,498	191,032	15,545
52-5250-140	OVERTIME PAY	2,141	2,000	1,380	2,000	-
52-5250-160	EMPLOYEE RECOGNITION	-	330	220	388	58
	TOTAL PERSONNEL	460,481	478,546	213,953	530,318	51,772
OPERATIONS						
52-5250-230	MILEAGE AND TRAVEL ALLOWANCE	288	550	-	550	-
52-5250-236	TRAINING & EDUCATION	1,781	1,510	322	1,550	40
52-5250-240	OFFICE SUPPLIES	808	500	177	500	-
52-5250-241	OPERATION SUPPLIES	59,518	46,870	19,112	107,350	60,480
52-5250-250	EQUIPMENT EXPENSE	89,025	51,600	21,184	55,200	3,600
52-5250-251	FUEL	7,722	12,000	2,826	6,700	(5,300)
52-5250-253	CENTRAL SHOP	5,438	6,905	653	7,127	222
52-5250-255	COMPUTER OPERATIONS	-	1,000	-	1,000	-
52-5250-260	BUILDINGS & GROUNDS	21,981	35,600	18,497	50,800	15,200
52-5250-265	COMMUNICATION/TELEPHONE	1,949	1,737	726	1,941	204
52-5250-310	PROFESSIONAL & TECHNICAL SERVI	46,269	54,950	16,391	54,950	-
52-5250-510	INSURANCE & BONDS	-	12,430	-	12,430	-
52-5250-550	UNIFORMS	2,324	2,500	650	1,500	(1,000)
52-5250-551	PERSONAL PROTECTIVE EQUIPMENT	1,423	1,230	740	1,230	-
52-5250-650	ELECTRIC UTILITIES	190,525	210,000	47,149	210,000	-
52-5250-710	COMPUTER HARDWARE AND SOFTWARE	1,470	-	-	1,550	1,550
	TOTAL OPERATIONS	430,519	439,382	128,427	514,378	74,996
	TOTAL WWTP EXPENDITURES	891,000	917,928	342,380	1,044,696	126,768



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Sewer Capital

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
VEHICLES & EQUIP-WASTE WATER						
52-6150-224	PUMP REPLACEMENT	59,557	112,946	24,985	150,000	37,054
52-6150-236	SHOP FOR VACTORS AND TV TRUCK	-	75,000	-	25,000	(50,000)
TOTAL VEHICLES & EQUIP-WASTE WATER		59,557	187,946	24,985	175,000	(12,946)
CAPITAL PROJECTS - OPERATIONS FUNDED						
52-6190-152	ROUGHING TOWER REPAIR	-	125,000	-	-	(125,000)
52-6190-153	SCADA SYSTEM UPGRADE	-	80,000	-	80,000	-
52-6190-154	UV MODULE REBUILD	-	60,000	-	60,000	-
52-6190-155	PAINTING PROJECT	-	50,000	-	50,000	-
52-6190-156	ANOXIC TANK	-	208,000	-	-	(208,000)
52-6190-157	DISOLVED AIR FLOATATION (DAF)/THICKEN	-	131,000	-	-	(131,000)
52-6190-158	CHEMICAL TREATMENT	-	74,000	-	-	(74,000)
52-6190-159	OAKBROOK PUMP STATION FIX	-	-	-	400,000	400,000
52-6190-160	NEW DEVELOPMENT REIMBURSEMENTS	-	-	-	95,700	95,700
52-6190-237	BACK-UP POWER FOR WWTP	-	30,000	-	-	(30,000)
52-6190-825	GENERAL SEWER REPAIRS	-	-	-	-	-
52-6190-829	ASSET MANAGEMENT SYSTEM	3,783	-	-	-	-
52-6190-830	900 SOUTH SEWER REPLACEMENT	796,127	-	585	-	-
52-6190-832	1500 WEST SEWER	-	-	-	-	-
52-6190-833	DIGESTER #1 ROOF REPAIR	4,569	-	-	-	-
52-6190-834	HEADWORKS SCREENING AND COMPAC	-	130,000	-	30,000	(100,000)
52-6190-835	700 S 400 W EXTENTION TO 160 W	12,850	-	-	-	-
52-6190-836	STM AEROTOR REPLACEMENT	-	250,000	-	-	(250,000)
52-6190-840	MAIN STREET SEWER REPLACEMENT	-	-	-	-	-
TOTAL CAPITAL PROJECTS		817,329	1,138,000	585	715,700	(422,300)
IMPACT FEE PROJECTS						
52-6800-003	WEST FIELDS OVERSIZE/EXTENSION	-	20,000	-	20,000	-
TOTAL IMPACT FEE PROJECTS		-	20,000	-	20,000	-
TOTAL SEWER CAPITAL PROJECTS		876,886	1,345,946	25,570	910,700	



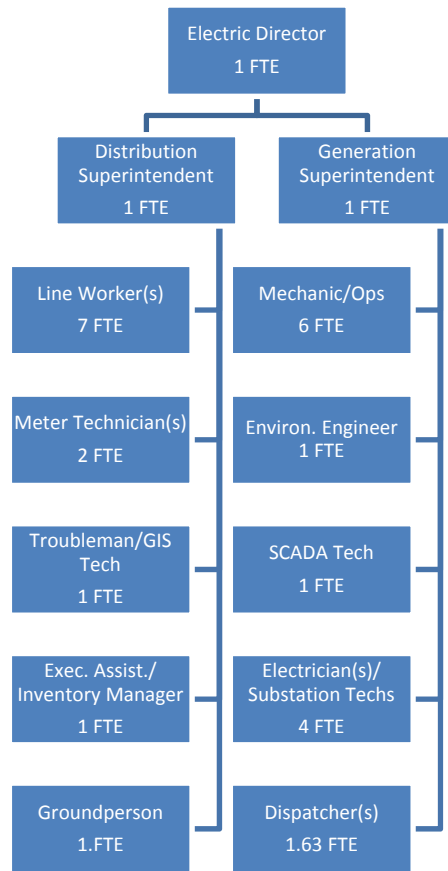
**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Sewer Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PRINCIPAL						
52-7000-750	SERIES 2008 PRINCIPAL	593,480	634,448	-	651,144	16,696
52-7000-755	SUVMWA BOND	113,026	125,000	-	125,000	-
52-7100-741	SERIES 1998B PRINCIPAL	93,000	96,000	-	101,000	5,000
TOTAL PRINCIPAL		799,506	855,448	-	877,144	21,696
TRANSFERS, OTHER						
52-9000-150	BAD DEBT EXPENSE	4,302	7,000	1,704	5,000	(2,000)
52-9000-620	ADMINISTRATIVE FEE DUE GENERAL	375,236	355,081	147,950	374,319	19,238
52-9000-712	TRANSFER TO VEHICLE FUND	68,121	51,714	-	55,107	3,393
52-9000-715	OPERATING TRANSFER TO GENERAL FUNE	228,950	236,370	98,488	244,654	8,284
52-9000-716	TRANSFER TO FACILITIES FUND	-	44,112	-	44,228	116
52-9000-750	SERIES 2008 INTEREST	279,353	273,480	131,368	255,716	(17,764)
52-9000-759	1998B BOND INTEREST	22,770	18,585	-	14,265	(4,320)
52-9000-790	BOND ADMINISTRATION INCREASE RESERVES	1,650	2,500	1,650	2,500	-
TOTAL TRANSFERS, OTHER		980,382	988,842	381,159	995,789	6,947

Electric

The Electric Department is responsible for the generation, transmission, and distribution of safe, reliable, affordable electric power to approximately 11,230 residential, commercial and industrial customers in the City. Springville operates four hydroelectric plants and one 27.4-megawatt natural-gas power plant and supplements power supply requirements through various projects, including biogas, wind and solar as a member of the Utah Associated Municipal Systems (UAMPS) organization.



Electric Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	28.63	28.63	28.63
Personnel Expense	2,990,434	3,099,979	3,192,865
Non-Personnel Expense	22,539,896	27,398,266	24,072,957
Total	25,530,330	30,498,245	27,265,822

Electric Department – Performance Goals, Strategies, and Measures

Mission Statement: *Springville City Power is committed to providing safe, reliable power and services in a friendly, efficient and professional manner, while offering competitive rates to its customers. Springville City Power - Doing everything in our power to provide your power.*

Goals #1 – Efficiently manage wholesale power costs to maintain annually budgeted expenditures.				
Strategy – Dynamically manage the power resource portfolio both internally and externally to maintain budget. Evaluate current and future power resource projection models for accurate analysis of power resource needs. Manage procurement of new power resources to meet budgets.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
Budgeted Power Resource Cost / MWh	\$ 67.49	\$ 65.50	\$ 65.50	\$65.00
Actual Power Resource Cost /MWH *As of 2-29-2016	\$ 61.88	\$ 62.56	\$ 59.54*	n/a
Goal #2 – Provide friendly, professional customer service to all existing and new customers				
Strategy – Promptly manage and dispatch crews to power outages. Promptly dispatch all daily work orders from customers within one business day. Follow up directly with the customers to evaluate crew performance on job set up, job execution, and job completion. Manage expeditiously meter and energy audits with customers as requested.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
Total percentage of completed maintenance cycles.	82 %	90 %	90 %	100 %
Goal #3 – Provide efficient and reliable generation and substation system maintenance.				
Strategy – Complete on-time and efficient maintenance intervals for mechanical and electrical equipment in power plants and substations.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
Total percentage of completed maintenance cycles.	55 %	65 %	100 %	100 %
Goal #4 – Plan and provide safe and efficient system maintenance in a professional manner				
Strategy –				
<ol style="list-style-type: none"> 1. Actively train on safety and efficient job procedures to manage the replacement of distribution equipment and power lines for optimum system operations. 2. After completing all Priority One CFP/IFFP Projects, move to Priority Two projects and complete in the 3 year implementation schedule 				
Measures	FY 2014	FY 2015	FY 2016 (target/actual)	FY 2017 (target)
Department Lost time accidents	0	0	0/1	0
Percent of 3-phase circuit poles tested	n/a	100%	n/a	n/a

Measures	FY 2014	FY 2015	FY 2016 (target/actual)	FY 2017 (target)
Percent of failed circuit poles replaced	n/a	n/a	50%	50%
Infrared all URD live front switches	n/a	n/a	100%	100%
Complete CFP/IFFP and CFP projects to maintain 3 year implementation schedule as determined by the study	n/a	4	4	4
Goal #5 – Maintain and improve the Distribution system reliability				
Strategy – Monitor the system for peak performance to reduce interruption times and dispatch crews in a timely manner to reduce interruption durations.				
Measures	FY 2014	FY 2015	FY 2016 (target)	FY 2017 (target)
SAIDI: System Average Interruption Duration Index	41.16	24.31	64.62*	64.62**
CAIDI: Customer Average Interruption Duration Index	64.71	60.28	149.52*	149.52**

*APPA National Average Region 1 for 2014

**APPA National Average Region 1 for 2015



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Electric Summary

	ESTIMATED BEGINNING FUND BALANCE ¹				11,639,690	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
<u>REVENUES</u>						
53-3700-700	RESIDENTIAL SALES	8,413,614	8,960,700	4,956,709	9,050,307	89,607
53-3700-705	SMALL COMMERCIAL SALES	1,892,233	1,865,349	1,092,406	1,984,002	118,653
53-3700-710	LARGE COMMERCIAL SALES	7,145,988	7,306,308	3,785,779	7,529,371	223,063
53-3700-715	INTERRUPTIBLE SALES	431,775	421,055	198,797	425,266	4,211
53-3700-720	LARGE INDUSTRIAL SALES	5,548,460	5,543,303	2,928,301	5,598,736	55,433
53-3700-754	ELECTRIC CONNECTION FEES	74,300	50,000	43,763	70,000	20,000
53-3700-755	SALE OF SCRAP MATERIAL	13,220	15,000	3,114	10,000	(5,000)
53-3700-757	SUNDRY REVENUES	111,578	80,000	82,964	40,000	(40,000)
53-3700-758	PENALTY & FORFEIT	99,698	120,000	36,260	100,000	(20,000)
53-3700-759	INTEREST INCOME	21,261	30,000	11,732	20,000	(10,000)
53-3700-761	ELECTRIC IMPACT FEES	516,884	299,300	367,681	473,850	174,550
53-3700-763	TEMPORARY POWER	23,272	28,750	9,750	10,000	(18,750)
53-3700-766	DRY CREEK SUB - MAINT. CONTRACT	147,786	143,550	58,774	143,550	-
53-3700-773	ELECTRIC EXTENSION	440,318	122,500	227,840	500,000	377,500
53-3700-774	UTILIZE IMPACT FEE RESERVE	-	639,265	-	-	(639,265)
53-3700-777	POLE ATTACHMENT FEES	-	-	-	68,686	68,686
53-3700-790	UAMPS MARGIN REFUND	168,829	50,000	397,499	100,000	50,000
53-3700-801	INTERNAL POWER SALES	868,682	896,190	303,869	896,190	-
53-3700-803	UTILIZE UNRESTRICTED RESERVES	-	2,744,275	-	275,000	(2,469,275)
53-3700-837	GRANT REVENUE	-	75,000	75,000	-	-
	TOTAL - REVENUES	25,917,899	29,390,545	14,580,239	27,294,958	(2,020,587)
<u>EXPENDITURES</u>						
	DISTRIBUTION DEPARTMENT	1,971,883	2,115,285	1,105,109	2,151,515	36,230
	GENERATION DEPARTMENT	1,863,160	1,932,071	1,037,436	1,993,467	61,396
	DEBT SERVICE					
	TRANSFERS	2,360,690	2,482,148	1,112,835	4,045,670	1,563,522
	POWER AND FUEL PURCHASES	16,585,096	16,921,657	7,321,172	16,532,176	(389,481)
	CAPITAL IMPROVEMENT PROJECTS	2,718,719	7,007,084	835,658	2,502,994	(4,504,090)
	EQUIPMENT REPLACEMENT					-
	INCREASE OPERATING RESERVE	-	-	-	29,136	29,136
	INCREASE IMPACT FEE RESERVE					-
	UTILIZE FUND BALANCE FOR RESERVE	-	-	-	-	-
	BAD DEBT	30,781	40,000	17,059	40,000	-
	TOTAL - EXPENDITURES	25,530,330	30,498,245	11,429,270	27,294,958	(3,203,287)
	SURPLUS/(DEFICIT)	387,569	(1,107,700)	3,150,969	0	
	ESTIMATED ENDING FUND BALANCE				11,393,826	
	Reserved for:					
	Community Improvements				-	
	Investment in Joint Venture					
	Debt Service					
	Designated for Construction				1,737,659	
	Working Capital (40% Operating Revenue)				9,656,167	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Electric Distribution

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
53-5300-110	PAYROLL - ELECTRIC	1,016,711	1,055,345	552,606	1,064,596	9,251
53-5300-120	PART-TIME EMPLOYEE SALARIES	-	-	-	-	-
53-5300-130	EMPLOYEE BENEFITS	500,678	539,320	282,599	560,068	20,748
53-5300-140	OVERTIME PAY	15,612	20,000	10,385	20,000	-
53-5300-160	EMPLOYEE RECOGNITION	273	840	372	840	-
	TOTAL PERSONNEL	1,533,273	1,615,505	845,961	1,645,503	29,998
OPERATIONS						
53-5300-230	MILEAGE AND VEHICLE ALLOWANCE	4,800	5,375	2,400	4,800	(575)
53-5300-236	TRAINING & EDUCATION	13,247	20,000	8,407	19,150	(850)
53-5300-240	OFFICE EXPENSE	4,211	5,250	1,306	5,000	(250)
53-5300-241	MATERIALS & SUPPLIES	35,464	44,250	18,460	44,250	-
53-5300-245	MAINTENANCE EXISTING LINE	64,714	62,500	29,889	62,500	-
53-5300-246	SUBSTATION OPERATIONS & MAINTEN	29,085	48,900	36,486	60,418	11,518
53-5300-250	EQUIPMENT EXPENSE	65,762	66,000	10,067	61,036	(4,964)
53-5300-251	FUEL	30,068	27,413	10,807	16,930	(10,483)
53-5300-253	CENTRAL SHOP	19,152	22,733	10,478	23,462	729
53-5300-255	COMPUTER OPERATIONS	528	7,300	-	4,000	(3,300)
53-5300-260	BUILDINGS & GROUNDS	18,011	16,250	6,117	20,050	3,800
53-5300-265	COMMUNICATION/TELEPHONE	4,921	7,114	1,455	5,600	(1,514)
53-5300-310	PROFESSIONAL & TECHNICAL SERVI	97,256	109,335	85,294	115,055	5,720
53-5300-330	EDUCATION/TRAINING	882	3,000	-	5,000	2,000
53-5300-510	INSURANCE & BONDS	21,013	25,000	20,720	25,000	-
53-5300-511	CLAIMS SETTLEMENTS	3,040	3,000	151	3,000	-
53-5300-550	UNIFORMS	4,588	7,000	4,128	7,000	-
53-5300-551	SPECIAL OSHA UNIFORMS	9,089	8,700	8,206	8,700	-
53-5300-610	SUNDRY EXPENDITURES	952	2,000	614	2,000	-
53-5300-650	SUVPP PROJECT EXPENSES	6,246	5,000	2,331	8,010	3,010
53-5300-710	COMPUTER HARDWARE AND SOFTWA	3,582	1,660	580	3,050	1,390
53-5300-720	OFFICE FURNITURE & EQUIPMENT	2,000	2,000	1,252	2,000	-
	TOTAL OPERATIONS	438,610	499,780	259,148	506,012	6,232
	TOTAL ELECTRIC DISTRIBUTION	1,971,883	2,115,285	1,105,109	2,151,515	36,230



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Electric Generation

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
PERSONNEL						
53-5350-110	PAYROLL - ELECTRIC GENERATION	927,020	939,349	488,593	962,057	22,708
53-5350-120	PART-TIME EMPLOYEE SALARIES	16,445	19,129	6,799	18,205	(924)
53-5350-130	EMPLOYEE BENEFITS	486,665	497,038	265,316	538,142	41,104
53-5350-140	OVERTIME PAY	26,977	28,080	19,926	28,080	-
53-5300-160	EMPLOYEE RECOGNITION	54	878	333	878	(1)
	TOTAL PERSONNEL	1,457,161	1,484,474	780,966	1,547,361	62,887
OPERATIONS						
53-5350-230	MILEAGE AND VEHICLE ALLOWANCE	-	575	294	575	-
53-5350-236	TRAINING & EDUCATION	11,037	20,500	1,799	17,500	(3,000)
53-5350-240	OFFICE SUPPLIES	2,178	4,600	383	4,600	-
53-5350-241	OPERATION SUPPLIES	55,600	72,000	30,478	72,000	-
53-5350-242	MAINTENANCE (WATERWAYS)	613	8,300	-	8,300	-
53-5350-250	EQUIPMENT EXPENSE	142,779	123,300	61,578	123,300	-
53-5350-253	CENTRAL SHOP	3,763	5,901	851	6,091	190
53-5350-255	COMPUTER OPERATIONS (SCADA)	14,096	14,500	2,317	18,490	3,990
53-5350-260	BUILDINGS & GROUNDS	9,128	12,200	3,017	12,200	-
53-5350-265	COMMUNICATION/TELEPHONE	15,795	14,721	6,498	9,700	(5,021)
53-5350-310	PROFESSIONAL & TECH. SERVICES	21,813	30,500	20,002	30,500	-
53-5350-510	INSURANCE & BONDS	120,304	130,000	126,845	130,000	-
53-5350-550	UNIFORMS	3,020	6,400	-	6,400	-
53-5350-551	FIRE RESISTANT UNIFORMS	2,631	3,350	2,408	3,350	-
53-5350-710	COMPUTER HARDWARE & SOFTWARE	3,242	750	-	3,100	2,350
	TOTAL OPERATIONS	406,000	447,597	256,470	446,106	(1,491)
	TOTAL ELECTRIC GENERATION	1,863,160	1,932,071	1,037,436	1,993,467	61,396



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Electric Capital

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	FY2015	FY2016	FY2016	FY2017	FY2017
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>MIDYEAR</u>	<u>FINAL</u>	<u>VS FY2016</u>
				<u>ACTUAL</u>	<u>BUDGET</u>	<u>INC/(DEC)</u>
53-6050-001	NEW DEVELOPMENT EQUIP. & MATER	197,997	150,000	83,636	250,000	100,000
53-6050-002	NEW DEVELOPMENT TRANSFORMERS	108,564	100,000	65,275	150,000	50,000
53-6050-009	STREET LIGHTS R & R	4,575	15,065	2,243	7,500	(7,565)
53-6050-011	ECEBG LED STREET LIGHT UPGRADE	34,779	35,000	24,963	35,000	-
53-6050-012	NEW DEVELOPMENT REIMBURSEMENT				269,000	269,000
53-6050-248	MAIN STREET LIGHTING	45,920	229,080	186,332	120,000	(109,080)
53-6150-016	SUBSTATION OCB REPLACEMENT	-	129,000	4,420	92,800	(36,200)
53-6150-017	WHPP HEAT RECLAIM	-	73,700	-	-	(73,700)
53-6150-018	NESTLE/STOUFFER RTU REPLACEMENT	-	10,000	7,223	-	(10,000)
53-6150-019	COMPOUND SUBSTATION RTU REPLACEMENT	-	10,000	11,026	-	(10,000)
53-6150-020	BAXTER SUBSTATION RTU REPLACEMENT	-	10,000	10,850	-	(10,000)
53-6150-021	WHPP FIELD FLASH BATTERY CHARGER	-	15,600	-	-	(15,600)
53-6150-022	WHPP COOLING WATER ISOLATION VALVE	-	36,000	9,154	-	(36,000)
53-6150-023	SECURITY UPGRADE - FIREWALL/COMMUN	-	25,000	-	-	(25,000)
53-6150-024	CFP/IFFP(8) UPGRADE TO FEEDER 101 (UG	-	72,194	-	72,194	-
53-6150-025	CFP/IFFP(9) UPGRADE TO FEEDER 706 (UG	-	74,284	32,648	-	(74,284)
53-6150-026	CFP/IFFP NESTLE/STOUFFER SUBSTATION	-	75,000	-	-	(75,000)
53-6150-028	100 KW MOBILE EMERGENCY GENERATOR				50,000	50,000
53-6150-029	WHPP COOLING TOWER VALVE REPLACEMENT				45,000	45,000
53-6150-030	WHPP CLEAN BURN PUMP REBUILD				32,000	32,000
53-6150-031	WHPP R4 ENGINE GAS CONTROL VALVE REPLACEMENT				48,000	48,000
53-6150-032	COMPOUND SUBSTATION ABB UZE LTC CONTACT REBUILD				16,000	16,000
53-6150-033	WHPP GE XFMR T-1 TYPE U BUSHING REPLACEMENT				18,000	18,000
53-6150-034	WHPP GE XFMR T-2 TYPE U BUSHING REPLACEMENT				18,000	18,000
53-6150-035	BACKUP SEL 351 RELAYS FOR SUBSTATIONS				20,000	20,000
53-6150-036	SUBSTATION SECURITY CAMERAS AND SURVEILLANCE SYSTEM				66,000	66,000
53-6150-037	CFP/IFFP(7) UPGRADE TO FEEDER 601 (OHV)				68,491	68,491
53-6150-038	CFP/IFFP(11) UPGRADE TO FEEDER 203 (OHV)				76,741	76,741
53-6150-039	CFP/IFFP(22) UPGRADE TO FEEDER 602				29,291	29,291
53-6150-040	AMR METERING SYSTEM				300,000	300,000
53-6150-228	INDUSTRIAL PARK UG UPGRADE	278,809	212,981	182,890	200,000	(12,981)
53-6150-232	WHPP BUILDING COOLING SYSTEM	29,917	-	-	-	-
53-6150-234	WHPP WEBPORTAL DATA SERVER UPG	-	9,538	-	-	(9,538)
53-6150-238	STREET REPAIRS	1,257	6,243	1,031	2,500	(3,743)
53-6150-239	ASSET MANAGEMENT SYSTEM	13,503	-	-	-	-
53-6150-241	WHPP ROOF REPLACEMENT	70	-	-	-	-
53-6150-242	WHPP CONTROL ROOM REMODEL UPGR	25,444	-	-	-	-
53-6150-244	WHPP CG CAT GENERATION PROJECT	-	4,800,000	-	-	(4,800,000)
53-6150-247	IFFP CAPACITOR BANKS-DISTRIBUT	-	7,500	-	-	(7,500)
53-6150-249	400 S ROUNDABOUT	62,148	-	-	-	-
53-6150-250	SUBSTATION FIBER AND ICON	76,698	-	184	-	-
53-6150-251	WHPP SHOP ROOF REPLACEMENT	17,820	-	-	-	-
53-6150-252	WHPP UPS BATTERY BANK REPLACME	86	30,828	30,873	-	(30,828)
53-6150-253	WHPP BOILER REPLACEMENT	73,846	-	12,403	-	-
53-6150-254	WHPP DSRV 16-R4 TURBO CHARGER	48,163	55,000	-	-	(55,000)
53-6150-256	POWER SUBSTATION FIBER COMMUNI	60,075	84,925	43,693	-	(84,925)
53-6150-257	WHPP EVAPORATIVE COOLER-ENGINE	29,917	-	-	-	-
53-6150-258	SCADA HARDWARE/SOFTWARE UPGRAD	63,500	-	-	-	-
53-6150-259	CFP/IFFP(2)UPGRADE TO FEEDER	-	82,768	13,336	-	(82,768)
53-6150-260	CFP/IFFP(3) UPGRADE TO FEEDER	-	59,536	1,081	-	(59,536)
53-6150-270	WHPP K2 CATALYTIC CONVERTER	88,688	-	-	-	-
SUBTOTAL - OPERATIONS FUNDED		1,261,776	6,409,241	723,261	1,986,517	(4,422,724)



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Electric Capital

IMPACT FEE FUNDED PROJECTS

53-6800-008	46KV LINE EXPANSION-HOBBLE TO	1,226,207	-	-	-	-
53-6800-009	T&D CIRCUIT RENEWAL & REPLACEMENT	230,736	287,740	64,052	287,740	-
53-6800-015	IFFP(2) UPGRADE TO FEEDER 706 (WEST I-	-	57,948	9,268	-	(57,948)
53-6800-016	IFFP(3) UPGRADE TO FEEDER 706 (EAST I-	-	41,683	752	-	(41,683)
53-6800-017	IFFP(12) MOVE FEEDER 103 FROM T1 TO T2	-	25,000	-	25,000	-
53-6800-018	IFFP(15C) STOUFFER 3RD BAY MOTOR OPE	-	14,500	-	-	(14,500)
53-6800-019	IFFP(8) UPGRADE TO FEEDER 101 (UG)	-	84,265	-	84,265	-
53-6800-020	IFFP(9) UPGRADE TO FEEDER 706 (UG)	-	86,707	38,326	-	(86,707)
53-6800-021	CFP/IFFP(7) UPGRADE TO FEEDER 601 (OHV)	-	-	-	65,743	-
53-6800-022	IFFP(10) UPGRADE TO FEEDER 203 (OHV)	-	-	-	53,729	-
SUBTOTAL - IMPACT FEE FUNDED		1,456,943	597,843	112,397	516,477	(200,838)
TOTAL ELECTRIC CAPITAL PROJECTS		2,718,719	7,007,084	835,658	2,502,994	(4,623,562)



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

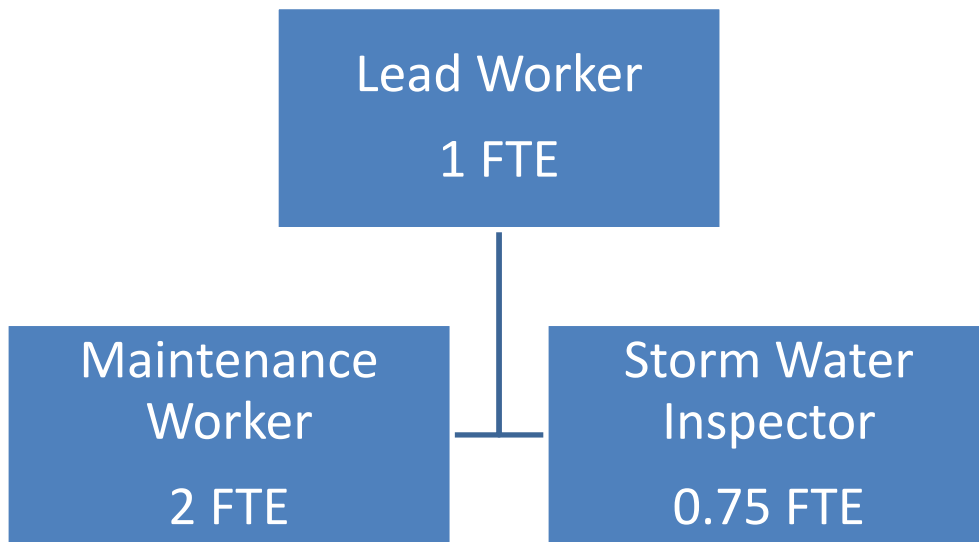
Electric Other

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
TRANSFERS, POWER & FUEL PURCHASES, AND RESERVES						
53-9000-150	BAD DEBT EXPENSE	30,781	40,000	17,059	40,000	-
53-9000-620	ADMINSTRATIVE FEE DUE GENERAL	649,828	626,301	313,151	670,818	44,517
53-9000-625	SUVPS LINE MAINTENANCE COSTS	719,645	700,000	345,522	720,000	20,000
53-9000-650	PURCHASE - OUTSIDE POWER	15,080,756	15,290,929	6,542,094	14,637,203	(653,726)
53-9000-676	POWER PURCHASES - BLUE MOUNTAIN	492,910	583,896	281,801	619,050	35,154
53-9000-700	PURCHASE NATURAL GAS & DIESEL	291,785	346,832	151,754	555,923	209,091
53-9000-710	TRANSFER TO GENERAL FUND	1,594,375	1,599,368	799,684	1,623,916	24,548
53-9000-712	TRANSFER TO VEHICLE FUND	116,487	132,364	-	125,949	(6,415)
53-9000-713	TRANSFER TO CIP FUND	-	-	-	1,500,000	1,500,000
53-9000-716	TRANSFER TO FACILITIES FUND	-	124,115	-	124,987	872
53-9000-789	BOND INTEREST	-	-	-	-	-
53-9000-790	BOND ADMINISTRATION	-	-	-	-	-
53-9000-817	UAMPS LOAN REPAYMENT	-	-	-	-	-
53-9000-902	OPERATING RESERVE	-	-	-	-	-
	INCREASE IMPACT FEE RESERVE	-	-	-	-	-
	UTILIZE FUND BALANCE FOR RESERVE	-	-	-	-	-
	TOTAL	18,976,567	19,443,805	8,451,066	20,617,846	1,174,041

Storm Water

The Storm Water Department is responsible for the management of the Utility funds, and the storm water collections infrastructure; the storm water department tasks include: Inspections and cleaning of man-holes, catch basins and pipe lines; system repairs, illicit discharge detection and elimination of prohibited substances or materials in the storm drain system, and mapping.

MISSION STATEMENT: *Provide Springville residents with reliable storm water drain system with the most responsible impact on the environment.*



Storm Water Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	3.0	3.0	3.75
Personnel Expense	209,496	211,595	271,980
Non-Personnel Expense	598,694	1,831,311	1,295,164
Total	808,189	2,042,906	1,567,144

Storm Water – Performance Goals, Strategies, and Measures

Goal #1 – Track projected revenues VS actual revenues on a monthly basis and revise/adjust expenditures as appropriate				
Goal #2 - Provide a reliable and efficient storm water collection system				
Strategy – Work proactively to inspect and clean storm water collections infrastructure (289,925’ storm drain pipe, 813 MH, 1,571 storm drain inlets, 58 pre-treatment structures, 117 sumps, 106 outfalls. The system is estimated to be 80% mapped)				
Measures	2014	2015	2016	2017 (target)
289,925’ of pipe line- Clean and inspect system every 10 years. Or 10% = 29,000’ (A new CCTV tractor will make inspection more efficient)	29,000’ 8,573’ 3%	29,000’ 14,616’ 5%	29,000’ 1797’ On going 1%	29,000’ 10%
1,571 catch basins, and 58 pretreatment structures (total 1,629 facilities) to be inspected and cleaned every 3 years. Or 33% = 543 facilities to be cleaned/year	543 Cl – 185 11%	543 Cl – 177 11%	543 Cl – 35 On going 2%	543 33%
Number of claims due to storm water flooding	0	0	0	No claims
Goal #3 – Reduce or eliminate flood impacts to life and property				
Strategy – Identify problem locations that require monitoring and constant maintenance				
Measures	2014	2015	2016	2017 (target)
Inspect and clean problem facilities before the beginning of wet weather months and during rain events.	100 % of facilities identified	100 % of facilities identified	100 % of facilities identified	100 % of facilities identified
Number of deficient facilities identified VS repaired	43 id 6 repaired	62 id 10 repaired	55 id 11 repaired On going	56 On going
Dollars allocated/spent to make repairs	\$77,000 \$89,669	\$77,000 \$76,000	\$77,000 \$71,000	\$77,000
Goal #4 - Minimize or eliminate the amount illicit discharges from private, commercial and industrial users that enters the storm water collections system				
Strategy – Following the guide lines from the Storm Water Management Plan, we will do dry weather screening inspection of outfalls and respond to IDDE complaints.				
Measures	2014	2015	2016	2017 (target)
Number of Dry Weather Outfall inspections conducted	104 outfalls 16 insp. 15%	106 outfalls 1 insp. .94%	106 outfalls 25 insp. 24%	20% of total outfalls
Number of IDDE and spills reports that had to be reported to the Utah State Department of Water Quality	1	3	1 On going	0



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Storm Water Summary

ESTIMATED BEGINNING FUND BALANCE ¹		1,708,353				
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
<u>REVENUES</u>						
55-3700-700	STORM DRAIN FEES	933,690	940,500	476,053	1,061,300	120,800
55-3700-720	INTEREST INCOME - STORM DRAIN	4,530	3,000	3,473	5,500	2,500
55-3700-727	STORM DRAIN IMPACT FEES	75,855	138,510	92,285	200,070	61,560
55-3700-800	DEVELOPER CONTRIBUTION					-
55-3700-801	INTERNAL SALES	14,952	14,952	-	14,952	-
	UTILIZE RESERVES				127,572	127,572
	UTILIZE STORM WATER IMPACT RESERVE				157,930	157,930
TOTAL - REVENUES		<u>1,029,028</u>	<u>1,096,962</u>	<u>571,811</u>	<u>1,567,324</u>	<u>470,362</u>
<u>EXPENDITURES</u>						
	DEPARTMENTAL EXPENDITURES	450,500	483,008	181,824	596,838	113,830
	DEBT SERVICE	-	-	-	-	-
	TRANSFERS	321,508	364,622	163,023	392,907	28,285
	CAPITAL IMPROVEMENT PROJECTS	3,783	1,157,000	-	574,900	(582,100)
	EQUIPMENT REPLACEMENT	31,203	35,776	-	-	(9,845)
	INCREASE OPERATING RESERVES				180	68,017
	INCREASE IMPACT FEE RESERVES	-	-	-	-	-
	BAD DEBT	1,196	2,500	460	2,500	-
TOTAL - EXPENDITURES		<u>808,189</u>	<u>2,042,906</u>	<u>345,308</u>	<u>1,567,324</u>	<u>(381,814)</u>
SURPLUS/(DEFICIT)			<u>(945,944)</u>	<u>226,503</u>	<u>(0)</u>	
ESTIMATED ENDING FUND BALANCE		1,550,423				
Reserved for:						
	Community Improvements	951,322				
	Investment in Joint Venture	-				
	Debt Service	-				
	Designated for Construction	141,000				
	Working Capital (40% Operating Revenue)	424,520				
	Unrestricted	33,581				

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Storm Water Operations

	FY2015 <u>ACTUAL</u>	FY2016 APPROVED <u>BUDGET</u>	FY2016 MIDYEAR <u>ACTUAL</u>	FY2017 FINAL <u>BUDGET</u>	FY2017 VS FY2016 <u>INC/(DEC)</u>	
STORM WATER OPERATING EXPENDITURES						
PERSONNEL						
55-5500-110	PAYROLL-FULLTIME	137,791	137,048	63,677	159,754	22,706
55-5500-130	EMPLOYEE BENEFITS	69,775	72,867	39,545	110,501	37,634
55-5500-140	OVERTIME PAY	1,820	1,500	808	1,500	-
55-5500-160	EMPLOYEE RECOGNITION	110	180	104	225	45
	TOTAL PERSONNEL	209,496	211,595	104,133	271,980	60,385
OPERATIONS						
55-5500-220	ORDINANCES AND PUBLICATIONS					-
55-5500-230	MILEAGE AND VEHICLE ALLOWANCE					-
55-5500-236	TRAINING & EDUCATION	3,391	2,000	403	2,000	-
55-5500-240	OFFICE EXPENSE	943	1,250	57	1,250	-
55-5500-241	MATERIALES & SUPPLIES	5,064	4,500	2,632	4,500	-
55-5500-242	MAINTENANCE-EXISTING LINES	69,020	77,000	45,436	77,000	-
55-5500-244	MAINTENANCE-DETENTION BASINS	8,984	10,280	4,205	11,000	720
55-5500-246	MAINTENANCE-STREET SWEEEEPING	2,926	5,000	593	5,000	-
55-5500-250	EQUIPMENT EXPENSE	10,414	16,000	4,277	16,000	-
55-5500-251	FUEL	10,400	15,113	3,006	9,840	(5,273)
55-5500-253	CENTRAL SHOP	6,752	10,827	3,564	11,174	347
55-5500-255	COMPUTER OPERATIONS				-	-
55-5500-260	BUILDINGS & GROUNDS	3,886	800	-	800	-
55-5500-265	COMMUNICATION/TELEPHONE	1,389	1,543	358	744	(799)
55-5500-310	PROFESSIONAL & TECHNICAL SERV.	3,407	5,500	3,463	59,900	54,400
55-5500-312	STORM WATER COALITION ANNUAL FEE	3,194	3,200	3,194	3,500	300
55-5500-313	SPRINGVILLE IRRIGATION	104,451	100,000	-	100,000	-
55-5500-330	CUSTOMER SERVICE REQUESTS	-	5,000	-	5,000	-
55-5500-510	INSURANCE & BONDS	3,445	3,500	2,762	3,500	-
55-5500-511	CLAIMS SETTLEMENTS	1,554	7,000	1,554	10,000	3,000
55-5500-550	UNIFORMS	1,009	1,400	1,022	1,400	-
55-5500-551	PERSONAL PROTECTIVE EQUIPMENT	777	1,500	1,166	1,500	-
55-5500-710	COMPUTER HARDWARE AND SOFTWARE				750	750
	TOTAL OPERATIONS	241,004	271,413	77,691	324,858	53,445
	TOTAL STORM DRAIN EXPENDITURES	450,500	483,008	181,824	596,838	113,830



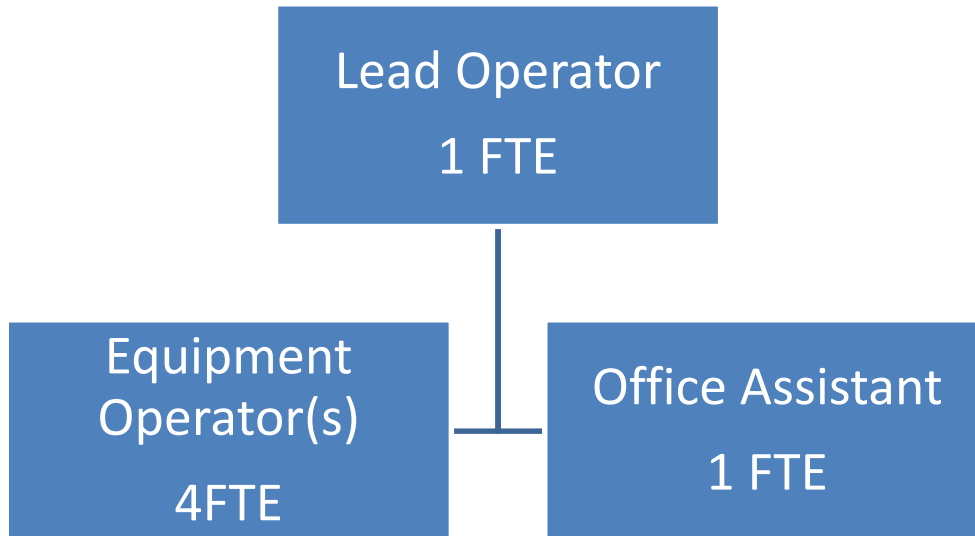
**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Storm Capital Other

	FY2015 ACTUAL	FY2016 APPROVED BUDGET	FY2016 MIDYEAR ACTUAL	FY2017 FINAL BUDGET	FY2017 VS FY2016 INC/(DEC)
STORM WATER					
CAPITAL PROJECTS - OPERATIONS FUNDED					
55-6050-017 ASSET MANAGEMENT SYSTEM	3,783	-	-	-	-
55-6050-020 QUAIL HOLLOW	-	100,000	-	-	(100,000)
55-6050-021 1700 EAST STORM DRAIN	-	25,000	-	-	(25,000)
55-6050-022 SHOP FOR VACTOR AND SWEEPER	-	16,000	-	25,000	9,000
55-6050-023 DW14 950 W 700 S OBLIGATION	-	60,000	-	-	(60,000)
55-6050-024 MP PW24 950 W 700 S OBLIGATION	-	45,000	-	-	(45,000)
55-6050-025 NEW VEHICLE	-	-	-	21,000	21,000
55-6050-026 MP PE42 1150 N 150 E PIPE AND DP	-	-	-	150,000	150,000
55-6050-027 NEW DEVELOPMENT REIMBURSEMENT	-	-	-	20,900	20,900
TOTAL	3,783	246,000	-	216,900	(29,100)
IMPACT FEE PROJECTS					
55-6800-001 DRAINAGE PIPELINES OVERSIZING	-	50,000	-	50,000	-
55-6800-009 IFMP DBW14	-	175,000	-	25,000	(150,000)
55-6800-010 IFMP DBW17	-	120,000	-	-	(120,000)
55-6800-011 IFMP DBW19 (HARMER)	-	200,000	-	-	(200,000)
55-6800-012 IFMP PW24	-	166,000	-	83,000	(83,000)
55-6800-013 IFMP DBW20 (HARMER)	-	100,000	-	100,000	-
55-6800-014 IFMP PW25	-	100,000	-	100,000	-
TOTAL	-	911,000	-	358,000	(553,000)
TRANSFERS, OTHER					
55-9000-150 BAD DEBT EXPENSE	1,196	2,500	460	2,500	-
55-9000-710 ADMIN FEE PAID TO GENERAL FUND	261,084	264,069	132,035	296,159	32,090
55-9000-712 TRANSFER TO VEHICLE FUND	31,203	35,776	-	25,931	(9,845)
55-9000-715 OPERATING TRANSFER TO GENL FD	60,424	61,977	30,989	68,017	6,040
55-9000-716 TRANSFER TO FACILITIES FUND	-	2,800	-	2,800	-
55-9000-801 LEASE INTEREST	-	-	-	-	-
55-9000-850 TRANSFER TO IMPACT FEE RESERVE	-	-	-	-	-
TOTAL TRANSFERS, OTHER	353,907	367,122	163,483	395,407	28,285

Solid Waste

Springville provides full-capacity residential sanitation and solid waste disposal including a recycle program. Additionally, the department provides a mulching program to help reuse green waste. Springville City is a participating member of the South Utah Valley Solid Waste District.



Solid Waste Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	5.00	5.00	6.00
Personnel Expense	291,617	366,455	422,096
Non-Personnel Expense	1,051,269	1,069,358	1,237,731
Total	1,342,886	1,435,813	1,659,827

Solid Waste Department – Performance Goals, Strategies and Measures

Goal #1 – Track projected revenues Vs. actual revenues on a monthly basis				
Goal #2 – Provide a customer friendly garbage & recycling collection service to the residents and business’ in Springville, with a reliable, timely and affordable service.				
Strategy –To provide residents with options including recycling, A Free spring clean- up, A Free green waste dump, Maintain our (Good) customer service level rating, purchase quality garbage cans to extend the life expectancy reducing the need for a replacement, update our fleet vehicles as budget allows to increase efficiency and reduce down time.				
Measures	FY 2013/14	FY 2014/15	FY 2015/16	FY 2017 (target
# of Garbage cans picked up Per Route - Currently runing12 routes (1,000 cans Max = a 10 hour shift)		859	823	835
Service Rating Level		5.35	5.35	5.5
# of Citizens with 1 Garbage Can			7,065	7,265
# of Citizens with 2 Garbage Cans			1,366	
# of Citizens with 3 Garbage Cans			27	
# of Citizens with 4 Garbage Cans			2	
# of Citizens with Recycling cans	890	1,201	1,702	2,200



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Solid Waste Summary

ESTIMATED BEGINNING FUND BALANCE ¹						841,555
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
<u>REVENUES</u>						
57-3700-757	SUNDRY REVENUES					-
57-3700-770	COLLECTION SERVICE FEES	1,342,823	1,365,000	679,877	1,437,050	72,050
57-3700-771	INTEREST	2,443	3,000	1,569	3,000	-
57-3700-773	SALE OF SCRAP MATERIAL	-	1,000	-	1,000	-
57-3700-776	RECYCLING COLLECTION SERVICE FEES UTILIZE RESERVES	84,755	106,000	51,350	141,310 77,500	35,310
TOTAL - REVENUES		<u>1,430,022</u>	<u>1,475,000</u>	<u>732,797</u>	<u>1,659,860</u>	<u>107,360</u>
<u>EXPENDITURES</u>						
	DEPARTMENTAL EXPENDITURES	953,054	1,008,451	452,475	1,050,245	41,794
	CAPITAL EXPENDITURES	41,822	42,100	42,100	121,580	79,480
	TRANSFERS	345,548	381,262	121,490	485,035	103,773
	RESERVES					-
	BAD DEBT	2,462	4,000	1,457	3,000	(1,000)
TOTAL - EXPENDITURES		<u>1,342,886</u>	<u>1,435,813</u>	<u>617,522</u>	<u>1,659,860</u>	<u>224,047</u>
SURPLUS/(DEFICIT)		<u>87,136</u>	<u>39,187</u>	<u>115,274</u>	<u>0</u>	
ESTIMATED ENDING FUND BALANCE						841,555
Reserved for:						
Community Improvements						
Investment in Joint Venture						
Debt Service						-
Designated for Construction						
Working Capital (40% Operating Revenue)						574,820
Unrestricted						266,735

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Solid Waste

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
SOLID WASTE COLLECTIONS OPERATING EXPENDITURES						
PERSONNEL						
57-5700-110	PAYROLL - WASTE UTILITY	174,357	220,817	99,916	244,071	23,254
57-5700-120	PAYROLL - PART TIME				-	-
57-5700-130	EMPLOYEE BENEFITS	116,030	141,138	63,441	173,465	32,327
57-5700-140	OVERTIME PAY	1,130	4,200	1,146	4,200	-
57-5700-160	EMPLOYEE RECOGNITION	100	300	106	360	60
	TOTAL PERSONNEL	291,617	366,455	164,609	422,096	55,641
OPERATIONS						
57-5700-236	TRAINING & EDUCATION	-	1,000	-	1,000	-
57-5700-240	SOLID WASTE EXPENSE	514,564	500,917	226,291	466,450	(34,467)
57-5700-241	DEPARTMENTAL SUPPLIES	1,769	3,000	2,253	3,000	-
57-5700-250	EQUIPMENT EXPENSE	38,222	30,000	10,183	30,000	-
57-5700-251	FUEL	42,445	53,466	16,206	30,000	(23,466)
57-5700-253	CENTRAL SHOP	39,769	37,017	25,442	38,205	1,188
57-5700-255	COMPUTER OPERATIONS	-	1,000	-	1,000	-
57-5700-260	BUILDINGS & GROUNDS	16,917	7,200	1,515	7,200	-
57-5700-265	COMMUNICATION/TELEPHONE	470	786	608	1,600	814
57-5700-310	PROFESSIONAL & TECHNICAL SERV.	-	1,000	87	1,000	-
57-5700-510	INSURANCE & BONDS	5,771	5,700	3,850	5,700	-
57-5700-511	CLAIMS SETTLEMENTS					-
57-5700-550	UNIFORMS	1,511	-	1,431	1,830	1,830
57-5700-710	COMPUTER OPERATIONS	0	910	0	-	(910)
	TOTAL OPERATIONS	661,438	641,996	287,866	586,985	(55,011)
	TOTAL WASTE EXPENDITURES	953,054	1,008,451	452,475	1,009,081	630



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Solid Waste-Recycling

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
SOLID WASTE COLLECTIONS OPERATING EXPENDITURES						
PERSONNEL						
57-5750-110	PAYROLL - WASTE UTILITY					-
57-5750-120	PAYROLL - PART TIME					-
57-5750-130	EMPLOYEE BENEFITS					-
57-5750-140	OVERTIME PAY					-
57-5750-160	EMPLOYEE RECOGNITION					-
	TOTAL PERSONNEL	-	-	-	-	-
OPERATIONS						
57-5750-236	TRAINING & EDUCATION					-
57-5750-240	RECYCLING EXPENSE	-	-	-	9,000	9,000
57-5750-241	DEPARTMENTAL SUPPLIES	-	72	34	300	228
57-5750-250	EQUIPMENT EXPENSE	1,075	4,400	1,802	4,400	-
57-5750-251	FUEL	-	8,450	-	8,450	-
57-5750-253	CENTRAL SHOP	-	15,864	-	16,373	509
57-5750-260	BUILDINGS & GROUNDS	-	599	-	599	-
57-5750-265	COMMUNICATION/TELEPHONE	-	432	-	432	-
57-5750-310	PROFESSIONAL & TECHNICAL SERV.	-	1,000	-	1,000	-
57-5750-510	INSURANCE & BONDS				-	-
57-5750-511	CLAIMS SETTLEMENTS				-	-
57-5750-550	UNIFORMS	246	610	100	610	-
	TOTAL OPERATIONS	1,321	31,427	1,936	41,164	9,737
	TOTAL RECYCLING EXPENDITURES	1,321	31,427	1,936	41,164	9,737



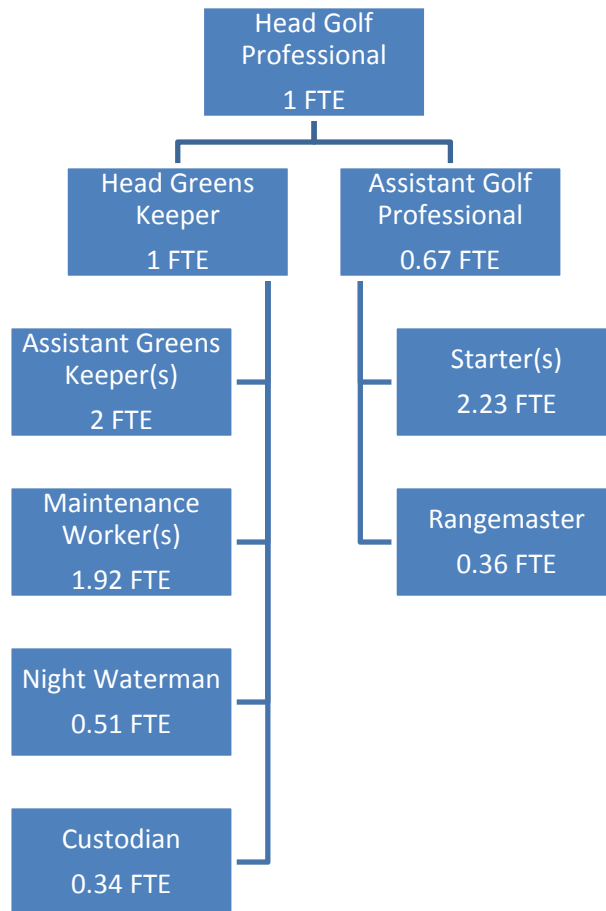
**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Solid Waste Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
SOLID WASTE						
TRANSFERS, OTHER						
57-6024-040	NEW GARBAGE CANS	41,822	42,100	42,100	44,080	1,980
57-6024-041	RECYCLING CANS	-	10,387	10,387	27,500	17,113
57-6050-010	NEW VEHICLES				50,000	
57-6050-302	SOLID WASTE BLDG ROOF REPAIR	12,745	-	-		
57-9000-150	BAD DEBT EXPENSE	2,462	4,000	1,457	3,000	(1,000)
57-9000-710	ADMIN FEE DUE GENERAL FUND	180,133	174,680	87,340	200,670	25,990
57-9000-712	TRANSFER TO VEHICLE FUND	97,900	124,067	-	138,243	14,176
57-9000-713	TRANSFER TO SEWER FUND				60,000	60,000
57-9000-715	OPERATING TRANSFER TO GENL FUN	67,515	68,300	34,150	71,903	3,603
57-9000-716	TRANSFER TO FACILITIES FUND		14,215		14,219	4
	RESERVES					-
TOTAL TRANSFERS, OTHER		402,576	437,749	175,435	609,615	121,866

Golf Course

Springville’s Hobbie Creek Golf Course is one of Utah's top public courses. It was built in Hobbie Creek Canyon and offers some of the best scenery in Utah. The course typically operates from mid-March through late November and produces approximately 70,000 9-hole rounds per year. The City’s golf professional oversees all maintenance and clubhouse marketing and scheduling and pro shop operations.



Golf Course Summary

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Final
Positions (FTE)	10.42	10.52	10.04
Personnel Expense	548,495	502,320	514,373
Non-Personnel Expense	354,087	500,642	450,545
Total	902,582	1,002,962	964,918

Performance Goals, Strategies, and Measures

Goal #1 – Increase rounds played with targeted discounts during slack time. Promotions with KSL Deals, as well as our weekday twilight rate have helped increase rounds at non-peak times.				
Strategy #1 – Increase rounds played with targeted discounts during off-peak times.				
Strategy #2 – Maximize revenue per round through improved tee sheet management.				
Measures	2013-2014	2014-2015	2015-2016	2016-17 (target)
# of rounds	52,550	54,618	53,000(est.)	55,000
Revenue per round	\$15.75	\$16.29	\$16.10(est.)	\$16.40
Goal #2 – Increase public awareness of Hobble Creek G.C. to help increase play and revenue.				
Strategy #1 – Maximize our advertising dollars to get the most of our advertising budget.				
Strategy #2-Take advantage of the marketing tools available in the Foreup Online Reservation software to improve patron access to tee time reservations.				
Strategy #3- Increase our presence in the social media (Facebook, Twitter, and Instagram).				
Measures	2013-2014	2014-2015	2015-2016	2016-17 (target)
Daily Herald Poll	#1	#1	#1	#1
Best of State			#1(golf programs)	#1
% of tee times booked online	25%	30%	50%	65%
Goal #3 – Maintain quality golf course conditions.				
Strategy – Maintain the course for excellent playing conditions. Make the course user friendly with easy course setup on busier days. We must regulate our water use as much as possible.				
Implement new maintenance strategies concerning aeration, rolling and topdressing of greens.				
Measures	2013-14	2014-15	2015-16	2016-17 (target)
Pace of play(peak)	4.5-5	4:15-4:45	4:10-4:30	4.00-4.20
(non-peak)	4-4.5	3.5-4	3.5-4	3.5-4
Goal #4 – Protect golf course assets with timely capital improvements				
Strategy – Set aside dollars to reinvest in the golf course to keep Hobble Creek positioned positively in the minds of golfers.				
Measures	2011	2013	2015	2016-17 (target)
City services survey	5.43	5.46	5.52	5.52



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Golf Summary

ESTIMATED BEGINNING FUND BALANCE¹ 28,049

<u>GL Acct</u>	<u>Line Description</u>	FY2015 <u>ACTUAL</u>	FY2016 APPROVED <u>BUDGET</u>	FY2016 MIDYEAR <u>ACTUAL</u>	FY2017 FINAL <u>BUDGET</u>	FY2017 VS FY2016 <u>INC/(DEC)</u>
REVENUES						
58-3700-335	SODA POP VENDING MACHINE-GOLF	4,423	4,000	2,657	4,500	500
58-3700-371	GOLF TAX EXEMPT	462	-	-	-	-
58-3700-372	GOLF FEES	610,100	596,900	335,149	600,000	3,100
58-3700-374	SUNDRY REVENUES	588	1,500	40	1,500	-
58-3700-378	GOLF CART RENTAL FEES	272,684	276,000	176,151	280,000	4,000
58-3700-379	GOLF RANGE FEES	16,184	15,000	7,782	15,000	-
58-3700-380	PRO SHOP MERCHANT FEE REIMBURSEMENT	-	2,500	-	2,500	-
58-3700-381	ADVERTISING SALES	-	12,000	-	12,000	-
58-3700-700	LEASE REVENUES	1,365	12,700	6,296	12,700	-
58-3700-883	DONATIONS	-	-	2,920	-	-
	UTILIZE FUND BALANCE				36,718	36,718
58-3900-001	TRANSFER FROM GENERAL FUND	20,000	-	-	-	-
	TOTAL - REVENUES	925,807	920,600	530,995	964,918	44,318
EXPENDITURES						
58-6080-301	DEBT RETIREMENT-PURCHASE GOLF CARTS	-	37,500	32,150	37,500	-
58-9000-710	ADMINISTRATIVE FEE TO GENERAL FUND	64,631	55,072	27,536	55,920	848
58-9000-712	TRANSFER TO VEHICLE FUND	42,676	46,278	-	43,845	(2,433)
58-9000-716	TRANSFER TO FACILITIES FUND	-	47,533	-	48,039	506
58-9000-720	OPERATING TRANSFER TO GENERAL FUND	-	-	-	-	-
	CIP SINKING FUND					
	DEPARTMENTAL EXPENDITURES	779,722	768,677	383,291	779,614	10,937
	CAPITAL IMPROVEMENT PROJECTS	15,553	47,902	32,150	-	(47,902)
	TOTAL - EXPENDITURES	902,582	1,002,962	475,127	964,918	(38,044)
	SURPLUS/(DEFICIT)	23,225	(82,362)	55,868	(0)	
	ESTIMATED ENDING FUND BALANCE				(8,669)	
	Reserved for:					
	Community Improvements				-	
	Investment in Joint Venture				-	
	Debt Service				-	
	Designated for Construction					
	Working Capital (40% Operating Revenue)				(8,669)	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Golf Operations

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
GOLF COURSE						
PERSONNEL						
58-5861-110	PAYROLL - GOLF COURSE	298,105	217,193	111,189	221,230	4,037
58-5861-120	PART-TIME EMPLOYEE SALARIES	92,954	142,059	65,152	142,541	482
58-5861-130	EMPLOYEES BENEFITS	152,268	138,937	69,220	146,500	7,563
58-5861-140	OVERTIME PAY	4,913	3,500	2,330	3,500	-
58-5861-160	EMPLOYEE RECOGNITION	255	631	-	602	(29)
	TOTAL PERSONNEL	548,495	502,320	247,891	514,373	12,053
OPERATIONS						
58-5861-230	TRAVEL, DUES & MEETINGS				250	250
58-5861-236	TRAINING & EDUCATION	-	1,000	315	1,000	-
58-5861-240	OFFICE EXPENSE	855	1,825	192	1,825	-
58-5861-241	DEPARTMENTAL SUPPLIES	38,204	38,000	35,386	50,500	12,500
58-5861-245	MERCHANT CREDIT CARD FEES	9,204	15,000	6,337	15,000	-
58-5861-250	EQUIPMENT EXPENSE	27,646	45,000	15,536	38,000	(7,000)
58-5861-251	FUEL	6,884	7,463	3,951	7,463	(1)
58-5861-253	CENTRAL SHOP	7,669	11,365	5,879	11,729	364
58-5861-260	BUILDING & GROUNDS	45,339	46,000	14,443	38,200	(7,800)
58-5861-265	COMMUNICATION/TELEPHONE	6,553	6,274	2,722	6,274	-
58-5861-310	PROFESSIONAL & TECHNICAL SERVI	2,126	1,500	-	1,500	-
58-5861-312	PUBLIC RELATIONS	2,645	5,000	83	5,000	-
58-5861-510	INSURANCE & BONDS	6,701	7,840	6,418	7,840	-
58-5861-550	UNIFORMS	-	-	582	2,500	2,500
58-5861-650	ELECTRIC UTILITIES	22,766	27,000	13,264	27,000	-
58-5861-651	GOLF OPERATED SODA SALES	3,033	2,000	1,067	2,000	-
58-5861-652	GOLF CART LEASE	51,601	48,360	27,044	48,360	-
58-5861-710	COMPUTER EQUIPMENT AND SOFTWARE	-	2,730	2,180	800	(1,930)
	TOTAL OPERATIONS	231,227	266,357	135,400	265,241	(1,116)
	TOTAL GOLF COURSE EXPENDITURES	779,722	768,677	383,291	779,614	10,937



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Golf Capital Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
GOLF CAPITAL PROJECTS & EQUIPMENT REPLACEMENT						
58-6080-211	CLUBHOUSE REMODEL	15,553	4,447	-		(4,447)
58-6080-214	DRIVING RANGE FENCE	-	5,956	-		(5,956)
58-6080-215	IRRIGATION CONTROL SYSTEM	-	37,500	32,150		(37,500)
TOTAL GOLF COURSE CAPITAL AND EQUIPMENT		15,553	47,902	32,150	-	(47,902)

Redevelopment Funds

2017

The various funds which fall into this category are special revenue funds by nature with a specific purpose for each fund to aid in the redevelopment of neighborhoods, establishing new business, and a variety of social programs.

The funds shown in this section are not part of the Springville City budget. They are administered by a separate legal entity and have a separate budget adoption process. They are included in this document because they are included in Springville City's financial accounting system.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

RDA

ESTIMATED BEGINNING FUND BALANCE¹ 219,287

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
<u>REVENUES</u>						
61-3800-850	TRANSFERS FROM OTHER FUNDS				60,000	60,000
61-3800-860	PROPERTY TAXES	109,096	110,000	108,326	125,000	15,000
	TOTAL REVENUES	<u>109,096</u>	<u>110,000</u>	<u>108,326</u>	<u>185,000</u>	<u>75,000</u>
<u>EXPENDITURES</u>						
61-5100-220	PUBLIC NOTICES	-	1,000	-	1,000	-
61-5100-315	PROFESSIONAL FEES					-
61-5100-316	PROJECT EXPENSES				15,000	15,000
61-5100-317	INCENTIVES				60,000	60,000
	INCREASE RESERVES				109,000	109,000
	TOTAL EXPENDITURES	<u>-</u>	<u>1,000</u>	<u>-</u>	<u>185,000</u>	<u>184,000</u>
	SURPLUS / (DEFICIT)	<u>109,096</u>	<u>109,000</u>	<u>108,326</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE				328,287	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				129,960	
	Endowments				-	
	Unrestricted				198,327	

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.

Building Authority Funds

2017

The Building Authority fund meets the debt service requirements for the Municipal Building Authority. Revenues come from lease payments made by the City and expenditures include principal payments, interest payments, and service fees related to the revenue bonds that were used for construction of the Civic Center.

The funds shown in this section are not part of the Springville City budget. They are administered by a separate legal entity and have a separate budget adoption process. They are included in this document because they are included in Springville City's financial accounting system.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

MBA Fund

ESTIMATED BEGINNING FUND BALANCE¹ 2,996

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
REVENUES						
32-3200-100	MBA PROCEEDS AND BONDS					-
32-3600-600	REVENUES FROM SPRINGVILLE CITY	443,124	373,335	93,334	377,088	3,753
32-3600-610	INTEREST INCOME					-
32-3800-810	TRANSFER FROM OTHER FUNDS					-
	TOTAL REVENUES	443,124	373,335	93,334	377,088	3,753
EXPENDITURES						
32-4800-500	COST OF ISSUANCE					-
32-4800-780	MBA BONDS - INTEREST	193,362	131,835	67,448	125,588	(6,247)
32-4800-781	MBA BONDS - PRINCIPAL	230,000	240,000	240,000	250,000	10,000
32-4900-500	INTEREST PAID					-
32-4900-740	TRANSFER TO CAPITAL IMPRV FUND					-
32-4900-790	BOND ADMINISTRATION FEES	19,761	1,500	1,500	1,500	-
	TOTAL EXPENDITURES	443,124	373,335	308,948	377,088	3,753
	SURPLUS / (DEFICIT)	-		(215,614)	-	
	ESTIMATED ENDING FUND BALANCE					2,996

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.

Joint Ventures

2017

The Spanish Fork / Springville Airport is organized as a joint venture of the City of Spanish Fork and the City of Springville under an inter-local agreement per Section 11-13 of the Utah Code. The Airport accounts for its operations as a governmental-type fund; activities are financed and the cost of services is recovered primarily through user charges, grants and equal direct payment from the two member cities.

The Airport is governed by the city councils of the two participating cities. It also has an oversight board, which is selected from members of the participants' city councils and other citizens of the two communities.



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Airport

ESTIMATED BEGINNING FUND BALANCE ¹						23,309
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
<u>REVENUES</u>						
83-3300-331	GRANTS FROM STATE & FEDERAL	-	-	-	-	-
83-3600-610	AIRPORT INTEREST EARNINGS	634	700	564	600	(100)
83-3600-631	AIRPORT RENTALS	80,172	79,500	89,160	90,000	10,500
83-3600-632	AVIATION FUEL TAX	8,051	4,500	2,953	4,500	-
83-3600-633	AIRPORT TIE DOWN FEES	13,362	12,000	11,088	12,000	-
83-3600-640	FUEL FLOWAGE FEES	9,064	6,500	6,918	8,000	1,500
83-3600-690	AIRPORT MISC REVENUE	680	-	603	-	-
83-3600-691	PENALTIES	198	200	208	200	-
83-3600-883	DONATIONS	6,701	-	-	10,000	-
83-3800-650	LEASE REVENUE	4,589	4,000	4,438	4,500	500
TOTAL REVENUES		<u>123,452</u>	<u>107,400</u>	<u>115,932</u>	<u>129,800</u>	<u>12,400</u>
<u>EXPENDITURES</u>						
83-4000-150	BAD DEBT EXPENSE	1,851	1,000	2,022	2,000	1,000
83-4000-230	TRAVEL, DUES & CONVENTIONS	1,940	3,000	1,101	3,000	-
83-4000-240	OFFICE EXPENSE	999	1,000	1,139	1,000	-
83-4000-250	AIRPORT SUPPLIES	-	-	9	-	-
83-4000-251	VEHICLE FUEL	222	1,200	730	1,200	-
83-4000-260	BUILDINGS, EQUIPMENT & GROUNDS	18,533	17,500	9,729	18,500	1,000
83-4000-310	PROFESSIONAL FEES	4,000	4,500	4,100	7,500	3,000
83-4000-330	PROFESSL FEES-MANAGEMENT CONTR	24,000	24,000	16,000	24,000	-
83-4000-340	PROFESS FEES -MAINTENANCE CONT	34,128	39,000	18,377	42,000	3,000
83-4000-510	INSURANCE & BONDS	6,887	7,000	-	7,000	-
83-4000-894	EVENTS EXPENSES	6,955	-	-	10,000	10,000
83-9000-874	TRANSFER TO CIP FUND	70,000	-	-	-	-
INCREASE FUND BALANCE					13,600	13,600
TOTAL EXPENDITURES		<u>169,516</u>	<u>98,200</u>	<u>53,207</u>	<u>129,800</u>	<u>31,600</u>
SURPLUS / (DEFICIT)		<u>-46,064</u>	<u>9,200</u>	<u>62,725</u>	<u>0</u>	
ESTIMATED ENDING FUND BALANCE						36,909
Reserved for:						
Joint Venture						-
Debt Service						-
Capital Projects						-



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Airport

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 APPROVED BUDGET</u>	<u>FY2016 MIDYEAR ACTUAL</u>	<u>FY2017 FINAL BUDGET</u>	<u>FY2017 VS FY2016 INC/(DEC)</u>
	Endowments				-	
	Unrestricted				36,909	
CAPITAL IMPROVEMENT FUND						
	ESTIMATED BEGINNING FUND BALANCE ¹				25,000	
REVENUES						
85-3800-331	GRANTS FROM STATE & FEDERAL	1,330,388	1,500,000	1,961,407	420,677	(1,079,323)
85-3800-610	INTEREST EARNINGS					-
85-3800-611	TRANSFER FROM CITIES	-	105,000	-	105,000	-
85-3800-810	TRANSFER FROM GENERAL FUND	70,000	-	-		-
	UTILIZE FUND BALANCE				20,678	20,678
	TOTAL REVENUES	<u>1,400,388</u>	<u>1,605,000</u>	<u>1,961,407</u>	<u>546,355</u>	<u>-1,058,645</u>
EXPENDITURES						
85-5000-804	RUNWAY EXTENSION 12/30 (GRADING & PA)	44,254	-	-		-
85-5000-805	RUNWAY EXTENSION 12/30 (PAHSE II GRAD	728,691	1,575,000	1,726,387		(1,575,000)
85-5000-806	APRON RECONSTRUCTION (PHASE II)	-	-	371,574		-
85-5000-807	ASPHALT MAINTENANCE	-	105,000	-	105,000	-
85-5000-808	AWOS III P/T				275,847	275,847
85-5000-809	TAXIWAY A - DESIGN				165,508	165,508
	TOTAL EXPENDITURES	<u>772,944</u>	<u>1,680,000</u>	<u>2,097,961</u>	<u>546,355</u>	<u>-1,133,645</u>
	SURPLUS / (DEFICIT)	<u>627,443</u>	<u>(75,000)</u>	<u>(136,553)</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE				4,322	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				4,322	
	Endowments				-	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2016 Actual results and audit entries.

Exhibits

2017

The supplementary information contained in the exhibits is an integral part of the budget foundation. The following exhibits identify important underlying features of the budget:

- Exhibit A – Pay Scale
- Exhibit B – Approved Positions List
- Exhibit C – Comprehensive Fee Schedule



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit A

**Fiscal 2016-2017 Pay Scale
Traditional Plan**

PAY GRADE	Hourly Rate			Annual Rate		
	MINIMUM	MIDPOINT	MAXIMUM	MINIMUM	MIDPOINT	MAXIMUM
1	\$8.04	\$10.72	\$13.40	\$16,723.20	\$22,297.23	\$27,871.26
2	\$9.04	\$11.56	\$14.09	\$18,803.20	\$24,050.97	\$29,298.73
3	\$10.04	\$12.42	\$14.80	\$20,883.20	\$25,829.75	\$30,776.30
4	\$11.04	\$13.30	\$15.57	\$22,963.20	\$27,671.14	\$32,379.08
5	\$12.04	\$14.19	\$16.35	\$25,043.20	\$29,525.05	\$34,006.90
6	\$12.63	\$14.92	\$17.20	\$26,270.40	\$31,027.69	\$35,784.98
7	\$13.27	\$15.68	\$18.10	\$27,592.96	\$32,615.58	\$37,638.20
8	\$13.95	\$16.49	\$19.02	\$29,017.37	\$34,291.96	\$39,566.54
9	\$14.67	\$17.33	\$20.00	\$30,513.01	\$36,054.03	\$41,595.06
10	\$15.41	\$18.22	\$21.02	\$32,056.13	\$37,889.94	\$43,723.75
11	\$16.21	\$19.59	\$22.97	\$33,717.95	\$40,749.37	\$47,780.79
12	\$17.04	\$20.59	\$24.14	\$35,450.99	\$42,830.49	\$50,210.00
13	\$17.92	\$21.66	\$25.39	\$37,278.99	\$45,046.75	\$52,814.52
14	\$18.85	\$22.78	\$26.72	\$39,201.95	\$47,385.62	\$55,569.30
15	\$19.82	\$23.95	\$28.09	\$41,219.88	\$49,822.06	\$58,424.25
16	\$20.84	\$25.20	\$29.56	\$43,356.50	\$52,418.02	\$61,479.55
17	\$21.92	\$26.50	\$31.09	\$45,588.09	\$55,124.08	\$64,660.06
18	\$23.06	\$27.88	\$32.70	\$47,962.11	\$57,989.00	\$68,015.88
19	\$24.24	\$29.31	\$34.39	\$50,422.52	\$60,972.24	\$71,521.97
20	\$25.50	\$30.84	\$36.18	\$53,029.65	\$64,141.55	\$75,253.44
21	\$26.82	\$33.14	\$39.47	\$55,790.15	\$68,940.22	\$82,090.29
22	\$28.21	\$34.86	\$41.51	\$58,668.98	\$72,508.33	\$86,347.68
23	\$29.68	\$36.68	\$43.68	\$61,731.48	\$76,293.49	\$90,855.50
24	\$31.21	\$38.58	\$45.94	\$64,912.67	\$80,238.17	\$95,563.66
25	\$32.84	\$40.59	\$48.34	\$68,307.53	\$84,427.42	\$100,547.31
26	\$34.54	\$43.61	\$52.67	\$71,844.83	\$90,703.89	\$109,562.94
27	\$36.33	\$45.87	\$55.41	\$75,572.06	\$95,409.93	\$115,247.80
28	\$38.22	\$48.26	\$58.30	\$79,489.20	\$100,373.72	\$121,258.23
29	\$40.20	\$50.77	\$61.33	\$83,620.01	\$105,594.59	\$127,569.17
30	\$42.30	\$53.42	\$64.53	\$87,988.22	\$111,109.47	\$134,230.73



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit A

**Fiscal 2016-2017 Pay Scale
Vanguard Plan**

PAY GRADE	Hourly Rate			Annual Rate		
	MINIMUM	MIDPOINT	MAXIMUM	MINIMUM	MIDPOINT	MAXIMUM
1	\$8.04	\$10.72	\$13.40	\$16,723.20	\$22,297.23	\$27,871.26
2	\$9.04	\$11.56	\$14.09	\$18,803.20	\$24,050.97	\$29,298.73
3	\$10.04	\$12.42	\$14.80	\$20,883.20	\$25,829.75	\$30,776.30
4	\$11.04	\$13.30	\$15.57	\$22,963.20	\$27,671.14	\$32,379.08
5	\$12.04	\$14.19	\$16.35	\$25,043.20	\$29,525.05	\$34,006.90
6	\$12.63	\$14.92	\$17.20	\$26,270.40	\$31,027.69	\$35,784.98
7	\$13.99	\$16.40	\$18.82	\$29,092.95	\$34,115.57	\$39,138.19
8	\$14.67	\$17.21	\$19.74	\$30,517.36	\$35,791.95	\$41,066.53
9	\$15.39	\$18.05	\$20.72	\$32,013.00	\$37,554.03	\$43,095.05
10	\$16.13	\$18.94	\$21.74	\$33,556.12	\$39,389.93	\$45,223.74
11	\$16.93	\$20.31	\$23.69	\$35,217.94	\$42,249.36	\$49,280.78
12	\$17.76	\$21.31	\$24.86	\$36,950.98	\$44,330.49	\$51,709.99
13	\$18.64	\$22.38	\$26.11	\$38,778.98	\$46,546.75	\$54,314.51
14	\$19.57	\$23.50	\$27.44	\$40,701.94	\$48,885.62	\$57,069.29
15	\$20.54	\$24.67	\$28.81	\$42,719.87	\$51,322.05	\$59,924.24
16	\$21.57	\$25.92	\$30.28	\$44,856.49	\$53,918.02	\$62,979.54
17	\$22.64	\$27.22	\$31.81	\$47,088.08	\$56,624.07	\$66,160.06
18	\$23.78	\$28.60	\$33.42	\$49,462.11	\$59,488.99	\$69,515.88
19	\$24.96	\$30.03	\$35.11	\$51,922.51	\$62,472.23	\$73,021.96
20	\$26.22	\$31.56	\$36.90	\$54,529.65	\$65,641.54	\$76,753.43
21	\$27.54	\$33.87	\$40.19	\$57,290.14	\$70,440.22	\$83,590.29
22	\$28.93	\$35.58	\$42.23	\$60,168.97	\$74,008.32	\$87,847.67
23	\$30.40	\$37.40	\$44.40	\$63,231.47	\$77,793.48	\$92,355.49
24	\$31.93	\$39.30	\$46.67	\$66,412.66	\$81,738.16	\$97,063.66
25	\$33.56	\$41.31	\$49.06	\$69,807.52	\$85,927.41	\$102,047.30
26	\$35.26	\$44.33	\$53.40	\$73,344.83	\$92,203.88	\$111,062.94
27	\$37.05	\$46.59	\$56.13	\$77,072.05	\$96,909.92	\$116,747.80
28	\$38.94	\$48.98	\$59.02	\$80,989.20	\$101,873.71	\$122,758.22
29	\$40.92	\$51.49	\$62.05	\$85,120.00	\$107,094.58	\$129,069.17
30	\$43.02	\$54.14	\$65.26	\$89,488.21	\$112,609.47	\$135,730.72



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit B

Fiscal 2016-2017 Authorized Full-time Position List

Position	Grade	Department	#
City Administrator	30	Admin	1
Manager of Administrative Services	22	Admin	1
Recorder	19	Admin	1
HR/Executive Secretary	14	Admin	1
Tree Maintenance Worker I/II	9/11	Bldgs & Grnds	2
Parks Maintenance Worker I/II	8/10	Bldgs & Grnds	4
Facilities Maintenance Technician I & II	7/9	Bldgs & Grnds	2
Buildings & Ground Director	24	Bldgs & Grnds	1
Parks Superintendent	19	Bldgs & Grnds	1
Parks Supervisor	15	Bldgs & Grnds	1
Cemetery Sexton	14	Bldgs & Grnds	1
Facilities Manager	14	Bldgs & Grnds	1
Executive Secretary	11	Bldgs & Grnds	1
Assistant Cemetery Sexton	10	Bldgs & Grnds	1
Lead Mechanic	15	Central Shop	1
Mechanic	13	Central Shop	1
Code Enforcement Officer	14	Comm. Dev	1
Executive Secretary	11	Comm. Dev	1
Planner I/II	14/16	Comm. Dev.	1
Building Inspector I/II	13/15	Comm. Dev.	1
Community Dev. Director	27	Comm. Dev.	1
Chief Building Official	21	Comm. Dev.	1
Justice Court Judge	23	Court	1
Court Clerk Supervisor	12	Court	1
Accountant I/II	13/15	Finance	1
Financial Clerk I/II	9/11	Finance	2
Finance Director/Asst. Administrator	26	Finance	1
Treasurer	19	Finance	1
Golf Pro	22	Golf	1
Head Greens Keeper	16	Golf	1
Assistant Greens Keeper	11	Golf	2
Information Systems Manager	21	IT	1
Information Systems	18	IT	1
Information Systems Tech.	11	IT	1
Office Assistant I/II	7/9	Legal	1
City Attorney/Asst. Administrator	28	Legal	1
Assistant City Attorney	22	Legal	1
Library Director	22	Library	1
Librarian	14	Library	3
Circulation Supervisor	10	Library	1
Museum Director	23	Museum	1
Museum Associate Director	18	Museum	1
Museum Curator of Education	18	Museum	1
Museum Office Super.	11	Museum	1
Power Director	27	Power	1
Distribution Superintendent	24	Power	1
Generation Superintendent	24	Power	1
Line Crew Supervisor	21	Power	2



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit B

Position	Grade	Department	#
Meter Technician Supervisor	21	Power	1
Line/GIS Service Supervisor	21	Power	1
Electrician Supervisor	20	Power	2
Mechanical Engineer	20	Power	1
Mechanic/Operator Supervisor	20	Power	1
Journey Line Worker	19	Power	4
Journey Meter Technician	19	Power	1
Journey Electrician	19	Power	1
Apprentice Line Worker	16	Power	1
Apprentice Electrician	16	Power	1
Mechanic/Operator	16	Power	5
Office Manager	16	Power	1
Instrumentation Tech.	16	Power	1
Ground Worker	11	Power	1
Planner/Inventory Control	11	Power	1
Police Officer I/II	14/15	Public Safety	16
Police Chief	27	Public Safety	1
Lieutenant	24	Public Safety	2
Fire Chief	23	Public Safety	1
Sergeant	20	Public Safety	5
Chief Dispatcher	17	Public Safety	1
Corporal	17	Public Safety	4
Asst. Chief Dispatcher	13	Public Safety	1
Investigative Secretary	11	Public Safety	1
Executive Secretary	11	Public Safety	1
Lead Firefighter	10	Public Safety	3
Animal Control Officer	10	Public Safety	1
Dispatcher	10	Public Safety	5
Public Works Inspector I/II	14/16	Public Works	1
Solid Waste Equip. Operator I/II	9/11	Public Works	3
Streets Equipment Operator I/II	9/11	Public Works	5
Water Maintenance Tech I/II	9/11	Public Works	6
Collections Operator I/ II	9/11	Public Works	2
Wastewater Operator I/II	9/11	Public Works	2
Office Assistant I/II	7/9	Public Works	1
Public Works Director	27	Public Works	1
City Engineer	24	Public Works	1
Civil Engineer	22	Public Works	1
Streets Superintendent	19	Public Works	1
Water Superintendent	19	Public Works	1
Wastewater and Storm water Superint.	19	Public Works	1
City Surveyor	18	Public Works	1
GIS Analyst	18	Public Works	1
Wastewater Plant Manager	17	Public Works	1
Instrumentation Tech.	17	Public Works	1
Streets Supervisor	15	Public Works	1
Water Supervisor	15	Public Works	1
Wastewater Plant Mechanic	14	Public Works	1
Solid Waste Maint. Lead Worker	13	Public Works	1
Streets Lead Worker	13	Public Works	2



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit B

Position	Grade	Department	#
Water Lead Worker	13	Public Works	3
Wastewater Lead Worker	13	Public Works	1
Storm water Lead Worker	13	Public Works	1
Executive Secretary	11	Public Works	1
Storm water Operator I/II	11	Public Works	2
Recreation Worker I/II	9/11	Recreation	2
Office Assistant I/II	7/9	Recreation	1
Recreation Director	24	Recreation	1
Recreation Superintendent	18	Recreation	1
Swimming Pool Manager	13	Recreation	1
Recreation Supervisor	16	Recreation	1
TOTAL FULL-TIME			174



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Business Licensing			
Standard License	80.00		Resolution No. 06-10
Home Occupation	45.00		Resolution No. 06-10
Seasonal License	Variable	Annual Standard Fee prorated for part of year	Resolution No. 06-10
Hotel/Motel	80.00		
Pawnbroker	250.00		Resolution No. 06-10
Mechanical Amusement Device	15.00	Per device/yr. Cap \$350	
Class A Beer License	600.00	Plus \$100 Application Fee	Resolution No. 06-10
Class B Beer License	300.00	Plus \$100 Application Fee	Resolution No. 2006-28
Class C Beer License	300.00	Plus \$100 Application Fee	Resolution No. 2006-28
Fireworks License - Outdoor Stand	120.00	Plus \$250 Cash Bond	Resolution No. 06-10
Fireworks License - In-store	120.00		Resolution No. 06-10
Itinerant Merchant	60.00	Plus \$300 Cash Bond	Resolution No. 06-10
25-Day Temporary Permit-Residential Solicitation	25.00		Resolution No. 2006-29
Food Truck	100.00		Resolution No.
Peddler/Solicitor	80.00		Resolution No. 06-10
Sexually Oriented Business	1,000.00	Plus \$25 Application Fee & \$500 per individual employee	Resolution No. 06-10
Entertainer and Escort Fee	500.00	Plus \$50 Application Fee & \$500 per individual employee	Resolution No. 06-10
Industrial	250.00		
General Retail - Under 15,000 Square Feet	80.00		Resolution No. 2006-30
General Retail - 15,001 to 60,000 Square Feet	200.00		Resolution No. 2006-30
General Retail - 60,001 to 120,000 Square Feet	750.00		Resolution No. 2006-30
General Retail - 120,001 to 200,000 Square Feet	1,500.00		Resolution No. 2006-30
General Retail - Over 200,000 Square Feet	2,500.00		Resolution No. 2006-30
Alcohol License "Local Consent" application fee	100.00		
Business License Reinstatement Fee	Varies	Amount due (plus penalties) before inactivation (within one year of inactivity)	
Penalty Fee for operating without a business license	Varies	100% of license fee for first year plus pro rata portion of 125% penalty for actual time without license	

Parks Reservations			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Day Use	Weekday/ Weekend	Weekday - Mon. - Thurs.; Weekend - Fri. - Sun.	
City	105.00/116.00		Resolution No. 2013-29
Creekside	105.00/116.00		Resolution No. 2013-29
Kiwanis	116.00/128.00		Resolution No. 2013-29
Lions	70.00/76.00		Resolution No. 2013-29
Veterans	58.00/63.00		Resolution No. 2013-29
Kelley Church	58.00/63.00		Resolution No. 2013-29
Steel Workers	47.00/55.00		Resolution No. 2013-29
Jolley Church	138.00-153.00		Resolution No. 2013-29
Rotary I	58.00/63.00		Resolution No. 2013-29
Rotary II	105.00/116.00		Resolution No. 2013-29



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
<u>Overnight Use:</u>			
City	179.00/197.00		Resolution No. 2013-29
Creekside	179.00/197.00		Resolution No. 2013-29
Kiwanis	208.00/228.00		Resolution No. 2013-29
Lions	139.00/153.00		Resolution No. 2013-29
Veterans	116.00/128.00		Resolution No. 2013-29
Kelley Church	N/A		Resolution No. 2013-29
Steel Workers	93.00/101.00		Resolution No. 2013-29
Jolley Church	278.00/305.00		Resolution No. 2013-29
Rotary I	116.00/128.00		Resolution No. 2013-29
Rotary II	179.00/197.00		Resolution No. 2013-29
<u>Fines for Oversize Groups, Late Departure & Early Arrival</u>			
City	100.00		Resolution No. 2007-27
Creekside	100.00		Resolution No. 2007-27
Kiwanis	100.00		Resolution No. 2007-27
Lions	100.00		Resolution No. 2007-27
Veterans	50.00		Resolution No. 2007-27
Kelley Church	50.00		Resolution No. 2007-27
Steel Workers	50.00		Resolution No. 2007-27
Jolley Church	100.00		Resolution No. 2007-27
Rotary I	50.00		Resolution No. 2007-27
Rotary II	100.00		Resolution No. 2007-27
<u>Campground Use - Resident</u>			
Campsite	13.00/15.00		Resolution No. 2013-29
Extra Tent	7.00/8.00		Resolution No. 2013-29
Extra Vehicle	7.00/8.00		Resolution No. 2013-29
Electricity Use	3.00/4.00		Resolution No. 2013-29
<u>Campground Use - Non-Resident</u>			
Campsite	21.00/25.00		Resolution No. 2013-29
Extra Tent	8.00/10.00		Resolution No. 2013-29
Extra Vehicle	8.00/10.00		Resolution No. 2013-29
Electricity Use	4.00/5.00		Resolution No. 2013-29

Public Safety Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Dog License - Altered	10.00		Per County Animal Shelter
Dog License - Unaltered	25.00		Per County Animal Shelter
Surrender Fee	50.00	Per each animal held at the Utah County Animal Shelter	Per County Animal Shelter
Alarm Permit Fee	15.00		Resolution No. 98-35
Day Care Fire Inspection	25.00		
False Alarm Response Fee (first 3 false alarms)	Warning	False alarms per calendar year	
False Alarm Response Fee (fourth)	50.00	False alarms per calendar year	
False Alarm Response Fee (fifth)	75.00	False alarms per calendar year	
False Alarm Response Fee (sixth through ninth)	100.00	False alarms per calendar year	
False Alarm Response Fee (tenth and all addtl.)	200.00	False alarms per calendar year	
<u>Delinquent Payment Fees</u>			
1-60 days late	10.00		
61-90 days late	20.00		
91-120 days late	30.00		



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Ambulance Call	Variable		Resolution No. 00-22 Per State Guidelines
Fingerprinting Service - Residents	10.00		Resolution No. 99-28
Fingerprinting Service -Non- Residents	20.00		Resolution No. 99-28
Fingerprinting For Court Purposes	No Charge		Resolution No. 99-28
Intoxilyzer Test	20.00		Resolution No. 2010-35

Court Fines			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Court Fines	Per State	City uses State Fines Schedule	

Library Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Non-Resident Library Card	95.00	Annual Fee per Family	
Replace Damaged Library Card	2.00		
Interlibrary Book Loan	1.00	Per Book	
DVD and Video check out fee (Non-educational)	0.50		
DTV series older than 1 yr	No charge		
Fines: (Per day charges)			
Books	0.10		
Movies (DVD and Video)	1.00		
Children's Kits	1.00		
Lamination	No longer offered		
Placing Story Kits in the Book Drop	11.00		
Professional Photography Session	35.00	Per Session	Resolution 2012-
Library Facility Rental Fees - See General Fees: Facility Use Fee Section			

Building Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Temporary Connection Fee - Residential	175.00		Resolution No. 2010-35
Temporary Connection Fee - Commercial	500.00		Resolution No. 2010-35
Electrical Extension Fee		Assessed by Electrical Department after review	
Water Meter Fee:			
5/8" X 3/4" Positive Displacement	210.00		
1" Positive Displacement	270.00		
1 1/2" Positive Displacement	455.00		
2" Positive Displacement	740.00		
1" Diameter Pressurized Irrigation Meter	270.00	Effective April 1, 2016	
Plan Check Fee		Assessed by Plans Examiner	Resolution No. 97-13
Building Permit Fee		Assessed by Plans Examiner	Resolution No. 2007-06
Completion Bond		Assessed by Plans Examiner	
Performance Bond		Assessed by Plans Examiner	
Plan Review Deposit		Assessed by Plans Examiner	
New Development Tree Planting Fee	325.00	Per Each Street Tree Identified in Approved Landscaping Plan	Resolution No. 2010-35
Impact Fees (On a single family residence):			
Parks & Trails	3,715.00		
Public Safety	160.00		
Transportation/Roads	720.00		
Electric (100 Amp Service)	1,458.00	Fee will vary based on service size measured in number of amps	



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current</u> Approved Fee	<u>Additional Conditions</u>	<u>Reference</u>
Culinary Water (1" Connection)	1,301.00	Fee will vary based on connection size	
Sewer (1" Connection)	1,426.00	Fee will vary based on connection size	
Secondary Water (Applies only to PI Service Boundaries)	0.138	per square foot of irrigable area	
Storm Water	0.162	per square foot of impervious area	
Cemetery Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Standard Burial Plots (Evergreen or Historic Cemetery):			
Lot - Resident - Flat Stone	850.00	One-half to be placed in a perpetual care fund	Resolution No. 2010-35
Lot - Resident - Upright Stone	1,000.00	One-half to be placed in a perpetual care fund	Resolution No. 2010-35
Lot - Non-resident - Flat Stone	1,660.00	One-half to be placed in a perpetual care fund	Resolution No. 03-17
Lot - Non-resident - Upright Stone	2,010.00	One-half to be placed in a perpetual care fund	Resolution No. 03-17
Oversized Burial Plots:			
Resident	1,150.00		Resolution No. 2010-35
Non-resident	2,450.00		
Cremation			
Niche - Resident	400.00	First interment	
	200.00	Second interment	
Niche - Non-resident	650.00	First interment	
	250.00	Second interment	
Upright Cremation/Half Plot - Resident	500.00		
Flat Cremation/Half Plot - Resident	425.00		
Upright Cremation/Half Plot - Non-Resident	1,005.00		
Flat Cremation/Half Plot - Non-Resident	830.00		
Sexton Fees			
Adult Opening and closing a grave - Resident	350.00		Resolution No. 03-17
Adult Opening and closing a grave - Non-resident	650.00		Resolution No. 03-17
Infants or Cremations - Resident	250.00		
Infants or Cremations - Non-resident	300.00		
Opening and/or Closing on Weekends and Holidays - Resident	250.00	In addition to regular fees	Resolution No. 03-17
Opening and/or Closing on Weekends and Holidays - Non-resident	300.00	In addition to regular fees	
Double Deep (First Burial) - Resident	350.00	Fees are in addition to all other Sexton Fees	
Double Deep (First Burial) - Non-resident	650.00	Fees are in addition to all other Sexton Fees	
Disinterment - Vault Intact - Infant	650.00	no distinguishment between intact/not intact; Sexton will only expose the vault, within reason. Removal and transport of the vault will be the responsibility of the family.	
Disinterment - Vault Not Intact - Infant			Resolution No. 2010-35
Disinterment - Vault Intact - Adult	1,250.00		



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current</u> Approved Fee	<u>Additional Conditions</u>	<u>Reference</u>
Disinterment - Vault Not Intact - Adult	N/A		Resolution No. 2010-35
Moving Headstone - Resident	100.00		
Moving Headstone - Non-resident	150.00		
Overtime Fees - Resident	100.00/0.5 hour	Start time set by policy	Resolution No. 2010-35
Overtime Fees - Non-resident	150.00/0.5 hour		
Transfer of Burial Rights			
Resident to resident	25.00	per plot	
Non-resident to resident	25.00	per plot	
Non-resident to non-resident	50.00		
Resident to non-resident	300.00	Difference in price between Resident and Non-Resident burial right in similar plot	
Recreation Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Youth Programs:			
Basketball	45.00		
Basketball Camp	60.00		
Boys/Girls Kickball	35.00		
Softball (Girls):			
T-Ball	35.00		
Coach Pitch	35.00		
Falcon	45.00		
Filly	45.00		
Fox	55.00		
Baseball:			
T-Ball	40.00		
Coach Pitch	40.00		
Mustang	50.00		
Pinto	50.00		
Pony	60.00		
Cub Soccer - 4-5 Years old	35.00		
Soccer	30.00		
Soccer Jersey (new)			
Soccer Jersey (used)			
Volleyball	42.00		
Volleyball Camp	45.00		
Tackle Football		Set by Contractor	
Wrestling		Set by Contractor	
Flag Football	50.00		
Cheerleading:			
6th-8th Grades	185.00		
9th Grade	215.00		
LaCrosse	65.00		
Tennis - League Play	75.00		
Tennis - Camp	55.00		
Hiking Club	40.00		
Track Club	30.00		
Baby Sitter Preparation	35.00		
Late Registration Fee	10.00		
Non-resident Fee	10.00		
Adult Programs:			
Basketball:			
Per Team (9 players)	645.00		
Per Player in addition to the "Per Team" Fee	35.00		



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Co-Ed Softball - Per team	385.00		
Men's Softball - Per team	385.00		
Women's Volleyball - Per Player (8 min.)	42.00		
Adult Co-Ed Volleyball - Per Player (8 min.)	42.00		
Pottery Workshop (10 nights)	35.00		
Adult Art Class	45.00		
Swimming Pool			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Individual Membership Fees - Resident:			
One Month	29.00		
Three Month	55.00		
Six Month	90.00		
One Year	130.00		
Individual Membership Fees - Non-resident:			
One Month	34.00		
Three Month	65.00		
Six Month	110.00		
One Year	165.00		
Family Pass - Resident:			
One Month	65.00		
Three Month	160.00		
Six Month	209.00		
One Year	335.00		
Family Pass - Non-resident:			
One Month	89.00		
Three Month	195.00		
Six Month	270.00		
One Year	426.00		
Open Swimming:			
Adult (15 and Up)	3.50		
Child (3-14)	3.00		
Family Night	12.00		
Rentals	90 + 2		
Party Room	25 + 12		
Birthday Party	89.00		
Water Aerobics	3.50		
Water Aero-Pass	40.00		
Summer Swim League	120.00		
Non Resident HS Team	65.00		
Swim Camp	50.00		
Summer Water Polo	45.00		
Off-Season Water Polo	45.00		
Instruction:			
Group (Per person)			
1 Week (5 30 min. lessons)	32.00		
2 Week (8 30 min. lessons)	47.00		
Semi-private (Per person)			
1 Week (5 30 min. lessons)	42.00		
2 Week (8 30 min. lessons)	59.00		
Private			
1 Week (5 30 min. lessons)	52.00		
2 Week (8 30 min. lessons)	69.00		



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Parent and Me (short/long program)	29.00/39.00		
Non-resident addition to programs and lessons	10.00		
Lifeguard Training	95.00		
WSI Training	115.00		
BSA Merit Badge	12.00		
Late Fee	10.00		
Electric Utility Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Residential Customers:			
Monthly Service Charge	11.00		Resolution 2014-14
Charges per kilowatt hour used:			Resolution 2014-14
0-400	0.077		Resolution 2014-14
401	1.000		Resolution 2014-14
402-1,000	0.094		Resolution 2014-14
1,001	3.000		Resolution 2014-14
1,002 and above	0.116		Resolution 2014-14
Small Commercial Customers:			
		Peak demand does not exceed 35 kilowatts in a month	
Monthly Service Charge	25.00		Resolution 2014-14
Charges per kilowatt hour used:			Resolution 2014-14
0-500	0.11772		Resolution 2014-14
501-10,000	0.09110		Resolution 2014-14
10,001 and above	0.06080		Resolution 2014-14
Demand Charge per kilowatt	6.200	No charge for the first 5 kilowatts of demand	Resolution 2014-14
Large Commercial Customers:			
		Peak demand exceeds 35 kilowatts in a month	
Monthly Service Charge	35.000		Resolution 2014-14
Charges per kilowatt hour used:			Resolution 2014-14
0-10,000	0.1161		Resolution 2014-14
10,001-100,000	0.0783		Resolution 2014-14
100,001 and above	0.0707		Resolution 2014-14
Demand Charge per kilowatt	6.900	No charge for the first 5 kilowatts of demand	Resolution 2014-14
Interruptible Power Customers:			
Monthly Service Charge	35.000		Resolution 2014-14
Charges per kilowatt hour used:			Resolution 2014-14
0-10,000	0.1161		Resolution 2014-14
10,001-100,000	0.0783		Resolution 2014-14
100,001 and above	0.0707		Resolution 2014-14
Demand Charge per kilowatt	6.900	No demand for loads under 1,800 kilowatts	Resolution 2014-14
		Full demand when loads exceed 1,800 kilowatts	Resolution 2014-14
			Resolution 2014-14
Large Industrial Customers:			
		Peak demand exceeds 10,000 kilowatts in a month	Resolution 2014-14
Monthly Service Charge	55.000		Resolution 2014-14
Charge for all kilowatt hours used	0.0621		Resolution 2014-14
Demand Charge per kilowatt	9.950	No charge for the first 5 kilowatts of demand	Resolution 2014-14



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current</u> Approved Fee	<u>Additional Conditions</u>	<u>Reference</u>
Fuel Factor	Variable	Based on semi-annual adjustment of costs to purchase power and natural gas	
Renewable Energy Block Rates			Resolution 2014-14
Residential per 100 kWh Blocks	1.750		Resolution 2014-14
Small Commercial per 100 kWh Blocks	1.750		Resolution 2014-14
Large Commercial per 1000 kWh Blocks	17.500		Resolution 2014-14
Service Fee to Reconnect Service	40.00		
Shut Off Notice Fee	10.00		Resolution No. 97-9
Past Due Balance Penalty	1.50%	1.5% of Past Due Balance Each Month	
Additional inspections	50.00	Charge after first two inspections included in building fees	
Tamper Fees:			
Cut seal	40.00		
Meter damaged	\$ cost of device		
Locking ring damaged	\$ cost of device		
Turtle (AMR) device damaged	Cost of device		
After hours scheduled service	350.00/hr	plus cost of materials	Resolution No. 2010-35
Damaged junction box	\$ time/material		
Connection Fees			
Single Phase			
New Direct Metered	\$475.00		Resolution No. 97-1
Existing Service Upgrade	\$50.00		Resolution No. 97-1
Conductor Upgrade	\$150.00		Resolution No. 97-1
New Instrument Rated	\$500.00		Resolution No. 97-1
New Primary	Cost plus		Resolution No. 97-1
Three Phase			
New Direct Metered	\$750.00		Resolution No. 97-1
Existing Service Upgrade	\$150.00		Resolution No. 97-1
Conductor Upgrade	\$450.00		Resolution No. 97-1
New Instrument Rated	\$1,500.00	Up to 1500 KVA. Additional \$2.00 per KVA over the 1500 KVA maximum	Resolution No. 97-1
New Primary	Cost plus		Resolution No. 97-1
Other Fees			Resolution No. 97-1
Credit Disconnect Service Charge	\$40.00		Resolution No. 97-1
Subdivision Layout	as assessed	New construction or system modification requested by customer requires deposit equal to estimate prior to work beginning	Resolution No. 97-1
Yard (Security) Light	New Style Description - 30 pack LED short arm	100 watt HPS, open head, short arm	Resolution No. 97-1
Monthly Charge	\$10.00		Resolution No. 97-1
Installation			Resolution No. 97-1
On existing pole w/ secondary	Cost	Cost of labor and materials at time of request	
On existing pole no secondary	Cost	Cost of labor and materials at time of request	



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
New pole, light and secondary	Cost	Cost of labor and materials at time of request	
Water Utility Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Residential Customers (No Secondary Water Available):			
Base monthly fee	12.00		Resolution No. 06-13
Charges per 1,000 gallons of usage based on a 30-day reading period:		Rates apply March to October when water meters	Resolution No. 06-13
0-5,000	Included in Base	are read monthly	Resolution No. 06-13
5,001-20,000	0.95		Resolution No. 06-13
20,001-60,000	1.50		Resolution No. 06-13
60,001-100,000	2.00		Resolution No. 06-13
100,001-150,000	2.50		Resolution No. 06-13
150,001-200,000	3.00		Resolution No. 06-13
Over 200,0000	4.00		Resolution No. 06-13
Base monthly fee	12.00	Rates apply October to March when meters are not	Resolution No. 06-13
Charges per 1,000 gallons of usage per month:		read monthly	Resolution No. 06-13
0-5,000	Included in Base		Resolution No. 06-13
Over 5,000	1.05		Resolution No. 06-13
Commercial and Master Meter Customers (No Secondary Water Available):			
Base monthly fee	11.25		Resolution No. 06-13
Charge per 1,000 gallons of usage per month	1.18		Resolution No. 06-13
Industrial Customers (No Secondary Water Available):			
Base monthly fee	12.98		Resolution No. 06-13
Charge per 1,000 gallons of usage per month	1.37		Resolution No. 06-13
Residential Customers (Secondary Water Available):			
Base monthly fee	12.00		Resolution No. 06-13
Charges per 1,000 gallons of usage based on a 30-day reading period:		Rates apply March to October when water meters	Resolution No. 06-13
0-5,000	Included in Base	are read monthly	Resolution No. 06-13
5,001-20,000	1.05		Resolution No. 06-13
20,001-60,000	1.65		Resolution No. 06-13
60,001-100,000	2.20		Resolution No. 06-13
100,001-150,000	2.75		Resolution No. 06-13
150,001-200,000	3.30		Resolution No. 06-13
Over 200,0000	4.40		Resolution No. 06-13
Base monthly fee	12.00	Rates apply October to March when meters are not	Resolution No. 06-13
Charges per 1,000 gallons of usage per month:		read monthly	Resolution No. 06-13
0-5,000	Included in Base		Resolution No. 06-13
Over 5,000	1.16		Resolution No. 06-13
Commercial and Master Meter Customers (Secondary Water Available):			
Base monthly fee	11.25		Resolution No. 06-13
Charge per 1,000 gallons of usage per month	1.29		Resolution No. 06-13



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current</u> Approved Fee	<u>Additional Conditions</u>	<u>Reference</u>
Industrial Customers (Secondary Water Available):			
Base monthly fee	12.98		Resolution No. 06-13
Charge per 1,000 gallons of usage per month	1.50		Resolution No. 06-13
Secondary Water			
Residential Customers			
Secondary Water Base Monthly Fee	No Fee		Resolution No. 06-13
Charges per 1,000 gallons of usage based on a 30-day reading period:		Rates apply March to October when water meters	Resolution No. 06-13
0-5,000	Included in Base	are read monthly	Resolution No. 06-13
5,001-20,000	0.86		Resolution No. 06-13
20,001-60,000	1.35		Resolution No. 06-13
60,001-100,000	1.80		Resolution No. 06-13
100,001-150,000	2.25		Resolution No. 06-13
150,001-200,000	2.70		Resolution No. 06-13
Over 200,0000	3.60		Resolution No. 06-13
Commercial and Master Meter Customers:			
Base monthly fee	10.12		Resolution No. 06-13
Charge per 1,000 gallons of usage per month	1.06		Resolution No. 06-13
Industrial Customers:			
Base monthly fee	11.68		Resolution No. 06-13
Charge per 1,000 gallons of usage per month	1.23		Resolution No. 06-13
Canyon Water Users Facility Fee	15.10	per month	Resolution No. 2013-31
Past Due Balance Penalty	1.50%	1.5% of Past Due Balance Each Month	
Construction Water Usage Fee	50.00	To cover unmetered water usage during construction	
Secondary Water Inspection Fee	50.00		

Sewer Utility Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Residential Customers:			
Base monthly fee	19.73		Resolution No. 06-16
Charge per 1,000 gallons of sewer discharged	1.32	Usage calculated on average monthly culinary water usage	Resolution No. 06-16
		for approximately the five winter months when meters not read	
Industrial Customers:			
Base monthly fee	19.55		
Charge per 1,000 gallons of sewer discharged	1.46		
Charge per pound per BOD discharged in excess.	0.13		Resolution No. 2006-27
Charge per pound per TSS discharged	0.14		Resolution No. 2006-27
Charge per pound of FOG in excess of 100 mg/l	0.19		Resolution No. 2006-27
Interceptor/trap Re-inspection Fee	76.13		



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Past Due Balance Penalty	1.50%	1.5% of Past Due Balance Each Month	
Screened Compost	20.00	per cubic yard	Resolution No. 04-25
Screened Compost - bulk sales	15.00	per cubic yard; 100 cubic yard minimum	
Screened Compost - inventory reduction	10.00	per cubic yard; Oct. and Nov. only; as supplies last	
Wood Chips	5.00	per cubic yard	
Unscreened Compost	N/A		Resolution No. 04-25
Green Waste Dumping Fees (Non-Resident and Commercial Business)			
Pick-up Truck	10.00	Filled level with sides of bed	
Small Single-Axel Trailer	10.00	Equivalent to level-filled pick-up load	
Pick-up Truck or Small Single Axle Trailer with sideboards	20.00		
Double Axle Trailer without sideboards	20.00		
Double Axle Trailer with sideboards	30.00		
Dump Truck	50.00		
Storm Water Utility Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Base monthly fee	5.04	Per Equivalent Resident Unit	
Solid Waste Utility Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Residential Customers:			
Monthly charge for first solid waste receptacle	12.50		Resolution No. 04-10
Monthly charge for each subsequent receptacle	9.50		Resolution No. 04-10
Missed can pickup	10.00		
Recycle can	6.25		
Commercial Customers:			
Contract with private waste collection companies	-		Resolution No. 04-10
Past Due Balance Penalty	1.50%	1.5% of Past Due Balance Each Month	
Planning & Zoning Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Annexation - Planning Commission review	650.00		Resolution No. 03-11
Annexation - Policy Declaration	790.00	Plus \$50.00 if the City maps must be updated	Resolution No. 03-11
Review proposed changes to the Zoning Code	740.00		Resolution No. 03-11
General Plan text or map amendment	650.00	Plus \$50.00 if the City maps must be updated	Resolution No. 03-11
Review proposed amendment to Official Zoning Map	640.00		Resolution No. 03-11
Board of Adjustment application	265.00		Resolution No. 03-11
Certificate of Nonconformity	70.00		Resolution No. 03-03
Conditional Use Permit	575.00		Resolution No. 03-11
Condominium Plat - Preliminary (New)	955.00		Resolution No. 03-11
Condominium Plat - Preliminary (Conversion)	955.00		Resolution No. 03-11
Condominium Plat - Final (New)	878.00		Resolution No. 03-11
Condominium Plat - Final (Conversion)	878.00		Resolution No. 03-11



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Condominium Plat - Amendment	538.00	Plus PW-Engineering time at the fully burdened hourly rate	Resolution No. 03-11
Fence Permit	15.00		Resolution No. 03-11
Home Occupation Application	25.00		Resolution No. 03-11
Site Plan Amendment - New Code	410.00	Plus PW-Engineering time at the fully burdened hourly rate	Resolution No. 03-11
Site Plan Amendment - Before New Code	483.00		Resolution No. 03-11
Deep Lot Development - Planning Commission	115.00	Drop DRC review under the Proposed Fee	Resolution No. 03-11
Minor Subdivison - Concept plus Preliminary Plan	378.00	Includes 2 reviews in Proposed Fee	Resolution No. 03-11
Subdivision (General City) - Concept Plan	290.00		Resolution No. 03-11
Subdivision (Westfields) - Concept Plan	300.00		Resolution No. 03-11
Subdivision (General City) - Preliminary Plan	685.00	First 5 lots included plus \$7.50 for each additional lot under Proposed Fee	Resolution No. 03-11
Subdivision (Westfields) - Preliminary Plan	750.00	First 5 lots included plus \$11.00 for each additional lot	Resolution No. 03-11
Subdivision (General City) - Concept & Prelim. Plan	723.00	Includes 2 reviews in Proposed Fee	Resolution No. 03-11
Subdivison - Final Plan	1,053.00	First 5 lots included plus \$11.00 for each additional lot under Proposed Fee. Includes 3 reviews	Resolution No. 03-11
Subdivision - Plan Amendment	585.00		Resolution No. 03-11
Temporary Use Permit - Administrative	30.00		Resolution No. 03-11
Temporary Use Permit - City Council	100.00		Resolution No. 03-11
Site Plan Review	913.00	Includes 2 reviews in Proposed Fee	Resolution No. 03-11
Tree Installation in Subdivisions	350.00	Per Tree	
Installation of LPG Underground Storage Tank Permit	250.00		Resolution No. 2008-21

Public Works Fees

	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Excavation Permit - Utility	50.00	\$50.00 for the first day plus \$40.00 for each day thereafter	
Excavation Permit - Regular	75.00	\$75.00 for the first day plus \$30.00 for each day thereafter	
Improvement Plan Check/Coordination	Hourly	Charged at fully burden hourly rate of staff involved	
Improvement Inspection	Hourly	Charged at fully burden hourly rate of staff involved	
Extra Final Inspection	40.00	Two final inspections are included in the initial fee	
Encroachment Permit Bond	500.00	Bond posted at time Excavation permit is pulled; refunded when permit is closed out.	
Land Disturbance Permit Fee			
30 Days	90.00		
3 Months	155.00		
6 Months	250.00		
12 Months	435.00		



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Additional Months (per policy)		TBD at cost of SWPPP Inspector	
Franchise, Sales Tax, and Other Use Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
City Portion of Sales Tax	1.00%	Applied to all point of sales in Springville City	City Code 6-4-102
Energy Use Tax	6.00%	Applied to all energy sales within Springville City	Ordinance 15-00
Franchise Tax	Variable	Personal individual agreements	
Municipal Telecommunications Tax	3.50%		Ordinance 7-04
Surcharge On Communication Access Lines (E911)	0.65		Resolution No. 04-11
Innkeeper Tax	1.50%		City Code 6-10-101
Plat "A" Irrigation Assessments			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Irrigation Time 40 Minutes or Less	108.24	Includes Strawberry User, Irrigation Ticket, and Water Rights Fees	Resolution No. 06-11
Irrigation Time More than 40 Minutes	110.73	First Hour	Resolution No. 06-11
			Resolution No. 06-11
	13.69	Per each hour above the first hour	Resolution No. 06-11
	4.98	Irrigation Ticket Fee	Resolution No. 06-11
	4.98	Water Right Fee per 15 minutes increments over initial 15 extra minutes	Resolution No. 06-11
			Resolution No. 06-11
Highline Ditch Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Fee per share	43.11		
General Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Placement of Street Banners	10.00	Application Fee	Resolution No. 05-18
	Free	First Application installation per calendar Year	Resolution No. 05-18
	50.00	Second Application installation per calendar Year	Resolution No. 05-18
	100.00	Third and Fourth Application installation per calendar Year	Resolution No. 05-18
	200.00	Any Additional Application installation per calendar Year	Resolution No. 05-18
Filing Fee for An Elective Office	10.00		Resolution No. 99-21
Service Fee for Returned Check or Debit Card	20.00		Resolution No. 2009-23
Restricted Parking Options:			
Application Fee	25.00		Resolution No. 2008-20
Sign Installation	95.00	Per Each Required Sign	Resolution No. 2008-20
Parking Permits (Valid for up to two (2) years)	10.00		Resolution No. 2008-20
Utility Customer Connection Processing	25.00		
Passports			
Passport Book - Age 16 & Older	Current Rate	Fee set by U.S. Department of State	



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current</u> Approved Fee	Additional Conditions	Reference
Passport Book - Under Age 16	Current Rate	Fee set by U.S. Department of State	
Passport Card - Age 16 & Older	Current Rate	Fee set by U.S. Department of State	
Passport Card - Under Age 16	Current Rate	Fee set by U.S. Department of State	
Execution Fee (Added to each application - payable to "Springville City")	Current Rate	Fee set by U.S. Department of State	
Overnight Fee	20.00		
Passport Photos	13.00		
City Facility Fees		Subject to Facility Use Policy	
Class II Use (Non-Commercial) DURING business hours	first hour / additional hours		
Arts Shop, Civic Center Multi-use room, Library Multi-use room, Council Chambers, Fire Station Training Room	50.00/20.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21
Library Board Room, Civic Center Executive Conference Room, Senior Center Auxiliary Room	30.00/12.00	Additional cleaning fee for food use: \$20	Resolution 2013-21
Library Upstairs	265.00/40.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21
Class II Use (Non-Commercial) AFTER business hours			
Arts Shop, Civic Center Multi-use room, Senior Center, Library Multi-use room, Council Chambers, Fire Station Training Room	90.00/50.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21
Library Board Room, Civic Center Executive Conference Room	65.00/50.00	Additional cleaning fee for food use: \$20	Resolution 2013-21
Library Upstairs	400.00/80.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21
Class II Use (Non-Commercial)			
Park Pavilion (Non-Canyon) - not reserved	Free		Resolution 2013-21
Park Pavilion (Non-Canyon) - reserved	50.00	4 hour block	Resolution 2013-21
Family Size	20.00	3 hour block	
Small	25.00	3 hour block	
Medium	30.00	3 hour block	
Large	50.00	3 hour block	
Soccer Field*	18.00	per hour	Resolution 2013-21
Baseball Field*	22.00		Resolution 2013-21
Softball Field*	22.00	per hour	Resolution 2013-21
Softball Field (with lights)	34.00	per hour	Resolution 2013-21
Park Open Space* (not defined field)	10.00	per hour	Resolution 2013-21
Arts Park Stage (ticketed event)	600.00	per event (8-hour block)	Resolution 2013-21
Arts Park Stage (non-ticketed event)	200.00	per event (4-hour block)	Resolution 2013-21
Class III Use (Commercial/Market) DURING business hours			
Arts Shop, Civic Center Multi-use room, Library Multi-use room, Council Chambers, Fire Station Training Room	70.00/30.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21
Library Board Room, Civic Center Executive Conference Room, Senior Center Auxiliary Room	45.00/20.00	Additional cleaning fee for food use: \$20	Resolution 2013-21



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current</u> Approved Fee	Additional Conditions	Reference
Library Upstairs	370.00/55.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21
Class III Use (Commercial/Market) AFTER business hours			
Arts Shop, Civic Center Multi-use room, Senior Center, Library Multi-use room, Council Chambers, Fire Station Training Room	125.00/70.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21
Library Board Room, Civic Center Executive Conference Room,	90.00/70.00	Additional cleaning fee for food use: \$20	Resolution 2013-21
Library Upstairs	560.00/115.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21
Class III Use (Commercial/Market)			
Park Pavilion (Non-Canyon) - reserved	75.00	4-hour block	Resolution 2013-21
Soccer Field*	22.00	per hour	Resolution 2013-21
Baseball Field*	30.00	per hour	Resolution 2013-21
Softball Field*	30.00	per hour	Resolution 2013-21
Softball Field (with lights)	50.00	per hour	Resolution 2013-21
Park Open Space* (not defined field)	20.00	per hour	Resolution 2013-21
Arts Park Stage (ticketed event)	1,000.00 plus 10% of ticket revenue	per event (8-hour block)	Resolution 2013-21
Arts Park Stage (non-ticketed event)	400.00	per event (4-hour block)	Resolution 2013-21
Art Museum Rates			
Class II Use (Non-Commercial) DURING business hours	first hour / additional hours		
Single Gallery, Weekday & Weekend	50.00/20.00		
Class II Use (Non-Commercial) AFTER business hours			
Weekday, Main or Upper Level	1,025.00		
Weekend, Main or Upper Level	1,225.00		
Weekday, Garden	905.00		
Weekend, Garden	1,005.00		
Class III Use (Commercial/Market) DURING business hours	first hour / additional hours		
Galleries, Weekday & Weekend	70.00/30.00		
Class III Use (Commercial/Market) AFTER business hours			
Weekday, Main or Upper Level	1,235.00		
Weekend, Main or Upper Level	1,435.00		
Weekday, Garden	1,095.00		
Weekend, Garden	1,195.00		
Springville Residents:			
After Hour, Weekday, Main or Upper Level	1,025.00		
After Hour, Weekend, Main or Upper Level	1,225.00		
After Hour, Weekday, Garden	905.00		
After Hour, Weekend, Garden	1,005.00		
Additional Fees:			
Specialty set up	40.00		
Piano usage	25.00		
A/V usage	69.50		
late fee for removal of equipment /décor	100.00		
Photography	35.00		



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current</u> Approved Fee	<u>Additional Conditions</u>	<u>Reference</u>
Museum Outside Contracted Hours Fee	200.00	per hour	
Museum Photography Session Fee	35.00		
Police Coverage	66.75	per hour per officer	Resolution 2013-21
Field Set-up	39.00	per hour per employee	Resolution 2013-21
Assistance with City-owned A/V systems	69.50	per hour	Resolution 2013-21
* Field Space can be reserved for the day for the equivalent of 4 one-hour rentals			
Golf Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
9 Holes of Play:			
Monday-Thursday - Resident	14.00		Resolution No. 2013-13
Monday-Thursday - Non-resident	14.00		Resolution No. 2013-13
Monday-Thursday - Junior/Senior	12.00		Resolution No. 2013-13
Monday-Thursday - Junior afternoon	9.00	With paying adult after 12 pm	
Friday-Sunday, Holidays - Resident	15.00		Resolution No. 2013-13
Friday-Sunday, Holidays - Non-Resident	15.00		Resolution No. 2013-13
Friday-Sunday, Holidays - Junior/Senior	15.00		Resolution No. 2013-13
Friday-Sunday, Holidays - Junior Afternoon	10.00	With paying adult after 12 pm	
Youth on Course	4.00	Balance of fee paid by NCGA(\$13.00)For youth thru age 17 w/ valid Ghin# and YOC membership. Good anytime M-F, S-Su & Holidays after 12.	
18 Holes of Play:			
Monday-Thursday - Resident	28.00		Resolution No. 2013-13
Monday-Thursday - Non-resident	28.00		Resolution No. 2013-13
Monday-Thursday - Junior/Senior	24.00		Resolution No. 2013-13
Monday - Thursday - Twilight	30.00	18 holes w/ cart after 2:30 p.m. Offer excludes holidays.	
Friday-Sunday, Holidays - Resident	30.00		Resolution No. 2013-13
Friday-Sunday, Holidays - Non-Resident	30.00		Resolution No. 2013-13
Friday-Sunday, Holidays - Junior/Senior	30.00		Resolution No. 2013-13
Youth on Course	5.00	Balance of fee paid by NCGA(\$13.00)For youth thru age 17 w/ valid Ghin# and YOC membership. Good anytime M-F, S-Su & Holidays after 12.	Youth on Course
Annual Pass (Resident):			
5-Day	615.00		Resolution No. 2013-13
7-Day	800.00		Resolution No. 2013-13
Senior 5-Day	585.00		Resolution No. 2013-13
Junior 5-Day	500.00		Resolution No. 2013-13
Junior 5-Day Afternoon Only	275.00	M-F after 2:00 p.m.	
Junior Monthly 5 Day Pass	50.00	M-Th after 2:00 p.m.	
Annual Pass (Non-Resident):			
5-Day	720.00		Resolution No. 2013-13
7-Day	925.00		Resolution No. 2013-13
Senior 5-Day	695.00		Resolution No. 2013-13
Junior 5-Day	510.00		Resolution No. 2013-13
Punch Cards (20 Rounds - Resident):			
Monday-Thursday	235.00		Resolution No. 2013-13
7-Day	255.00		Resolution No. 2013-13
Punch Cards (20 Rounds - Non-Resident):			
Monday-Thursday	255.00		Resolution No. 2013-13
7-Day	275.00		Resolution No. 2013-13
Loyalty Discount Card	40.00		



**SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET**

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current</u> Approved Fee	<u>Additional Conditions</u>	<u>Reference</u>
Driving Range:			
Small Bucket	5.00		Resolution No. 2013-13
Large Bucket	8.00		Resolution No. 2013-13
Small Bucket-20 Punch Card	N/A		Resolution No. 2013-13
Large Bucket-20 Punch Card	N/A		Resolution No. 2013-13
Golf Cart Rentals:			
Monday thru Sunday - 9 Holes	8.00		Resolution No. 2013-13
Monday thru Sunday - 18 Holes	16.00		Resolution No. 2013-13
20-Punch (9 hole) Cart Pass	140.00		Resolution No. 2013-13
Pull Cart Rental-9 holes	2.00		
Pull Cart Rental-18 holes	4.00		

GRAMA Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
Black and white copies	0.25	Per page (Single sided)	Resolution No. 2009-01
Color copies	0.75	Per page (Single sided)	Resolution No. 2009-01
Charge for staff time	32.00	Per Hour	Resolution No. 2009-01
Certification of A Record - First Page	5.00		Resolution No. 2009-01
Certification of A Record - Second and	1.00		Resolution No. 2009-01
Police Reports	5.00	First 15 minutes and up to 10	Resolution No. 2009-01
Photographs	20.00	Per sheet with a minimum of one	Resolution No. 2009-01
CD Copies	20.00	Per CD	Resolution No. 2009-01
Audio copies of minutes (digital)		No charge if emailed	
GIS Maps and Data			
Standard Published Maps			
Bond Paper			
Letter (8.5" x 11")	5.00		
Legal (11" x 17")	10.00		
C-Size (17" x 22")	20.00		
D-Size (22" x 34")	25.00		
E-Size (34" x 44")	50.00		
Custom Sizes (per sq. in.)	0.04		
Photo/Thick Bond Paper			
Letter (8.5" x 11")	10.00		
Legal (11" x 17")	20.00		
C-Size (17" x 22")	30.00		
D-Size (22" x 34")	35.00		
E-Size (34" x 44")	60.00		
Custom Sizes (per sq. in.)	0.05		
Custom Map Production (per hr.)	60.00	1 hr. minimum; charge in	
Digital Data Files			
Vector Format GIS Data			
SHP/GDB			
Building Footprints	50.00		
Address Points	50.00		
Hydrography	50.00		
Elevation Contours	500.00		
DWG			
Building Footprints	60.00		
Address Points	60.00		
Hydrography	60.00		
Elevation Contours	600.00		
Raster Format GIS Data			
TIF/JPG			
2005 Air Photos	30.00		



SPRINGVILLE CITY
FISCAL YEAR 2017
FINAL BUDGET

Exhibit C

Fiscal 2016-2017 Comprehensive Fee Schedule

	<u>Current</u> Approved Fee	<u>Additional Conditions</u>	<u>Reference</u>
2008 Air Photos Entire City	100.00		
2005 Air Photos	1,200.00		
2008 Air Photos	6,000.00		
CD Delivery (additional charge)	1.00		
DVD Delivery (additional charge)	2.00		

GLOSSARY

A

ACCOUNTING PERIOD:

A period of time, (month, quarter, year), for which a financial statement is produced.

ACCOUNTING SYSTEM:

The total structure of records and procedures which discover, record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, balanced account groups, and organizational components.

ACCRUAL BASIS:

Accounting method in which revenues and expenses are accounted for as they are earned or incurred, although they may not have been received or paid yet. The alternative is cash-basis accounting, in which revenues and expenses are recognized only when cash is received or paid.

ACTUAL:

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the actual costs results of operations. This category is presented on a GAAP basis, with the exception that depreciation and amortization are not budgeted and principal payments on debt in the enterprise funds are budgeted as expenses.

ADOPTED:

Adopted, as used in the fund summaries and department and division summaries within the budget document, represents the budget as approved by the City Council.

ADOPTED BUDGET:

The financial plan for the fiscal year beginning July 1.

ALLOCATED COST:

A method for allocating overhead time and other expenses to activities that provide direct services.

ALLOTMENT:

To divide an appropriation into amounts that may be encumbered or expended during an allotment period.

AMENDED OR REVISED BUDGET:

The current year adopted budget adjusted to reflect all budget amendments approved by the City Council through the date indicated.

AMORTIZATION:

The deduction of capital expenses over a specific period of time. Similar to depreciation, it is a method of measuring the consumption of the value of long-term assets like equipment or buildings.

APPROPRIATION:

A legal authorization that permits the City to make expenditures and to incur obligations and expend resources for specific purposes.

ASSESSED VALUATION:

A valuation set upon real estate or other property by a government body basis for levying taxes.

ASSESSMENT ROLL:

A document prepared by the county establishing assessed valuation of real estate and other property with the amount of ad valorem tax owed.

AUDIT:

A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to; ascertain whether financial statements fairly present financial positions and results of operations; test whether transactions have been legally performed; identify areas for possible improvements in accounting practices and procedures; ascertain officials responsible for governmental resources.

B

BALANCED BUDGET:

A financial plan of operation in which revenues equal expenditures for the fiscal year. A balanced budget is required of municipalities by the State law.

BALANCE SHEET:

A statement presenting the financial position of an entity by disclosing the value of its assets, liabilities and equities at a specified date.

BASE BUDGET:

Those resources necessary to meet an established and existing service level.

BASIS OF BUDGETING:

Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. The City uses the modified accrual basis of accounting for budgetary purposes, which is in compliance with Generally Accepted Accounting Principles.

BEGINNING FUND BALANCE:

The Ending Fund Balance of the previous period. (See ENDING FUND BALANCE)

BOND:

A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s) along with periodic interest paid at a specified percentage of principal (interest rate). Bonds are typically used for long-term debt.

BUDGET:

A plan of financial operation embodying an estimate of proposed means of financing them. Used without a modifier, the term usually indicated a financial plan for a single fiscal year. The term “A budget” is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes it designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET AMENDMENT:

A change in expenditure levels and corresponding resources needed to accomplish an existing service level or unanticipated service. All budget amendments are reflected in the current year budget and have been approved by City Council.

BUDGET CALENDAR:

The schedule of essential dates or milestones which a government follows in the preparation and adoption of the budget.

BUDGET DOCUMENT:

The official written statement prepared by the budget office and supporting staff which presents the proposed budget to the legislative body.

BUDGET MESSAGE:

A general discussion of the proposed budget presentation in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Administrator.

BUDGET RETREAT:

A meeting scheduled for the Mayor and Council with Administration to discuss important issues to be addressed in the budget. The place of the meeting is at a location away from City Hall and usually is at least a one-day event.

BUDGET SUPPLEMENT:

A request for an increase or decrease in an existing service level (over and above the base budget).

BUDGETARY BASIS:

Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP), with the exception that (1) encumbrances are considered to be an

expenditure chargeable to appropriations; (2) no depreciation is budgeted for proprietary funds; and (3) bond principal in the enterprise funds is subject to appropriation.

BUDGETING (APPROPRIATING);

The City prepares its budget in conformity with practices prescribed or permitted by the applicable statutes of the State of Utah.

C

CAPITAL BUDGET:

A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget should be based on a capital improvement plan (CIP).

CAPITAL IMPROVEMENT PLAN:

A plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure.

CAPITAL OUTLAYS (EXPENDITURES):

Expenditures for the acquisition of capital assets.

CAPITAL PROJECT:

Any improvement or acquisition of major facilities with a useful life of at least five years such as roads, bridges, buildings, or land.

CAPITAL PROJECTS FUND:

Funds that are used to account for financial resources to be used for the acquisition or construction of major capital projects (other than those financed by proprietary funds).

CASH BASIS:

The method of accounting where revenues and expenditures are recognized as cash is received and disbursed.

CASH FLOW BUDGET:

A projection of the cash receipts and disbursements anticipated during a given time period. Typically, this projection covers a year and is broken down into separate projections for each month, week, and/or day during the year.

CERTIFIED TAX RATE (C.T.R.):

A tax rate that will provide the same ad valorem property tax revenue for each taxing entity as was levied for the prior year by that entity, plus new growth, less the amount of increase to locally assessed real property taxable values resulting from factoring, reappraisal, or any other adjustment.

CIP:

See CAPITAL IMPROVEMENT PROGRAM.

COMMODITIES:

Commodities are expendable items purchased through the City-approved centralized purchasing process. This classification includes supplies, repair and replacement parts, small tools, and maintenance and repair materials that are not of a capital nature.

CONSUMER PRICE INDEX (CPI):

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

CONTINGENCY:

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTINUATION BUDGET:

A level of funding which enables an organization to provide the same amount of services in the following fiscal year as the organization provides in the current fiscal year. A continuation level budget does not necessarily provide funding for growth in demand of services.

CONTRACTS PAYABLE:

Contracts payable represents a liability reflecting amounts due on contracts of goods or services furnished to the City.

CONTRACTUAL SERVICES:

Includes expenditures for services performed by firms, individuals, or other City departments. Supplies are not included in the contractual services accounts.

CURRENT LEVEL OF SERVICE:

A term used to describe amount of service provided to the community in each service area with the current resources available.

D

DEBT SERVICE:

Payment of interest and repayment of principal to holders of a government's debt instruments.

DEBT SERVICE FUNDS:

Established to account for the accumulation of resources and for the payment of general long-term debt principal and interest that are not serviced by the General, Special Revenue, and Enterprise Funds. It does not include contractual obligations accounted for in the individual funds.

DEMAND:

A type of measurement category. Demand represents the external factors that demonstrate the needs for the service(s) or program(s), i.e., population, service area, complaints, and waiting lists.

DEPARTMENT:

A major unit of organization in the City comprised of sub-units called Divisions.

DEPRECIATION:

A decrease or loss in value, as because of age, wear, or market conditions. Used in accounting as an allowance made for a loss in the value of property.

DIRECT SALES:

Gross retail sales that are collected from local businesses.

DIVISION:

A sub-unit of a Department organization.

E

ELEMENT (General Plan):

There are three main elements of the General Plan which assist the City in delivering high quality services to its constituency. These three elements are LAND USE, TRANSPORTATION AND TRAFFIC CIRCULATION, and HOUSING. Other important elements include the annexation plan, community facilities and services, community identity, parks, trails and recreation, economic development, and environmental issues and resources.

ENCUMBRANCE:

Includes obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, canceled, or when the actual liability is established.

ENDING FUND BALANCE:

Funds carried over at the end of the fiscal year. Within a fund, the revenue on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses equals ending fund balance.

ENTERPRISE FUND:

A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein the stated intent is that the costs (including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees.

EXPENDITURES:

Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

F

FEES:

Charges for specific services.

FINANCIAL POLICY:

A government's directive with respect to revenues, spending, reserves, and debt management as these relate to government services, programs and capital investment. Financial policy provides an agreed upon set of principles for the planning and programming of government budgets and its funding.

FISCAL YEAR:

Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books. NOTE: It is usually a year, though not necessarily a calendar year.

FORECAST:

A prediction of a future outcome based on known and unknown factors.

FULL-TIME EQUIVALENT:

One position funded for a full year. For example, a permanent employee funded and paid for 40 hours/week and 52 weeks/year or 2 employees funded and paid for 20 hours/week and 52 weeks/year would be equal to one full-time equivalent.

FUND:

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE (EQUITY):

The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

FUNDING SOURCES:

A term referring to the type or origination of funds to finance recurring or non-recurring expenditures. Examples include revenues such as ad valorem taxes, user fees, licenses, permits, and grants and non-revenues such as fund balance and inter-fund transfers.

FUND SUMMARY:

A combined statement of revenues, expenditures, and changes in fund balance for the prior year's actual, adopted, estimated budgets, and the current year's adopted budgets.

G

GAAP ADJUSTMENTS:

Differences arising from the use of a basis of accounting for budgetary purposes that differs from the basis of accounting applicable when reporting on operations in conformity with Generally Accepted Accounting Principles (GAAP). For example, depreciation and amortization in Enterprise Funds are not considered expenses on the budget basis of accounting, but are considered expenses on the GAAP basis.

GASB 34:

A new accounting standard used by the Governmental Accounting Standards Board that is applicable to state and local governments. Compliance with GASB Statement 34 is necessary for the preparation of financial statements in accordance with Generally Accepted Accounting Principles. A significant provision of this new standard includes the preparation of government-wide financial statements that summarize the information of the government as a whole using the accrual basis of accounting (in addition to the continuing requirements for fund financial statements using the modified accrual basis of accounting). Infrastructure assets such as streets, bridges, and sidewalks are also to be included in the government-wide financial statements. There are also expanded disclosure requirements.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):

Uniform minimum standards of guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP proved a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to state and local governments is the National Council on Governmental Accounting's Statement 1. Every government should prepare and publish financial statements in conformity with GAAP. The objectives of governmental GAAP financial reports are different from, and much broader than, the objectives of business enterprise GAAP financial reports.

GENERAL FUND:

A fund that accounts for all financial resources necessary to carry out basic governmental activities of the City that are not accounted for in another fund. The General Fund supports essential City services such as police and fire protection, street maintenance, libraries, and parks and open space maintenance. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees and service fees.

GENERAL LONG-TERM DEBT:

Represents any non-matured debt not considered to be a fund liability.

GENERAL OBLIGATION BONDS (G.O. BONDS):

Bonds secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer's property taxing power (secondary portion). They are usually issued to pay for general capital improvements such as parks and roads.

GOVERNMENTAL FUNDS:

Account for most governmental functions. Governmental Funds include the General Fund, Special Revenue Funds, and Capital Project Funds.

GRANT:

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

I

IMPACT FEES:

A type of charge for services imposed on new construction in order to support specific new demands on a given service, e.g., transportation, schools, parks and fire protection.

IMPROVEMENT DISTRICTS:

Consists of property owners desiring improvements to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property. Improvement District debt is paid for by a compulsory levy (special assessment) made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

INFRASTRUCTURE:

A permanent installation such as a building, road, or water transmission system that provides public services.

IN-LIEU PROPERTY TAX:

A statewide fee is assessed on motor vehicles "in lieu of property taxes" in the event a citizen does not otherwise pay property taxes on house they own. The fee is assessed based on the age of the vehicle. This is also commonly called the Motor Vehicle Tax.

INTER-FUND TRANSFER:

Amounts transferred from one fund to another.

INTERGOVERNMENTAL REVENUES:

Levied by one government but shared on a predetermined basis with another government or class of governments.

INTERNAL SERVICE FUND:

Established to account for the financing, on a cost-reimbursement basis, of commodities or services provided by one program for the benefit of other programs within the City.

The City maintains an Internal Service Funds to account for Fleet of vehicles and equipment.

ISO:

The Insurance Service Organization is used to rate the level of risk with the City for various services provided.

L

LEGISLATIVE ISSUES:

Major policy decisions made by the City Council such as General Plan Sub-Elements, ordinances, and resolutions requiring study that need to be scheduled on Council's calendar.

M

MEASURE:

A term referring to any one of four different types of measure: a count, a ratio, a percentage, and a dollar amount. Before developing any measure, it is necessary to identify something that can be counted. In order to identify what is to be counted, the event being assessed must be determined, i.e. days spent in the hospital, certificates of occupancy issued, gallons of water treated, etc.

MISCELLANEOUS (FUNDING SOURCE):

Revenues other than those received from standard sources such as taxes, licenses and permits, grants, and user fees.

MISSION STATEMENT:

A broad statement of purpose derived from an organization's and/or community's values and goals.

MODIFIED ACCRUAL BASIS:

The modified accrual basis of accounting is a mixture of both cash and accrual basis concepts. All funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Sales taxes are recognized when in the hands of intermediary collecting agencies. All other intergovernmental revenues are recorded as revenue when received. Property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

N

NET ASSETS:

The term is used to describe the difference between assets and liabilities to show total fund equity of the fund.

NET INCOME:

Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers in over operating expenses, non-operating expenses, and operating transfer-out.

O

OBJECTIVE:

A statement specifying achievements to be attained within a prescribed time frame. An objective is exchanged/superseded by another objective at the expiration of the time frame. An objective is directly connected to how the resources of an organization will be used. An objective statement begins with an action verb and includes the quantified statement of the results expected as an outcome of the action.

OPERATING BUDGET:

Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled.

The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government. (See BUDGET)

OPERATING REVENUE:

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

ORDINANCE:

A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

OTHER FISCAL ACTIVITY:

Refers to various trust and agency funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, other governmental units, and other funds.

OUTSTANDING DEBT:

The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

P

PAY-AS-YOU-GO FINANCING:

Pay-as-you-go is the financing of improvement projects from current revenues. Such revenues may come from general taxation, fees, charges for services, special funds, or special assessments.

PERFORMANCE BUDGET:

A budget wherein expenditures are based primarily upon measurable performance of activities.

PERFORMANCE INDICATOR:

A performance indicator is a measurement designed by a reasoning process to determine whether or not a service objective has been met. It measures the effectiveness of achieving the objective or how well the objective has been accomplished.

PERFORMANCE MEASURE:

Data collected to determine how effective or efficient a program is in achieving its objectives.

PERSONAL SERVICES:

Include the salaries and wages paid to employees plus the City's contribution for fringe benefits such as retirement, social security, health, and workers' compensation insurance.

PROGRAM:

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible. A program differs from a division from the standpoint that cost centers from different departments may make up a program while cost centers from the same department to make up a division.

PROGRAM BUDGET:

A budget, which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

PROJECT COSTS:

All the costs associated with a project. These costs include prior year actual expenditures, current year budgeted expenditures and future year planned expenditures.

PROPERTY TAX:

Based according to value of property and is used as the source of monies to pay general obligation debt (secondary property tax) and to support the general fund (primary property tax). (See AD VALOREM TAX)

R

RDA:

See REDEVELOPMENT AGENCY.

RE-BUDGET:

Carryover represents encumbered and committed funds carried forward to the next fiscal year budget.

REDEVELOPMENT AGENCY:

An agency of the City created to administer and account for community redevelopment and economic development project areas, which are financed by incremental taxes collected on the properties in the development. The taxes are used to pay back debt created from improving the infrastructure for the project.

REFUNDING:

A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. There are generally two major reasons for refunding: (1) to reduce the issuer's interest costs or (2) to remove a burdensome or restrictive covenant imposed by the terms of the bonds being refinanced. The proceeds of the new bonds are either deposited into escrow to pay the debt service on the outstanding obligations when due, or they are used to immediately retire the outstanding obligations. The new obligations are referred to as the refunding bonds and the outstanding obligations being refinanced are referred to as the refunded bonds or the prior issue.

REPLACEMENT SCHEDULE:

A scheduled used to document information for vehicles and equipment currently used in operations. The information includes description of assets, year of purchase, useful life, amount of original purchase, year to be replaced, and estimated future cost of replacement.

RESERVE:

An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.

RESIDUAL EQUITY:

A transfer of net assets to another fund when separating a function or service from a combined function or service.

RESTRICTED REVENUES:

Funds collected for limited or specific expenditure purposes. These funds are earmarked for specific purposes by requirements within the resource origin, such as: regulations found in bond covenants; grant contracts; local ordinances; donations for a specific purpose; state statute; and federal law or administrative guidelines.

REVENUE:

The term designates an increase to a fund's assets which: does increase a liability (e.g., proceeds from a loan); does represent a repayment of an expenditure already made; does

represent a cancellation of certain liabilities; and does represent an increase in contributed capital.

REVENUE BONDS:

Bonds payable from a specific source of revenue, which do not pledge the full faith, and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not affect the property tax rate. Pledged revenues may be derived from operation of the financed project, grants, excise, or other specified non-property tax.

RETAINED EARNINGS:

Accumulation of net income closed to the balance sheet at the end of the fiscal year. Also known as net assets and used only in the enterprise funds.

S

SELF INSURANCE:

The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause instead of transferring that risk through the purchase of an insurance policy.

SERVICE LEVELS:

Describe the present services provided by a City department and/or division within the department.

SINKING FUND:

A fund (account) established by the City to set aside revenue over a period of time to fund a future capital expense or repay a long-term debt.

SPECIAL REVENUE FUNDS:

Established to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

T

TAX INCREMENT FINANCING:

The collection of the incremental tax increase from economic development of a project area where debt has been issued as part of a Redevelopment Agency.

TAX RATE:

The amount of tax levied for each \$100 of assessed valuation.

TAX RATE LIMIT:

The maximum legal rate at which a municipality may levy a tax. The limit may apply to taxes raised for particular purposes or for general purposes.

TAXES:

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as sewer services.

TENTATIVE BUDGET:

A preliminary budget created for review of Mayor and Council in the first meeting in May of each year. It is to be available for public inspection 10 days before the final adoption of the budget.

TRANSFERS is a term referring to monies moved from one budgetary fund or sub-fund to another. Because of legal or other restrictions, monies collected in one fund may need to be expended in other funds. A transfer is accomplished through Transfers-In (a source of funds) for the recipient fund and an equal Transfer-Out (a use of funds) for the donor fund. When this movement occurs between different funds, it is known as an Inter-fund Transfer. When it occurs between the restricted and unrestricted portions of the same fund, it is known as an Intra-fund Transfer.

U

USER FEES:

Charges for specific governmental services. These fees cover the cost of providing that service to the user (e.g., building permits, animal licenses, park fees).

Z

ZERO-BASE BUDGETING (ZBB):

A method of detailed budget analysis and justification that combines elements of management by objectives and program evaluation. It is a vehicle to link management and planning to the budget process. ZBB starts with an examination of an agency's basic programs and services by the lowest management level, and continues up the organization as funding packages are prioritized at each level in accordance with available resources and desired outcomes. ZBB is a tool for objectively directing the allocation of funds among activities and programs. Its basis is the consideration of the efficiency and effectiveness of activities and programs.