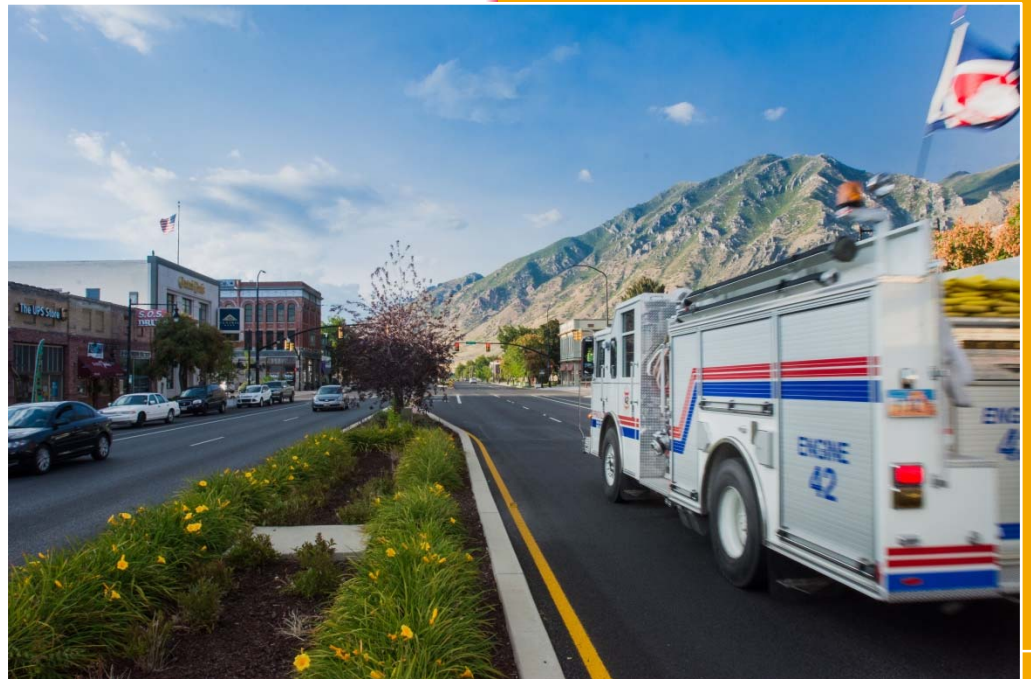


FY 2020 Final Budget

SPRINGVILLE CITY CORPORATION




springville
ART CITY

SPRINGVILLE CITY
CORPORATION



FISCAL YEAR 2019 - 2020

FINAL BUDGET

City of Springville, Utah

Prepared by Springville City Finance Department

Final Budget

2020



City of Springville, Utah
For the Fiscal Year Ending
June 30, 2020

Prepared by Springville City Finance Department

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Springville City
Utah**

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morill

Executive Director

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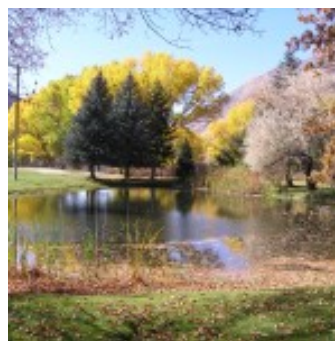
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Springville Profile

2020

A Rich History

First explored by Father Escalante, a Jesuit Priest, in 1776, Springville was originally settled by eight pioneer families in 1850. It was first called Hobble Creek by the early pioneers because their horses were often hobbled (by loosely tying their front feet together) and left along the stream to graze in the lush grass. If the horses wandered into the creek, the hobbles came off in the water. Thus, the settlement earned its original name. Later as the town grew, the name was changed to Springville, but the canyon stream and golf course have retained the name of Hobble Creek.



An Ideal Location

Springville is located in one of the most beautiful regions of the nation—nestled in the foothills of The Wasatch Range of the Rocky Mountains, two miles east of Utah Lake and just 45 miles south of Salt Lake City. Lying astride the I-15 freeway that runs between Canada and Los Angeles, the City is ideally positioned with easy access to Interstate 80 running between San Francisco and New York for distribution of goods by road to the major markets in the West. All vehicular traffic that transports goods to the north, south, east and west funnels through the interstate hub near Springville’s strategically important freeway location.

A Great Potential

With its strong connection to the arts, Springville is thriving community that has experienced steady growth over the past ten years. Its current population of 33,617 continues to increase with 2.1% annual growth.



Form of Government

Springville is organized under general law and governed by a six-member council (the “City Council”) consisting of the Mayor and five council members who are elected to serve four-year overlapping terms. Duties of the council members include the responsibility for all City affairs in general. The City Council must approve (and may revise) the budget of any City department. The Council serves as the legislative body and appropriates funds for City functions. The Council also licenses and regulates businesses, exhibitions, and recreation within the

City. The Mayor presides over all City Council meetings but may not vote, except in the case of a tie vote by the Council members.

Businesses in Springville

In 1944 Springville City had more contractors listed in the City boundaries than any other city per capita in the nation. Contractors listed included Reynolds Construction, Thorn and Sons, Strong and Grant, J.M. Sumsion, Whiting and Haymond, and W.W. Clyde and Company. Springville City is still home to W.W. Clyde and Company along with established businesses like Nestlé USA (Stouffers) and Wing Enterprises (Little Giant Ladder).

Major Employers in Springville

Employer	Employee Range	Employer	Employee Range
Nestle Prepared Foods	1000-1999	Magleby's Grill	100-249
Flowserve US	250-499	Neways Enterprises	100-249
Innovative Flexpak	250-499	Northrop Aircraft	100-249
WalMart	250-499	Springville High	100-249
ATL Technology, LLC	100-249	Springville Jr. High	100-249
Ballard Manufacturing	100-249	Supranaturals	100-249
Birrell Bottling Company	100-249	Todholm Care Center	100-249
E Green Exteriors	100-249	Vancon, Inc.	100-249
Fibertel	100-249	Wencor Group, LLC	100-249
Look Trailers	100-249	Western States Mech.	100-249
MACA Supply Company	100-249	Wing Enterprises, Inc.	100-249

Source: Utah Department of Workforce Services (updated 2/19 reflecting data as of 9/18)

Top Sales Tax Producers (2018)

Entity	% of Total Sales Tax
WalMart Supercenter	16%
Smith's (grocery)	7%
Springville City Corporation	4%
Ream's Springville Market	3%
USTC Motor Vehicle	3%
Questar Gas Company	2%
Consolidated Electrical Dist.	2%
State Liquor Store #45	2%
Amazon Fulfillment Svc.	1%
CR Doors and Moulding, LLC	1%

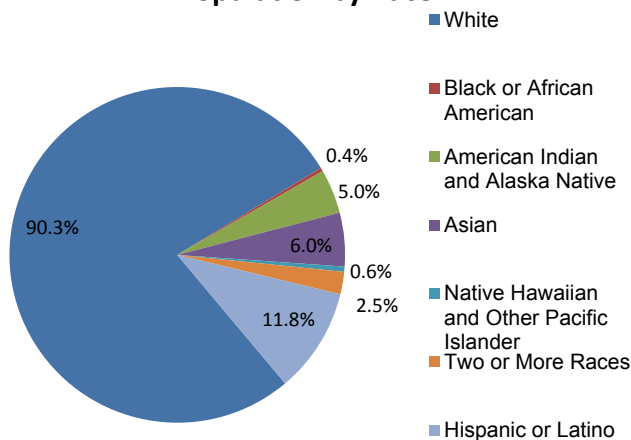
Top Property Tax Payers (2018)

Tax Payer	% of Total Assessed Value
Stouffer Foods Corp	1.35%
TEM Properties, LLC	1.32%
Springville, LLC	1.04%
Questar Gas	1.00%
Wal-Mart	0.99%
Newville Warehouse, LLC	0.90%
Outlook Apartment Assoc.	0.88%
Oldham Enterprises, LLC	0.78%
Parkview Ventures, LC	0.77%
Smith's Food & Drug Centers	0.75%

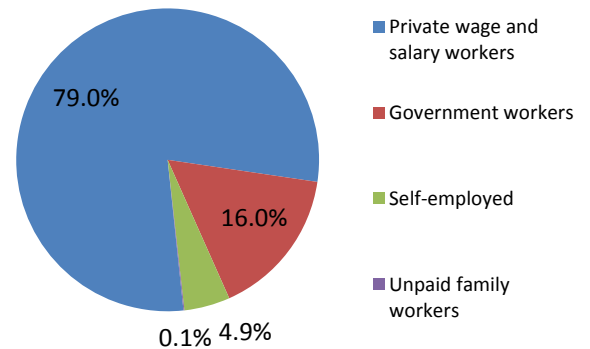
Community Demographic Profile

Springville - Quick Facts	
Population (2017 estimate)	33,294
Date of Incorporation	Feb. 13, 1853
City Population Rank in Utah	25
Land Area	14.4 sq. mi.
Elevation above sea level	4,571 ft.
Population Density (ppl./sq. mi.)	2,312
Average Household Size	3.58
Median Household Income	\$63,724
Per Capita Income	\$21,344
Total Housing Units	9,542
Median Age	25.5

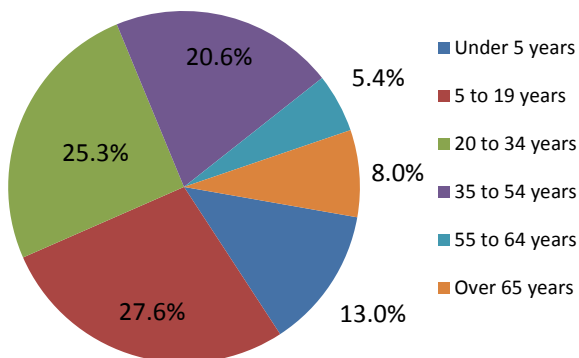
Population by Race



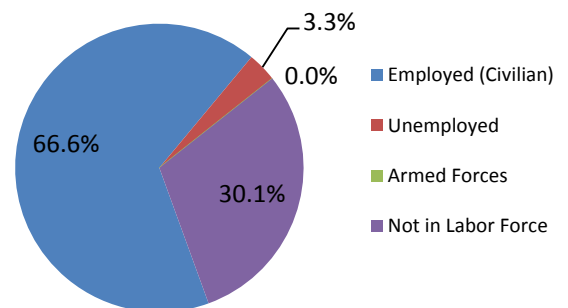
Class of Worker



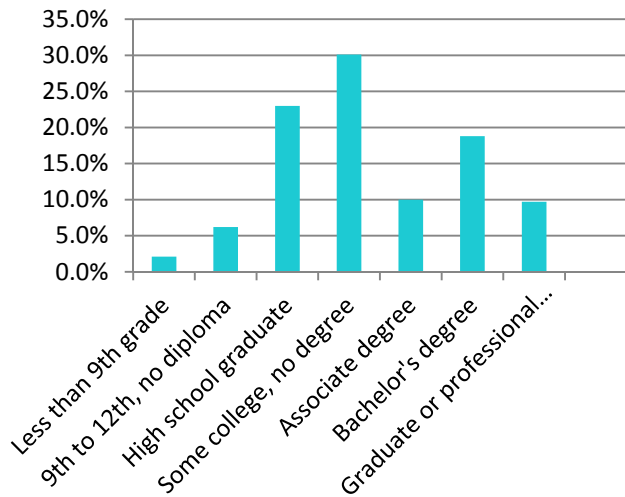
Population by Age



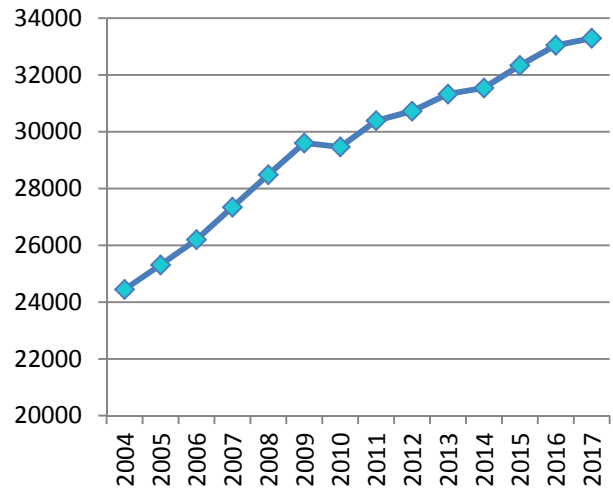
Employment Status



Educational Attainment (Population 25 years and over)



Population by Year



Resident Priorities

Springville City regularly conducts a resident survey to collect valuable feedback on current operations and input on the policy direction of the City. This survey generally occurs every two years with the most recent survey taking place in 2017. The following is a selection of question responses from the 2017 survey:

What do you like most about living in Springville?

Small-town feel	23.8%
Safety (feel safe, peaceful, quiet)	19.7%
People (friendly, sense of community)	16.2%

What is the top one thing that would make Springville better?

Retail businesses	12.7%
Restaurants	9.6%
Roads/traffic flow	7.4%

What are your top priorities for utilizing additional funds?

Reduce illegal drug use	13.9%
Improve traffic flow	13.0%
Access to high speed Internet	10.4%

Elected Officials



Mayor
Richard J. Child
 Term Expires:
 January 2022



Councilmember
Chris Creer
 Term Expires:
 January 2020



Councilmember
Craig Jensen
 Term Expires:
 January 2022



Councilmember
Jason Miller
 Term Expires:
 January 2020



Councilmember
Brett Nelson
 Term Expires:
 January 2020



Councilmember
Michael Snelson
 Term Expires:
 January 2022

The daily management of the City is conducted by the City Administrator. The City Administrator facilitates, coordinates and supervises the work of all City departments and ensures that the Mayor and City Council's policies and direction are successfully implemented. The Administrator also works to develop programs and policy alternatives for consideration by the Mayor and City Council.

City Officials	Name
City Administrator	Troy Fitzgerald
Assistant City Administrator/City Attorney	John Penrod
Assistant City Administrator/Finance Director	Bruce Riddle
City Recorder	Kim Rayburn
City Treasurer	Heather Penni
City Engineer	Jeff Anderson
Police Chief	Scott Finlayson

Goals and Strategies

2020

Mission Statement

The mission of Springville City is to promote a safe and healthy environment for its citizens by providing services, facilities and opportunities in a fiscally responsible manner.

Goal One: *Prudently Manage Public Funds*

- Adhere to established financial and budget policies.
- Promote financial sustainability.
- Develop and support a productive workforce.

Goal Two: *Effectively Plan for Growth and Economic Development*

- Support the vision and policies of the General Plan.
- Promote a diverse, stable local economy by working to retain existing businesses and attract new businesses that can benefit from Springville's unique resources.
- Adopt and implement planning objectives that protect and promote Springville's heritage, natural beauty, and Americana lifestyle.

Goal Three: *Promote a Sense of Community*

- Provide access to diverse cultural, educational and recreational opportunities.
- Provide and maintain functional, universally accessible and environmentally sound infrastructure that enhances a sense of community by distinguishing Springville from its neighbors.
- Encourage volunteerism, participation and civic engagement.

Goal Four: *Improve the Quality of City Services*

- Utilize measurable performance plans to monitor service delivery effectiveness.
- Invest in the education and training and staff while providing the necessary resources and equipment for employees to deliver a high level of service.
- Utilize technology to provide access and transparency for Springville's residents.

Goal Five: *Protect the Rights and Safety of the Citizens*

- Reduce, solve and prevent crime.
- Provide a prepared response to emergencies and disasters of all kinds.
- Promote fairness and balanced analysis as public policy is debated.



2020

Budget Message

April 30, 2019

Mayor Child and Members of the City Council,

Enclosed, please find a complete copy of the Final Budget for fiscal year 2020. The date implies good vision. I am hopeful that this proposed budget is looking clearly at the needs of the City. This document was created with input from directors and superintendents within the organization and under the direction of Mayor Child. Final adjustments and decisions related to balancing the budget were made by the City Administrator with significant input from Assistant City Administrators Bruce Riddle and John Penrod.

Continuing from the current budget year, we have a focus on taking care of what we already have. We have a budget that places significant dollars toward upkeep, replacing and enhancing our services, equipment and buildings. In addition, there are a number of new programs and ideas that are funded as well. A number of projects and policy initiatives to be discussed at the budget meeting will bring this process into sharp focus.

Pursuant to discussions with the Mayor and in harmony with recent practice, we are presenting a fully balanced budget in the General Fund. On the enterprise fund side, all funds are balanced as well. The concepts in the budget were fully reviewed with Mayor Child and they have his support. The Council has authority to change the recommendations found herein. Since the budget is balanced, any changes will require adjusting either revenue or other expenses to accommodate the changes. There are dollars reserved in the General Fund Capital Improvement Fund that could be brought into the budget if there are one-time expenditures of interest to a majority of the Council.

The purpose of this memorandum is to highlight significant changes, alterations and findings. The challenge of thoroughly reviewing the detail associated with creating a several hundred page budget document is taxing. Every department cooperated in providing the detail necessary to support the attached document.

Behind each of these pages is another ten to twenty pages of detail, and behind those, even more detail.

The written portion of this document simply provides highlights of the vast detail within the budget.

Budget Bullet Points

Revenues

- Revenues are forecast up 5.3% and over \$1,300,000 actual dollars. This continues to reflect the healthy growth that Springville is experiencing. The growth exceeds inflation even without our largest revenue increase included.
- The largest change in revenues comes from the anticipated revenue associated with the new C Road-related sales tax. C-Road funds are expected to jump by over \$400,000 this year-a 25% plus increase in tax revenues for this particular line.
- The full year of recreation center revenue was forecast at \$1,500,000 in revenue. We will surpass that number. FY2020 forecasts revenue at just over \$1,700,000 in revenue. We continue to hope this is a conservative forecast. Close to \$400,000 in annual passes are expiring in May. How many pass holders renew is a big driver in this year and next year's revenue forecasts.
- Development is a hard one to predict this year. Lots of improved lots are available to develop on both the residential and commercial sides. We have not had this for years. At the same time, economic slowing is forecast from a number of sources. What will the impact of any slowing be on South Utah County? It is hard to tell. We have forecast growth at the same rate as the current budget year.
- Court fines continue to soften. There are a couple of reasons for this, in my opinion. First, traffic tickets are down everywhere. I think this is in response to public sentiment about public safety in general. Second, we are training a number of new officers. When we are shorthanded, officers run from call to call with little time for traffic enforcement. This may change over the course of the year. We will see.

Personnel Changes/Additions

There are a number of changes to personnel presented in the proposed budget. Most simply fill the needs of a growing organization.

- Information Services Technician I/II. This full time position was created to handle additional computer related needs of the police department.

Retired Sergeant Esklund handled many IS responsibilities within the police department and no other officers had the necessary skills to handle those needs. This demand was not sufficient to require a full-time employee. Thus, the position was created by eliminating a part-time website/social media position in Administration. This position will also provide us with better 24-hour coverage for computer outages at night and on weekends.

- Dispatcher. A full-time dispatch has been added due to a change in state law which requires two dispatcher on duty at all times. Currently, our dispatch center drops to one dispatcher between 2 am and 6 am. 300 part-time hours were removed as part of this position being added.
- Management Analyst. A full-time administration position is recommended to handle a variety of analysis needs. The position combines the concepts of a contract administrator submitted by Finance and an Assistant to the City Administrator submitted by Administration. The position will help provide better technical support for today's data driven decisions.
- Fire Captain. A full-time supervisor in Fire is recommended. We currently have a Chief and two lead Firefighters. A supervisor level position will ease us towards 24 hour coverage and allowing for proper supervision during the Chief's absence. This is also recommended with an eye towards succession planning.
- Instrument Technician I/II. This is more of a title change than a new full-time employee. An existing opening in Power is being converted to provide better technical support than engineering support within the department.
- Grade/Assignment Changes include:
 - Changing the lead mechanic to shop supervisor.
 - 2000 hours of Library Clerk time moved to Lead Library Clerk.
- Part-time hour changes include:
 - Administration Office Assistants increased by 500 hours.
 - A 20 hour POPS Grant Writer funded by the POPS Grant.
 - Central Shop Office Assistant hours increased to 27 per week.
 - Police Officer at 24 hours per week. (This has largely been used already to fill shifts when we are short authorized personnel.)
 - 2000 hours of fitness attendants to provide better coverage on the mezzanine of the CRC.
 - 300 Hours for a planning intern to assist with projects in Community Development.
- The need for a new Building Inspector did not materialize during the year. We maintained dollars for about four months' worth of coverage, if the need arises in either building inspection or public work's inspection.

Programs

There are a few new programs in the budget.

- With the growth of our departments, the largest new program is probably the increased funding of employee recognition lines in individual department budgets. This fund was increased from \$60 to \$200 per FTE. The hope is that departments can provide more directed and individualized recognition to employees. With many departments being well over 50 employees, it is harder and harder to provide city-wide solutions to recognition.
- \$10,000 was added to the Streets painting and sign budget to complete some of the bike lanes that end abruptly in a few locations around town.
- As mentioned above, a new Grant Writer has been added to the Museum POPS program. The budget anticipates at least \$17,000 in new revenue coming from the efforts of this position.
- SMA@Night is a small program but one that should have some community interest. The museum will explore more evening opening times along with a fee-based activity. This community program will hope to have people come enjoy the museum and do art.
- A truck hoist will be added to a wastewater truck to more efficiently deal with manholes covers, pumps and other heavy items that we routinely lift. It is hoped that this cost will be easily made up in efficiency and worker health.
- Both Recreation and Wastewater worked together to put some of our vehicles to more efficient use. An inefficient vehicle can be better used at wastewater and the total cost to the City is lower than both purchasing new vehicles.
- The Public Safety Impact Fee will be updated to hopefully cover a significant portion of the Fire Station Second Floor completion project.
- Concepts for entryway signs have been added to the budget and will be discussed in the new budget year.
- Additional dollars for crack sealing have been added to the budget from the new tax receipts anticipated. Public Works plans to experiment with additional crack sealing as a way to increase pavement longevity.
- The Legal and Administration Departments are working on an in-house Employee Assistance Program which would provide for some mental health support. This program would mandate an annual mental health check-up for Public Safety personnel and provide for some funding for critical mental care elsewhere in the City.

- A concept for providing matching funds for infrastructure improvements is NOT currently in the budget. If this concept becomes more refined, there are funds in Capital Improvement Project fund balance to allow this program to start immediately.

Significant Line Item Changes

- Directors, occasionally with encouragement, have kept our operational line items either flat or down for the year.
- The Legislative budget has \$15,000 for RAP Tax education, if the Council desires.
- Administration has an increase in \$53,000 to pay for the election in a vote by mail ballot and about \$25,000 for the biennial survey.
- Our time card system is moving to the cloud this year. As a result, we have added \$10,000 to the budget to make this transition. There will be some savings in terms of local server capacity and server management, but these will be hard to track.
- Lots of Master Plans were budgeted last year; thus, several Professional and Technical Lines are lower than last year.
- Costs continue to increase for legal fees associated with the water adjudication.
- Engineering is budgeting significant amounts for engineering assistance regarding flood plain planning. The Council will receive additional information on this project and give direction before these funds are expended.
- Fire has funds budgeted to update the Public Safety impact fee study. It is anticipated that an updated study will allow for some or all of the Fire Station second floor completion project to be funded with impact fees.
- The Streets budget sees an increase in funding for repairing concrete and painting bike lane lines throughout the City. Both of these lines are paid with C road fees and the new sales tax dedicated for roads.
- CRC is worth mentioning because their line items are largely static. We over budgeted programming a bit and under budgeted some of the utility/chemical costs. Line items are actually down about \$1000 from last year. The start-up forecasting was excellent.
- Water Line maintenance expenses are climbing. We have budgeted \$122,400 *additional* dollars for this need.
- The sewer treatment budget has dollars allocated to do an experiment with chemical additives to lower our phosphorus effluent amounts. As you know, we are exploring a regional plant. If this doesn't work out, we will

need to move quickly with implementation of a chemical solution for the state's effluent limitations.

Capital

- It has been several years since we scored General Fund capital projects. We did that again this year. Points were granted (and in some cases taken away) for about a dozen categories ranging from sustainability to Council requests to cost savings. Projects were funded in the score order
- Here is a list of funded projects:

Project Name	FY 2020 Department Budget Request
Sharp Tintic RR Abandonment	130,000
Standard C Road Maintenance	584,328
Fire Station Living Quarters	770,000
Mill and Overlay - Main street to 1420 East (year 3 of 3)	226,000
1400 N 1750 W and 900 North Main Intersection Improvements	300,000
Police 800 MHz Radio Replacement (Year 3 of 3)	58,000
Bleacher Replacement (Year 3 of 3)	24,000
Library Tween Space Development	25,000
Museum Thermostat Upgrade	65,000
Roller Shades in Comp Pool at CRC	12,600
Asphalt maintenance: City and Evergreen Cemeteries	35,000

- It should also be noted that we are still working to get replacement items into the vehicle and equipment fund. Thus a number of capital requests were funded from the various department replacement funds.
- In addition to the moved projects, additional vehicles and equipment were funded for replacement.
- Here is a list of all projects funded from the Vehicle and Equipment Fund
 - Server, Printer and Switch Replacements \$100,000
 - 4 Police Vehicles \$190,000
 - Fire defibrillator and Hydraulic Extraction Tools \$69,000
 - Streets flat bed/plow and pick-up \$201,000
 - Cemetery dump truck/plow \$45,000
 - 3 large park mowers \$41,600
 - Recreation Workman \$24,000
 - Library Disk Cleaner \$12,000
 - Water 10 Wheel Dump Truck \$145,000

- Water Hot Tap Machine \$7,500
- Sewer Loader (for Compost) \$175,000
- Power Three Reel Trailer and Pick-up bed \$43,000
- Garbage Truck \$260,000

- The following projects have been scheduled to properly maintain our facilities from the facility reserve:

Emergency Event	All Buildings	50,000
Arts Park	Replace Roof Greenroom	20,000
Central Shop	Upgrade Radiant Tube Heaters	12,000
Civic Center	FFE Replacement in Conference Rooms	10,000
Civic Center	Interior Painting	15,000
Golf Course	Roof Replacement on Golf Maintenance Shop	13,000
Library	Interior Painting	10,000
Senior Center	Kitchen Roof Shingle Replacement	7,000
Senior Center	Wood Floor Resurface	5,000
Senior Center	HVAC Replacement	12,000
All Buildings	Work Order Management Software	15,000
Waste Water Treatment	Roof Replacement	30,000

- All available capital dollars were NOT expended. The decision was consciously made to hold some capital dollars in reserve for Council priorities. These could be expended on any priority, but two oft discussed projects deserve special attention.
 - Property purchases. The City needs to add to its property reserves as it has liquidated many of its raw holdings over the past few years. After discussion, this does not seem like the right time to invest. Property values have been climbing for a decade. Recessionary headwinds exist and many economic gurus are forecasting a slow down at some point soon. It seems wiser to hold reserves and move during such a time. However, nothing is stopping the current climb.
 - Economic Development. Staff has no specific recommendations on economic development projects at the current time, but we do want the flexibility to react if an opportunity presents itself.

Enterprise Fund Capital

- For the most part, Enterprise Fund Capital projects are still a work in progress. We are expecting master plan updates in water and sewer in the next few weeks. This will change our projects and priorities. Both have more than \$1,000,000 available for capital projects.
- Power has several master plan projects listed and funded. However, the largest is really a sinking fund for upgrades to the power plant as warranted, justified and approved by Administration, the Power Board and the City Council.
- The smaller enterprise funds have balanced projects funded for garbage and recycling cans, storm water projects, etc.
- Both Water and Sewer Divisions are funding the last portion of their capital expenditures by bringing reserves into the budget. Both funds have well in excess of 30% of their operating budgets held in reserve. The proposed budget leaves those reserves entirely in place.

Utility Fee Changes

- Our policy on utility rate changes has been to make small, inflationary adjustments as necessary to avoid the need to make large rate changes. This year, after discussion with the Mayor, all enterprise funds have a 2.5% rate increase budgeted.
- The one exception to this rule will be large commercial and industrial power rates. We continue to recommend no rate increase to these rate classes.
- For an average resident these fee changes will result in an estimated increase of around \$3.50 to \$4.50 per month.

Wages and Benefits

- The budget includes an average of 3% merit-based increases for full-time and part-time employees.
- Benefit Increases continue to put pressure on our budget. All benefit cost increases (primarily medical insurance) were funded in the budget.
- Medical Insurance went up by about 7%. This was a good result, but will require switching plans. We will move back to PEHP (Public Employee's Health Plan.) PEHP has our dental coverage and we had PEHP Health coverage over a decade ago.
- The city payroll system has 30 defined grades with a low and high point. Grades are recommended to be adjusted upwards by 2.2% this year to maintain our place in the market.

To me the budget document always contains numberless stories and we only have time to tell a few of them. Hundreds of project ideas were documented in the budget process. Most departments have a couple of dozen line items. Each of these lines usually has dozens of expenses captured within the line. Significant thought was given to training programs, uniforms, gasoline and diesel pricing, and material purchases. Revenue forecasts were debated and models were consulted, challenged and revised. It is a huge process. We look forward to implementing the variety of ideas contained within the budget after it is approved.

Troy Fitzgerald

Troy Fitzgerald
City Administrator

RESOLUTION #2019-25

A RESOLUTION ADOPTING A BUDGET FOR SPRINGVILLE CITY CORPORATION IN THE AMOUNT OF \$81,798,933 FOR EXPENDITURES AND TRANSFERS IN THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020.

WHEREAS, tentative budgets ("Tentative Budgets") in proper form have been prepared for all funds for which a budget is required by Utah State Law; and,

WHEREAS, the Tentative Budgets, together with supporting schedules and data have been available for public inspection in the office of the City Recorder as required by law; and,

WHEREAS, on June 18, 2019 the Municipal Council held duly noticed public hearings to receive public comment and ascertain the facts regarding the Tentative Budgets, which facts and comments are found in the hearing record; and,

WHEREAS, all interested persons were heard, for or against the estimates of revenue and expenditures as set forth in the Tentative Budgets; and,

WHEREAS, all statutory and legal requirements for the final adoption of said budgets have been completed; and

WHEREAS, after considering the Administration's recommendations, and facts and comments presented to the Municipal Council, the Council finds (i) the budgets should be adopted as set forth below; and (ii) such action reasonably furthers the health, safety and general welfare of the citizens of Springville City.

NOW, THEREFORE, be it resolved by the Municipal Council of the City of Springville, Utah, as follows:

PART I:

The Springville City expenditure and transfer budgets in the amount of \$81,798,933 as set forth in the attached Final Budget document including budgets for capital improvements are hereby adopted for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

PART II:

All outstanding encumbrances and project/grant balances as of June 30, 2019 approved by the Budget Officer shall be continued and re-appropriated for expenditure into the 2019-2020 fiscal year.

PART III:

Except in cases determined by the Mayor to be an emergency, the projects within the Capital Improvement funds cannot be deleted, changed in budget amount or new projects added without a resolution by the Municipal Council. If the Mayor determines that there is an emergency, the Budget Officer is authorized to transfer unencumbered or unexpended appropriation balances from one expenditure account to another within the same fund in an amount up to \$50,000.

PART IV:

The Springville Municipal Council adopts the Certified Tax Rate of 0.001763 to be levied on all taxable property within the corporate limits of Springville City in order to support the tax revenue in the General Fund and Debt Service Fund.

PART V:

Employee compensation for the 2019-2020 fiscal year shall be shown on the FY 2019-2020 Pay Scale included in the Final Budget document as Exhibit "A" except as may be later amended by the Municipal Council. Salaries for elected and statutory officers will be set in accordance to an ordinance adopted concurrently with this Budget Resolution.

PART VI:

Personnel positions for the 2019-2020 fiscal year shall be shown on the FY 2019-2020 Authorized Position List included in the Final Budget document as Exhibit "B" except as may be later amended by the Municipal Council or by the City Administrator pursuant to the Mid-Year Organization Changes Policy, which allows for organization changes when there is no impact to the budget.

PART VII:

Authorized fees and charges to defray the cost of City programs and services during the 2019-2020 fiscal year shall be as shown on the Comprehensive Fee Schedule included in the Final Budget document as Exhibit "C" except as may be later amended by the Municipal Council or as deviations may occur pursuant to the Resolution on Standards for Deviation from Fees Established in the Consolidated Fee Schedule.

PART VIII:

The final budget shall be certified and filed with the State Auditor and in the office of the City Recorder as required by law and shall be available to the public during regular business hours.

PART IX:

The budgets hereby adopted include payment, on behalf of qualifying employees, of their portion of certain retirement account contributions.

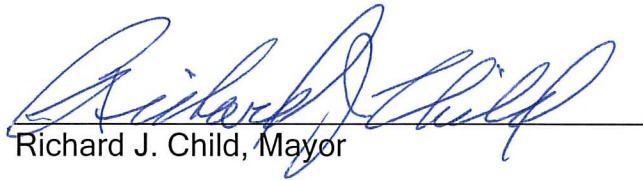
PART X:

This resolution shall take effect immediately.

END OF RESOLUTION.

PASSED AND APPROVED this 18th day of June 2018.




Richard J. Child, Mayor

ATTEST:



Kim Crane, City Recorder

Budget Overview

2020



United in Service
Dedicated to Community

We value:

- Civility
- Honesty
- Innovation
- Quality
- Sustainability



SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET

Budget Summaries

Fund	Beginning Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Contribution To (Appropriation Of) Fund Balance	Ending Fund Balance
General Fund							
Taxes		13,787,602					
Licenses & Permits		640,900					
Intergovernmental		2,373,828					
Charges for Services		3,526,272					
Fines & Forfeitures		398,000					
Miscellaneous		1,012,700					
Special Revenue		176,454					
Administrative Fees, Contributions & Transfers			4,958,536				
Legislative				168,024			
Administration				1,198,330			
Information Systems				494,413			
Legal				613,514			
Finance				607,877			
Treasury				431,262			
Building Inspections				353,000			
Planning and Zoning				500,487			
Public Works Administration				325,474			
Engineering				967,962			
Police				3,939,621			
Dispatch				790,995			
Fire				1,522,210			
Court				330,680			
Streets				1,416,202			
Parks				1,046,252			
Canyon Parks				420,393			
Art Museum				1,031,378			
Swimming Pool				1,622,014			
Recreation				990,965			
Cemetery				326,259			
Arts Commission				28,700			
Library				1,105,865			
Senior Citizens				107,359			
Payment to MBA Fund				386,965			
Utilize General Fund Balance						0	
Utilize C Road Reserves						0	
Increase C Road Reserves				253,972			
Utility Payment to Electric Fund				537,569			
Utility Payment to Water Fund				76,681			
Utility Payment to Sewer Fund				74,330			
Utility Payment to Storm Water Fund				19,617			
Transfer to Debt Service Fund					1,502,814		
Transfer to RDA Fund					20,000		
Transfer to Capital Improvements Fund					1,624,628		
Transfer to Capital Improvements Fund (C Road Reserves)					0		
Transfer to Vehicle Fund					741,826		
Transfer to Facilities Fund					1,296,656		
	5,707,828	21,915,756	4,958,536	21,688,369	5,185,924	0	5,707,828
Special Revenue and Fiduciary Funds							
Special Improvement District Fund	7,372	0	0	0	0	0	7,372
Special Revenue Fund	3,156,050	1,052,000	0	30,000	769,500	-202,000	2,954,050
Cemetery Trust Fund	1,310,897	77,000	0	0	0	77,000	1,387,897
Redevelopment Agency Fund	637,061	266,000	20,000	286,000	0	0	637,061
Special Trusts Fund	556,512	14,000	0	39,000	0	-25,000	531,512
	5,667,892	1,409,000	20,000	355,000	769,500	-150,000	5,517,892



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Budget Summaries

Fund	Beginning Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Contribution To (Appropriation Of) Fund Balance	Ending Fund Balance
Debt Service Funds							
Municipal Building Authority	3,244	386,965	0	386,965	0	0	3,244
Debt Service Fund	162,435	0	2,022,314	2,022,314	0	0	162,435
	165,679	386,965	2,022,314	2,409,279	0	0	165,679
Capital Improvement Funds							
General CIP Fund	5,141,779	750,000	1,874,628	2,834,928	0	-210,300	4,931,479
Community Theater CIP Fund	15,142	0	0	0	0	0	15,142
	5,156,921	750,000	1,874,628	2,834,928	0	-210,300	4,946,621
Internal Service Funds							
Central Shop	0	384,078	0	379,670	4,408	0	0
Facilities Maintenance			1,590,393	1,601,893	6,404	-17,904	-17,904
Vehicle Replacement Fund	3,902,953	0	1,279,901	1,328,100	0	-48,199	3,854,754
	3,902,953	384,078	2,870,294	3,309,663	10,812	-66,103	3,836,850
Enterprise Funds							
Electric	10,456,800	29,429,641	0	26,993,617	2,897,989	-461,964	9,994,836
Water	4,799,606	5,450,712	0	4,868,461	953,890	-371,639	4,427,967
Sewer	4,575,674	4,790,575	60,000	4,114,529	861,272	-125,226	4,450,448
Storm Drain	2,872,343	1,436,130	0	1,330,845	432,605	-327,320	2,545,023
Solid Waste	2,553,047	1,852,500	0	1,305,251	547,249	0	2,553,047
Golf	4,471	929,750	0	783,218	146,532	0	4,471
	25,261,941	43,889,308	60,000	39,395,921	5,839,536	-1,286,149	23,975,792
Total - All Funds	45,863,214	68,735,107	11,805,773	69,993,160	11,805,773	-1,712,552	44,150,661

Notes

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

3-Yr. Consolidated Fund Summary

Fund	Revenues and Other Sources of Financing			Expenditures and Other Uses of Financing		
	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
General Fund						
Taxes	13,035,420	13,424,768	13,787,602			
Licenses & Permits	550,811	656,250	640,900			
Intergovernmental	1,820,128	1,866,296	2,373,828			
Charges for Services	2,214,023	3,223,400	3,526,272			
Fines & Forfeitures	422,881	427,000	398,000			
Miscellaneous	800,476	976,920	1,012,700			
Special Revenue	172,822	176,378	176,454			
Administrative Fees, Contributions & Transfers	2,338,269	4,750,893	4,958,536			
Legislative				125,070	151,917	168,024
Administration				879,506	993,108	1,198,330
Information Systems				361,482	374,399	494,413
Legal				463,421	585,422	613,514
Finance				540,511	585,167	607,877
Treasury				377,264	432,698	431,262
Building Inspections				325,415	371,904	353,000
Planning and Zoning				422,228	444,380	500,487
Public Works Administration				278,662	311,975	325,474
Engineering				838,361	920,610	967,962
Police				3,622,658	3,912,143	3,939,621
Dispatch				570,705	716,770	790,995
Fire				1,250,610	1,354,601	1,522,210
Court				290,542	325,348	330,680
Streets				1,301,942	1,309,794	1,416,202
Parks				1,005,184	1,163,491	1,046,252
Canyon Parks				331,900	335,010	420,393
Art Museum				591,586	711,701	742,361
Swimming Pool				711,278	1,627,726	1,622,014
Recreation				847,704	975,968	990,965
Cemetery				196,738	268,784	326,259
Arts Commission				23,439	28,700	28,700
Library				1,002,405	1,053,664	1,105,865
Senior Citizens				99,230	106,610	107,359
Transfers				6,977,918	6,184,251	6,535,058
	21,354,830	25,501,905	26,874,293	23,435,758	25,246,140	26,585,276
Special Revenue and Fiduciary Funds						
Special Improvement District Fund	3,221	0	0	-2,437	0	0
Special Revenue Fund	1,143,762	1,158,700	1,254,000	961,792	2,489,311	1,254,000
Cemetery Trust Fund	96,717	88,000	77,000	0	0	77,000
Redevelopment Agency Fund	241,020	185,000	286,000	203,292	109,000	286,000
Special Trusts Fund	500,066	75	39,000	0	0	39,000
	1,984,785	1,431,775	1,656,000	1,162,647	2,598,311	1,656,000
Debt Service Funds						
Municipal Building Authority Fund	380,585	383,978	386,965	380,337	383,978	386,965
Debt Service Fund	2,035,741	2,029,737	2,022,314	2,034,239	2,029,737	2,022,314
	2,416,326	2,413,715	2,409,279	2,414,576	2,413,715	2,409,279

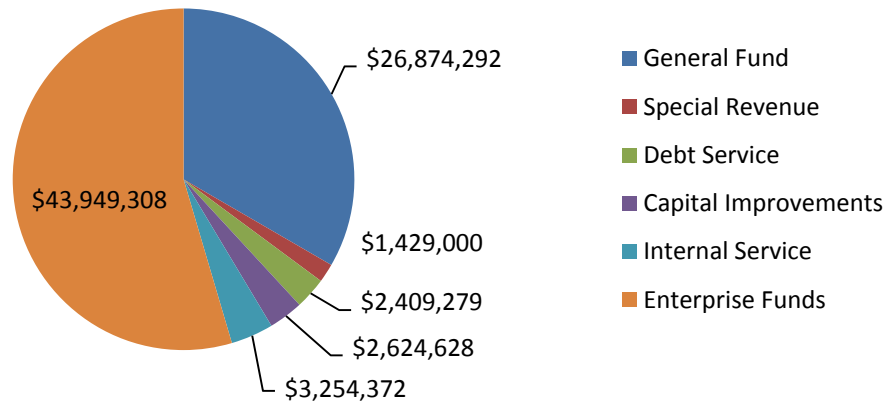


**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

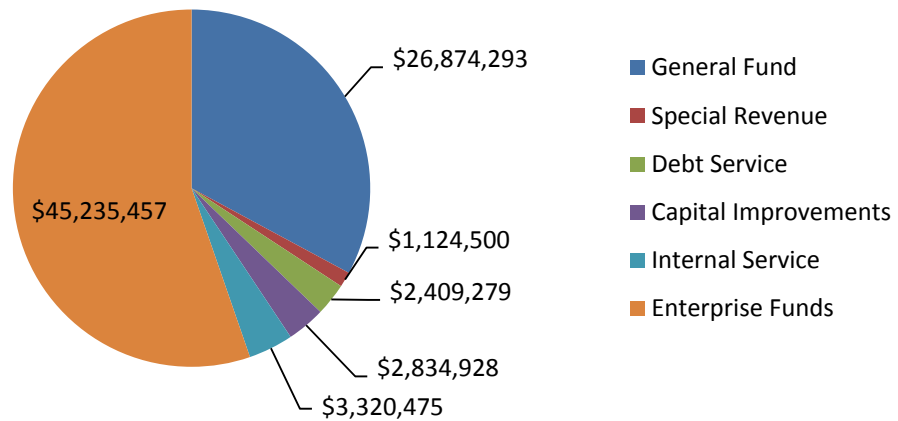
3-Yr. Consolidated Fund Summary

Fund	Revenues and Other Sources of Financing			Expenditures and Other Uses of Financing		
	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
Capital Improvement Funds						
General CIP Fund	9,651,047	7,405,962	2,834,928	13,743,469	9,422,666	2,834,928
Community Theater CIP Fund	208	0	0	0	0	0
	9,651,255	7,405,962	2,834,928	13,743,469	9,422,666	2,834,928
Internal Service Funds						
Central Shop	289,631	330,067	384,078	295,639	377,764	384,078
Facilities Maintenance			1,601,893	763,280	1,039,370	1,601,893
Vehicle Replacement Fund	1,010,403	1,062,473	1,328,100	438,951	936,280	1,328,100
	1,300,034	1,392,540	3,314,071	1,497,870	2,353,414	3,314,071
Enterprise Funds						
Electric	28,327,511	28,401,620	29,949,606	28,009,289	27,859,019	29,949,606
Water	5,008,753	5,241,021	5,822,351	3,879,438	8,144,141	5,822,351
Sewer	4,460,580	4,686,817	4,975,801	3,452,848	6,421,067	4,975,801
Storm Drain	1,338,038	1,386,519	1,763,450	933,165	3,653,289	1,763,450
Solid Waste	1,677,313	1,758,500	1,852,500	1,605,064	1,749,114	1,852,500
Golf	1,231,834	924,000	929,750	1,065,435	1,056,581	929,750
	42,044,030	42,398,477	45,293,458	38,945,239	48,883,212	45,293,459
Total - All Funds	78,751,260	80,544,374	82,382,029	81,199,559	90,917,458	82,093,012

Combined Revenue & Transfers In



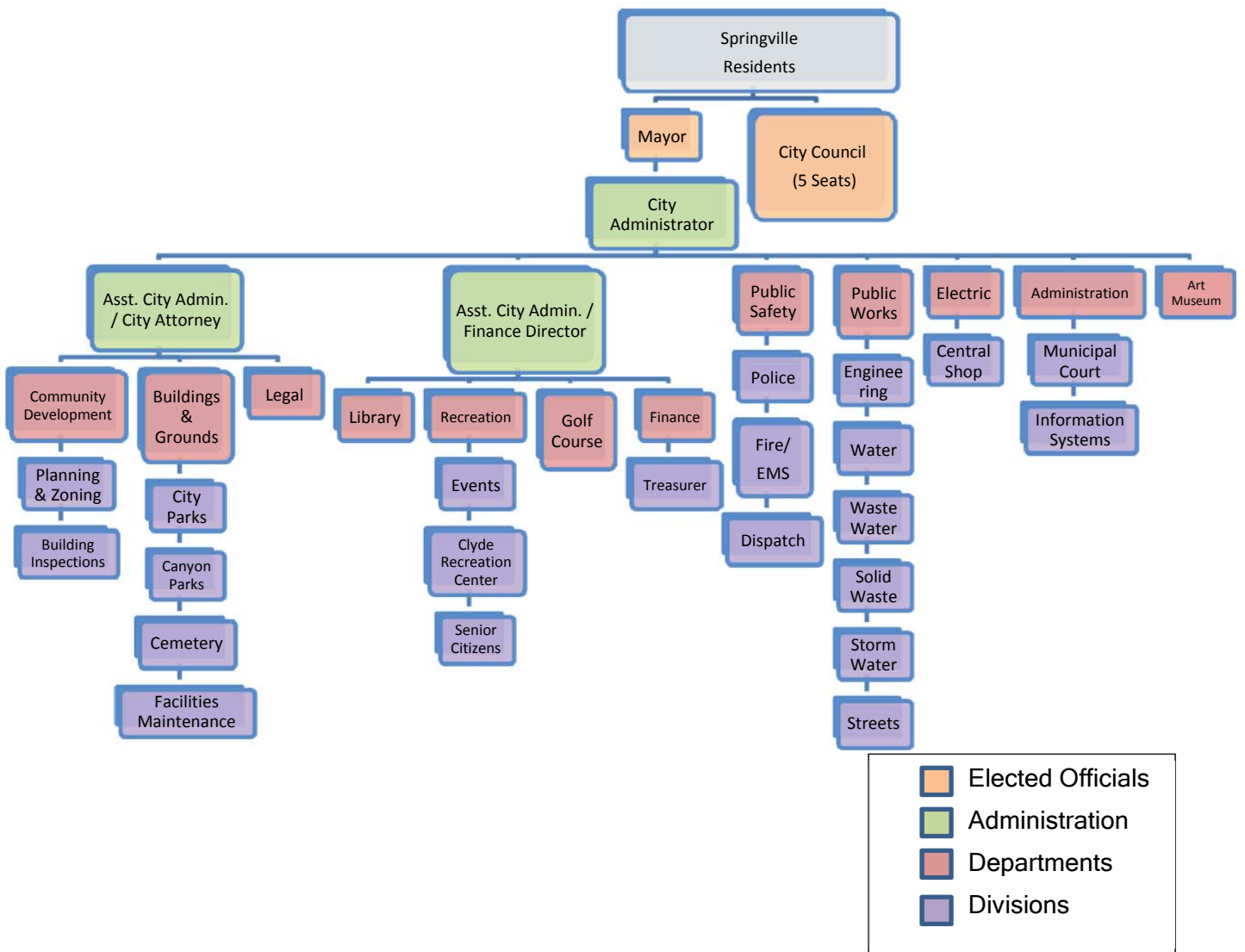
Combined Expenditures & Transfers Out



Staffing Summary (FTE)	FY 2017	FY 2018	FY 2019	FY 2020
General Government	59.62	63.94	64.69	64.83
Public Safety	65.52	62.94	65.84	68.03
Leisure Services	58.47	85.70	104.78	103.66
Enterprise Funds	74.93	74.02	74.52	74.69
Total Full-Time Equivalents	258.54	286.59	309.83	311.21

Organization Chart

2020

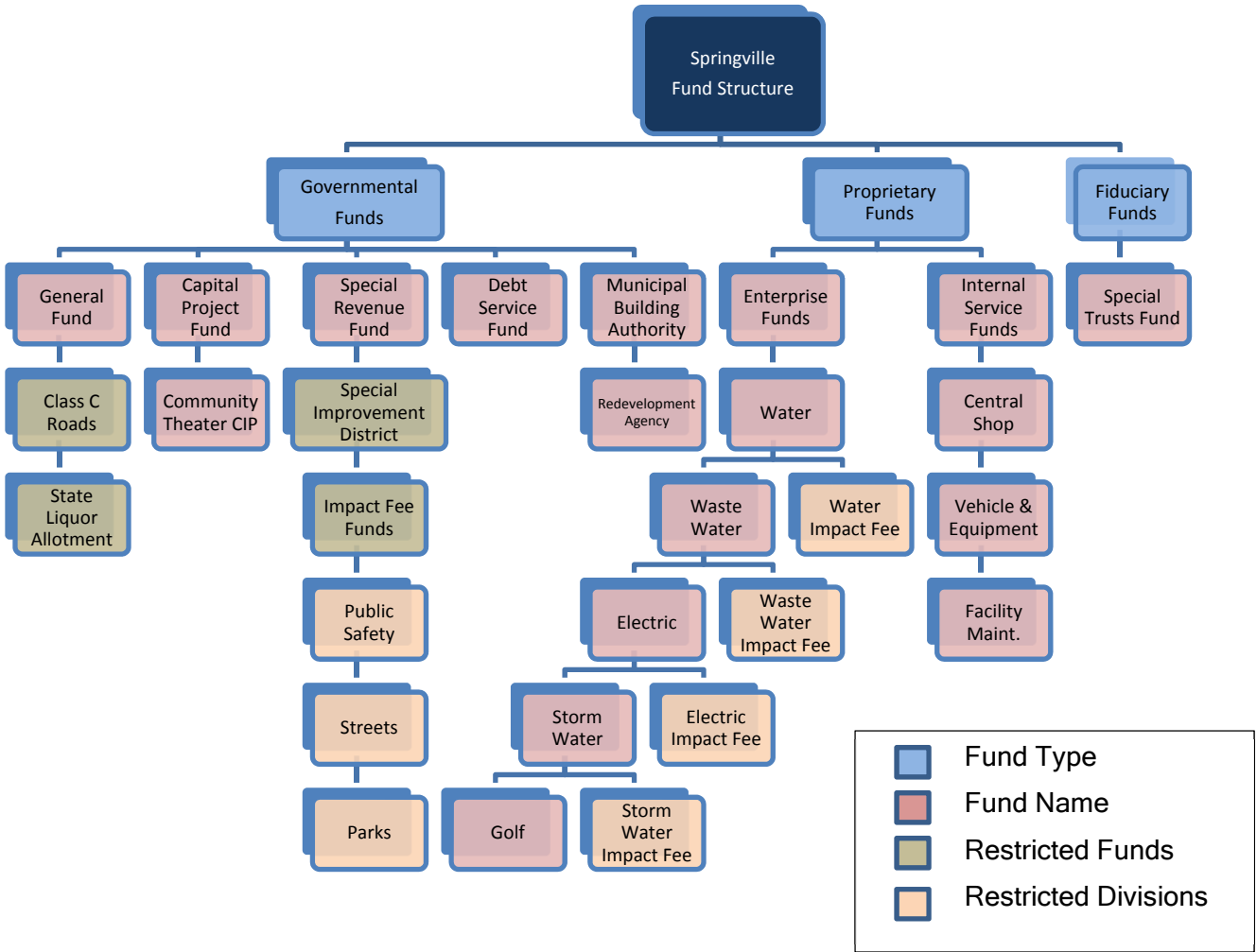


Fund Descriptions and Fund Structure

2020

Fund accounting is an accounting system used by governments to emphasize *accountability* rather than *profitability*. In this system, a fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations.

The funds are grouped into fund types, of which there are three: governmental, proprietary and fiduciary.



Fund Structure and Department Relationship

<i>Fund</i>	<i>Subject to Appropriation</i>	<i>Fund Type</i>	<i>Fund Class*</i>	<i>Functional Oversight Unit</i>
General	Yes	Governmental	Major	Various
SID	Yes	Governmental	Major	Administration
Special Revenue	Yes	Governmental	Minor	Administration
Cemetery Trust	Yes	Governmental	Minor	Parks
Special Trusts	Yes	Governmental	Minor	Administration
Debt Service	Yes	Governmental	Minor	Administration
General CIP	Yes	Governmental	Minor	Various
Community Theater CIP	Yes	Governmental	Minor	Recreation
RDA	Yes	Governmental	Minor	Administration
MBA	Yes	Governmental	Minor	Administration
Central Shop	Yes	Proprietary	Minor	Electric
Vehicle & Equipment Replacement	Yes	Proprietary	Minor	Administration
Facility Maintenance	Yes	Proprietary	Minor	Administration
Electric	Yes	Proprietary	Major	Electric
Water	Yes	Proprietary	Major	Public Works
Sewer	Yes	Proprietary	Major	Public Works
Storm Drain	Yes	Proprietary	Minor	Public Works
Solid Waste	Yes	Proprietary	Minor	Public Works
Golf	Yes	Proprietary	Minor	Golf

*Major funds are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

Governmental Funds

Governmental funds are those through which most governmental functions are accounted for. The acquisition, use, and balances of the government's expendable financial resources and the related current liabilities—except those accounted for in proprietary funds—are accounted for through governmental funds. The City budgets and reports the following governmental funds:

The *general fund*, which is used to account for all financial resources traditionally associated with governments and not required to be accounted for in another fund. The General Fund is the largest and most complex fund of the City of Springville. It contains most of the general operating departments of the City and is funded from an unrestricted pool of revenues. The general fund includes allotments of State excise taxes for Class C Roads and Liquor, used for street maintenance and DUI enforcement, respectively.

Special revenue funds account for transactions that take place when there are restrictions on revenue sources, such as special improvement district or impact fee funds in which the revenues are restricted to a specific use.

Capital project funds are used to account for monies set aside for construction of buildings and infrastructure. When monies—typically bond proceeds—are received for specific projects, they are recognized in and disbursed from a capital projects fund.

The *debt service fund* is used for the accumulation of monies to make required payments on long-term obligations, such as bonds or capital leases. Monies used to pay for the bonds can be revenues, such as property taxes earmarked specifically for the bond issue or from transfers from other funds.

Other governmental fund types include *agency funds* associated with the Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

Proprietary Funds

Proprietary funds are used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector. All assets, liabilities, net assets, revenues, expenses, and transfers relating to the government's business and quasi-business activities—in which changes in net assets or cost recovery are measured—are accounted for through proprietary funds (enterprise and internal service funds). Generally accepted accounting principles for proprietary funds are similar to those applicable to businesses in the private sector. The measurement focus is on determining operating income, financial position, and cash flows.

Enterprise funds are employed when user fees are the major means of cost recovery. The most common examples are water and wastewater funds. The City budgets and reports the following proprietary funds:

The *water fund* accounts for the activities of the City's water production, treatment and distribution operations.

The *sewer fund* accounts for the activities of the City's sewer collection and treatment operations.

The *electric fund* accounts for the activities of the City's electric generation and distribution operations.

The *storm drain fund* accounts for the activities of the City's storm drain operations.

The *solid waste fund* accounts for the activities of the City's residential solid waste collection operations.

The *golf fund* accounts for the activities of the City's Hobble Creek Golf Course operations.

Activities of these six funds include administration, operations and maintenance of the associated systems and billing and collection. The funds also account for the accumulation of resources for, and the payment of, long-term debt principal and interest for each enterprise. All costs are financed through charges to utility customers with rates reviewed regularly and adjusted, if necessary, to ensure the integrity of the funds.

Internal service funds are used to account for central cost centers within a governmental unit. The City uses two internal service funds to account for the costs of procurement and maintenance of vehicles and equipment owned by the City and one internal service fund to account for facility maintenance. Charges are made to the appropriate fund and department to recover costs.

Fiduciary Funds

Fiduciary funds are used to account for assets held by a government in a trustee capacity or as an agent for individuals, private organizations, or other governmental units. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Like special revenue funds, fiduciary funds are used for assets subject to outside restrictions. Generally fiduciary funds are the result of a donation by an outside entity or if the government is simply holding the assets with limited discretion on their use.

Trust funds are classified as expendable or non-expendable. An expendable trust is one whose corpus, or principal, can be used for operating or capital outlays. When a fund is non-expendable, only investment earnings can be expended. The corpus is left intact to assure perpetual revenue generation.

Basis of Budgeting

2020

Basis of Accounting and Measurement Focus

Basis of accounting refers to when revenues or expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The City's basis of accounting for budgeting purposes differs from generally accepted accounting principles (GAAP) used for preparing the City's annual financial reports. The major differences between budget basis and GAAP basis are as follows:

- Encumbrances (contractual commitments to be performed) are considered as expenditures rather than the GAAP required reservation of fund balance.
- Funds to be booked at the end of the fiscal year for planned increases to reserves and designations are recognized as expenditures in the budget.
- Central service cost allocations items are budgeted as expenses and revenues rather than inter-fund transfers.
- Fixed assets (capital items and equipment more than \$5,000) are budgeted at the full expense and fully or completely depreciated for GAAP reporting.
- Certain other items such as developer agreements, insurance liabilities, and changes in trust-like accounts are budgeted as expenses rather than recognized as a liability under GAAP.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter (within sixty days) to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt-service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Regardless of the measurement focus, depreciation is not budgeted

Sales taxes, use taxes, franchise taxes, and earned but unreimbursed state and federal grants associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Property taxes are measurable as of the date levied (assessed) and are recognized as revenues when they become available. Available means when due, or past due, and received within the current period or collected soon enough thereafter to be used to pay liabilities of the current period. All other revenues are considered to be measurable and available only when the City receives cash.

Proprietary (enterprise) and Internal Service funds are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The City budgets for these funds on a non-GAAP cash basis, therefore you will see a budget for capital expenditures and not for depreciation.

Financial resources used to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as expenditures. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements, rather than as an other financing source. Amounts paid to reduce long-term debt of the City are reported as a reduction of the related liability, rather than as an expenditure in the government-wide financial statements.

Financial Policies

2020

Operating Budget Policy

Overview

The operating budget is the principal policy management tool of Springville City. The budget establishes priorities for the coming fiscal year and outlines how those priorities will be realized. It is the prime opportunity for Springville City to evaluate its current service levels, measure and compare needs for different services, and balance community needs against the tax burden necessary to finance them.

Consistent with State Code, it is the policy of Springville City to propose and adopt a balanced budget (i.e. total of the anticipated revenues equals the total of appropriated expenditures) under normal circumstances. In the event that there is a deviation from the balanced budget policy, it will be disclosed and any utilization of fund balance in order to balance the budget will be identified as such.

Timetable for Budget Preparation

The process for preparing the operating budget typically covers a nine-month period. The events and their approximate timing are:

Budget Timetable

Action	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Five-year capital budget project worksheets distributed to Directors									
Administrator and Directors set goals									
Five-year capital budget plan project worksheets due to Finance Department									
Mayor and Council hold budget retreat to discuss goals and priorities									
Present Five-year capital budget plan to Mayor and Council									
Mayor and Council goals and priorities plus operating budget work papers distributed to Directors and Superintendents									

Budget Timetable (cont.)

Action	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Operating budget work papers submitted to Finance. Impacts due to proposed staffing and program changes highlighted.					■				
First revenue forecast submitted by Finance Department					■				
Meetings with Directors to discuss preliminary budget proposals					■				
Preliminary budget review with Mayor					■				
Summary of preliminary budget published in monthly newsletter. Detailed budget placed on City's website						■			
Second revenue forecast submitted by Finance Department						■			
Preliminary budget sent to Mayor and Council in preparation for budget retreat						■			
Mayor and Council hold budget retreat to review preliminary budget and set tentative budget						■			
Tentative budget ready for summary in newsletter and detail on City website. Copies distributed to Directors and Superintendents						■			
Presentation of Tentative budget to Mayor and Council in Council Meeting. Public hearing is set.							■		
Proposed final budget completed. Changes from tentative budget noted and communicated to Mayor and Council in Council packet							■		
Public hearing held to consider the tentative budget. Final budget adopted by the City Council								■	
Copies of approved budget distributed to Directors and Superintendents								■	
Summary of approved final budget published in the City newsletter with detailed budget posted on City website									■

Consistent with the Uniform Fiscal Procedures Act for Utah Cities, the budget may be amended from time to time as necessary. Amendments to the governmental fund budgets are made by resolution of the City Council following proper notice and a public hearing. Amendments to the proprietary funds are made by resolution and notice of a regular meeting of the City Council.

Capital Improvement Policy

Overview

A comprehensive Capital Improvement Program (CIP) is central to the City's ability to provide services to the citizens. Maintenance and expansion of infrastructure combined with adequate, well maintained vehicles and other major equipment are critical. Constant review of proposed expenditures and projects will allow prioritization based on the goals and needs established by the Mayor and Council.

Policies

- A five-year CIP will be prepared and/or updated each year as part of the budget preparation process. The five-year CIP will be consistent with longer-range master plans that will be periodically reviewed and updated.
- For purposes of depreciation, a capital asset is defined as being equal to or greater than \$5,000 and having an expected life of more than one year.
- The CIP projects will be identified as capital expenditures, capital projects, and vehicle and equipment replacement. Capital expenditures will be maintained at the division level as part of the operating budget. Capital projects will be funded and tracked in the Capital Project Fund. Vehicle and equipment replacement will be funded and tracked in a separate fund.
- Capital projects are defined as a project having a useful life greater than five years and an estimated cost of at least \$25,000. Projects can include the construction, purchase, and major renovation of buildings, infrastructure and utility systems; purchase of land; and major landscaping and park improvement projects.

Revenue and Expenditure Policy

Policies

- Springville City will consistently attempt to maintain a diversified and stable revenue system as protection from short-run fluctuations. The General Fund's revenue base will generally consist of property taxes, sales taxes, energy use taxes, intergovernmental grants and allocations, fines, and charges for services.
- Revenues from one-time windfalls and other temporary sources will not be used to fund on-going operations.
- All user fees and utility service rates will be reviewed periodically, but not less than every two years, to ensure they are reasonable and are tied to the cost of providing the service.

- Annual revenue estimates will be developed based on objective, reasonable criteria. Estimates will be conservative in order to assure adequate revenues will be available to meet budgeted expenditures.
- Expenditures will always be budgeted. Preparation of the annual budgeted expenditures and adherence to the approved budget will be a critical performance measurement for all levels of management.
- Administrative transfers to the General Fund from the Enterprise Funds represent direct charges for administrative services performed by functions in the General Fund. These will be calculated each year based on studies to assure fairness and accuracy.
- At the Council's discretion, operating transfers may be made to the General Fund. These transfers represent the "profits" realized by the City in operating the Enterprise Funds. Such transfers will be disclosed to the utility rate payers as required by State law.

Fund Balance and Reserves Policy

Overview

The term *fund balance* is used to describe the net assets of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). Fund balance is intended to serve as a measure of the financial resources available in a governmental fund.

Accountants distinguish up to five separate categories of fund balance, based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts can be spent: *non-spendable fund balance*, *restricted fund balance*, *committed fund balance*, *assigned fund balance*, and *unassigned fund balance*. The total of the last three categories, which include only resources without a constraint on spending or for which the constraint on spending is imposed by the government itself, is termed *unrestricted fund balance*.

It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g. revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates. Fund balance levels are a crucial consideration, too, in long-term financial planning. In most cases, discussions of fund balance will properly focus on a government's general fund. Nonetheless, financial resources available in other funds should also be considered in assessing the adequacy of unrestricted fund balance (i.e., the total of the amounts reported as committed, assigned, and unassigned fund balance) in the general fund.

Policies

- The State of Utah dictates that in the General Fund, municipalities shall maintain unreserved funds greater than five percent but less than 25 percent of budgeted revenues. Springville City's target for these unreserved funds will be the upper end of the allowable range.
- Reserves will be established and maintained in each Enterprise Fund that will be equal to a minimum of 20 percent of the current operating expenses.
- The Capital Projects Fund will be where all major General Fund capital improvement projects are scheduled and funded. Funding for projects that will occur over several years or that are delayed from the original timetable will be held in reserve until the project is completed or the City Council formally moves to remove the project and release the reserves.
- A vehicle and equipment replacement fund reserve will be established and funded. When a vehicle or piece of equipment reaches the end of its estimated useful life, the reserve will provide the necessary funding for the new purchase. If the vehicle or equipment still has useful life, the reserve will be maintained until replacement is needed.

During the budgeting process, the Council may earmark surpluses in the General Fund to be transferred into specific reserve fund.

Debt Management Policy

Overview

Debt is an essential tool in providing services to the citizens of Springville City. Used judiciously, it can provide the funds necessary to maintain and expand infrastructure and increase the amount of and the types of services offered by the City. Debt incurred for growth allows future residents and users to participate in funding the costs of the benefits they receive.

Policies

- Management of existing debt will include at least an annual review by the Finance Director to ascertain if refunding or restructuring is possible in order to reduce debt interest costs, improve the timing of payments, and/or remove restrictive or burdensome covenants.
- No long-term debt will be issued to fund operating budget expenditures.
- Whenever possible, debt issued in any single year will be kept under \$5,000,000 in aggregate to avoid arbitrage requirements.
- Bond maturities will be targeted to be five years less than the planned useful life of the asset being purchased with the bond proceeds.

- Whether bonds are placed through a competitive sale vs. a negotiated sale will be decided on a case-by-case basis.
- The City will consistently work to improve its bond rating through sound fiscal policies and well managed use of its bonding authority.

Debt Obligations

2020

Debt is an essential tool in providing services to the citizens of Springville City. Used judiciously, it can provide the funds necessary to maintain and expand infrastructure and increase the amount of and the types of services offered by the City. Debt incurred for growth allows future residents and users to participate in funding the costs of the benefits they receive.

Article XIV, Section 4 of the Utah State Constitution limits the general purpose indebtedness of Utah cities to an amount not to exceed four percent (4%) of the value of the taxable property within the city for debt secured by property taxes levied by the city. Additionally, the city is limited to an amount not to exceed eight percent (8%) of the value of the taxable property within for debt associated with the sewer, water or electric systems operated by the city. As such, Springville’s current general obligation bond debt limit is as follows:

Fair Market Value (2017)	\$2,930,941,633
Valuation from uniform fees (2017)	20,186,113
Fair Market Value for Debt Incurring Capacity	<u>\$2,951,127,746</u>

	4% General Purposes	8% Water, Sewer & Electric	12% Total
General Obligation Debt Limit less Amount of Debt Applicable to General Obligation Debt Limits	\$118,045,110	\$236,090,220	\$354,135,330
	<u>16,060,000</u>	<u>-0-</u>	<u>16,060,000</u>
Additional Debt Incurring Capacity	<u>\$101,985,110</u>	<u>\$236,090,220</u>	<u>\$338,075,330</u>

The following tables summarize Springville City’s long term debt obligations:

City of Springville
Statement of Indebtedness
(Includes the City of Springville Municipal Building Authority Debt)

<i>Type and Name of Indebtedness</i>	<i>Total Amount Issued</i>	<i>Fiscal Year Issued</i>	<i>Fiscal Year of Completion</i>	<i>Principal Balance June 30, 2019</i>	<i>Fiscal Year 2019-20 Payments</i>
General Obligation Bonds:					
General Obligation Bonds Series 2010	\$9,800,000	2010	2031	\$6,345,000	\$643,537
General Obligation Bonds Series 2016	10,785,000	2016	2036	9,715,000	741,988
Revenue Bonds:					
Sales Tax Revenue Bonds Series 2014	2,885,000	2014	2021	1,000,000	518,500
MBA Lease Revenue Bonds Series 2008	6,435,000	2008	2031	4,270,000	385,315
Water/Sewer Revenue Bonds Series 2008	15,135,000	2008	2028	8,535,000	1,083,980
Total All Indebtedness	\$45,040,000			\$29,865,000	\$3,373,320

Revenue Overview

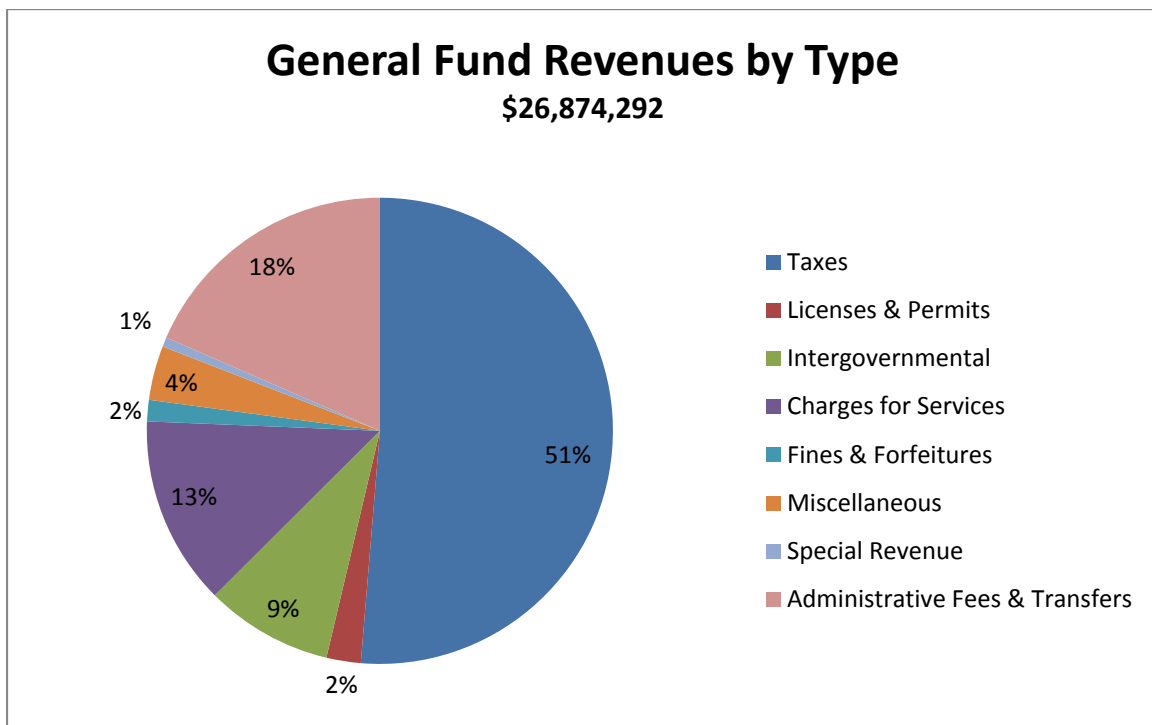
2020

General Fund

In the General Fund, the City receives revenue from a variety of sources including property, sales and other taxes; licenses and permits; fees for services; grants from other entities; and transfers from other funds within the City.

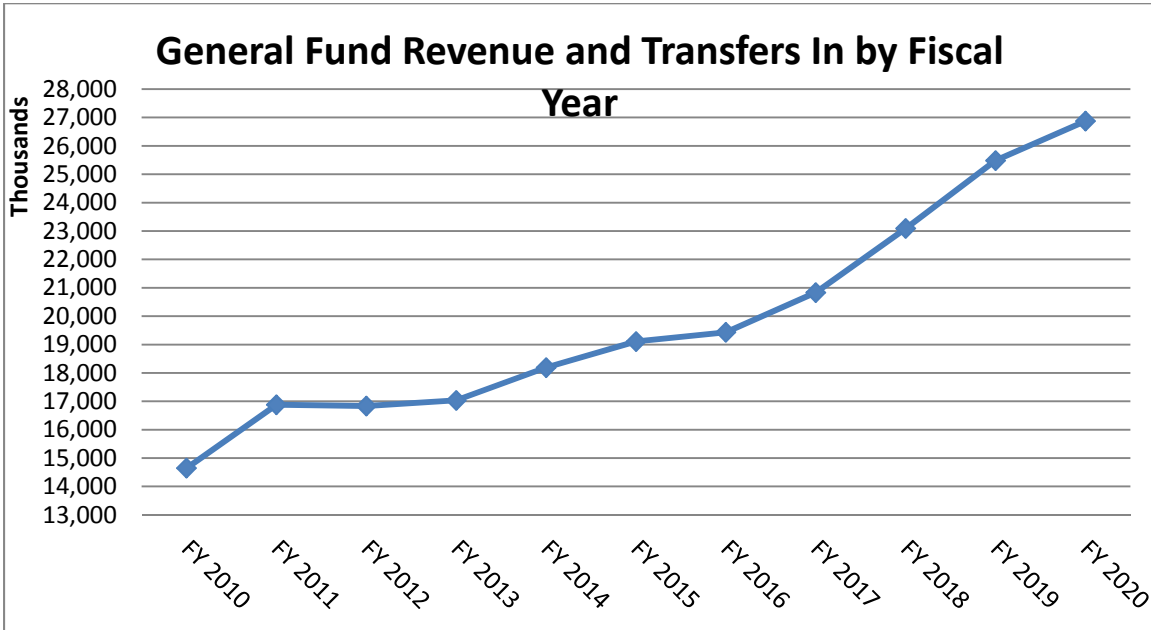
Revenue projections in the FY 2019-20 Budget are estimated using historical information, data collected from the Governor’s Office of Planning and Budget (GOPB), Utah League of Cities and Towns (ULCT), Utah County Assessor’s Office and a number of other financial and economic indicators.

In the preparation of this budget, the staff has attempted to produce a financially conservative view of near-term economic conditions utilizing historical revenue data and a general sense of the economic status of the local community.



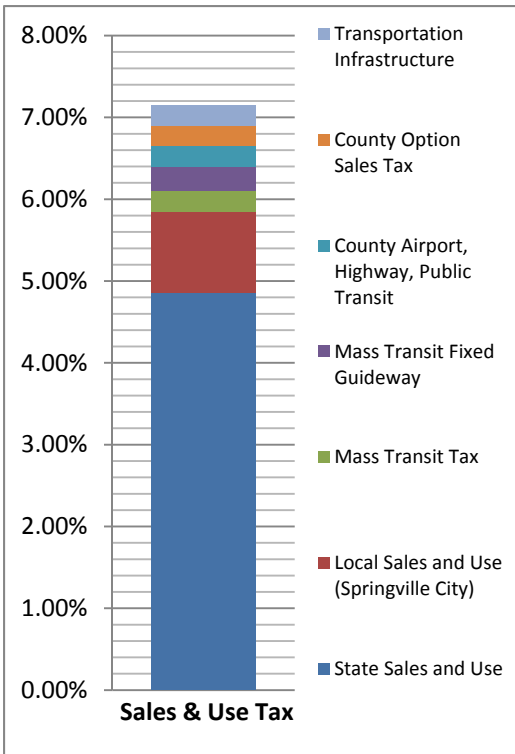
The FY2020 Budget reflects continued and sustained tax revenue increases of about three percent overall including two percent growth in property tax and three

percent growth in sales tax. Other minor fees have moved up and down. Transfer rates did not change, but the formulas resulted in one to three-percent increases mainly due to small revenue growth in enterprise funds.



Major General Fund Revenue Sources

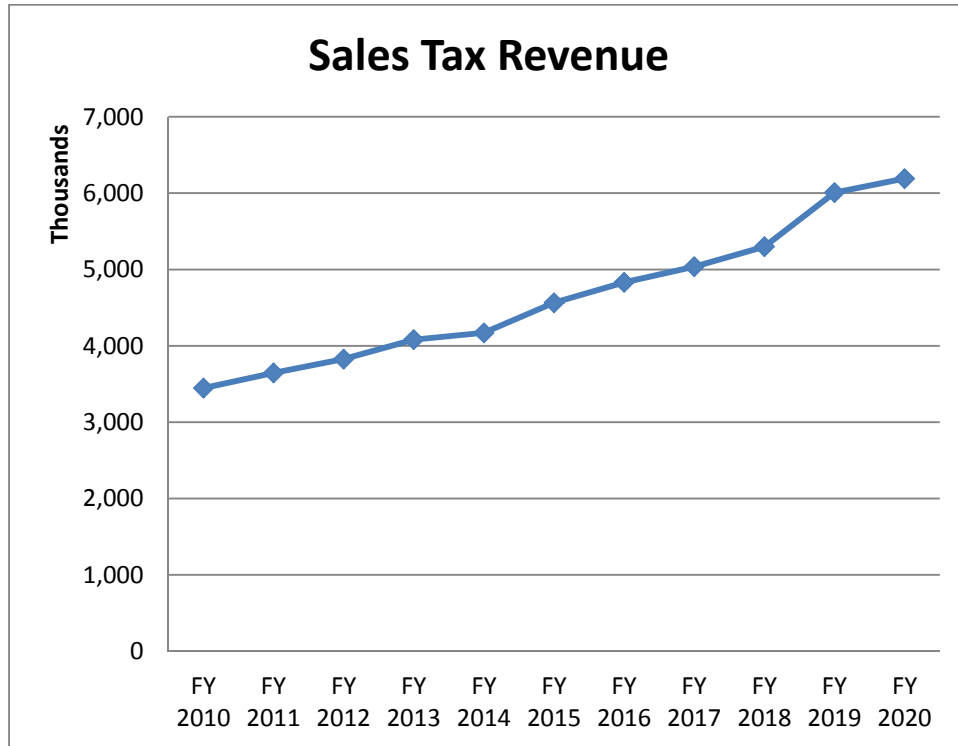
Sales Tax



The State of Utah collects a 7.15% Sales and Use Tax on all taxable sales in Springville. One percent of the total is a local (Springville City) sales and use tax, the remainder goes to the State and other taxing entities. Of the one-percent local tax, half is returned by the State directly to the local government where the sale took place and the other half is pooled at the State level and returned to the local governments based on population. Sales tax is the City's single largest source of revenue representing, on average, approximately 23 percent of General Fund revenues.

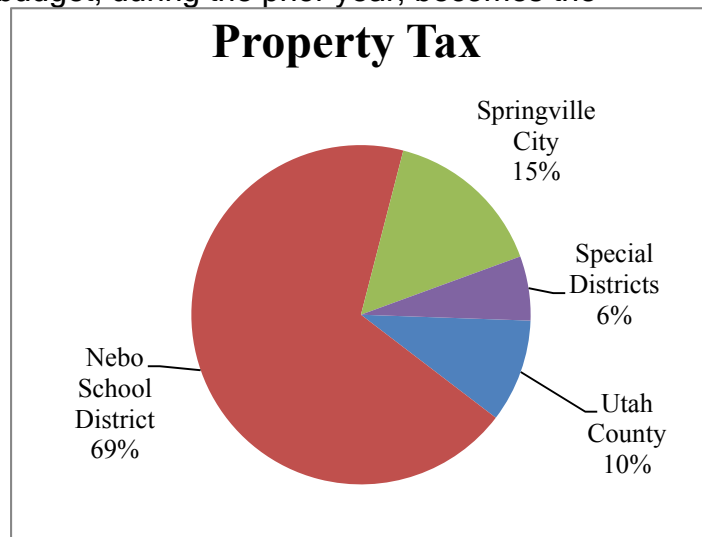
The FY2020 budget includes a projected increase in sales tax revenue from FY2019 of approximately three percent. The increase reflects projected sales tax revenues in FY2019, continued

commercial growth in Springville, and sustained growth of the national, state and local economies following an extended recession and slow recovery. This projection is slightly lower than state-wide projections made by the Governor’s Office of Planning and Budget.



Property Tax

The basic rate setting process for property tax begins with the budgeting process. Entities estimate how much property tax revenue they need. The amount of revenue requested for an entity’s budget, during the prior year, becomes the baseline revenue for current year certified tax rate calculations. The county assessor and State Tax Commission provide valuation information to the county auditor, including changes in value resulting from reappraisal, factoring and legislative adjustments. The State Tax Commission and county auditors calculate certified tax rates and the auditor provides taxing entities with valuation and certified tax rate information.

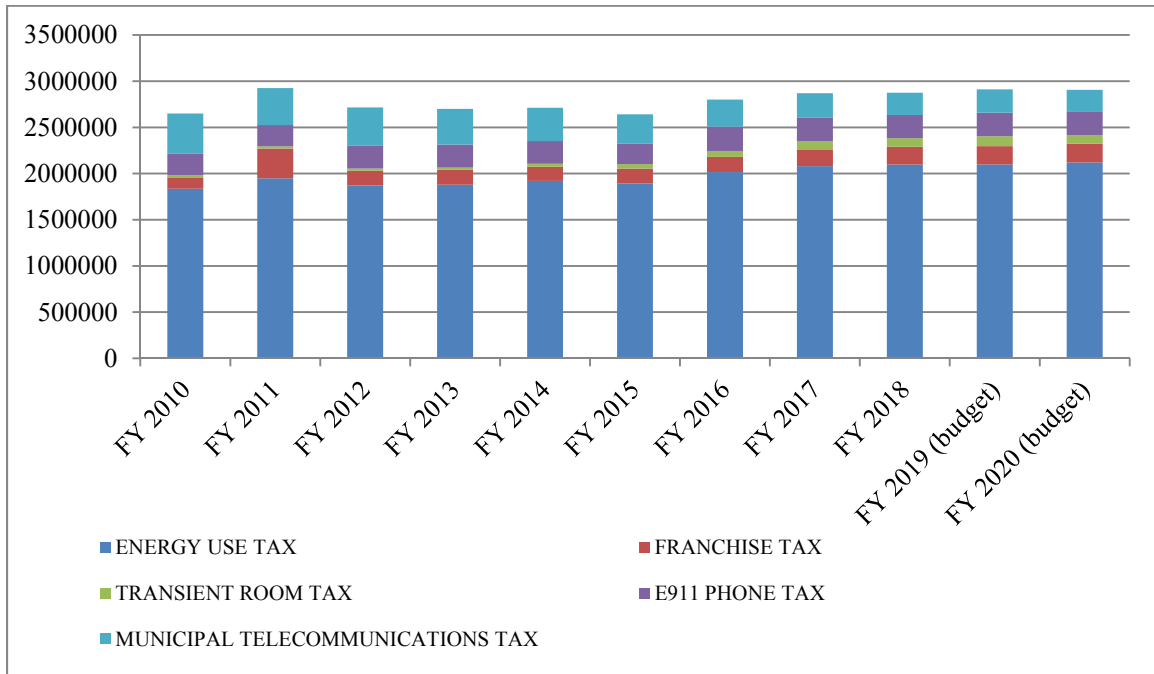


Property tax is the second largest revenue source in the general fund and accounts for approximately 14 percent of total revenue. Property tax revenue for FY2020 is projected to increase approximately two percent from last year reflecting new growth that has occurred in the city. Approximately 36 percent of Springville’s property tax revenue goes toward debt service payments on General Obligation Bonds.

Other Taxes

Other taxes collected by the city include: energy use tax, franchise tax, transient room tax, municipal telecommunications tax and e911 phone tax. A one-time payment of back franchise tax in 2011 slightly skews the historic trends of these revenue sources. Normalizing for that one-time event shows relatively flat collections for these other taxes with only slight increases forecast for FY 2020 primarily due to modest increases in energy use tax.

Other Taxes Overview

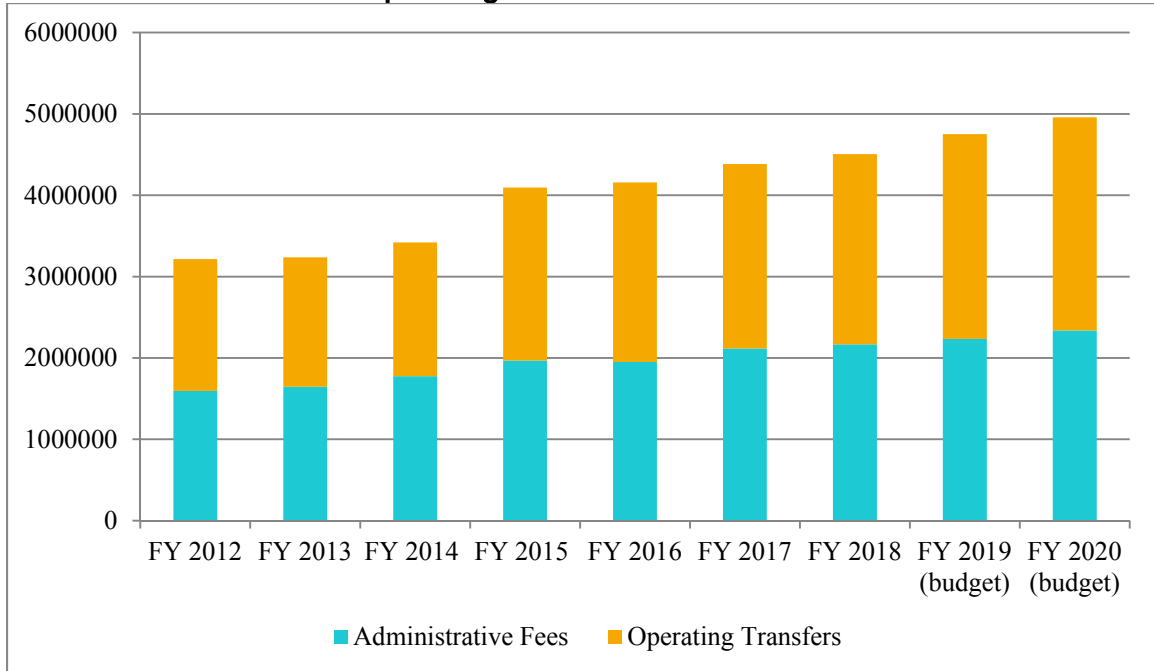


Administrative Fees and Transfers

Administrative fees and transfers represent approximately 18 percent of general fund revenue. Administrative fees are charges to non-general fund departments for things such as utility billing, legal, human resources, information system and general administrative services. The charges to other funds are analyzed annually and are commensurate with services rendered by general fund departments in support of the operations performed in other funds. The methodology remains the same as prior years with increases reflecting inflationary cost increases relative to providing the services.

In addition to administrative fees, the Enterprise Funds transfer a percentage of gross revenue to the general fund. The transfer rate is set by policy of the City Council and is currently five percent and applies to the water, sewer, electric, storm water and solid waste funds. As required by State Statute, the city's intent to make operating transfers is noticed annually to rate payers of the various utility funds and the transfers are discussed in the public hearing at the time of budget adoption. Transfer rates remain the same as the last several years; increases reflect relative increases (primarily growth related) in the various utilities.

Administrative Fees and Operating Transfers Overview



Development Related Revenue

The wildcard in revenues continues to be new development. Projected revenues associated with new building for FY2020 are expected approximately the same as last year, but sustaining an increase over FY2018 of approximately 14%. The estimate is at 140 new dwelling units and the equivalent of 160 new dwelling units in commercial development. Construction is complete on a major retail center on the 400 South corridor and the City continues to see additional commercial development including retail infill. Budget revenue for building permits is \$538,000 compared to the high-water mark in FY2007 of \$718,000.

Utilization of Fund Balance

Utilization of fund balance is not proposed in the FY 2020 budget.

Enterprise Funds

The Enterprise Funds are used to account for services that are financed and operated in a manner similar to private business enterprises. The intent of the Enterprise Funds is that the costs of providing goods and services to the general public on a continuing basis be financed or covered primarily through user charges. Impact fees charged to new development also represent a major revenue source for the Enterprise Funds.

Water

A rate increase of two and one-half percent is proposed in this year's budget to cover inflationary costs. Water revenues are expected to be up approximately four percent compared to the prior year as a result of the rate increase and modest growth. These revenues are highly dependent on weather, so accurate budgeting can be difficult. This budget includes a 30-percent increase in Highline Ditch irrigation rates for the calendar 2020 watering year.

The budget also includes the continued implementation of a pressurized irrigation division with associated fees for those that connect to the system.

Sewer

A rate increase of two and one-half percent is proposed in this year's budget to cover inflationary costs. Sewer revenues are expected to be up approximately three percent compared to the prior year as a result of modest growth and the rate increase. Sewer revenues typically track with water revenues.

Electric

The Electric Department is expecting nominal, development related growth in most rate categories. A modest inflation-based rate increase of two and one-half percent is proposed for residential and small commercial rate classes.

An Impact Fee Study was completed in FY2014 resulting in a reduction of the impact fees rate. Impact fee revenues are projected to be about the same as last year to correspond with continued commercial and residential growth, but lower than historic norms because of the fee decrease.

Storm Water

Storm Water revenues are budgeted to increase nominally as a result of growth projections. Additionally, a two and one-half percent inflationary rate increase is proposed.

An Impact Fee study was recently completed that resulted in a significant reduction of the fee. Impact fee revenues are projected to be up to correspond with commercial and residential growth, but lower than historic norms because of the fee decrease.

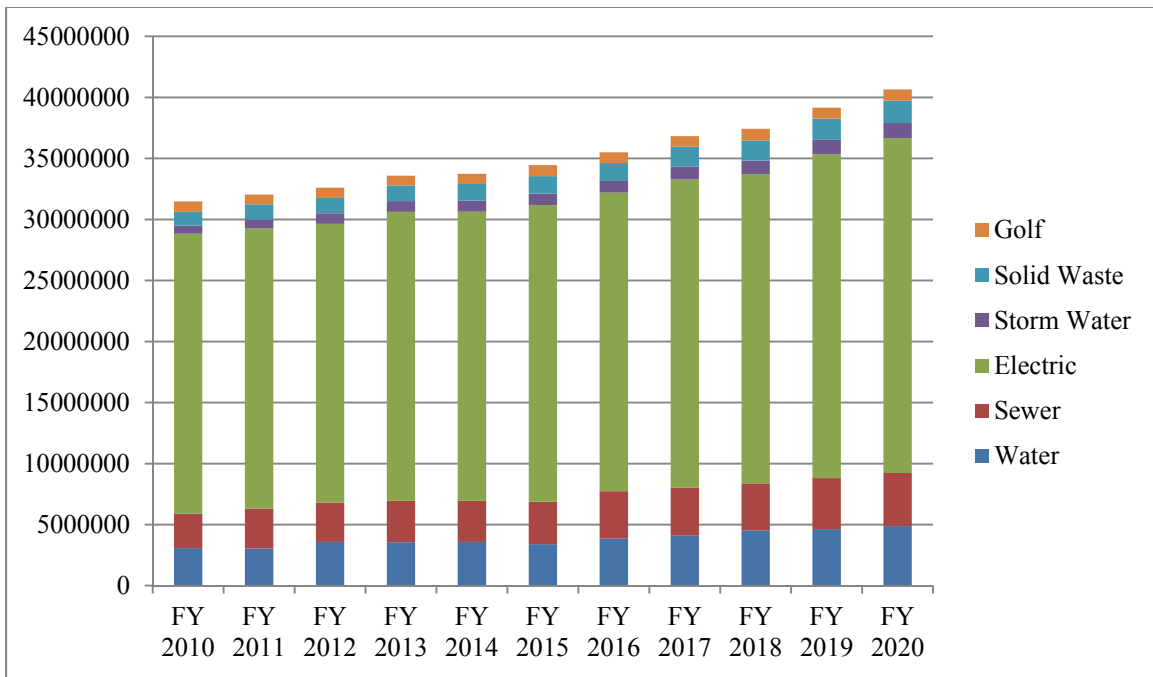
Solid Waste

A fee increase of two and one-half percent is proposed in the Solid Waste fund for municipal solid waste and recycling cans. Municipal solid waste fees are up approximately five percent to reflect modest growth and the rate increase.

Golf

Total Golf revenues are projected to up very slightly compared to last year. No fee increases are proposed.

Enterprise Fund Operating Revenue



Capital Expenditures

2020

Capital Expenditures are outlays for the acquisition of capital assets, which are typically considered to be land, buildings, equipment, infrastructure or the like costing more than five thousand dollars and having a useful life of more than one year.

The Capital Improvement Plan (CIP) is a plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure as a plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget consists of any number of capital projects and is based on the CIP. In some cases, sinking funds are created to accumulate sufficient revenue for future capital expenditures. As such, not all funds appropriated in the annual capital budget will necessarily be expended in the current budget year.

The following table summarizes capital expenditures by fund in the FY2020 budget. Specific projects are listed in the associated fund budgets.

Capital Projects Summary

Fund/Project	Approved Budget
General Fund	
Administration, Information Systems, Comm. Dev.	\$98,000
Parks and Leisure Services	\$676,600
Public Works and Streets	\$1,290,328
Public Safety	\$770,000
Special Revenue Fund	
Impact Fee Projects	\$280,000
Vehicle & Equipment Fund	\$1,328,100
Internal Service Fund	\$239,000
Water Fund	\$2,317,313
Sewer Fund	\$1,658,500
Electric Fund	\$3,836,351
Storm Water Fund	\$742,000
Solid Waste Fund	\$57,624
Golf Fund	\$5,000
Total Capital Budget	\$13,297,816

Impact of Capital Projects on Operating Funds

Acquisition of capital assets can affect operating budgets either positively or negatively. Many capital projects are justified on grounds of improving efficiencies or reducing maintenance costs (e.g. aging vehicles and equipment). Other projects will require increased staffing, maintenance contracts (e.g. software maintenance contracts). During the capital budgeting process, departments fill out a justification form that identifies the cost impact on the operating budget and is a consideration of the approval of the capital project.

CIP - Estimated Operating Budget Impact

Project	Approved Budget	Estimated Annual Operating Budget Impact	Beginning Budget Year
Turf Fieldhouse Anticipated Revenue	\$110,000	\$23,400 \$109,200	2019
400 South Well	\$1,215,000	\$25,000	2018
WWTP DAF	\$524,000	\$15,000	2019

Five-year Capital Improvement Plan

The following is a summary of the five-year CIP. The five-year CIP is for planning purposes only and is not formally adopted by the City Council. Detail forms for each project are kept in a separate document that are not part of the annual budget, but are used for planning purposes.

Func. Key	Item #	Project or Ongoing	Project Coord.	G/L #	Project Name	FY 2020 Department Budget Request	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	5-Year Total
A General Capital Improvements											
Revenues & Transfers In											
					Construction Fees	-	-	-	-	-	-
					Impact Fees	-	-	-	-	-	-
					Grants	-	-	-	-	-	-
					Debt	-	-	-	-	-	-
					Transfers In	250,000	-	-	-	-	250,000
					Other/GF Revenues	2,584,928	2,531,237	1,991,716	1,939,056	2,056,432	11,103,369
Total Revenues & Transfers In						2,834,928	2,531,237	1,991,716	1,939,056	2,056,432	11,353,369
Expenditures											
<i>Administration</i>											
A		Project	TF	45-4130-new	Microphone and Touch Pad Updates					50,000	50,000
<i>Legislative</i>											
A		Project	TF	45-4120-new	Gateway Signs	40,000					
<i>Information Technology</i>											
A	1	Ongoing	JG	45-4132-102	Server Renewal and Replacement		46,000	29,500	32,500	31,500	139,500
A	2	Ongoing	JG	45-4132-103	Printer/Copier Renewal and Replacement		20,500	22,000	14,900	18,400	75,800
A	3	Ongoing	JG	45-4132-104	Switch Renewal & Replacement		32,950	32,950	33,600	32,900	132,400
<i>Police</i>											
A		Project	SF	45-4210-601	Body Cameras		12,000				12,000
A	3	Ongoing	SF	45-4210-800	800 mhz Radio Replacement	58,000	37,000				95,000
A		Project	SF	45-4210-new	Drug Detector Dog		25,000				25,000
A		Project	SF	45-4210-new	Driver's License Readers				12,000		12,000
A		Project	SF	45-4210-new	Video & Still Imaging System			15,000			15,000
A		Project	SF	45-4210-new	40mm Less Lethal Launchers (6)				5,000		5,000
A		Project	SF	45-4210-new	Parking Lot Expansion			20,000			20,000
<i>Dispatch</i>											
A		Project	SF	45-4211-101	Emergency Medical Dispatch Computer Program			62,000			62,000
A		Project	SF	45-4221-new	Upgrade Dispatch Center to Fourth Work Station				50,000		50,000
A		Project	SF	45-4221-new	Replace Two Dispatch Chairs			3,000			3,000
<i>Fire</i>											
A		Ongoing	HC	45-4220-102	Thermal Imaging Camera		8,000	8,000	8,000		24,000
A		Project	HC	45-4220-702	EKG Zoll Defibrillators		34,000				34,000
A	2	Project	HC	45-4220-new	Living Quarters for Station 41	770,000					770,000
A		Project	HC	45-4220-new	Hydraulic Extraction Tools Replacement		36,000	36,000	30,000		102,000
A		Ongoing	HC	45-4220-new	Stricker Gournays Auto Load System		42,000	42,000			84,000
A		Project	HC	45-4220-new	Training Ground Site (10 Acres Fire Dept.) West of I15		70,000				70,000
A		Project	HC	45-4220-new	Fire Training Burn Building			7,000			7,000
A		Project	HC	45-4220-new	West Fire Substation - Land Acq. & Construction				50,000	300,000	350,000
<i>Streets</i>											
A	3	Ongoing	JR	45-4410-273	Intersection Improvements	350,000	-	355,000	450,000	250,000	1,405,000
A	1	Ongoing	JR	45-4410-643	C Road Maintenance	584,328	675,657	653,694	520,602	647,324	3,081,605
A	2	Ongoing	JR	45-4410-650	Sidewalks, Curb & Gutter		53,060	54,122	55,204	56,308	218,694

Func. Key	Item #	Project or Ongoing	Project Coord.	G/L #	Project Name	FY 2020 Department Budget Request	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	5-Year Total
A	4	Ongoing	JR	45-4410-932	Mill and Overlay	226,000	110,000	70,000	200,000	250,000	856,000
A		Ongoing	JR	45-4410-new	Needs Analysis (Streets Shop Sinking Fund)		100,000	100,000	100,000	100,000	
A		Ongoing	JR	45-4410-new	Sharp Tintic RR	130,000					
Parks											
A		Ongoing	BN/TH	45-4510-104	Park Maintenance Reserve Fund		67,050	67,050			134,100
A		Ongoing	BN/TH	45-4510-106	Parks Roads and Parking Lots Maintenance		21,270	25,150	15,000	17,500	78,920
A		Project	BN/TH	45-4510-107	Memorial Park ADA Access		30,000				30,000
A		Ongoing	BN/TH	45-4510-760	Rodeo Grounds Improvements		5,000	5,000	5,000	5,000	20,000
A		Ongoing	BN/TH	45-4510-762	Picnic Tables & Park Benches		6,000	6,000	6,000	6,000	24,000
A		Ongoing	BN/TH	45-4510-764	Nebo School District Driving Range Asphalt Maintenance			10,000			10,000
A		Ongoing	BN/TH	45-4510-765	Asphalt maintenance for trail systems		13,000	10,000	10,000	10,000	43,000
A		Ongoing	BN/TH	45-4510-NEW	Parks Trees Replacement Fund		10,000	10,000	10,000	10,000	40,000
A		Ongoing	BN/TH	45-4510-NEW	Park Benches		5,000	5,000	5,000	5,000	20,000
A		Project	BN/TH	45-4510-NEW	Hobble Creek Park Playground Equipment		225,000				225,000
A		Project	BN/TH	45-4510-NEW	Memorial Park Playground Equipment			100,000			100,000
A		Project	BN/TH	45-4510-NEW	Spring Creek Park Playground Equipment				150,000		150,000
A		Project	BN/TH	45-4510-NEW	Engineered Wood Fiber (EWF)		30,000	30,000	30,000	45,000	135,000
A		Project	BN/TH	45-4510-NEW	Bartholomew Park concrete parapet wall		33,000				33,000
A		Project	BN/TH	45-4510-NEW	CMMS system		2,500	2,500	2,500	2,500	10,000
Canyon Parks											
A			BN/TH	45-4520-700	Pavilion Tables		16,000	16,000	16,000	10,000	58,000
A			BN/TH	45-4520-701	Parks Roads and Parking Lot Maintenance		5,000	5,000	5,000	5,000	20,000
A			BN/TH	45-4520-740	Canyon Parks Capital Maintenance Reserve Fund		60,000	60,000			120,000
A			BN/TH	45-4520-748	Jolly's Ranch Youth Camp	5,000					5,000
A			BN/TH	45-4520-749	Canyon Parks Sprinkling System		5,000	5,000	5,000	5,000	20,000
A			BN/TH	45-4520-NEW	Picnic tables for the campground at Jolley's Ranch		9,000	9,000	9,000	9,000	36,000
A			BN/TH	45-4520-NEW	Playground Equipment and swing sets					125,000	125,000
A			BN/TH	45-4520-NEW	Engineered Wood Fiber (EWF)		6,500				6,500
A			BN/TH	45-4520-NEW	Kelly's Grove: Rebuild Veterans restroom		12,000	22,000	30,000	30,000	94,000
Museum											
A			RW	45-4530-700	West Entrance ADA Compliance		3,000				3,000
A			RW	45-4530-701	Thermostat	65,000					
A			RW	45-4530-new	Kitchen Walls Replacement		15,000				15,000
A			RW	45-4530-new	Old Gym Purchase from NSD		15,000				15,000
Clyde Recreation Center											
A			CM	45-4550-new	CRC Outdoor Restrooms, Storage, Concessions		275,000				275,000
A			CM	45-4550-new	Roller Shades in Competition Pool	12,600					12,600
Recreation											
A			CM	45-4560-702	Backstops		13,750	13,750	13,750		41,250
A		Project	TF	45-4560-813	Aquatic and Activities Center	500,000					500,000
A	1		CM	45-4560-814	Bleacher Replacement	24,000	12,000				36,000
A	3		CM	45-4560-new	Memorial Field Lighting		207,000				207,000
Cemetery											
A		Project	BN/TH	45-4561-102	Evergreen Fence and Pillars		15,000				15,000
A		Project	BN/TH	45-4561-107	Cremation Niche Monument: City Cemetery (1)				30,000		30,000
A		Project	BN/TH	45-4561-108	Cremation Niche Monuments: Evergreen Cemetery (2)			30,000			30,000
A		Project	BN/TH	45-4561-new	New Equipment	10,000					

Func. Key	Item #	Project or Ongoing	Project Coord.	G/L #	Project Name	FY 2020 Department Budget Request	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	5-Year Total
A	Project	BN/TH	45-4561-new		Evergreen Section M and N Development		50,000	40,000	25,000	25,000	140,000
A	Project	BN/TH	45-4561-new		Aggregate/Soil Bins		7,000				7,000
A	Project	BN/TH	45-4561-new		Asphalt maintenance: City and Evergreen Cemeteries: Emulsion seal	35,000	55,000	10,000	10,000	10,000	120,000
<i>Library</i>											
A		DM	45-4580-new		Tween Space Development	25,000					-
<i>Transfers, Other</i>											
					Transfer to Facilities Fund						-
Total Expenditures						2,834,928	2,531,237	1,991,716	1,939,056	2,056,432	10,676,369
Total Operating Surplus (Deficit)						-	-	-	-	-	-
B Special Service Capital Improvements											
Revenues & Transfers In											
					Construction Fees		-				-
					Impact Fees	510,000	213,500	346,500			1,070,000
					Grants	-	-	-	-	-	-
					Debt	-	-	-	-	-	-
					Transfers In	-	-	-	-	-	-
					Other/GF Revenues	-	-	-	-	-	-
Total Revenues & Transfers In						510,000	213,500	346,500	-	-	1,070,000
Expenditures											
Impact Fee Projects											
B			46-6000-NEW		Community Park						-
B			46-6000-024		Wayne Bartholomew Family Park						-
B			46-9000-720		Transfer to CIP Fund (Fire Station Improvements)	250,000					
B			46-9000-400		Streets Impact Fee Capital Projects	30,000					30,000
Total Expenditures						280,000	-	-	-	-	280,000
Total Operating Surplus (Deficit)						230,000	213,500	346,500	-	-	790,000
C Internal Service Fund - Facilities Maintenance & Central Shop											
Revenues & Transfers In											
					Construction Fees						
					Impact Fees						
					Grants						
					Debt						
					Transfers In	239,000	344,000	121,200	97,500	92,500	
					Other/GF Revenues						
Total Revenues & Transfers In						239,000	344,000	121,200	97,500	92,500	894,200
Expenditures											
Impact Fee Projects											

Func. Key	Item #	Project or Ongoing	Project Coord.	G/L #	Project Name	FY 2020 Department Budget Request	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	5-Year Total
C		Project	SH	47-4000-new	Extend Shop 1 bay		75,000				75,000
C		Project	SH	47-4000-new	Lift for Class 6-8 Trucks	20,000					20,000
C		Project	SH	47-4000-new	Office Expansion			30,000			30,000
C		Project	SH	47-4000-new	Fueling Station Tank Replacement -Diesel	20,000					20,000
C		Project	SH	47-4000-new	Fueling Station Tank Replacement -Gas				25,000		25,000
C		Project	SH	47-4000-new	Cement Pad Work Area Outside Shop Bays				20,000		20,000
C		Project	SH	47-4000-new	Overhead Crane in New Shop Bay					50,000	50,000
C		Ongoing	JB	47-5000-800	All Buildings	50,000					50,000
C		Project	JB	47-5000-800	All Buildings		65,000				65,000
C		Project	JB	47-5000-800	Replace Air Handlers		50,000	50,000	40,000	40,000	180,000
C		Project	JB	47-5000-800	Replace Roof Greenroom	20,000					20,000
C		Project	JB	47-5000-800	Upgrade Radiant Tube Heaters	12,000					12,000
C		Project	JB	47-5000-800	Bell Tower Screen replacement		10,000				10,000
C		Project	JB	47-5000-800	FFE Replacement in Conference Rooms	10,000					10,000
C		Project	JB	47-5000-800	Interior Painting	15,000	10,000	5,000			30,000
C		Project	JB	47-5000-800	Replace/Upgrade Gym Equipment		15,000				15,000
C		Project	JB	47-5000-800	Exterior Lighting		6,000				6,000
C		Project	JB	47-5000-800	Roof Replacement on Golf Maintenance Shop	13,000	7,500				20,500
C		Project	JB	47-5000-800	Interior Painting	10,000	10,000	5,000			25,000
C		Project	JB	47-5000-800	Exterior Paint - West Addition		30,000				30,000
C		Project	JB	47-5000-800	Kitchen Roof Shingle Replacement	7,000					7,000
C		Project	JB	47-5000-800	Wood Floor Resurface	5,000					5,000
C		Project	JB	47-5000-800	HVAC Replacement	12,000					12,000
C		Ongoing	JB	47-5000-800	CMMS System	15,000	2,500	2,500	2,500	2,500	25,000
C		Project	JB	47-5000-800	Roof Replacement	30,000	15,000				45,000
C		Project	JB	47-5000-800	Roof Maintenance			10,000			10,000
C		Project	JB	47-5000-800	Upgrade Radiant Tube Heaters			9,500			9,500
C		Project	JB	47-5000-800	Roof Snow Coat		8,000				8,000
C		Project	JB	47-5000-800	Upgrade Radiant Tube Heaters				10,000		10,000
C		Project	JB	47-5000-800	Roof Snow Coat		7,000				7,000
C		Project	JB	47-5000-800	Upgrade Radiant Tube Heaters		10,500				10,500
C		Project	JB	47-5000-800	interior Painting Switch Control		7,500				7,500
C		Project	JB	47-5000-800	Interior Painting Old Engine Room			9,200			9,200
C		Project	JB	47-5000-800	Floor Seal - Old Engine Room		15,000				15,000
Total Expenditures						239,000	344,000	121,200	97,500	92,500	894,200
Total Operating Surplus (Deficit)						-	-	-	-	-	-
D Vehicles and Equipment Capital Improvements											
Revenues & Transfers In											
Construction Fees							-				-
Impact Fees							-				-
Grants							-				-

Func. Key	Item #	Project or Ongoing	Project Coord.	G/L #	Project Name	FY 2020 Department Budget Request	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	5-Year Total
					Debt		-				-
					Transfers In		-				-
					Other/Reserves	1,328,100	1,201,447	977,530	1,215,600	202,600	4,925,277
Total Revenues & Transfers In						1,328,100	1,201,447	977,530	1,215,600	202,600	4,925,277
Expenditures											
					<i>Administration</i>						
D				48-4130-010	Car - Fleet			55,000		25,000	
D					<i>Information Systems</i>						
D				48-4132-new	Equipment Replacement	100,000					
D					<i>Police</i>						
D				48-4210-021	Vehicle Replacement	190,000	240,000	282,000	156,000	106,000	974,000
D					<i>Fire</i>						
D				48-4220-new	Equipment Replacement	69,000					
D					<i>Streets</i>						
D				48-4410-015	Equipment Replacement	201,000	200,000	100,000	165,000		666,000
D					<i>Parks</i>						
D				48-4510-010	Vehicle Replacement	45,000	85,000	53,930	45,000		228,930
D				48-4510-015	Equipment Replacement	41,600	11,600	11,600	11,600	11,600	88,000
					<i>Recreation</i>						
				48-4560-002	Equipment Replacement	26,000					
					<i>Library</i>						
				48-4580-001	Equipment Replacement	12,000					
					<i>Water</i>						
				48-5100-010	Vehicle Replacement	145,000	38,847			40,000	
				48-5100-012	Equipment Replacement	7,500	25,000	30,000	6,000		
D					<i>Sewer</i>						
D				48-5200-002	Vehicle Replacement	175,000	50,000		400,000		625,000
D					<i>Electric</i>						
D				48-5300-015	Vehicle Replacement	-	200,000	120,000	240,000	-	560,000
D				48-5300-018	Equipment Replacement	56,000	25,000	45,000	140,000	30,000	296,000
					<i>Solid Waste</i>						
				48-5700-010	Vehicle Replacement	260,000	270,000	270,000			800,000
D					<i>Golf Course</i>						
D				48-5861-004	Equipment Replacement		56,000	65,000	52,000	15,000	188,000
Total Expenditures						1,328,100	1,201,447	977,530	1,215,600	202,600	4,925,277
Total Operating Surplus (Deficit)						-	-	-	-	-	-
E Water Utility Capital Improvements											
Revenues & Transfers In											
					Construction Fees	-	-	-	-		-
					Impact Fees	350,000	360,000	360,000	360,000	360,000	1,790,000
					Grants	-	-	-	-		-
					Debt	-	-	-	-		-

Func. Key	Item #	Project or Ongoing	Project Coord.	G/L #	Project Name	FY 2020 Department Budget Request	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	5-Year Total
					Transfers In	-	-	-	-	-	-
					Other/GF Revenues	1,967,313	2,457,247	1,355,038	5,006,745	3,107,572	13,893,914
Total Revenues & Transfers In						2,317,313	2,817,247	1,715,038	5,366,745	3,467,572	15,683,914
Expenditures											
E	7	Project	SB	51-6190-129	Upper Spring Creek Tank Improvements		257,200				257,200
E		Project	SB	51-6190-888	Canyon PRV Upgrade				77,700		77,700
E		Project	SB	51-6190-890	General Waterline Replacement 10th S pipeline		1,216,746				1,216,746
E	3	Project	SB	51-6190-893	Bartholomew Tank Replacement	1,625,000					1,625,000
E		Project	SB	51-6190-901	South Main St Water Pipeline				1,633,920		1,633,920
E		Project	SB	51-6190-902	Fireflow deficiencies Correction (master plan)	152,250	447,260				599,510
E	4	Project	SB	51-6190-903	Burt Spring renovation			568,329			568,329
E		Project	SB	51-6190-new	Canyon PRV Services to Penstock				39,960		39,960
E		Project	SB	51-6190-new	Lower Spring creek tank #1 Replacement		74,900				74,900
E		Project	SB	51-6190-new	Upper Spring creek tank chlorinator rebuild		80,250				80,250
E		Project	SB	51-6190-new	Upper Spring Creek Pipe replacement		200,507				200,507
E		Project	SB	51-6190-new	Jurd Spring Tank replacement		5,350				5,350
E		Project	SB	51-6190-new	1000 S Well Chlorination			81,750			81,750
E		Project	SB	51-6190-new	Bartholomew Spring collection pipe replacement			334,208			334,208
E		Project	SB	51-6190-new	200 N well chlorination			81,750			81,750
E		Project	SB	51-6190-new	Industrial Pipe replacement					1,880,609	1,880,609
E		Project	SB	51-6190-new	Hobble Creek Tank #1 replacement		28,783				28,783
E		Project	SB	51-6190-new	Strong PRV overhaul			49,050			49,050
E		Project	SB	51-6190-new	1940's pipe replacement			213,701	217,622	221,543	652,866
E		Project	SB	51-6190-new	Replace faulty bolts on valves				500,000		500,000
E		Project	SB	51-6190-new	Flowsolve pipe abandonment and service tieover	52,500					52,500
E	10	Project	SB	51-6190-new	Power Monotoring equipment	30,000					30,000
E	11	Project	SB	51-6190-new	Jurd Spring Electrical upgrade (Kelly's)	15,000					15,000
E		Project	SB	51-6190-new	Bartholomew Spring Remediation	100,000					100,000
E	12	Project	SB	51-6190-new	Well VFD's and power updates		180,000				180,000
E	13	Project	SB	51-6190-new	Burt Spring Fence			60,000			60,000
E	14	Project	SB	51-6190-new	400 S new tank				2,220,000		2,220,000
E	15	Project	SB	51-6190-new	Evergreen well rehab					79,100	79,100
Impact Fee Projects											
E	10		SB	51-6800-002	Secondary Pipe Oversizing	197,896	188,472	188,472	188,472	188,472	951,784
E	11		SB	51-6800-032	Oversizing Culinary Water Lines	144,667	137,778	137,778	137,778	137,778	695,779
E			SB	51-6800-new	Highline ditch Pipe (upper)					534,083	534,083
E			SB	51-6800-new	I 15 crossing (south)				351,293		351,293
E			SB	51-6800-new	I-15 North Crossing PI					305,986	305,986
Total Expenditures						2,317,313	2,817,247	1,715,038	5,366,745	3,467,572	15,683,914
Total Operating Surplus (Deficit)						-	-	-	-	-	-
F Sewer Utility Capital Improvements											

Func. Key	Item #	Project or Ongoing	Project Coord.	G/L #	Project Name	FY 2020 Department Budget Request	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	5-Year Total
Revenues & Transfers In											
					Construction Fees		-				-
					Impact Fees	325,000	350,000	350,000	350,000	350,000	1,725,000
					Grants	-					-
					Debt	-					-
					Transfers In	-					-
					Other	1,333,500	1,240,000	1,320,000	1,371,000	1,420,000	6,684,500
Total Revenues & Transfers In						1,658,500	1,590,000	1,670,000	1,721,000	1,770,000	8,409,500
Expenditures											
F	Project	JG	52-6150-153		Scada System Upgrade	140,000		-	-		140,000
F	Project	JG	52-6150-224		Equipment Replacement/Repair	100,000	150,000	150,000	150,000	150,000	700,000
F	Project	JG	52-6190-101		Power line and Transformer at WRF		100,000				100,000
F	Project	JG	52-6190-156		Anoxic Tank	427,000		-	-		427,000
F	Project	JG	52-6190-157		Disolved Air Floatation (DAF)/Thickener	587,500		-	-		587,500
F	Project	JG	52-6190-158		Chemical Treatment	167,000		-	-		167,000
F	Project	JG	52-6190-159		Oakbrook Pump station wetwell (Master plan pg 34)			-	300,000		300,000
F	Project	JG	52-6190-825		General Sewer Repairs	-	250,000	250,000	250,000	-	750,000
F	Project	JG	52-6190-834		Headworks Screening and Compaction	-	-		90,000	200,000	290,000
F	Project	JG	52-6190-new		100 S 400 E to 800 E sewer pipe replacement			350,000	136,000		486,000
F	Project	JG	52-6190-new		400 W 400 S to 200 S sewer pipe replacement		220,000		-		220,000
F	Project	JG	52-6190-new		WRF Asphalt Maintenance and add more paved areas	-	150,000				150,000
F	Project	JG	52-6190-new		1750 W from Center to 400 S (deficiency)		200,000	600,000	250,000	-	1,050,000
F	Project	JG	52-6190-new		800 S from Main to 400 E (deficiency)			300,000	225,000		525,000
F	Project	JG	52-6190-new		1120 S 1510 W (saging line dificiency)	160,000					160,000
F	Project	JG	52-6190-new		Plunger Mixer and heat exchanger for primary digester				200,000		200,000
F	Project	JG	52-6190-new		compost yard improvements Storm drainage, composting pads, pave	40,000	200,000				240,000
F	Project	JG	52-6190-new		Compost Turner	-	300,000	-			300,000
F	Project	JG	52-6190-new		Kubota RTV	17,000					17,000
F	Project	JG	52-6190-new		New Digester				100,000	1,400,000	1,500,000
Impact Fee Projects											
F	Project	JG	52-6800-003		West Fields Oversize/Extension	20,000	20,000	20,000	20,000	20,000	100,000
Total Expenditures						1,658,500	1,590,000	1,670,000	1,721,000	1,770,000	8,409,500
Total Operating Surplus (Deficit)						-	-	-	-	-	-
G Electric Utility Capital Improvements											
Revenues & Transfers In											
					Construction Fees	275,000	250,000	250,000	250,000	250,000	1,275,000
					Impact Fees	450,000	450,000	450,000	450,000	450,000	2,250,000

Func. Key	Item #	Project or Ongoing	Project Coord.	G/L #	Project Name	FY 2020 Department Budget Request	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	5-Year Total
					Grants						-
					Debt						-
					Transfers In						-
					Rate Revenue / Reserves	3,111,351	6,494,422	4,985,575	4,255,240	252,740	19,099,328
					Total Revenues & Transfers In	3,836,351	7,194,422	5,685,575	4,955,240	952,740	22,624,328
Expenditures											
G		Ongoing	BG	53-6050-001	Materials-New Development	290,000	150,000	150,000	150,000	150,000	890,000
G		Ongoing	BG	53-6050-002	Transformers-New Development	175,000	100,000	100,000	100,000	100,000	575,000
G		Ongoing	BG	53-6050-009	Street Lights R&R	7,500	7,500	7,500	75,000	75,000	172,500
G		Ongoing	BG	53-6050-011	Street Lighting LED Conversion Upgrade	35,000	35,000	35,000	35,000	35,000	175,000
G			BG	53-6050-248	Main St. Street Lighting	50,000	-	-	-	-	50,000
G		Ongoing	BG	53-6150-016	Substation OCB Replacement	72,500	-	-	-	-	72,500
G		Project	BG	53-6150-026	CFP/IFFP Stouffer Substation Engineering	283,723	400,000	-	-	-	683,723
G		Ongoing	BG	53-6150-040	AMI Metering System New Generation Equipment	150,000	150,000	150,000	150,000	150,000	750,000
G		Project	SB	53-6150-047	CAT 20,000 Hour Rebuild Reserve	20,000	20,000	20,000	20,000	20,000	100,000
			BG	53-6150-051	Baxter Substation Battery bank	10,000	-	-	-	-	10,000
			BG	53-6150-065	Lower B Substation Reconfiguration Breakers 6041,6042	64,000	-	-	-	-	64,000
G		Project	BG	53-6150-238	Street Repairs	2,500	2,500	2,500	2,500	-	10,000
G		Project	SB	53-6150-244	WHPP 3520H Caterpillar Generation - K5	900,000	1,050,000	-	-	-	1,950,000
G		Project	BG	53-6150-247	IFFP (5) Capacitor Banks - Distribution	10,000	10,000	10,000	-	-	30,000
			SB	53-6150-new	New Engine Room (South) Gas Heaters	15,000	-	-	-	-	15,000
			SB	53-6150-new	Lower B Hydro Axion RTU	17,500	-	-	-	-	17,500
			SB	53-6150-new	Siemens SF6 Breaker Trip Close Coils/Charging Motor	12,500	-	-	-	-	12,500
			SB	53-6150-new	Large Air Handlers New Engine Room	-	100,000	100,000	100,000	100,000	400,000
			SB	53-6150-new	Small Air Handler Above New Switchgear	-	27,000	-	-	-	27,000
			SB	53-6150-new	Block fence for Knight Substation (Historic Cemetery)	25,000	-	-	-	-	25,000
			BG	53-6150-new	Trimble R2 RTK ROVER	14,000	-	-	-	-	14,000
			BG	53-6150-new	North Substation-Circuit Breaker 504 Addition	-	60,000	60,000	-	-	120,000
			BG	53-6150-new	Substation Transformer Sinking Fund	235,000	235,000	235,000	-	-	705,000
				53-6150-new	Compound Substation Switchgear - Wall mount HVAC unit	10,400	-	-	-	-	10,400
				53-6150-new	Hobble Creek Canyon Crew/Dispatch Radio Communications	15,000	-	-	-	-	15,000
				53-6150-new	Reconductor Breaker 202 CFP/IFFP # 4 Knight Substation 41% imp	254,411	-	-	-	-	-
				53-6150-new	Reconductor Breaker 103 CFP/IFFP # 5 Baxter Substation 41% imp	209,952	-	-	-	-	-
				53-6150-new	WHPP Air Compressor	-	25,000	25,000	-	-	50,000
				53-6150-new	WHPP Swithgear Engine Breakers	-	35,000	35,000	35,000	35,000	140,000
				53-6150-new	DSRV R416 6MW Replacement/Heat Rate Efficiency Upgrades	-	4,000,000	4,000,000	4,000,000	-	12,000,000
					Impact Fee Projects						-
G		Ongoing	BG	53-6800-009	Transmission & Distribution Circuit Renewal & Replacement	287,740	287,740	287,740	287,740	287,740	1,438,700
G		Project	BG	53-6800-023	IFFP (16) Install Feeder 704 (West Fields 1750 W)	190,762	-	-	-	-	190,762
				53-6800-new	Reconductor Breaker 202 CFP/IFFP # 4 Knight Substation 41% imp	178,122	-	-	-	-	178,122
				53-6800-new	Reconductor Breaker 103 CFP/IFFP # 5 Baxter Substation 41% imp	146,994	-	-	-	-	146,994
				53-6800-new	CFP/IFFP (2A) & (2B) Stouffer Sub Breaker and Switch	153,747	-	-	-	-	-
				53-6800-new	Reconductor Breaker 103 CFP/IFFP # 6 Baxter Substation 54% imp	-	243,554	-	-	-	243,554
				53-6800-new	Reconductor Breaker 103 CFP/IFFP # 7 Baxter Substation 41% imp	-	-	467,835	-	-	467,835
			BG	53-6800-new	Additional feeder under I-15 at 1000 North	-	256,128	-	-	-	256,128

Func. Key	Item #	Project or Ongoing	Project Coord.	G/L #	Project Name	FY 2020 Department Budget Request	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	5-Year Total
Total Expenditures						3,836,351	7,194,422	5,685,575	4,955,240	952,740	22,624,328
Total Operating Surplus (Deficit)						-	-	-	-	-	-
H Storm Water Utility Capital Improvements											
Revenues & Transfers In											
					Construction Fees		-				-
					Impact Fees	150,000	150,000	150,000	150,000	150,000	750,000
					Grants		-				-
					Debt		-				-
					Transfers In		-				-
					Other/GF Revenues	592,000	110,000	140,000	180,000	240,000	1,262,000
Total Revenues & Transfers In						742,000	260,000	290,000	330,000	390,000	2,012,000
Expenditures											
H		Project	JG	55-6050-021	1700 E Storm Drain	190,000					190,000
H	1	Project	JG	55-6050-022	Shop for Vactor and Sweeper	40,000					40,000
H		Project	JG	55-6050-new	SD Pipe 1000 S to 700 E to 1180 S		260,000	290,000	-		550,000
H		Project	JG	55-6050-new	#204 SD Pipe 400 N 450 W to 100 W	-	-		330,000		330,000
H		Project	JG	55-6050-new	450 E 550 N Estella Estates Install pipe between houses, pipe on road	-				390,000	390,000
H		Project	JG	55-6080-121	Land/ROW/Easements (bought 400 W 900 N)						-
Impact Fee Projects											-
H		Project	JG	55-6800-016	Impact Fee Master Plan PW36	369,000					369,000
H	9.5	Project	JG	55-6800-new	Impact Fee Master Plan DBW15	143,000					143,000
Total Expenditures						742,000	260,000	290,000	330,000	390,000	2,012,000
Total Operating Surplus (Deficit)						-	-	-	-	-	-
I Solid Waste Utility Capital Improvements											
Revenues & Transfers In											
					Construction Fees						-
					Impact Fees						-
					Grants						-
					Debt						-
					Transfers In						-
					Other Revenues	57,624	125,436	128,441	131,656	70,098	513,255
Total Revenues & Transfers In						57,624	125,436	128,441	131,656	70,098	513,255
Expenditures											
I	1			57-6024-040	New and Replacement Garbage Cans	42,144	43,408	44,711	46,052	47,433	223,748
I	2			57-6024-041	Recycling Cans	15,480	17,028	18,731	20,604	22,664	94,507

Func. Key	Item #	Project or Ongoing	Project Coord.	G/L #	Project Name	FY 2020 Department Budget Request	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	5-Year Total
I	3			57-6024-NEW	New Vehicle		65,000	65,000	65,000		195,000
Total Expenditures						57,624	125,436	128,441	131,656	70,098	513,255
Total Operating Surplus (Deficit)						-	-	-	-	-	-
J Golf Course Capital Improvements											
Revenues & Transfers In											
					Construction Fees	-	-	-	-		-
					Impact Fees	-	-	-	-		-
					Grants	-	-	-	-		-
					Debt	-	-	-	-		-
					Transfers In	-	-	-	-		-
					Other	5,000	260,000	1,540,000	1,500,000		3,305,000
Total Revenues & Transfers In						5,000	260,000	1,540,000	1,500,000	-	3,305,000
Expenditures											
J				58-6080-211	Clubhouse Remodel						-
				58-6080-new	New Equipment	5,000					
J				58-6080-new	Pump Replacement			40,000			40,000
J				58-6080-new	Bridge Replacement		60,000				60,000
J				58-6080-new	Three Sided Building Maintenance		200,000				200,000
J				58-6080-new	Front 9 Irrigation Control System				1,500,000		1,500,000
J				58-6080-new	Back 9 Irrigation System			1,500,000			1,500,000
Total Expenditures						5,000	260,000	1,540,000	1,500,000	-	3,305,000
Total Operating Surplus (Deficit)							-	-	-	-	-
City Wide Summary											
Total Revenues and Transfers In						13,289,816	16,193,289	14,344,800	17,159,296	8,909,442	69,896,643
Total Expenditures						13,298,816	15,979,789	13,998,300	17,159,296	8,909,442	69,345,643
Total Operating Surplus (Deficit)						(9,000)	213,500	346,500	-	-	551,000

Notes:

1. This summary schedule is for budget purposes only. It does not contain carryforwards, encumbrances or unexpended budget from prior years.

General Fund

2020

The General Fund is used to account for resources traditionally associated with governmental functions which are not required legally or by sound financial management to be accounted for in another fund.

Departments included in the General Fund are:

- Legislative Body
- Administration / Human Resources
- Information Systems
- Legal
- Finance
- Treasury
- Municipal Court
- Police
- Dispatch
- Fire
- Ambulance
- Public Works Administration
- Engineering
- Streets
- Building Inspections
- Planning and Zoning
- Parks
- Canyon Parks
- Art Museum
- Recreation Administration and Events
- Recreation
- Swimming Pool
- Cemetery
- Senior Citizens



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

G.F. Summary

ESTIMATED BEGINNING FUND BALANCE¹ 5,707,828

	TOTAL BUDGET			
	FY2019 APPROVED BUDGET	FY2020 FINAL BUDGET	FY2020 VS FY2019 INC/(DEC)	% CHANGE
REVENUES & TRANSFERS IN				
Taxes	13,424,768	13,787,602	362,834	2.7%
Licenses & Permits	656,250	640,900	(15,350)	-2.3%
Intergovernmental	1,866,296	2,373,828	507,532	27.2%
Charges for Services	3,223,400	3,526,272	302,872	9.4%
Fines & Forfeitures	427,000	398,000	(29,000)	-6.8%
Miscellaneous	976,920	1,012,700	35,780	3.7%
Administrative Fees, Contributions & Transfers	4,750,893	4,958,536	207,643	4.4%
Special Revenue	176,378	176,454	76	0.0%
Total General Fund Revenues	25,501,905	26,874,293	1,372,388	5.4%

EXPENDITURES & TRANSFERS OUT

	Total Budget			
<u>ADMINISTRATION</u>				
Legislative	151,917	168,024	16,107	10.6%
Administration	993,108	1,198,330	205,222	20.7%
Information Systems	374,399	494,413	120,015	32.1%
Legal	585,422	613,514	28,092	4.8%
Finance	585,167	607,877	22,710	3.9%
Treasury	432,698	431,262	(1,436)	-0.3%
Court	325,348	330,680	5,332	1.6%
Transfers	6,184,251	6,535,058	350,807	5.7%
Subtotal	<u>9,632,310</u>	<u>10,379,157</u>	<u>746,848</u>	<u>7.8%</u>
<u>PUBLIC SAFETY</u>				
Police	3,912,143	3,939,621	27,477	0.7%
Dispatch	716,770	790,995	74,225	10.4%
Fire & EMS	1,354,601	1,522,210	167,609	12.4%
Subtotal	<u>5,983,514</u>	<u>6,252,825</u>	<u>269,311</u>	<u>4.5%</u>
<u>PUBLIC WORKS</u>				
Public Works Administration	311,975	325,474	13,499	4.3%
Engineering	920,610	967,962	47,352	5.1%
Streets	1,309,794	1,416,202	106,408	8.1%
Subtotal	<u>2,542,379</u>	<u>2,709,638</u>	<u>167,259</u>	<u>6.6%</u>
<u>COMMUNITY DEVELOPMENT</u>				
Building Inspections	371,904	353,000	(18,904)	-5.1%
Planning and Zoning	444,380	500,487	56,107	12.6%
Subtotal	<u>816,284</u>	<u>853,487</u>	<u>37,203</u>	<u>4.6%</u>



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

G.F. Summary

	TOTAL BUDGET			
	FY2019 APPROVED BUDGET	FY2020 FINAL BUDGET	FY2020 VS FY2019 INC/(DEC)	% CHANGE
<u>COMMUNITY SERVICES</u>				
Parks	1,163,491	1,046,252	(117,239)	-10.1%
Canyon Parks	335,010	420,393	85,383	25.5%
Art Museum	987,618	1,031,378	43,760	4.4%
Recreation	975,968	990,965	14,997	1.5%
Swimming Pool	1,627,726	1,622,014	(5,712)	-0.4%
Cemetery	268,784	326,259	57,474	21.4%
Arts Commission	28,700	28,700	0	0.0%
Library	1,053,664	1,105,865	52,201	5.0%
Senior Citizens	106,610	107,359	749	0.7%
Subtotal	<u>6,547,571</u>	<u>6,679,185</u>	<u>131,614</u>	<u>2.0%</u>
Total - General Fund	<u>25,522,058</u>	<u>26,874,293</u>	<u>1,352,236</u>	<u>5.3%</u>
Surplus/(Deficit)	<u>(20,153)</u>	<u>(0)</u>	<u>20,152</u>	
Estimated Ending Fund Balance		5,707,828		
Nonspendable				
Prepaid Expenses				
Inventory		2,805		
Endowments				
Restricted for				
Impact Fees				
Class C Roads		981,336		
Joint Venture				
Museum Donations		6,153		
Debt Service				
Capital Projects				
Assigned for				
Community Improvements				
Unassigned		4,723,687		
State Compliance Fund Balance Level (25% max.)		21.6%		

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Revenues

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
<u>Taxes</u>						
10-3100-110	GENERAL PROPERTY TAX - CURRENT	3,526,055	3,773,768	3,225,798	3,849,602	75,834
10-3100-115	PRIOR YEARS' PROPERTY TAX-DELINQUENT	608,835	395,000	162,632	548,000	153,000
10-3100-120	PROPERTY TAXES ON AUTOS	294,878	336,000	205,841	292,000	(44,000)
10-3100-125	ENERGY USE TAX	2,096,891	2,099,000	955,231	2,121,000	22,000
10-3100-130	SALES TAXES	5,730,534	6,008,000	1,934,576	6,191,000	183,000
10-3100-131	FRANCHISE TAX REVENUE	193,557	197,000	66,858	202,000	5,000
10-3100-134	INNKEEPER TAX	92,418	109,000	36,206	92,000	(17,000)
10-3100-160	TELEPHONE SURCHARGE TAX	251,362	254,000	124,098	260,000	6,000
10-3100-161	MUNICIPAL TELECOMMUNICATIONS TAX	240,891	253,000	113,380	232,000	(21,000)
	Total - Taxes	<u>13,035,420</u>	<u>13,424,768</u>	<u>6,824,621</u>	<u>13,787,602</u>	<u>362,834</u>
<u>Licenses & Permits</u>						
10-3200-210	BUSINESS LICENSES	87,725	97,000	60,422	95,000	(2,000)
10-3200-215	TEMPORARY USE PERMIT FEES	735	500	(160)	500	-
10-3200-220	STATE SURCHARGE-BUILD PERMITS	4,613	5,000	2,328	5,000	-
10-3200-221	BUILDING & CONSTRUCTION	453,612	550,000	230,739	538,000	(12,000)
10-3200-227	DOG LICENSE FEES	255	750	200	400	(350)
10-3200-228	ALARM PERMIT FEE	465	500	270	500	-
10-3200-229	NONCONFORMITY PERMIT FEE	3,406	2,500	-	1,500	(1,000)
	Total - Licenses & Permits	<u>550,811</u>	<u>656,250</u>	<u>293,799</u>	<u>640,900</u>	<u>(15,350)</u>
<u>Intergovernmental</u>						
10-3300-301	MUSEUM POPS GRANT	306,008	279,000	57,023	291,708	12,708
10-3300-302	OTHER MUSEUM GRANTS	-	45,000	23,400	62,000	17,000
10-3300-356	"C" ROAD FUND ALLOTMENT FROM STATE	1,249,687	1,345,000	450,378	1,783,000	438,000
10-3300-358	STATE LIQUOR ALLOTMENT	32,638	33,000	30,523	31,000	(2,000)
10-3300-360	GENERAL GRANTS	22,592	16,896	-	16,620	(276)
10-3300-361	POLICE GRANTS	5,436	2,000	-	5,000	3,000
10-3300-363	CTC GRANT	-	-	-	1,000	1,000
10-3300-364	LIBRARY GRANTS	8,900	8,900	400	8,900	-
10-3300-370	MOUNTAINLANDS - SR CITIZENS	7,420	7,500	2,756	7,500	-
10-3300-372	STATE EMS GRANTS	7,703	5,250	-	6,000	750
10-3300-373	FIRE GRANTS	15,600	5,250	-	15,600	10,350
10-3300-380	NEBO SCHOOL DIST-RES OFFICER	46,618	39,000	-	43,000	4,000
10-3300-390	FIRE CONTRACTS	22,298	15,000	15,405	23,000	8,000
10-3300-395	DUI OVERTIME GRANT REIMBURSEME	47,873	27,500	11,585	27,500	-
10-3300-396	VICTIMS ADVOCATE GRANT	24,470	18,000	7,712	29,000	11,000
10-3300-398	SHARED COURT JUDGE-MAPLETON	22,884	19,000	11,442	23,000	4,000
	Total - Intergovernmental	<u>1,820,128</u>	<u>1,866,296</u>	<u>610,625</u>	<u>2,373,828</u>	<u>507,532</u>
<u>Charges for Services</u>						
10-3200-222	PLAN CHECK FEE	224,625	261,000	124,189	282,000	21,000
10-3200-223	PLANNING REVENUES	41,112	56,000	18,163	40,000	(16,000)
10-3200-224	SPECIFICATIONS & DRAWINGS	650	-	-	500	500
10-3200-225	OTHER LICENSE PERMITS	12,605	5,000	2,860	9,500	4,500
10-3200-231	PUBLIC WORKS FEES	44,191	30,000	41,024	75,500	45,500
10-3400-456	AMBULANCE FEES	464,602	531,000	267,682	550,000	19,000
10-3400-510	CEMETERY LOTS SOLD	93,916	87,000	35,108	76,000	(11,000)
10-3400-520	SEXTON FEES	152,125	126,000	59,825	124,000	(2,000)
10-3400-525	PLOT TRANSFER FEE	700	1,000	725	2,000	1,000
10-3400-530	PERPETUAL TRUST FUND INCOME	(1,005)	-	-	-	-
10-3400-560	DISPATCH SERVICE FEE	80,000	82,400	41,200	84,872	2,472
10-3400-571	LIMITED LAND DISTURBANCE PERMIT	43,350	48,000	24,775	44,000	(4,000)
10-3400-590	MUSEUM PROGRAM FEES	29,241	31,100	5,298	39,600	8,500
10-3600-626	YOUTH SPORTS REVENUE	293,341	290,900	113,119	291,000	100
10-3600-627	ADULT SPORTS REVENUE	5,049	5,000	499	15,000	10,000
10-3600-628	SWIMMING POOL REVENUES	548,304	1,500,000	514,112	1,585,000	85,000
10-3600-629	SWIMMING POOL REV - TAX EXEMPT	60,259	19,000	48,420	100,500	81,500
10-3600-630	CRC CHILD CARE	2,133	-	10,724	20,800	20,800
10-3600-632	STREET TREE FEES	40,469	75,000	56,385	100,000	25,000
10-3600-638	UTILITY CUSTOMER CONNECTION ADMIN FEE	35,700	37,000	19,488	38,000	1,000
10-3600-840	CONTRACT SERVICES	42,657	38,000	18,298	48,000	10,000



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Revenues

GL Acct	Line Description	FY2018	FY2019	FY2019	FY2020	FY2020
		ACTUAL	BUDGET	MIDYEAR	BUDGET	VS FY2019
						INC/(DEC)
	Total - Charges for Services	2,214,023	3,223,400	1,401,894	3,526,272	302,872
Fines & Forfeitures						
10-3200-232	FORFEITURE OF COMPLETION BONDS	6,986	8,000	2,000	6,000	(2,000)
10-3500-511	COURT FINES	350,273	345,000	156,307	322,000	(23,000)
10-3500-512	COURT FINES FROM OUTSIDE ENTITIES	14,142	15,000	5,367	14,000	(1,000)
10-3500-517	MISCELLANEOUS RESTITUTIONS	905	3,000	651	4,000	1,000
10-3600-618	LIBRARY FINES	50,576	56,000	20,327	52,000	(4,000)
	Total - Fines & Forfeitures	422,881	427,000	184,653	398,000	(29,000)
Miscellaneous						
10-3600-301	MUSEUM STORE SALES	44,445	40,000	24,530	45,000	5,000
10-3600-333	ART MUSEUM RENTALS-EXEMPT	1,605	3,000	-	3,000	-
10-3600-334	BOOK SALES	484	750	181	750	-
10-3600-361	INDIVIDUAL MUSEUM CONTRIBUTION	44,182	35,000	30,105	40,000	5,000
10-3600-362	CORPORATE MUSEUM CONTRIBUTIONS	4,613	19,800	5,096	8,400	(11,400)
10-3600-363	FOUNDATION MUSEUM CONTRIBUTION	24,753	22,800	14,000	34,000	11,200
10-3600-610	INTEREST INCOME	53,191	185,000	272,092	110,000	(75,000)
10-3600-612	INTEREST C-ROADS	39,225	14,000	28,547	50,000	36,000
10-3600-614	CEMETERY TRUST INTEREST	10,785	3,000	8,054	3,000	-
10-3600-617	LIBRARY DONATIONS & CONTRIBUTI	1,200	-	-	-	-
10-3600-619	RENTS & CONCESSIONS EXEMPT	40	1,000	828	1,000	-
10-3600-620	RENTS & CONCESSIONS	127,088	145,000	31,860	160,000	15,000
10-3600-622	ART MUSEUM RENTALS	74,289	77,000	42,729	79,000	2,000
10-3600-624	LEASE REVENUES	60,510	53,000	23,196	52,000	(1,000)
10-3600-625	LIBRARY RENTALS REVENUE	17,655	23,000	16,077	25,000	2,000
10-3600-633	LIBRARY COPY FEES	5,769	4,000	2,508	5,500	1,500
10-3600-634	UTILITY BILLING LATE FEES	119,029	121,000	63,299	122,000	1,000
10-3600-670	SENIOR CITIZENS-GENERAL REVENU	4,907	4,000	3,251	6,000	2,000
10-3600-690	SUNDRY REVENUES	65,805	45,000	137,493	75,000	30,000
10-3600-694	WITNESS FEES	726	750	463	800	50
10-3600-697	STREET SIGNS INSTALLATION FEE	2,671	3,000	9,600	6,000	3,000
10-3600-698	UNCLAIMED PROPERTY REVENUES	-	2,000	281	1,000	(1,000)
10-3600-702	PARKING FEES -BARTHOLOMEW PARK	6,170	15,500	-	25,000	9,500
10-3600-703	C R C VENDING MACHINE REVENUES	-	-	499	6,600	6,600
10-3600-704	CRIMINAL DISCOVERY FEES	-	-	-	250	250
10-3600-834	MISC. POLICE O/T REIMBURSEMENT	8,356	2,750	4,256	5,000	2,250
10-3600-836	SWIMMING POOL RETAIL SALES	7,114	6,000	6,347	15,600	9,600
10-3600-837	ENGINEERING PROJECT REIMBURSEM	940	-	-	-	-
10-3600-838	MISC. DONATIONS/TICKETS SALES	4,963	1,000	100	1,000	-
10-3600-850	EMPLOYEE FITNESS CENTER FEES	1,228	1,200	707	1,400	200
10-3600-853	CITY FACILITY RENTAL EXEMPT	-	500	1,410	1,000	500
10-3600-854	CITY FACILITY RENTALS	8,471	16,000	7,753	15,000	(1,000)
10-3600-855	PASSPORTS FEES	47,366	47,250	27,778	55,000	7,750
10-3600-856	PASSPORTS PHOTOS	12,896	9,620	5,876	11,000	1,380
10-3600-857	FIELD HOUSE RENTALS	-	75,000	-	48,400	(26,600)
	Total - Miscellaneous	800,476	976,920	768,915	1,012,700	35,780
Special Revenue						
10-3900-700	ART CITY DAYS - CARNIVAL	17,280	21,000	-	32,000	11,000
10-3900-701	ART CITY DAYS-BABY CONTEST	113	100	-	100	-
10-3900-702	ART CITY DAYS-BALLOON FEST	-	2,500	-	1,500	(1,000)
10-3900-703	ART CITY DAYS-BOOTHES	14,847	16,000	-	15,000	(1,000)
10-3900-704	ART CITY DAYS - FUN-A-RAMA	3,225	-	-	3,500	3,500
10-3900-708	ART CITY DAYS-B/B 3-ON-ON	80	500	-	500	-
10-3900-709	ART CITY DAYS-GENERAL ACCT	13,611	7,000	-	-	(7,000)
10-3900-712	ART CITY DAYS - PARADE	2,170	13,000	-	2,000	(11,000)
10-3900-804	LIBRARY CONTRIBUTIONS	300	-	-	-	-
10-3900-807	HISTORICAL PRESERVATION COMM	-	-	10,000	10,000	10,000
10-3900-816	CERT/EMERGENCY PREPAREDNESS	180	500	-	150	(350)
10-3900-823	YOUTH COURT REVENUES	4,650	3,000	2,397	5,000	2,000
10-3900-831	B.A.B. INTEREST SUBSIDY	116,366	110,278	55,496	104,204	(6,074)
10-3900-832	YOUTH CITY COUNCIL REVENUES	-	2,500	-	2,500	-



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

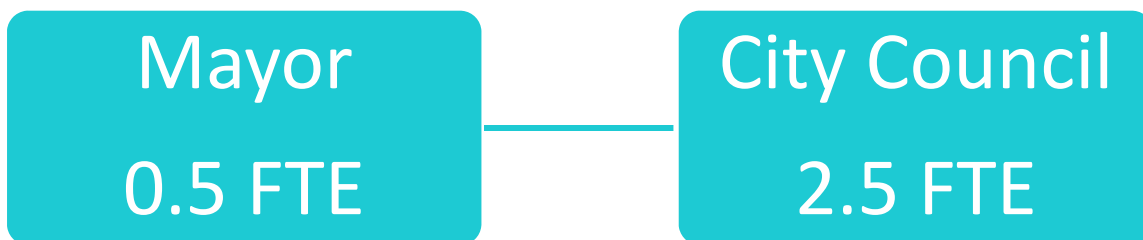
Revenues

<u>GL Acct</u>	<u>Line Description</u>	FY2018	FY2019	FY2019	FY2020	FY2020
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>MIDYEAR</u>	<u>FINAL</u>	<u>VS FY2019</u>
						<u>INC/(DEC)</u>
	Total - Special Revenue	172,822	176,378	67,893	176,454	76
	Subtotal Revenues Before Transfers In	19,016,561	20,751,012	10,152,399	21,915,756	1,164,744
	<u>Administrative Fees, Contributions & Transfers</u>					
10-3800-831	ADMINISTRATIVE FEE FROM WATER	-	548,700	274,350	573,455	24,755
10-3800-832	ADMINISTRATIVE FEE FROM SEWER	-	413,667	206,834	433,530	19,863
10-3800-833	ADMINISTRATIVE FEE FROM ELECTRIC	-	700,310	350,155	736,296	35,986
10-3800-834	ADMINISTRATIVE FEE FROM SOLID WASTE	-	208,547	104,274	217,577	9,030
10-3800-835	ADMINISTRATIVE FEE FROM GOLF	-	57,530	28,765	62,025	4,495
10-3800-837	OPERATING TRANSFERS IN-ELECTRIC	1,661,754	1,784,994	892,497	1,856,878	71,884
10-3800-838	ADMINISTRATIVE FEE FROM STORM WATER	-	304,207	152,103	315,396	11,189
10-3800-843	OPERATING TRANSFERS IN-WATER	284,965	302,435	151,218	317,422	14,987
10-3800-844	OPERATING TRANSFERS IN-SEWER	249,098	276,205	138,102	285,890	9,685
10-3800-845	OPERATING TRANSFER IN-SOLID WASTE	72,750	77,275	38,637	80,078	2,803
10-3800-847	OPERATING TRANSFER IN-STORM WATER	69,702	77,023	-	79,990	2,967
10-3800-850	TRANSFER FROM OTHER FUNDS (PS IMPACT)	-	-	1,000	-	-
	UTILIZE C ROAD RESERVES					-
	UTILIZE ART GRANT RESTRICTED RESERVES					
	UTILIZE FUND BALANCE					
	Total - Contributions & Transfers	2,338,269	4,750,893	2,337,935	4,958,536	207,643
	Total General Fund Revenues	21,354,830	25,501,905	12,490,334	26,874,293	1,372,388

Legislative Body

The Mayor and five-member City Council constitute the governing body of the City. They are elected at large and serve staggered four-year terms on a part-time basis. Elections in the City of Springville are non-partisan.

The Mayor is the Chairman and presides at the meetings of the City Council. The Council is responsible for carrying out Springville City’s legislative and executive powers. Council members are also assigned specific oversight and coordination responsibilities for various functional areas within the City. The City Council is responsible for establishing the overall policy direction for the City.



Legislative Body Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	3.0	3.0	3.0
Personnel Expense	71,467	83,396	86,363
Non-Personnel Expense	53,603	68,521	81,661
Total	125,070	151,917	168,024



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Legislative

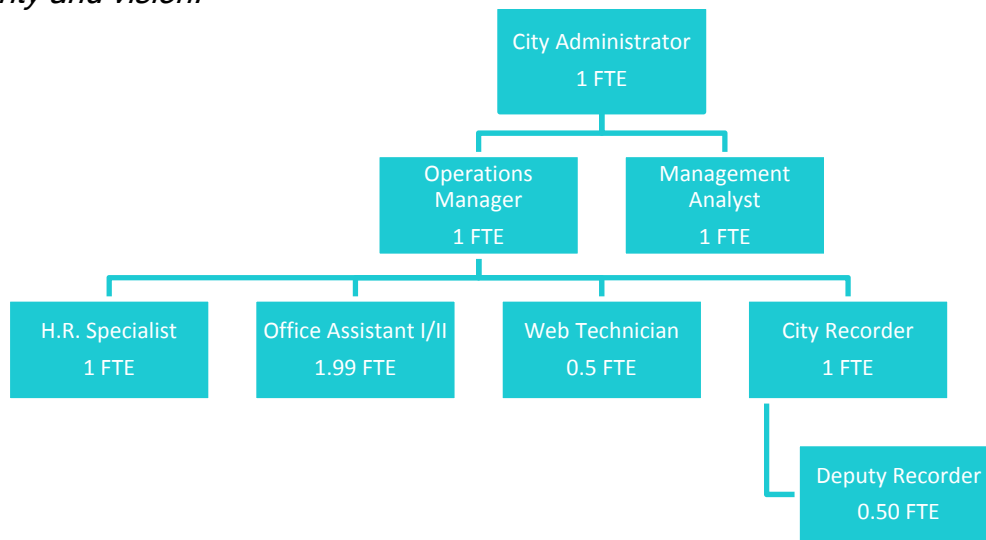
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4120-110	MAYOR AND COUNCIL SALARIES	65,023	75,991	28,660	77,715	1,724
10-4120-130	MAYOR AND COUNCIL BENEFITS	6,444	7,225	2,442	8,048	823
10-4120-160	EMPLOYEE RECOGNITION	-	180	-	600	420
	TOTAL PERSONNEL	71,467	83,396	31,101	86,363	2,967
OPERATIONS						
10-4120-230	MILEAGE AND VEHICLE ALLOWANCE	-	300	-	300	-
10-4120-236	TRAINING & EDUCATION	4,646	9,000	2,662	9,000	-
10-4120-240	OFFICE EXPENSE	421	200	69	200	-
10-4120-245	YOUTH COUNCIL	968	6,000	-	6,000	-
10-4120-265	COMMUNICATION/TELEPHONE	-	675	-	670	(5)
10-4120-310	LEAGUE OF CITIES AND TOWNS	37,004	40,000	24,977	55,000	15,000
10-4120-510	INSURANCE AND BONDS	2,794	3,000	997	3,000	-
10-4120-540	CONTRIBUTIONS	6,464	7,000	-	7,000	-
10-4120-550	UNIFORMS	334	596	-	491	(105)
10-4120-600	SOUTH MAIN FLAG	-	800	-	-	(800)
10-4120-710	COMPUTER HARDWARE & SOFTWARE	972	950	1,000	-	(950)
	TOTAL OPERATIONS	53,603	68,521	29,705	81,661	13,140
	TOTAL LEGISLATIVE	125,070	151,917	60,806	168,024	16,107

Administration

The office of Administrative Services is responsible for all professional and administrative work in preparation and implementation associated with the Administration Department, City Recorder’s Office, Information Services, Courts, Public Relations (Non-Public Safety), Human Resources and Economic Development. This new area was organized in the fourth quarter of 2012. The Manager of Administrative Services reports to the City Administrator.

It is the intent of this organization to provide employees, residents of the community and businesses of the area with precise information and a rapid response to their concerns or comments. We will learn the businesses of the city and create a positive working relationship with them. We will assist the Chamber in its goal to move forward, improve and to grow. We will enhance our position to create business growth in our community.

MISSION STATEMENT: *Springville City Administration is dedicated to facilitating progress, inspiring communication, and serving ALL with friendliness, integrity and vision.*



Administration Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	7.75	7.25	7.99
Personnel Expense	646,320	709,339	809,032
Non-Personnel Expense	233,187	283,769	389,285
Total	879,507	993,108	1,198,317

Administration - Performance Goals, Strategies, and Measures

Goal #1 - Evaluate departmental processes for efficiency and improvement				
Strategy #1- Maintain and improve Human Resource functions and operations to enhance employee morale and relations between H.R. and City Employees				
Measures	FY 2016	FY 2017	Goal/Actual 2018	FY 2018 (target)
Number of new employees hired	N/A	N/A	436	275
Number of new employees trained in harassment, customer service and benefit programs.	100%	100%	436	100%
New Program: Annual Stay and Retention interviews for fulltime employees.	New	New	New	180
New Program: Require and track PAF's to ensure terminated employees are off the active list. Track by month and employees terminated.	New	New	New	12/###
% of job descriptions reviewed to determine if current or outdated	N/A	N/A	30%	50%
Goal #2 - Strengthen communications between the City, Employees, the Community, and other institutions. Continue to be a liaison with local businesses.				
<p>Strategy - Encourage employees to communicate their needs, concerns and ways to improve processes to management. Discuss job responsibilities and what can be improved on given the budget and expectations. Employee input is necessary to making the City's vision a reality.</p> <p>Strategy - Create an atmosphere of motivation. Communicate with employees to achieve goals.</p> <p>Strategy - Consistent improvement on structure and content of Facebook and other social media due to increased departmental hours.</p> <p>Strategy- Continue with Chamber of Commerce to support local businesses.</p>				
Measures	FY 2016	Actual FY 2017	Goal/Actual 2018	FY 2018 (target)
Track Facebooks posts, likes, comments and activity monthly	N/A	6	12/+8000 followers	12
Meet with employee association representatives quarterly to obtain input.	3	3	4	4
Track the number of personal visits made to local businesses.	34	28	25/35	30
Attend or have representation to all ribbon cutting events.	N/A	100%	100%	100%

The City Recorders Office is entrusted to preserve the legislative history of the City and provide a comprehensive and accessible records management system as defined by Federal and State Statute and Springville City Code as well as the following:

- Preserve and manage official City records, documents, and contracts according to Utah State requirements and standards.
- Oversee an impartial and efficient municipal election, campaign finance, and other public services.
- Provide a professional and current monthly City newsletter.
- Passport Program Manager responsible for all facets of the Program for the Springville City Passport Acceptance Facility.

Goal #1 - Compliance with Federal and State Statute and Springville City Code.

Strategy - Maintain compliance with all postings and notices.

Measures	2017	2018	2019	2020 (Target)
City Council, Boards & Commissions Agenda's posted within 24 hours of meeting.	100%	100%	100%	100 %
City Council minutes transcribed and prepared for approval within 30 days of meeting	90%	90%	100%	100%

Goal #2 - Records Management

Strategy #1 - Preserve and manage city records

Strategy #2 - Initiate records retention review program, inventory records in electronic and other formats for preservation risk

Measures	2017	2018	2019	2020 (Target)
Records scanned and archived according to the State retention schedule				
Percentage of GRAMA requests fulfilled within ten business days.	100%	100%	98%	100%
Annual Records Officer certification completed	100%	100%	100%	100%

Goal #3 - Passport Acceptance Services

Strategy - Provide the public with quality service and information with the highest level of customer service, professionalism and integrity.

Measures	2017	2018	2019	2020 (Target)
New Passport Applications Received	446	933	1500	1800
Passport Photo's Processed	249	345	500	800
Passport Applications and/or Photo's processed without error	NA	NA	100%	100%



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Administration

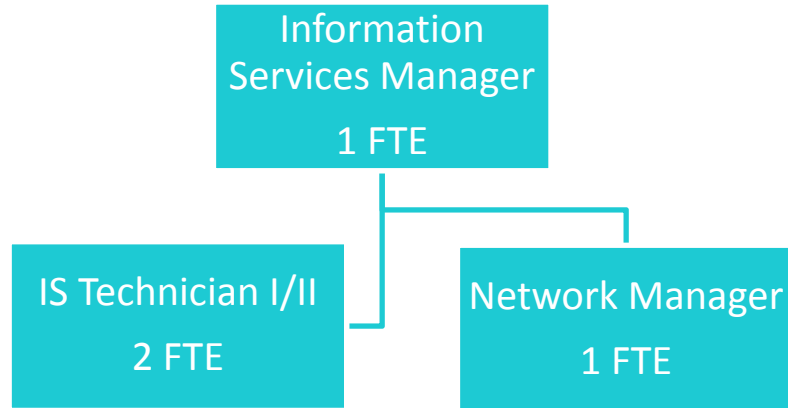
<u>GL Acct</u>	<u>Line Description</u>	FY2018 <u>ACTUAL</u>	FY2019 APPROVED <u>BUDGET</u>	FY2019 MIDYEAR <u>ACTUAL</u>	FY2020 FINAL <u>BUDGET</u>	FY2020 VS FY2019 <u>INC/(DEC)</u>
PERSONNEL						
10-4130-110	SALARIES	342,147	364,858	172,383	429,222	64,364
10-4130-120	PART TIME EMPLOYEES SALARIES	112,290	115,991	46,173	106,279	(9,712)
10-4130-130	EMPLOYEE BENEFITS	169,879	187,965	86,890	233,006	45,041
10-4130-140	OVERTIME PAY	-	525	-	525	-
10-4130-160	EMPLOYEE RECOGNITION	22,003	40,000	10,755	40,000	-
	TOTAL PERSONNEL	646,320	709,339	316,200	809,032	99,693
OPERATIONS						
10-4130-200	BUSINESS LUNCHES	431	400	75	400	-
10-4130-220	ORDINANCES AND PUBLICATIONS	4,830	4,500	2,552	4,500	-
10-4130-230	MILEAGE AND VEHICLE ALLOWANCE	4,344	600	57	600	-
10-4130-236	TRAINING & EDUCATION	4,848	6,000	4,809	8,000	2,000
10-4130-237	OFFICE EXPENSE - PASSPORTS	5,223	6,000	1,687	6,000	-
10-4130-240	OFFICE EXPENSE	9,112	5,000	2,976	7,000	2,000
10-4130-241	DEPARTMENT SUPPLIES	3,074	10,000	2,072	10,000	-
10-4130-242	ANNUAL BUDGET RETREAT	725	6,000	5,202	6,000	-
10-4130-243	CITY NEWSLETTER	10,752	12,500	4,131	12,500	-
10-4130-250	EQUIPMENT MAINTENANCE	1,314	500	19	500	-
10-4130-251	FUEL	1,905	3,000	784	3,000	-
10-4130-252	VEHICLE EXPENSE	-	-	15	-	-
10-4130-253	CENTRAL SHOP	3,343	4,019	1,612	7,380	3,361
10-4130-254	MAINTENANCE - FLEET VEHICLES	221	500	18	500	-
10-4130-255	COMPUTER OPERATIONS	5,797	11,500	-	11,500	-
10-4130-260	UTILITIES	5,587	5,000	1,243	5,600	600
10-4130-265	COMMUNICATION/TELEPHONE	2,835	3,600	1,190	3,020	(580)
10-4130-270	DEFENSE/WITNESS FEES	48,769	38,000	35,504	60,000	22,000
10-4130-310	PROFESSIONAL AND TECHNICAL SER	24,832	15,000	5,089	40,000	25,000
10-4130-312	PUBLIC RELATIONS CAMPAIGN	10,315	22,500	3,463	22,500	-
10-4130-321	VOLUNTEER PROGRAM	-	500	-	500	-
10-4130-322	ECONOMIC DEVELOPMENT	6,000	16,000	6,104	16,000	-
10-4130-323	SUPERVISOR TRAINING	849	10,000	2,257	15,000	5,000
10-4130-510	INSURANCE AND BONDS	10,223	10,300	11,615	11,750	1,450
10-4130-540	COMMUNITY PROMOTIONS	1,509	10,500	6,433	23,000	12,500
10-4130-542	BOOK ROYALTIES	33	-	-	-	-
10-4130-550	UNIFORMS	-	1,550	-	818	(732)
10-4130-610	SUNDRY	16	-	-	-	-
10-4130-611	WELLNESS PROGRAM	1,123	3,000	-	3,000	-
10-4130-620	ELECTIONS	20,733	-	-	55,000	55,000
10-4130-621	INNOVATIONS	-	25,000	-	-	(25,000)
10-4130-699	APPROPRIATED CONTINGENCY	40,219	50,000	18,526	50,000	-
10-4130-710	COMPUTER HARDWARE & SOFTWARE	2,774	1,900	2,033	4,830	2,930
10-4130-781	HOLIDAY DECORATIONS	1,452	400	200	400	-
	TOTAL OPERATIONS	233,187	283,769	119,664	389,297	105,528
	TOTAL ADMINISTRATION	879,506	993,108	435,865	1,198,330	205,222

Information Services

The Information Services Department is responsible for overseeing the use of Information Technology to support the goals and initiatives of the City of Springville. The Department is responsible for essential City functions such as:

- Implementing, maintaining, protecting, and upgrading network server system
- Providing internet connectivity and security
- Equipping end users with phone, desktop PCs, peripherals, and productivity software
- Maintaining our Cisco telecommunications network and equipment.
- Administering and supporting cell phone service
- Planning, administering and supporting the Civic Center data center software back-up system
- Providing help-desk services for IT related issues as well as desktop and server support
- Providing leadership, guidance and management for the long-term planning and integration of IT strategies and projects
- Provide financial recommendation for department desktops, VoIP and cell phones
- Oversee employee training which includes; scheduled director and supervisor training

MISSION STATEMENT: *The Springville City Department of Information Services is dedicated to providing and supporting reliable technologies and technology-based services in a timely, high-quality, cost-effective manner to all City employees.*



Information Technology Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	3.00	3.00	4.00
Personnel Expense	232,864	252,827	342,993
Non-Personnel Expense	128,618	121,572	151,420
Total	361,482	374,399	494,413

IT Department - Performance Goals, Strategies, and Measures

Goal #1 - To minimize the number of City-wide “network down” time to ensure employees can perform their work during scheduled office hours.				
Strategy - Eliminate potential network problems by performing a weekly check on the top ten areas identified that can affect network downtime.				
Strategy - Maintain active maintenance and support contracts on mission critical equipment including power supplies.				
Measures	FY 2016	FY 2017	FY 2018	FY 2019 Target
Number of consecutive weeks the City network was operational.	48	49	49	51
Number of hours in the budget year the network had a partial unplanned outage.	4	12	6	4

Number of hours the network was off line for maintenance and repair.	-	-	24	12
Goal #2 - Back-up data located in the IT server room.				
Strategy - Utilize in house backup solution to perform on and off site missional critical data back-up using Cohesity solution.				
Strategy - Keep back-up cost low by backing up non missional critical data in house using Cohesity software and data storage devices.				
Strategy - Maintain cloud based copies of non-mission critical data off site as a redundant back-up copy.				
Measures	FY 2016	FY 2017	FY 2018	FY 2019 Target
Number of consecutive days with a clean data back-up from Cohesity with a 45 day retention.	365	365	365	365
Number of consecutive days with a clean data back-up off-site.	-	-	365	365
Back-up integrity data check performed every three months to check data integrity.	Success	Success	Success	Success
Goal #3 - To maintain and improve help-desk service response to all city employees.				
Strategy - Anticipate future IT growth in the City and make sure adequate staff and technology is available for coverage Monday - Friday from 8am - 5pm.				
Strategy - Track ALL (e-mail, phone or in person) IT related help-desk request through Track-IT database while identifying the requester, topic of the request and steps taken to solve the request.				
Strategy - Conduct a yearly in-house customer satisfaction survey and report.				
Measures	FY 2016	FY 2017	FY 2018	FY 2019 (target)
Number of total help desk request received.	850	1000	810	780
Number of help tickets handled through TeamViewer			125	300
Goal #4 - Continue a positive training schedule for City employees including quarterly supervisors training and software based individual training.				
Strategy - Schedule quarterly supervisors training and track attendance to reflect a 75% attendance record.				
Strategy - Provide software training courses on Microsoft Office for City employees.				
Measures	FY 2016	FY 2017	FY 2018	FY 2019 (target)
Number of employees trained on Microsoft Office.	-	-	4	5
Supervisors Training classes held with 75% attendance.	-	-	5	4



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Information Systems

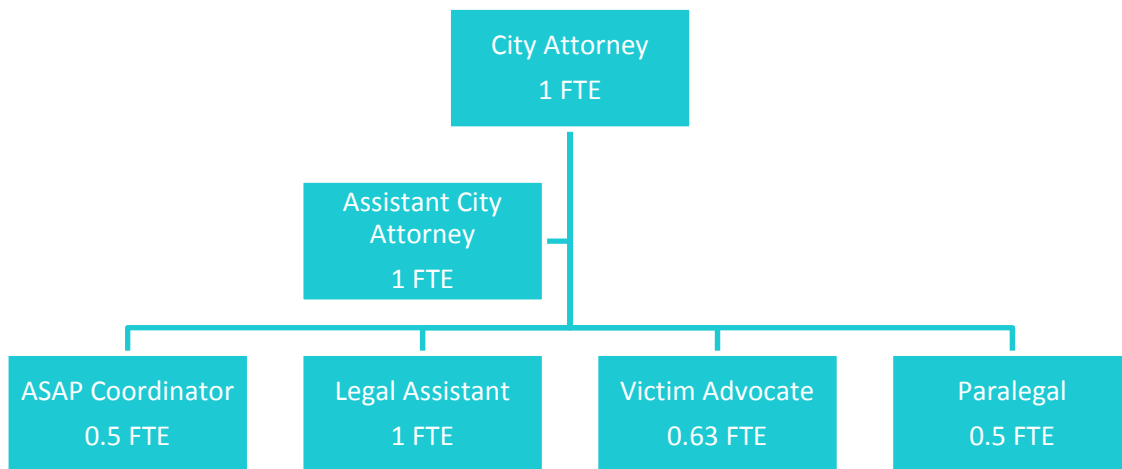
<u>GL Acct</u>	<u>Line Description</u>	FY2018 <u>ACTUAL</u>	FY2019 APPROVED <u>BUDGET</u>	FY2019 MIDYEAR <u>ACTUAL</u>	FY2020 FINAL <u>BUDGET</u>	FY2020 VS FY2019 <u>INC/(DEC)</u>
PERSONNEL						
10-4132-110	SALARIES & WAGES	161,107	172,744	82,951	223,386	50,642
10-4132-120	PART TIME EMPLOYEES SALARIES				-	-
10-4132-130	EMPLOYEE BENEFITS	71,585	79,903	38,325	118,807	38,904
10-4132-140	OVERTIME PAY	29	-	-	-	-
10-4132-160	EMPLOYEE RECOGNITION	143	180	35	800	620
	TOTAL PERSONNEL	232,864	252,827	121,312	342,993	90,166
OPERATIONS						
10-4132-200	BUSINESS LUNCH	917	200	40	-	-
10-4132-220	ORDINANCES & PUBLICATIONS	13	-	-	-	-
10-4132-236	TRAINING & EDUCATION	9,218	7,000	922	7,000	-
10-4132-240	OFFICE EXPENSE	4,282	2,800	1,389	4,000	1,200
10-4132-245	WEBSITE MAINTENANCE	9,224	9,520	4,811	10,000	480
10-4132-250	EQUIPMENT MAINTENANCE	-	-	235	-	-
10-4132-252	LICENSING AGREEMENTS	26,696	16,740	4,895	19,910	3,170
10-4132-260	UTILITIES	806	500	211	825	325
10-4132-265	COMMUNICATIONS/TELEPHONES	6,524	6,800	2,579	7,290	490
10-4132-310	PROFESSIONAL & TECHNICAL SUPPORT	37,633	42,500	23,682	58,400	15,900
10-4132-510	INSURANCE AND BONDS	1,630	1,600	997	1,600	-
10-4132-550	UNIFORMS	144	412	-	245	(166)
10-4132-570	INTERNET ACCESS FEES	14,821	18,900	7,539	18,900	-
10-4132-710	COMPUTER HARDWARE AND SOFTWARE	16,378	14,400	5,238	23,050	8,650
10-4132-720	OFFICE FURNITURE AND EQUIPMENT	332	200	10	200	-
	TOTAL OPERATIONS	128,618	121,572	52,546	151,420	30,049
	TOTAL INFORMATION SYSTEMS	361,482	374,399	173,858	494,413	120,215

Legal

The Legal Department is responsible for providing professional legal services to Springville City, the Mayor and the City Council. In fulfilling its purpose, the legal department prosecutes misdemeanors and traffic code violations, provides legal services involving legislative and administrative decisions, drafts ordinances and contracts, handles claims against the City, and pursues remedies for future legal challenges that may impact Springville.

In addition to providing the above legal services, the legal department is responsible for the City’s risk management program, victim advocate services, and the Art City Substance Abuse Prevention program.

MISSION STATEMENT: *Springville City’s Legal Department promotes Springville City’s goals and values by providing the City with exemplary legal, victim advocate, and risk management services, and by implementing strategies and programs to prevent substance abuse and other problem behaviors in our community.*



Legal Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	4.13	4.63	4.63
Personnel Expense	408,717	467,957	482,386
Non-Personnel Expense	54,704	117,465	131,127
Total	463,421	585,422	613,514

Legal Department - Performance Goals, Strategies, and Measures

Goal #1 - Pursue speedy and fair prosecutions of all misdemeanor, traffic, and municipal ordinance violations.				
Strategy #1 - To achieve a high guilty determination rate by properly and fairly screening and prosecuting cases in strict compliance with the National Prosecution Standards of the National District Attorney's Association.				
Measures	2016	2017	2018	2019 (target)
Conviction and Guilty Plea rates for:				
Domestic Violence	96%	73%	92%	93%
Driving Under the Influence	94%	100%	89%	90%
Drug Related Violations	99%	95%	94%	95%
Theft	99%	95%	94%	95%
Prosecution: % of Success (Includes guilty or no contest pleas for all misdemeanors including municipal ordinances and traffic. US conviction rate for 2012 was 93%)	87%	98.5%	97%	95%
Strategy #2 - Resolve cases in a timely manner.				
Measures	2016	2017	2018	2019 (target)
Prosecution: % of cases resolved in 180 days. (98% of misdemeanor cases should be resolved or set for trial within 180 days (ABA standards). Target of 95% is to have all cases, including trials, resolved within 180 days.)	98%	97.5%	93%	95%
Goal #2 - Provide a comprehensive safety and risk management program for the safety and health of participants in City functions and City employees, as well as protecting the City's physical and financial resources.				
Strategy #1 - Review the City's insurance coverage, loss runs, accident analysis, and exposures in order to reduce hazards, risks, and operational costs.				
Strategy #2 - Review City contracts to ensure insurance coverage requirements and other liability concerns are met.				
Strategy #3 - Provide risk management training to City employees on safety procedures and how to avoid high risk conduct.				
Measures	2016	2017	2018	2019 (target)
Number of Claims	19	24	19	21
Total Amount Paid to Settle Claims and Lawsuits	\$30,416	\$40,993	\$107,920	<\$58,500
Strategy #4 - To review all vehicle accidents and on the job injuries with the City's Accident Review Committee, assessing preventability, taking corrective action, and addressing serious safety violations to determine how to prevent future accidents.				

Measures	2016	2017	2018	2019 (target)
Number of vehicle accidents:	9	9	13	<7
Number of preventable accidents:	6	6	10	0
Number of safety issues addressed and implemented by the Committee:	5	5	1	5
Strategy #5 - Maintain an Experience Modification Rate to be considered less risky or safer than average to ensure reasonable insurance premiums.				
EMOD Rate	1.34	1.24	1.04	<1.00
Goal #3 - Reduce Substance Abuse in Springville through the Art City Substance Abuse Prevention ("ASAP") Program.				
Strategy #1 - Reduce substance abuse and promote healthy lifestyles within the City by implementing various strategies to lower risk factors that lead to negative behaviors and to enhance protective factors that lead to positive behaviors.				
Measures	2016	2017	2018	2019 (target)
SHARP Survey measurement of risk factor: <i>Parental Attitudes Favorable to Anti-Social Behavior:</i>	29	29	29	28
SHARP Survey measurement of risk factor: <i>Low Neighborhood Attachment:</i>	28	28	28	28
SHARP Survey measurement of risk factor: <i>Depressive Symptoms:</i>	20.5	24.9	24.9	20
SHARP Survey measurement of protective factor: <i>Rewards for Prosocial Involvement in the Community:</i>	71	69	69	72
According to the SHARP Survey, percent of youth regularly using (30 day):				
Alcohol	4.7	6.3	6.3	4.5
Cigarettes/E-Cigarettes	3.2	1.5	1.5	1.25
Marijuana	7.0	10.0	10.0	8.0
Abuse of Prescription Drugs	2.3	1.6	1.6	1.7
Strategy #2 - Run programs that promote healthy lifestyles and provide recognition for positive behaviors.				
Measures	2016	2017	2018	2019 (target)
Number of prescription take back events held annually:	1	2	2	2
Number of students recognized annually at various community events	24	17	47	30

(including Mayor's Recognition Awards).				
Goal #4 - Reduce number of juveniles referred to Juvenile Court by maintaining a City Youth Court Program for officers to refer first-time minor offenders to.				
Strategy #1 - Provide a Youth Court night approximately twice per month where hearings are held for mentoring/sentencing of youth offenders and follow-up.				
Measures	2016	2017	2018	2019 (target)
Number of offenders seen:	34	53	63	65
Number of Youth Court Members:	42	48	60	45
Goal #5 - Provide various types of assistance and support to victims of crime during and after a crime has been committed in order to reduce the trauma experienced as a result of the crime.				
Strategy #1 - Locate, identify, and make contact with victims of crime within 24 hours of the crime having been committed.				
Measures	2016	2017	2018	2019 (target)
Number of victims advocate attempted to contact within 24 hours of crime being committed:	457	406	388	375
% of victims advocate attempted to contact within 24hrs. of knowing of an incident to provide services	97%	97%	97%	95%
Strategy #2 - To provide services offered within our community to crime victims.				
Measures	2016	2017	2018	2019 (target)
Using a scale of 1 out of 10 with 10 being the best, the percent of 30 random victims who report having an 8 or better experience working with the victim advocate.	N/A	90%	90%	90%
Strategy #3 - Help victims who have experienced monetary damages recover restitution.				
Measures	2016	2017	2018	2019 (target)
Percent of cases where the court has ordered restitution be paid to a victim when criminal charges involving victim restitution have been filed.	N/A	95%	98%	95%



**SPRINGVILLE CITY
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FINAL BUDGET**

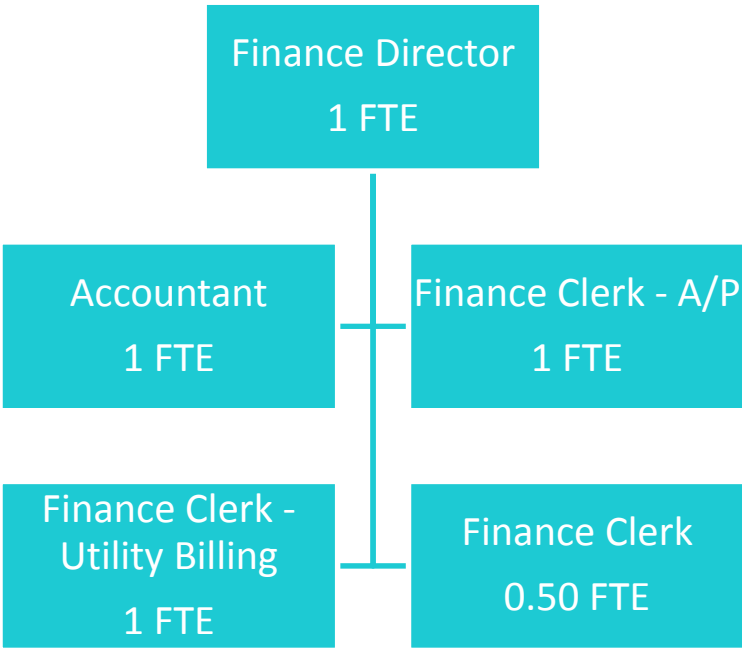
Legal

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4135-110	SALARIES	215,799	224,948	110,307	231,572	6,624
10-4135-120	PART TIME EMPLOYEES SALARIES	77,271	107,928	44,475	107,979	51
10-4135-130	EMPLOYEE BENEFITS	115,622	134,803	63,055	141,910	7,107
10-4135-160	EMPLOYEE RECOGNITION	24	278	64	925	647
	TOTAL PERSONNEL	408,717	467,957	217,901	482,386	14,429
OPERATIONS						
10-4135-200	BUSINESS LUNCHES	44	250	26	250	
10-4135-220	ORDINANCES AND PUBLICATIONS	3,400	4,400	1,902	4,250	(150)
10-4135-230	MILEAGE AND VEHICLE ALLOWANCE	5,741	500	-	500	-
10-4135-236	TRAINING & EDUCATION	7,538	7,925	1,983	8,000	75
10-4135-237	TRAINING MATERIALS	286	1,500	-	1,500	-
10-4135-240	OFFICE EXPENSE	388	500	63	500	-
10-4135-241	DEPARTMENT SUPPLIES	1,578	1,750	630	1,750	-
10-4135-255	COMPUTER OPERATIONS	106	-	-	4,900	4,900
10-4135-260	UTILITIES	725	500	190	750	250
10-4135-265	COMMUNICATION/TELEPHONE	1,251	1,550	730	1,450	(100)
10-4135-310	PROFESSIONAL AND TECHNICAL SER	37,055	57,000	17,930	70,000	13,000
10-4135-311	COMMUNITIES THAT CARE GRANTS	174	3,335	86	2,800	(535)
10-4135-510	INSURANCE AND BONDS	5,086	5,000	1,372	5,100	100
10-4135-511	CLAIMS SETTLEMENTS	(18,291)	10,000	-	10,000	-
10-4135-550	UNIFORMS	-	480	1,182	572	92
10-4135-551	SAFETY PROGRAM	3,000	15,000	-	10,000	(5,000)
10-4135-710	COMPUTER HARDWARE & SOFTWARE	1,056	1,900	2,060	2,930	1,030
10-4135-720	OFFICE FURNITURE AND EQUIPMENT				-	-
10-4135-731	YOUTH COURT EXPENSES	5,567	5,875	(326)	5,875	-
10-4135-894	EVENT EXPENSES				-	-
	TOTAL OPERATIONS	54,704	117,465	27,829	131,127	13,662
	TOTAL LEGAL	463,421	585,422	245,730	613,514	28,092

Finance

The Finance Department is responsible for providing the financial management of all City funds and maintaining the fiscal integrity of the City. Major activities include: managing the City's investment portfolio; obtaining financing for capital requirements; financial analysis and reporting; budget preparation and management; revenue management, including billing and collection for utilities, licenses and other revenues; and purchasing.

MISSION STATEMENT: *To promote trust through transparency; safeguard the fiscal integrity of the City through sound financial management; facilitate the delivery of effective and efficient City services with accurate, timely reporting; and contribute to Springville's small-town feel through exceptional customer service.*



Finance Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	4.50	4.50	4.50
Personnel Expense	390,763	416,242	434,488
Non-Personnel Expense	149,748	168,925	173,389
Total	540,511	585,167	607,877

Finance Department - Performance Goals, Strategies, and Measures

Goal #1 - To maintain the City's AA (S&P)/AA+ (Fitch) bond rating in order to reflect adherence to the City's financial policies and the principles of prudent financial management to credit rating agencies.				
Strategy - Provide strong financial management, maintenance of solid general fund balances and prudent budget planning.				
Strategy - Accurately forecast revenues and expenses in order to provide sufficient time for corrective action in the event of variances from the budget.				
Strategy - Provide timely and accurate monthly financial reports in a reader-friendly format to the Mayor, Council and Department Directors in order to foster awareness of financial conditions and to allow sufficient time for corrective action to take place.				
Measures	FY 2017	FY 2018	FY 2019 (est.)	FY 2020 (target)
Rating (S&P/Fitch):	AA/AA+	AA/AA+	AA/AA+	AA/AA+
General Fund unrestricted fund balance as a percentage of revenue budget:	24.9	25.0	25.0	25.0
Percent of Department expense reports delivered by 15 th of the ensuing month	100%	100%	100%	100%
Goal #2 - Ensure all purchases and payments comply with city code and/or policy in order to promote maximum effectiveness of the open market system.				
Strategy #1 - Improve the on-time payment of invoices and enforce compliance of code and policy related to purchasing to reduce the number of POs opened after the invoice date				
Strategy #2 - Utilize technology to maximize efficiency in processing transactions				
Measures	FY 2017	FY 2018	FY 2019 (est.)	FY 2020 (target)
Number of invoices processed:	14,299	14,415	14,889	15,000
Percentage of invoices paid on time:	96%	97%	98%	99%
Number of POs opened:	603	612	698	710
Percentage of POs opened after invoice date:	15%	11%	10%	1%
Goal #3 - Provide the public and decision makers with accurate and useful budget and financial reporting documents in order to increase transparency and promote awareness and confidence in the City's financial management.				
Strategy - Work proactively to follow accounting standards and improve internal controls				
Strategy - Provide training opportunities to employees to increase competency in core areas of accounting and financial reporting.				
Strategy - Minimize the number of audit findings in order to maintain the public's confidence in the City's commitment to transparency and accuracy in financial reporting.				

Measures	FY 2017	FY 2018	FY 2019 (est.)	FY 2020 (target)
Number of State Compliance Requirement Findings:	1	0	0	0
Number of Internal Control Deficiency Findings:	0	0	0	0
Average annual hours of continuing education/training for accounting staff (target=20)	16	19	20	20
GFOA Award for Excellence in Budgeting	Awarded	Awarded	Awarded	Awarded



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

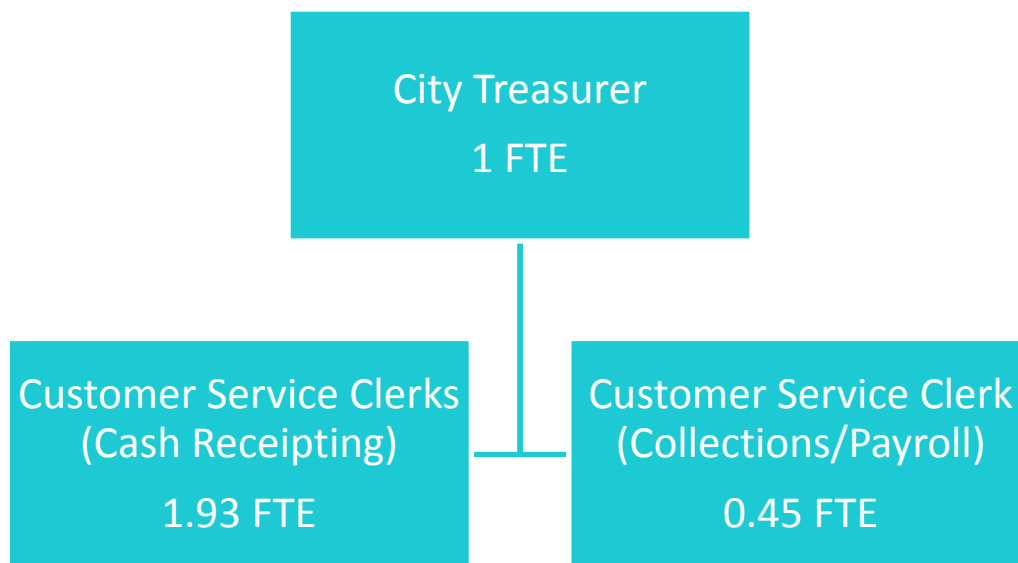
Finance

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4140-110	OFFICE SALARIES	268,925	278,813	135,177	288,303	9,490
10-4140-120	PART TIME EMPLOYEES SALARIES	14,015	15,358	8,182	17,655	2,297
10-4140-130	EMPLOYEE BENEFITS	107,459	121,801	56,705	127,630	5,829
10-4140-160	EMPLOYEE RECOGNITION	363	270	26	900	630
	TOTAL PERSONNEL	390,763	416,242	200,091	434,488	18,246
OPERATIONS						
10-4140-220	ORDINANCES & PUBLICATIONS	1,756	2,125	1,201	5,425	3,300
10-4140-230	MILEAGE AND VEHICLE ALLOWANCE	-	525	-	525	-
10-4140-236	TRAINING & EDUCATION	1,378	5,550	1,163	5,550	-
10-4140-240	OFFICE EXPENSE	20,505	18,500	13,152	20,000	1,500
10-4140-241	POSTAGE-MAILING UTILITY BILLS	41,501	49,000	18,253	50,500	1,500
10-4140-245	UTILITY BILL PRINTING/STUFFING	15,906	14,500	5,252	14,500	-
10-4140-250	EQUIPMENT EXPENSE	-	200	-	200	-
10-4140-255	COMPUTER OPERATIONS	200	250	-	250	-
10-4140-260	UTILITIES	1,209	1,500	317	1,500	-
10-4140-265	COMMUNICATIONS/TELEPHONE	1,446	1,700	434	1,500	(200)
10-4140-310	PROFESSIONAL & TECHNICAL SERVI	63,518	67,000	58,055	67,000	-
10-4140-510	INSURANCE & BONDS	2,328	3,500	1,495	3,500	-
10-4140-550	UNIFORMS	-	775	350	409	(366)
10-4140-710	COMPUTER HARDWARE & SOFTWARE	-	3,300	2,359	2,030	(1,270)
10-4140-720	OFFICE FURNITURE & EQUIPMENT	-	500	-	500	-
	TOTAL OPERATIONS	149,748	168,925	102,031	173,389	4,464
	TOTAL FINANCE	540,511	585,167	302,122	607,877	22,710

Treasury

The Treasury Division of the Finance Department provides customer service by accepting payments for accounts and taking payments of all City revenues as well as assisting customers establishing new utility accounts. Functions performed by the Treasury include balancing cash, check and credit/debit cards, depositing monies in the bank; collection of delinquent utility accounts; operating the payroll system, including issuing payroll checks and direct deposits, filing annual and quarterly reports and maintaining all employee payroll and timekeeping files.

MISSION STATEMENT: *To promote trust through transparency; safeguard the fiscal integrity of the City through sound financial management; facilitate the delivery of effective and efficient City services with accurate, timely reporting; and contribute to Springville's small-town feel through exceptional customer service..*



Treasury Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	3.23	3.38	3.38
Personnel Expense	198,109	218,928	213,677
Non-Personnel Expense	179,154	213,770	206,586
Total	377,263	432,698	420,263

Treasury Division - Performance Goals, Strategies, and Measures

Goal #1 - Enhance Springville's small-town feel by providing exceptional customer service.				
Strategy #1- Cross train employees to be able to provide better back-up. Strategy #2 - Greet the public in a friendly manner and provide accurate responses to inquiries by keeping abreast of current City events and services.				
Measures	FY 2017	FY 2018	FY 2019 (target)	FY2020 (target)
Customer Service Training:	6	6	7	7
Customer Service Survey: % good, very good, extremely good	71.4	80.00		
Goal #2 Maximize the City's revenue collection by reducing bad debt through collections				
Strategy - Use current staff and resources to collect past due accounts and turn over accounts to an outside agency when these resources are depleted.				
Measures	FY 2017	FY 2018	FY 2019 (target)	FY2020 (target)
Bad debt write-offs (utilities):	0.2%	0.2%	0.2%	0.2%
Outside Agency Recovery Rate	n/a	n/a	15%	15%
Goal #3 - Provide professional, accurate and efficient cash receipting and cash management support for the City.				
Strategy #1 - Train all City departments accepting cash and payments on cash handling policies and procedures. Strategy #2 - Promote efficient payment options and paperless billing.				
Measures	FY 2017	FY 2018	FY 2019 (target)	FY2020 (target)
On-Line Payments:	85,443	90,006	93,000	93,000
Payments Entered by Hand:	72,662	73,656	65,000	65,000
% of payments received online:	55%	63%	59%	65%
City Wide Cashiers Trained	92%	93%	96%	96%
Goal #4 - Maximize interest earnings with available cash.				
Strategy #1 - Maximize interest earnings through prudent investments. Strategy #2 - Ensure compliance with State Money Management Act and Council policy				
Measures	FY 2017	FY 2018	FY 2019 (target)	FY2020 (target)
Interest earnings as a percentage of PTIF rate	N/A	90%	92%	92%

Goal #5 - Process payroll checks accurately and efficiently.				
Strategy #1 - Reconcile benefits with insurances and H.R.				
Strategy #2 - Provide reminders and training to supervisors for time card and policy compliance.				
Strategy #3 - Utilize technology including timekeeping system to improve processing.				
Measures	FY 2017	FY 2018	FY 2019 (target)	FY2020 (target)
How many times did payroll have to be reopened due to errors by employees or supervisors?	42	45	30	10
Times benefits were reconciled	N/A	3	3	12
New hires processed	184	280	200	250



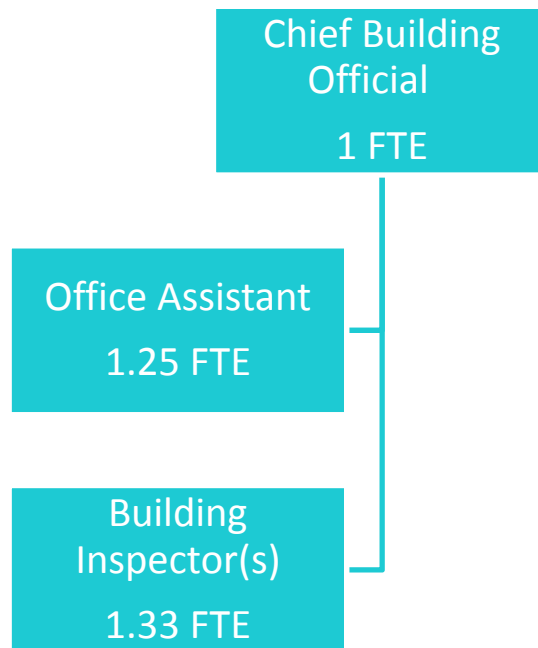
**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Treasury

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4145-110	OFFICE SALARIES	75,249	81,447	38,833	70,535	(10,912)
10-4145-120	PART-TIME EMPLOYEE SALARIES	73,648	83,553	36,927	86,216	2,663
10-4145-130	EMPLOYEE BENEFITS	49,097	53,725	29,225	56,249	2,524
10-4145-160	EMPLOYEE RECOGNITION	115	203	-	677	474
	TOTAL PERSONNEL	198,109	218,928	104,986	213,677	(5,251)
OPERATIONS						
10-4145-230	MILEAGE AND VEHICLE ALLOWANCE	524	500	250	500	-
10-4145-236	TRAINING & EDUCATION	3,770	4,000	1,590	2,550	(1,450)
10-4145-240	OFFICE EXPENSE	2,667	2,500	345	2,425	(75)
10-4145-241	DEPARTMENT SUPPLIES	1,364	1,550	644	1,850	300
10-4145-242	POSTAGE	5,073	6,900	2,391	7,700	800
10-4145-245	MERCHANT CREDIT CARD FEES	148,283	180,000	88,614	175,000	(5,000)
10-4145-250	EQUIPMENT EXPENSE	1,404	900	-	1,225	325
10-4145-255	COMPUTER OPERATIONS	8,312	4,000	4,540	16,500	12,500
10-4145-260	UTILITIES	1,209	750	317	1,225	475
10-4145-265	COMMUNICATIONS/TELEPHONE	276	250	113	240	(10)
10-4145-310	PROFESSIONAL & TECHNICAL SERVI	2,082	8,150	1,081	5,000	(3,150)
10-4145-510	INSURANCE & BONDS	1,793	1,600	1,123	1,800	200
10-4145-550	UNIFORMS	160	770	192	491	(280)
10-4145-710	COMPUTER HARDWARE & SOFTWARE	2,240	1,900	1,868	1,080	(820)
	TOTAL OPERATIONS	179,154	213,770	103,068	217,586	3,815
	TOTAL TREASURY	377,264	432,698	208,053	431,262	(1,436)

Building Inspections

The Building Inspections Division of the Community Development Department administers building codes and permits within the City.



Building Inspections Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	3.25	3.58	3.58
Personnel Expense	260,034	311,803	300,839
Non-Personnel Expense	65,381	60,101	52,159
Total	325,415	371,904	352,998



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

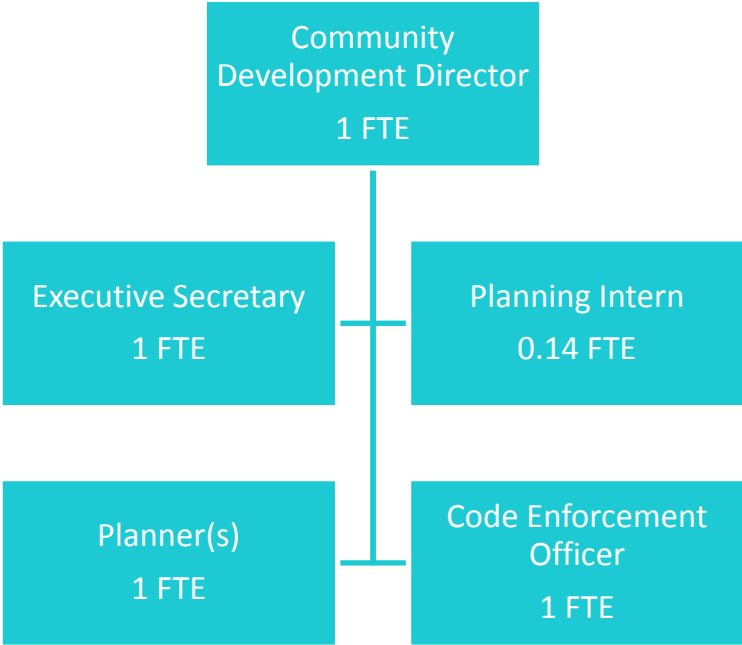
Building Inspections

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4160-110	OFFICE SALARIES	138,564	164,322	70,703	167,185	2,863
10-4160-120	PART-TIME EMPLOYEE SALARIES	37,879	41,924	18,162	42,894	970
10-4160-130	EMPLOYEE BENEFITS	83,130	105,342	41,340	90,042	(15,300)
10-4160-140	OVERTIME PAY	295	-	266	-	-
10-4160-160	EMPLOYEE RECOGNITION	167	215	-	717	502
	TOTAL PERSONNEL	260,034	311,803	130,470	300,839	(10,964)
OPERATIONS						
10-4160-200	BUSINESS LUNCHES	21	250	49	300	-
10-4160-220	ORDINANCES & PUBLICATIONS	1,273	4,000	495	2,000	(2,000)
10-4160-230	MILEAGE AND VEHICLE ALLOWANCE	82	500	-	500	-
10-4160-236	TRAINING & EDUCATION	5,743	8,000	1,771	11,750	3,750
10-4160-240	OFFICE EXPENSE	2,064	2,300	1,235	3,200	900
10-4160-250	EQUIPMENT EXPENSE	109	900	-	700	(200)
10-4160-251	FUEL	2,188	4,500	848	3,000	(1,500)
10-4160-253	CENTRAL SHOP	900	651	-	1,460	809
10-4160-255	COMPUTER OPERATIONS	5,630	6,500	5,750	6,500	-
10-4160-260	UTILITIES	1,612	1,100	422	1,650	550
10-4160-265	COMMUNICATIONS/TELEPHONE	1,604	2,400	711	2,140	(260)
10-4160-270	REMIT BLDG PERMIT FEES TO STAT	3,504	4,000	1,918	4,000	-
10-4160-310	PROFESSIONAL & TECHNICAL SERVICES	36,927	20,000	1,165	10,000	(10,000)
10-4160-510	INSURANCE & BONDS	1,863	2,340	1,080	1,900	(440)
10-4160-550	UNIFORMS	-	1,710	666	981	(729)
10-4160-710	COMPUTER HARDWARE & SOFTWARE	1,863	950	934	2,080	1,130
	TOTAL OPERATIONS	65,381	60,101	17,045	52,161	(7,990)
	TOTAL BUILDING	325,415	371,904	147,514	353,000	(18,954)

Planning and Zoning

The Community Development Department is responsible for the management of the City building and planning functions, including development of the General Plan and implementation measures; enforcement of City codes for building, zoning, subdivision and development; and assisting the City Recorder in management of development records.

Mission Statement: *The Springville City Community Development Department’s mission is to help create a safe, functional and attractive community. We will achieve this through our commitment to being well-trained, thoughtful and innovative in our responsibilities and by striving to provide complete and accurate information to those we serve in a professional, courteous and helpful manner.*



Planning and Zoning Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	4.00	4.00	4.14
Personnel Expense	368,218	400,789	420,516
Non-Personnel Expense	54,010	43,591	79,968
Total	422,228	444,380	500,484

**Community Development (Planning and Zoning, Building Inspections) -
Performance Goals, Strategies, and Measures**

Goal #1 - Update of "Shaping Springville for 2030 - the Springville City General Plan" (numerical goals are in parentheses)		
Strategy - Approve general plan update; implement strategies and recommendations of the plan and comprehensively review General Plan every five years for future update needs.		
Measures	FY 2015	FY 2019-20
Prepare Draft General Plan Update Document	Update drafted, never adopted	Draft General Plan Update document prepared by June 2020
Goal #2. Minimize city review time of projects through monitoring of DRC process and staff time.		
Strategy - Track total department time in processing applications as well as total time in applicants' possession.		
Measures	FY 2018-19	FY 2019-20
Max. city subdivision review time of 45 days	33.29	(45)
Max. city site plan review time of 45 days	49	(45)
Goal #3 - To ensure a clean, attractive and safe community through timely and thorough investigations of nuisance complaints and city ordinance violations received.		
Strategy - Investigate all code enforcement complaints within 5 business days from receipt; Perform follow-up/ compliance inspections on open cases within 3 business days of the compliance date given.		
Measures (initial review turnaround)	FY 2018-19	FY 2019-20
Open cases with no follow-up that month	9.5	(8)
Strive to close 8 or more cases each month	10	(8)
Goal #4 - The administration of equitable enforcement measures to ensure compliance in a timely fashion.		
Strategy - Create new or revise current policy for streamlining code enforcement process and have it approved by Admin by September 30, 2019.		
Measures	FY 2018-19	FY 2019-20
Increase % of cases where voluntary compliance is achieved within 30 days to 15% or more each month.	13.5%	(15%)
Goal #5 - Maintain processing turnaround time for all business licenses at 15 business days or less.		
Strategy - Accept only complete applications, track business license process and follow up on outstanding business license applications if no progress is made after 5 business days.		
Measures	FY 2018-19	FY 2019-20
Monthly reporting/processing time (days)	13.5	(15)

Goal #6 - Provide efficient and effective plan reviews for permit applications that is in compliance with State Statutes of 14 business days for residential and 21 days for multi-family and commercial.				
Strategy - Refine plan review process between all parties and have complete packets by providing upfront information through open houses and contractor training to applicants to aid in submissions and ensure staff receives adequate training for review.				
Measures (initial review turnaround)	FY 2016	FY 2017	FY 2018	FY 2019
Residential:	5	11	10	(14)
Commercial:	15	20	11	(21)
Goal #7 - Provide timely inspections for services with qualified staff by providing inspections in no more than 1 ½ business days after request for inspections at a 90% success rate or better.				
Strategy - provide inspections within 36 hours of request by managing staff hours and having certified licensed inspectors available through training and mentorship.				
Measures	FY 2016	FY 2017	FY 2018	FY 2019
Next day accommodation:	100 %	75%	80%	90%



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Planning & Zoning

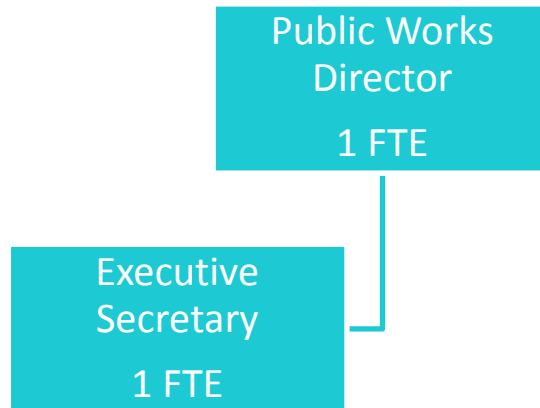
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4165-110	OFFICE SALARIES	231,385	241,628	116,004	248,386	6,758
10-4165-120	PART-TIME EMPLOYEE SALARIES				3,774	3,774
10-4165-130	EMPLOYEE BENEFITS	135,802	158,421	73,647	167,027	8,606
10-4165-140	OVERTIME PAY	538	500	219	500	-
10-4165-160	EMPLOYEE RECOGNITION	493	240	20	829	589
	TOTAL PERSONNEL	368,218	400,789	189,890	420,516	19,727
OPERATIONS						
10-4165-200	BUSINESS LUNCHES	445	250	298	300	
10-4165-220	ORDINANCES & PUBLICATIONS	1,972	1,800	352	1,800	-
10-4165-225	MEMBERSHIP, DUES, PUBLICATIONS	926	2,500	650	2,500	-
10-4165-230	MILEAGE AND VEHICLE ALLOWANCE	-	500	-	500	-
10-4165-236	TRAINING & EDUCATION	4,237	8,000	1,933	8,000	-
10-4165-240	OFFICE EXPENSE	4,634	4,150	3,312	4,150	-
10-4165-241	DEPARTMENT SUPPLIES	266	1,000	156	1,000	-
10-4165-250	EQUIPMENT EXPENSE	1,360	1,500	-	1,500	-
10-4165-252	HISTORICAL PRESERVATION GRANT	8,000	-	7,000	20,000	20,000
10-4165-253	CENTRAL SHOP	345	871	156	1,288	417
10-4165-255	COMPUTER OPERATIONS				-	-
10-4165-260	UTILITIES	1,612	1,100	422	1,650	550
10-4165-265	COMMUNICATIONS/TELEPHONE	1,155	1,750	499	1,320	(430)
10-4165-310	PROFESSIONAL & TECHNICAL SERVI	686	7,500	170	27,500	20,000
10-4165-510	INSURANCE & BONDS	2,794	3,000	1,329	2,800	(200)
10-4165-511	CLAIMS SETTLEMENTS	23,267	8,100	8,070	2,356	(5,744)
10-4165-550	UNIFORMS	-	620	-	327	(293)
10-4165-710	COMPUTER HARDWARE & SOFTWARE	2,310	950	934	2,980	2,030
	TOTAL OPERATIONS	54,010	43,591	25,281	79,971	36,330
	TOTAL PLANNING	422,228	444,380	215,171	500,487	56,057

Public Works

The **Public Works Department** is responsible for providing quality support and service to the residents of the City. Public Works Administration directs, oversees, and coordinates four major divisions:

- Streets, which operates and maintains the City’s 136 miles of roadway, and provides residential solid waste and recycle disposal.
- Water, which operates and maintains the City’s culinary & secondary water systems, the Plat “A” and the Highline Ditch flood irrigation systems.
- Wastewater/Storm Water, which provides wastewater collection & treatment, storm water collection and disposal, and green waste and composting operations.
- Engineering, which provides engineering review, design and inspection of City and private capital improvement projects throughout the City.

MISSION STATEMENT: *We will provide quality support and service to the residents of Springville, making sure their needs and concerns are handled in an efficient and effective manner. We will work with each division in Public Works to ensure reliable services are provided to the community in such a manner that citizens can focus on their families and friends without regard to the workings of Public Works.*



Public Works Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	2.0	2.0	2.0
Personnel Expense	261,141	284,127	295,092
Non-Personnel Expense	17,521	27,848	30,382
Total	278,662	311,975	325,474

Public Works Administration - Performance Goals, Strategies, and Measures

Springville General Plan, Chapter 7, Community Services and Facilities - "To Provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life".				
Objective 4 - "Provide a process for planning and constructing capital improvements that meet the current and future needs of Springville City."				
Goal #1 - Increase Inter-Divisional Coordination.				
Strategy - Hold consistent weekly Division Head meetings in an effort to better coordinate projects initiated by Outside Sources and from within Public Works or other City Departments.				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 (target)
Weekly Division Head Meetings:	47	47	48	49
Goal #2 - Improve "Visual" image and "Public Perception" image of Public Works.				
Strategy for "Visual" image - Identify key areas of Customer/City interaction - Focus on improving that interaction.				
Strategy for "Public Perception" Identify key areas of Customer/City interaction. Focus on improving that interaction.				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 (target)
Customer Notifications:				90%
Improve and keep current the City Web Site for Public Works by making monthly changes to the web site:	25%	75%	76%	80%
Make Service Work Order "Call-backs" to evaluate service level:	20%	20%	21%	25%
Goal #3 - Improve each Division Head's System Knowledge of their individual divisions.				
Strategy - Encourage each Division Head to increase their knowledge of their Division such that they can identify/discover areas of improvement which have not been noted in the past.				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 (target)
Review Processes on a monthly basis to discover ineffective and/or unproductive practices:	9	8	9	12
Goal #4 - Increase "Business Savvy" knowledge of each Division Head.				
Strategy - Encourage/require investigative mentoring, instructional classes, and "general thinking" of <i>current</i> business practices versus initiating a better way to run the division.				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 (target)
Track Revenues versus Expenses Quarterly:	0	2	2	4
Management Training (each Division):	4	4	4	4



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

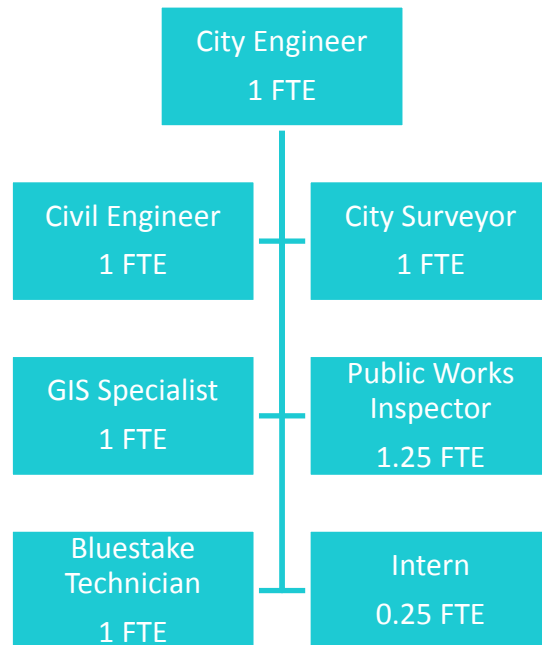
Public Works

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4180-110	OFFICE SALARIES	168,681	177,980	87,117	183,312	5,332
10-4180-120	PART TIME EMPLOYEE SALARIES	409	-	-	-	-
10-4180-130	EMPLOYEE BENEFITS	91,912	105,852	48,855	111,205	5,353
10-4180-140	OVERTIME PAY	80	175	-	175	-
10-4180-160	EMPLOYEE RECOGNITION	60	120	60	400	280
	TOTAL PERSONNEL	261,141	284,127	136,032	295,092	10,965
OPERATIONS						
10-4180-220	ORDINANCES & PUBLICATIONS	373	1,000	234	1,000	-
10-4180-230	MILEAGE AND VEHICLE ALLOWANCE	4,800	650	-	650	-
10-4180-236	TRAINING & EDUCATION	4,244	4,168	3,149	8,778	4,610
10-4180-240	OFFICE EXPENSE	661	700	89	700	-
10-4180-241	DEPARTMENT SUPPLIES	1,338	750	450	750	-
10-4180-250	EQUIPMENT EXPENSE	-	500	-	500	-
10-4180-255	COMPUTER OPERATIONS	1,800	1,800	-	2,000	200
10-4180-260	UTILITIES	363	500	93	500	-
10-4180-265	COMMUNICATIONS/TELEPHONE	822	1,200	331	780	(420)
10-4180-310	PROFESSIONAL & TECHNICAL SERVI	-	10,000	3,670	10,000	-
10-4180-330	CUSTOMER SERVICE REQUESTS	631	3,000	-	3,000	-
10-4180-510	INSURANCE & BONDS	1,444	1,320	664	1,450	130
10-4180-550	UNIFORMS	-	310	-	164	(146)
10-4180-551	PERSONAL SAFETY EQUIPMENT	145	50	-	110	60
10-4180-710	COMPUTER HARDWARE & SOFTWARE	900	1,900	3,052	-	(1,900)
	TOTAL OPERATIONS	17,521	27,848	11,732	30,382	2,534
	TOTAL PUBLIC WORKS	278,662	311,975	147,764	325,474	13,499

City Engineer

The Engineering Division is responsible for providing engineering oversight, review and inspection of all new public infrastructure constructed within the City of Springville and assisting other Divisions in maintaining the existing infrastructure within their charge. Major activities include: design and construction management of in-house CIP projects, engineering design review of proposed developments, inspection of public infrastructure improvements, survey services (property descriptions, deed creation, construction staking, etc.), and administration and management of the citywide GIS system.

MISSION STATEMENT: *We will provide fair and ethical engineering, inspection and technology services and ensure the highest quality design and construction of city infrastructure.*



City Engineer Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	6.50	6.50	6.50
Personnel Expense	718,432	769,065	757,824
Non-Personnel Expense	119,929	151,545	210,128
Total	838,361	920,610	967,952

City Engineer - Performance Goals, Strategies, and Measures

Springville General Plan, Chapter 7 - FACILITIES and SERVICES				
<i>"To provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life."</i>				
OBJECTIVE 4				
<i>"To provide a process for planning, prioritizing and constructing capital improvements that meet the current and future needs of Springville City"</i>				
Goal #1 - Design and manage CIP, in-house projects, and projects for sponsoring departments to ensure they are completed on schedule and within budget.				
Measures	FY 2016	FY 2017	FY 2018	FY 2019 (target)
% of projects completed within budget and per plan:	80%	75%	80%	100%
% or projects completed within schedule:	65%	75%	75%	100%
% of CIP projects with total CO's less than 5% of bid awarded				100%
Springville General Plan, Chapter 2 -LAND USE and POPULATION				
<i>"To create a safe, functional, and attractive community that preserves the best of our past and shapes our future development in a way that benefits all people of our community."</i>				
OBJECTIVE 2				
<i>"Provide and maintain cohesive residential neighborhoods with a wide variety of housing types and densities which include the services and amenities that contribute to desirable, stable neighborhoods."</i>				
Goal #2 - Provide development engineering review services and assistance to the applicants so that the City can have an efficient and effective development process.				
Measures	FY 2016	FY 2017	FY 2018	FY 2019 (target)
% of Subdivision applications completed with 3 engineering design reviews or less. (Prelim or Final				100%
% of Site Plan applications completed with 3 engineering design reviews or less.				100%
Average # of reviews per Subdivision approval (Prelim or Final)				3
Average # of reviews per Site Plan approval				3

Springville General Plan, Chapter 4 - TRANSPORTATION and CIRCULATION

“To provide and maintain a vibrant, multi-modal transportation network that encourages flow, safety, and a consideration for the aesthetics of the community.”

OBJECTIVE 1

“Develop and maintain a connected circulation system of streets, providing convenient access within Springville, to neighboring communities, and the larger region.”

Springville General Plan, Chapter 7 - FACILITIES and SERVICES

“To provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life.”

OBJECTIVES 5, 6 & 7

“Provide a water system... a storm drainage collection system that protects property and the health and safety of the citizens of our City,...and a wastewater collection and treatment system that protects the health and safety of the City, that (are) safe, economical, and meets the needs of Springville City now and in the future.”

Measures	FY 2016	FY 2017	FY 2018	FY 2019 (target)
Public Works Inspection				
# of infrastructure MINOR (<\$1000) repairs within warranty period per 1000 LF of new ROW				0.15
# of infrastructure MAJOR (>\$1000) repairs within warranty period per 1000 LF of new ROW				0.15
SWPPP Inspection				
Measures	FY 2015	FY 2016	FY 2017	FY 2018 (target)
% of active sites visited for monthly inspection				100%
% of sites coming into compliance within 48 hours or less				100%
% of sites issued stop work order for non-compliance				5%
Goal #4 - Provide timely and accurate sub-surface utility locates for all City-owned utilities to minimize infrastructure damage during construction and excavation activities.				
Measures	FY 2016	FY 2017	FY 2018	FY 2019 (target)
% of miss marks (outside the 2-foot allowance)				0%
% of miss marks resulting in infrastructure damage.				0%
% of requests fulfilled within 48 hours (working days) of request:				100%



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

City Engineer

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4185-110	OFFICE SALARIES	428,611	470,929	217,957	470,983	54
10-4185-120	PART-TIME SALARIES	5,117	6,949	1,130	6,895	(54)
10-4185-130	EMPLOYEE BENEFITS	284,252	290,797	133,231	277,645	(13,152)
10-4185-140	OVERTIME PAY	191	-	79	1,000	
10-4185-160	EMPLOYEE RECOGNITION	261	390	-	1,300	910
	TOTAL PERSONNEL	718,432	769,065	352,397	757,824	(12,241)
OPERATIONS						
10-4185-200	BUSINESS LUNCHES	232	500	230	200	
10-4185-220	ORDINANCES AND PUBLICATIONS	347	1,850	-	1,800	
10-4185-230	MILEAGE AND VEHICLE ALLOWANCE	-	500	-	400	(100)
10-4185-236	TRAINING & EDUCATION	7,582	13,510	7,599	13,810	300
10-4185-240	OFFICE EXPENSE	1,702	600	52	475	(125)
10-4185-241	DEPARTMENT SUPPLIES	6,633	10,820	1,417	10,095	(725)
10-4185-250	EQUIPMENT EXPENSE	7,177	6,348	1,742	11,482	5,134
10-4185-251	FUEL	4,389	7,956	2,891	6,645	(1,311)
10-4185-253	CENTRAL SHOP	3,003	3,754	864	5,707	1,953
10-4185-255	COMPUTER OPERATIONS	706	10,000	-	3,230	(6,770)
10-4185-260	UTILITIES	363	250	95	375	125
10-4185-265	COMMUNICATIONS/TELEPHONE	4,737	6,548	2,551	6,090	(458)
10-4185-300	LICENSING AGREEMENTS	30,820	37,096	24,994	40,385	3,289
10-4185-310	PROFESSIONAL & TECHNICAL SERVI	45,509	44,700	1,109	100,400	55,700
10-4185-510	INSURANCE & BONDS	2,794	3,000	2,160	2,825	(175)
10-4185-550	UNIFORMS	766	1,564	405	1,308	(256)
10-4185-551	PERSONAL SAFETY EQUIPMENT	102	698	-	-	(698)
10-4185-710	COMPUTER HARDWARE & SOFTWARE	3,068	1,850	1,591	4,910	3,060
	TOTAL OPERATIONS	119,929	151,545	47,700	210,138	58,943
	TOTAL ENGINEERING	838,361	920,610	400,097	967,962	46,702

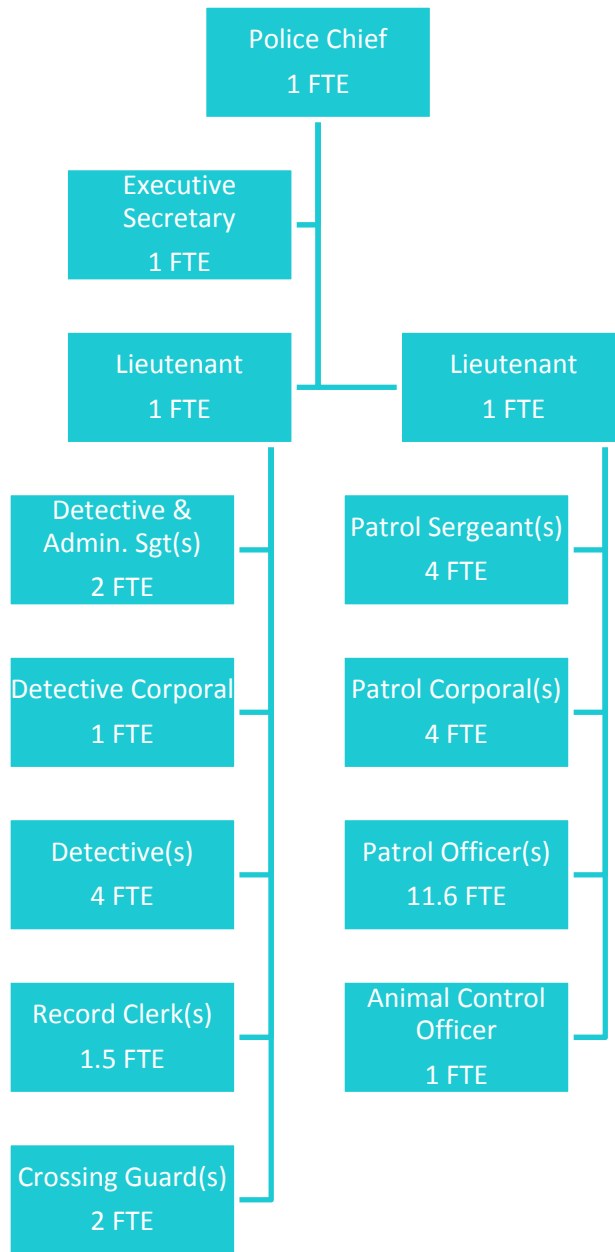
Police

The Springville Police Department has two primary objectives: First maintaining order and second, protecting life and property. These two broad objectives can be further divided into more specific goals of crime prevention and deterrence, evidence collection, apprehension of offenders, property recovery, traffic services and emergency services. The Department consists of a patrol division and investigations division and is supplemented by animal control. The Department strives to anticipate trends so we can be proactive and take action before we have to react to crises. We must always stay a step ahead by planning for future staffing needs, using technology wisely, and being prepared for lean budget times.

Mission Statement: *Our mission is to provide superior law enforcement through professional service, effective teamwork, fostering trust, confidence and respect for all persons.*

Core Values:

- Integrity** - strong moral and compassionate character and adherence to ethical principles.
- Courage** - personal resoluteness in the face of danger or difficulties.
- Confidence** - relationships built on trust.
- Reliability** - dependability and accuracy.
- Professional** - competence and character expected of a member of a highly skilled and trained profession.
- Duty** - performed for moral, legal, or ethical reasons.



Police Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	32.50	34.50	35.10
Personnel Expense	3,263,945	3,479,373	3,428,142
Non-Personnel Expense	358,712	432,770	511,479
Total	3,622,657	3,912,143	3,939,621

Police Department - Performance Goals, Strategies and Measures

Goal #1 - Maintain order in our community.				
Strategy - Provide effective patrol, response and investigation of crime.				
Measures (Calendar years)	2016	2017	2018	2019
Number of domestic violence cases	85	83	158	
Number of drug cases reported	169	341	242	
Number of person arrested for drug & DUI crimes	238	168	286	
Total number of adult arrests	676	802	787	
Total number of juvenile arrests	159	136	138	
Public Contacts per Officer	865	961	960	
Incident Reports per Officer	441	467	479	
911 Calls Received	8521	9088	8614	
911 Calls Answered <15 sec (95%)	98.07%	96.44%	99.82%	
Goal #2 - Protect life and property in Springville				
Strategy - Respond to criminal acts, investigate and refer suspects for prosecution.				
Measures (Calendar years)	2016 (target)	2017 (target)	2018 (target)	2019 (target)
Property crimes per 1,000 population	21.7 (21.0)	21.27 (21.0)	19.18 (21.0)	(21.0)
Violent crimes per 1,000 population	.88 (1.1)	.42 (1.1)	2.21 (1.0)	(<1.0)
Value of property stolen	\$680,864	\$567,553	\$564,346	
Value of property recovered	\$220,549	\$118,735	\$184,119	
Percent of property recovered	32.4% (40%)	20.9% (40%)	32.6% (35%)	(35%)
% of property recovered - US average	26.1%	27.6%	n/a	
Number of adults referred for felony prosecution to Utah County Atty. Office	119	134	163	
Goal #3 - Maintain a highly trained and effective police force.				
Strategy - Provide training that exceeds State standards to improve officer's skills and abilities.				
Measures	2016 (target)	2017 (target)	2018 (target)	2019 (target)
Average number of hours of training per police officer	137 (90)	90 (90)	165 (90)	(90)
Strategy - Hire and retain qualified officers.				
Measures	2016 (target)	2017 (target)	2018 (target)	2019 (target)
Compare number of (authorized officers) to the number of available officers		25 (27)	24 (29)	(29)



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Police

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4210-110	PAYROLL - POLICE	1,807,422	1,903,951	836,553	1,895,990	(7,961)
10-4210-120	PART-TIME EMPLOYEE SALARIES	81,724	57,523	32,789	90,235	32,712
10-4210-130	EMPLOYEE BENEFITS	1,222,526	1,397,829	557,808	1,304,896	(92,933)
10-4210-140	OVERTIME PAY	48,742	40,000	25,954	52,000	12,000
10-4210-141	OVERTIME PAY-LIQUOR TAX ACTIVI	9,330	12,500	3,299	12,500	-
10-4210-142	OVERTIME PAY - REIMBURSABLE	52,740	27,500	25,859	27,500	-
10-4210-143	OVERTIME PAY - HOLIDAYS	39,079	38,000	17,787	38,000	-
10-4210-160	EMPLOYEE RECOGNITION	2,383	2,070	262	7,021	4,951
	TOTAL PERSONNEL	3,263,945	3,479,373	1,500,312	3,428,142	(51,231)
OPERATIONS						
10-4210-200	BUSINESS LUNCHES	850	800	1,000	800	-
10-4210-220	PERIODICALS & PUBLICATIONS	105	250	232	250	-
10-4210-236	TRAINING & EDUCATION	17,688	17,060	4,360	18,560	1,500
10-4210-237	EDUCATION REIMBURSEMENTS	-	5,200	-	10,600	5,400
10-4210-238	CERT	1,105	2,000	185	2,000	-
10-4210-240	OFFICE EXPENSE	5,451	6,200	1,373	7,000	800
10-4210-241	OPERATION SUPPLIES-OFFICE EQUIP	10,999	6,000	3,514	7,000	1,000
10-4210-243	EMERGENCY PREPAREDNESS	162	2,000	568	2,000	-
10-4210-245	OPERATION SUPPLIES-FIREARMS	8,584	17,500	12,527	17,500	-
10-4210-249	EQUIP. MAINT.-MISCELLANEOUS	1,334	1,000	632	2,000	1,000
10-4210-250	EQUIPMENT MAINT. - FUEL	48,298	49,200	24,149	46,200	(3,000)
10-4210-251	EQUIP. MAINT-VEHICLE REPAIR	22,631	28,000	5,122	32,000	4,000
10-4210-252	EQUIP. MAINT.-MAINT. AGREEMENT	48,351	58,170	49,072	87,750	29,580
10-4210-253	CENTRAL SHOP	26,988	33,423	11,412	47,288	13,865
10-4210-254	EQUIP. MAINT.-RADIO PAGERS	1,267	3,500	337	3,500	-
10-4210-255	COMPUTER OPERATIONS	6,369	5,500	1,201	3,720	(1,780)
10-4210-256	ANIMAL CONTROL - SUPPLIES	2,424	10,750	24	10,750	-
10-4210-257	ANIMAL CONTROL - SHELTER	52,245	58,000	22,135	58,000	-
10-4210-260	UTILITIES	9,679	8,000	2,766	9,700	1,700
10-4210-265	COMMUNICATIONS/TELEPHONE	15,712	18,700	7,974	17,210	(1,490)
10-4210-266	SUPPLIES-LIQUOR TAX ACTIVITY	-	1,000	-	1,000	-
10-4210-310	PROFESSIONAL & TECHNICAL SERVI	11,380	14,750	8,087	21,750	7,000
10-4210-313	NARCOTICS TASK FORCE	10,549	10,600	10,548	12,000	1,400
10-4210-314	INVESTIGATION	165	1,500	254	1,500	-
10-4210-336	GRAFFITI CONTROL	-	500	-	500	-
10-4210-342	GENERAL GRANTS	803	2,000	-	5,000	3,000
10-4210-510	INSURANCE & BONDS	30,682	32,000	14,615	32,000	-
10-4210-512	YOUTH PROGRAMS	1,035	2,000	-	5,310	3,310
10-4210-550	UNIFORMS - CLOTHING	8,987	25,967	13,823	24,692	(1,276)
10-4210-551	UNIFORMS - EQUIPMENT	6,466	-	224	-	-
10-4210-552	UNIFORMS - CLEANING	3,412	4,500	1,198	4,500	-
10-4210-710	COMPUTER HARDWARE & SOFTWARE	4,991	6,700	2,072	19,400	12,700
	TOTAL OPERATIONS	358,712	432,770	199,403	511,479	78,709
	TOTAL POLICE	3,622,658	3,912,143	1,699,715	3,939,621	27,477

Police Dispatch

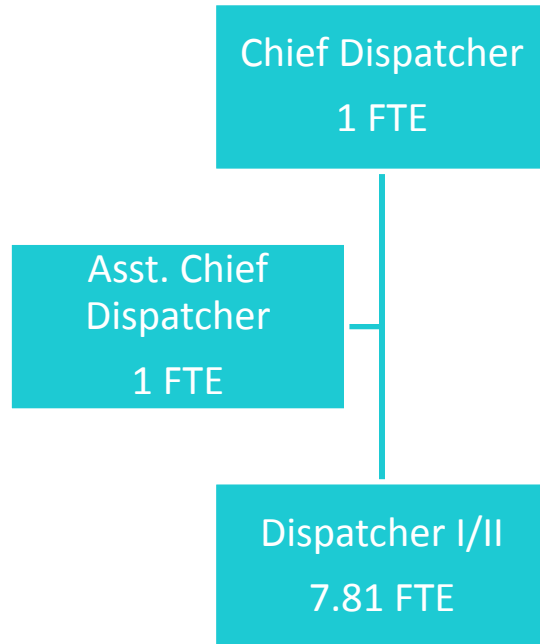
Springville City's dispatch center has around-the-clock coverage and the latest in technology. Dispatchers are trained as Emergency Medical Dispatchers (EMDs). As such they are able to give life-saving instructions over the telephone, and have been credited with helping family members save the lives of a number of young children and adults. Dispatchers are connected to public safety responders by radio, cellular telephone and pager systems. The Dispatch Center handles thousands of calls each week. The dispatchers also assist all City departments with after hour call-outs to non-public safety personnel such as Water, Sewer, Street and Facilities personnel.

Mission Statement: *Our mission is to provide superior law enforcement through professional service, effective teamwork, fostering trust, confidence and respect for all persons.*

Core Values:

- Integrity** - a strong moral and compassionate character and adherence to ethical principles.
- Courage** - a personal resoluteness in the face of danger or difficulties.
- Confidence** - a relationship built of trust.
- Reliability** - to be dependable and accurate.
- Professional** - to have a competence and character expected of a member of a highly skilled and trained profession.
- Duty** - that which must be done for moral, legal, or ethical reasons.

The Dispatchers work under the supervision of the Director of Public Safety and the Police Department's Investigations Lieutenant. Performance goals, strategies and measures are included in the Police Department.



Police Dispatch Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	8.53	8.93	9.81
Personnel Expense	489,542	619,031	696,455
Non-Personnel Expense	81,163	97,739	94,539
Total	570,705	716,770	790,994



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Dispatch

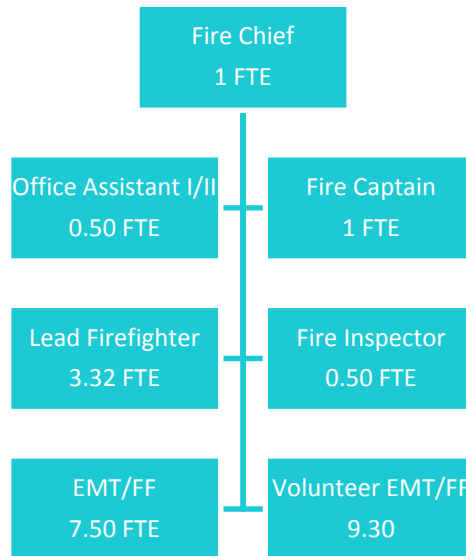
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4211-110	PAYROLL -DISPATCH	282,541	331,310	155,723	380,014	48,704
10-4211-120	PART TIME EMPLOYEES SALARIES	40,635	72,454	32,366	70,023	(2,431)
10-4211-130	EMPLOYEE BENEFITS	147,196	197,731	87,552	227,306	29,575
10-4211-140	OVERTIME PAY	6,663	5,000	2,960	5,150	150
10-4211-143	OVERTIME-HOLIDAYS	12,477	12,000	6,898	12,000	-
10-4211-160	EMPLOYEE RECOGNITION	29	536	-	1,963	1,427
	TOTAL PERSONNEL	489,542	619,031	285,500	696,455	77,424
OPERATIONS						
10-4211-236	TRAINING & EDUCATION	3,116	8,040	1,062	8,040	-
10-4211-237	EDUCATION REIMBURSEMENTS	48	-	-	-	-
10-4211-241	OPERATION SUPPLIES	2,624	3,000	385	3,000	-
10-4211-242	GRANT EXPENDITURES				-	-
10-4211-252	EQUIP. MAINT.-MAINT. AGREEMENT	70,513	74,550	16,200	74,550	-
10-4211-254	EQUIP. MAINT.-RADIO PAGERS	286	2,000	-	2,000	-
10-4211-510	INSURANCE AND BONDS	3,865	4,200	2,967	3,950	(250)
10-4211-550	UNIFORMS - CLOTHING	711	1,149	-	899	(250)
10-4211-710	COMPUTER HARDWARE & SOFTWARE	-	4,800	6,127	2,100	
	TOTAL OPERATIONS	81,163	97,739	26,740	94,539	(500)
	TOTAL DISPATCH	570,705	716,770	312,240	790,995	76,925

Fire and Ambulance

Springville Fire & Rescue is a “dual role” combination fire department. Our members serve as both fire fighters and emergency medical technicians (EMTs). We respond to a wide variety of emergencies including medical, fire suppression, hazardous materials, motor vehicle accidents and extrications. In addition to functioning in a “dual role” capacity for our community, Springville Fire & Rescue provides a “third service” in the form of patient transportation to the hospital. We are a “combination” fire department made up of full-time, part-time and volunteer members.

Mission Statement: *To have a positive impact on emergencies by, Saving Lives, Fighting Fires, and Protecting Property.*

Our Motto is: *“Response Ready”*



Fire Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	21.90	22.40	23.12
Personnel Expense	942,289	984,770	1,092,586
Non-Personnel Expense	308,320	369,831	429,572
Total	1,250,609	1,354,601	1,522,158

Fire and Ambulance - Performance Goals, Strategies and Measures

Goal #1 - Maintain an all hazards response ready department.				
Strategy - Provide the staffing, training and equipment to respond to emergencies.				
Measures (Calendar years)	2015	2016	2017	2018
Percent of members who maintain their EMS State Certifications (Goal is 90%)	99%	99%	99%	99%
Percent of members who maintain their Fire State Certifications (Goal is 90%)	93%	90%	90%	86%
Maintain volunteer members at an acceptable level (100% = 40)	81%	95%	91%	90%
Maintain part time staff at a level to cover all positions (100% = 27)	90%	84%	84%	85%
Maintain equipment to an ISO 5 rating	Yes	Yes	Yes	Yes
Goal #2 - Provide a quality fire service.				
Strategy - Provide proper resources, and fight fires effectively.				
Measures (Calendar years)	2015	2016	2017	2018
Muster 15 Firefighters on major fires (Goal is 90%)	39%	50%	69%	60%
Initiate fire attack w/in 2 min of arrival (Goal is 90%)	100%	100%	100%	100%
Confine structure fire to building of origin (Goal is 95%)	100%	100%	100%	100%
Goal #3 - Provide a quality emergency medical response and service.				
Strategy - Provide a timely response time & a quarterly review of EMS responses				
Measures (Calendar years)	2015	2016	2017	2018
Percent of EMS cases that meet or exceed State standards of care (Goal is 90%)	93%	94.5%	95%	95%
Percent of time on duty EMT's arrive in less than 8 minutes (Goal is 90%)	99%	94%	100%	100%
Percent of time volunteers EMT's arrive in less than 14 min. (Goal is 90%)	96%	91%	84%	91%
Goal #4 - Reduce loss of life and property.				
Strategy - Provide an active fire prevention program providing fire inspections, plan reviews, and youth fire education.				
Measures (Calendar years)	2015	2016	2017	2018
Percent of plan reviews completed with in 21 days (Goal is 90%)	100%	100%	100%	100%
Percent of annual business inspections and re-inspections completed annually (600) (Goal is 90%)	82%	92.5%	86%	82%
Number of youth prevention groups taught (Goal is 50)	75	73	60	54



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Fire & EMS

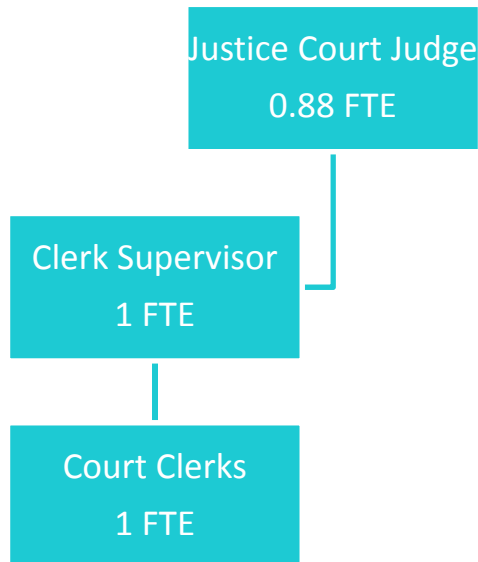
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4220-110	PAYROLL - FULL TIME	256,185	249,289	132,505	316,015	66,726
10-4220-120	PAYROLL- PART TIME	202,226	284,370	99,314	283,358	(1,012)
10-4220-121	PAYROLL - VOLUNTEER	289,643	232,107	126,959	224,628	(7,479)
10-4220-130	EMPLOYEE BENEFITS	186,471	211,660	88,307	257,962	46,302
10-4220-140	OVERTIME PAY	183	1,000	-	1,000	-
10-4220-143	OVERTIME PAY - HOLIDAYS	6,489	5,000	2,386	5,000	-
10-4220-160	EMPLOYEE RECOGNITION	1,092	1,344	-	4,623	3,279
	TOTAL PERSONNEL	942,289	984,770	449,470	1,092,586	107,816
OPERATIONS						
10-4220-150	BAD DEBT EXPENSE	-	10,000	-	10,000	-
10-4220-200	BUSINESS LUNCHES	37	-	-	200	-
10-4220-220	MAGAZINES & PUBLICATIONS	89	330	89	330	-
10-4220-236	TRAINING & EDUCATION	8,349	8,500	1,262	14,170	5,670
10-4220-237	TRAINING MATERIALS	3,711	2,850	236	3,150	300
10-4220-240	OFFICE EXPENSE	7,217	7,410	3,585	7,410	-
10-4220-241	OPERATION SUPPLIES	5,044	13,080	3,239	15,350	2,270
10-4220-242	GRANT EXPENDITURES	15,600	10,500	-	10,500	-
10-4220-244	AMBULANCE SUPPLIES	44,466	42,800	23,002	42,800	-
10-4220-245	BILLING FEES	59,378	64,900	39,238	67,000	2,100
10-4220-250	EQUIPMENT EXPENSE	13,470	17,400	3,277	11,700	(5,700)
10-4220-251	FUEL	15,417	18,000	8,639	20,000	2,000
10-4220-253	CENTRAL SHOP	18,842	20,065	6,270	31,084	11,019
10-4220-254	EQUIP. MAINT.-RADIO PAGERS	4,539	4,585	27	4,600	15
10-4220-255	COMPUTER OPERATIONS	-	3,000	-	3,000	-
10-4220-256	EQUIPMENT MAINT - VEHICLE REPAIR	21,738	15,000	12,650	26,000	11,000
10-4220-260	UTILITIES	7,782	8,000	810	8,000	-
10-4220-265	COMMUNICATIONS/TELEPHONE	5,052	5,500	2,348	5,470	(30)
10-4220-310	PROFESSIONAL SERVICES	12,602	23,635	4,336	54,685	31,050
10-4220-510	INSURANCE & BONDS	17,501	32,000	27,024	32,000	-
10-4220-512	YOUTH PROGRAMS	2,124	2,000	-	2,000	-
10-4220-550	UNIFORMS	17,357	52,663	4,724	52,245	(418)
10-4220-551	UNIFORMS - TURNOUTS	24,838	4,762	213		(4,762)
10-4220-710	COMPUTER EQUIPMENT AND SOFTWARE	3,167	2,850	2,458	7,930	5,080
	TOTAL OPERATIONS	308,320	369,831	143,427	429,624	59,593
	TOTAL FIRE	1,250,610	1,354,601	592,897	1,522,210	167,409

Municipal Court

The Justice Court is established by the municipality and has the authority to deal with class B and C misdemeanors, violations of ordinances, small claims, and infractions committed within its territorial jurisdiction.

Four-person juries hear jury trials in the Justice Court. City attorneys prosecute cases involving municipal ordinance violations and state law in municipal courts. Litigants and defendants often act without an attorney (pro se) in Justice Courts but may hire counsel or apply for a public defender.

Mission Statement: *The Mission of the Springville City Justice Court is to improve the quality of life in our community.*



Municipal Court Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	2.88	2.88	2.88
Personnel Expense	229,592	255,238	263,226
Non-Personnel Expense	60,950	70,110	67,454
Total	290,542	325,348	330,680

Municipal Court - Performance Goals, Strategies and Measures

Goal #1 - Maintain a safe environment for the community and employees while at the court.				
Strategy - Ensure safety by complying with the standards of justice courts designated by state code 78A-7-103 and other common-sense safety measures. Use of security services and metal detectors in the courtroom and lobby.				
Measure	2017	2018	2019 (target)	2020 (target)
Require a Bailiff in the courtroom and lobby when court is in session.	100	100	100	100
Goal #2 - Compliance/Clearance Rates - Review number of cases filed and compare with cases terminated, this will disclose how the court is keeping up with the caseload.				
Strategy - Compare reports monthly to determine if court is keeping up with collections, dismissals, probation compliance and closing of cases.				
Measure	2017	2018	2019 (target)	2020 (target)
Review tracking reports weekly to maintain compliance.	107%	119%	114%	100%
Goal #3 - Caseload Management - Ensure accountability by fair, equitable, and timely treatment of those involved in the criminal justice system.				
Strategy - Schedule appointments as quickly as possible. Preparing and monitoring cases, manage court processes, requests for information, motions, and code compliance.				
Measure	2017	2018	2019 (target)	2020 (target)
Number of cases disposed	3,539	3,920	3,800	3,900
Goal #4 - Require all employees comply with state-designated court education requirements and encourage employees to go above requirements.				
Strategy - Maintain knowledge of justice court requirements and changes and provide additional training to implement new requirements. Have employees learn new subjects and teach it to the other clerks. Routine use of online training provided by the Utah Administrative Office of the Courts (OTP).				
Measures	2017	2018	2019 (target)	2020 (target)
Attend mandatory annual conference and spend min of 1 hour per week using OTP.	100	100	100	100



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Municipal Court

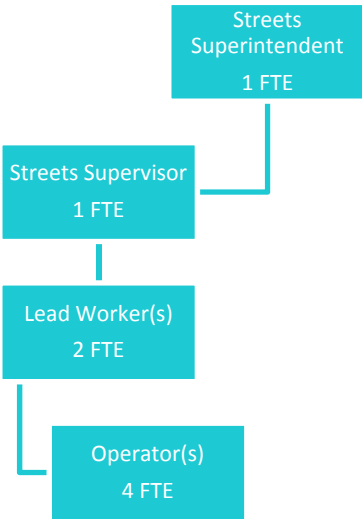
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4250-110	JUSTICE & CLERK SALARY	142,133	151,263	69,520	154,643	3,380
10-4250-120	PART-TIME EMPLOYEE SALARIES	25,050	32,992	14,220	34,017	1,025
10-4250-130	EMPLOYEE BENEFITS	62,205	70,810	32,971	73,991	3,181
10-4250-140	OVERTIME PAY	205	-	10	-	-
10-4250-160	EMPLOYEE RECOGNITION	-	173	-	575	402
	TOTAL PERSONNEL	229,592	255,238	116,720	263,226	7,988
OPERATIONS						
10-4250-220	PUBLICATIONS AND LAW BOOKS	2,227	3,100	1,788	2,700	(400)
10-4250-236	TRAINING & EDUCATION	1,964	2,300	525	2,400	100
10-4250-240	OFFICE EXPENSE	10,562	11,700	4,275	10,310	(1,390)
10-4250-250	EQUIPMENT EXPENSE	772	600	-	500	(100)
10-4250-255	COMPUTER OPERATIONS	2,094	3,600	1,029	2,000	(1,600)
10-4250-260	UTILITIES	3,223	2,500	845	3,250	750
10-4250-265	COMMUNICATION/TELEPHONE	668	650	273	580	(70)
10-4250-270	DEFENSE/WITNESS FEES	19	-	-	-	-
10-4250-271	WITNESS/JURY FEES	648	1,100	93	1,100	-
10-4250-310	PROFESSIONAL SERVICES	37,377	39,510	18,108	40,675	1,165
10-4250-510	INSURANCE & BONDS	1,397	1,500	957	1,500	-
10-4250-550	UNIFORMS	-	700	21	409	(291)
10-4250-710	COMPUTER HARDWARE & SOFTWARE	-	2,850	2,802	2,030	(820)
	TOTAL OPERATIONS	60,950	70,110	30,715	67,454	(2,656)
	TOTAL COURT	290,542	325,348	147,435	330,680	5,332

Streets

The Streets Division is responsible for the operation and maintenance of the City’s 140 miles of roadways. Major Streets Division activities include:

- Streets maintenance programs; including crack, slurry and chip seals, micro surfacing and asphalt overlays, and utility excavation projects.
- Replacing, repairing, and upgrading concrete curb, gutter & sidewalks throughout the city.
- Re-painting of roadway striping and roadway markings.
- Traffic sign inventory, repair and replacement.
- Snow removal to provide safe driving conditions during winter months
- Debris removal at critical locations within Hobble Creek to protect bridges and structures during spring runoff.

MISSION STATEMENT: *Provide safe and quality roadways and sidewalks to the public through effective and efficient routine maintenance.*



Streets Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	8.00	8.00	8.00
Personnel Expense	610,321	652,131	680,430
Non-Personnel Expense	691,621	657,663	735,772
Total	1,301,942	1,309,794	1,416,202

Streets Department Performance Goals, Strategies, and Measures

Springville general plan, chapter 4, transportation and circulation - To provide and maintain a vibrant, multi-modal transportation network that encourages flow, safety, and a consideration for the aesthetics of the community.				
Objective 2 - Provide a safe circulation system for non- motorized vehicles and pedestrians. Continue efforts to improve maintenance of the City's streets, signs, bike lanes & sidewalks. Provide a safe & efficient Snow removal operation				
Measures	FY 2016/17	FY 2017/18	FY 2018/19	FY19/20 Target
Pavement Markings Re-Painted (Crosswalks, ladders, stop bars RXR, Red curb Etc.)	100%	95%	83%	100%
Traffic Sign Maintenance Plan. (Update 14% of the city to MUTCD retro reflectivity Standards)		12.35%	7.24%	14%
Snowplow Operations (# Hours to clear streets after a storm)	6.14	7.5	5.38	6.4
Snow Removal Cost Per Mile	\$825.03	\$262.38	\$508.55	\$540
Concrete Maintenance plan (Repair 12% Known Hazards annually)	10.80%	12.80%	16.29%	12%
Objective 4 -Develop a street maintenance program combined with annual visual surveying of City streets to help determine annual maintenance plan. Continue to explore roadway resurfacing options or modify existing maintenance techniques to enhance the roadway service life of the roadway.				
Measures	FY 2016/17	FY 2017/18	FY 2018/19	FY19/20 Target
Streets 7 Year Maintenance Plan (Treat 14% roads annually)	15.85%	13.46%	10.42%	14%
# of Pothole Claims	0	0	0	0
Road condition RSL (Remaining Service Life) 1-10 10 is Best	5.2	4.95	5.58	5.3



**SPRINGVILLE CITY
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FINAL BUDGET**

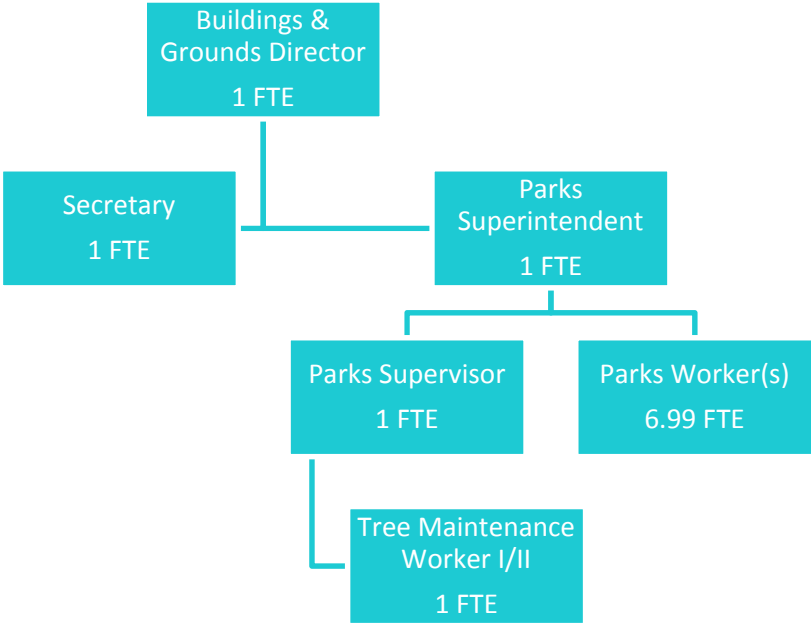
Streets

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4410-110	PAYROLL - STREETS DEPARTMENT	386,723	399,241	200,478	407,763	8,522
10-4410-130	EMPLOYEE BENEFITS	217,300	245,410	123,513	264,067	18,657
10-4410-140	OVERTIME PAY	5,818	7,000	2,675	7,000	-
10-4410-160	EMPLOYEE RECOGNITION	480	480	-	1,600	1,120
	TOTAL PERSONNEL	610,321	652,131	326,666	680,430	28,299
OPERATIONS						
10-4410-230	MILEAGE AND VEHICLE ALLOWANCE					-
10-4410-236	TRAINING & EDUCATION	264	2,169	270	2,240	71
10-4410-241	TRAFFIC ENGINEERING (SIGNS)	27,934	28,800	13,434	47,150	18,350
10-4410-242	STOCKPILE - GRAVEL	15,647	30,000	9,834	30,000	-
10-4410-243	DEPARTMENTAL SUPPLIES	9,745	14,000	5,286	14,000	-
10-4410-244	NEW SUBDIVISION SIGNS	769	3,000	-	3,000	-
10-4410-250	EQUIPMENT OPERATION EXPENSES	19,634	15,000	10,166	22,000	7,000
10-4410-251	FUEL	37,243	33,588	19,616	33,588	-
10-4410-252	VEHICLE EXPENSE	13,269	20,000	1,227	19,650	(350)
10-4410-253	CENTRAL SHOP	48,720	59,346	17,103	51,061	(8,285)
10-4410-255	COMPUTER OPERATIONS	-	4,500	-	5,200	700
10-4410-260	UTILITIES	3,019	3,640	584	3,250	(390)
10-4410-265	COMMUNICATION/TELEPHONE	1,822	2,600	788	3,000	400
10-4410-310	PROFESSIONAL & TECHNICAL SERVI	15,967	9,000	643	2,000	(7,000)
10-4410-330	CUSTOMER SERVICE REQUESTS	1,934	5,750	1,246	4,500	(1,250)
10-4410-510	INSURANCE & BONDS	5,158	9,200	6,041	7,500	(1,700)
10-4410-511	CLAIMS SETTLEMENTS	15,576	-	-	-	-
10-4410-512	TRAFFIC LIGHT MAINTENANCE	2,342	5,000	272	25,000	20,000
10-4410-550	UNIFORMS	3,329	5,120	4,210	5,233	113
10-4410-551	PROTECTIVE EQUIPMENT	424	-	-	3,900	3,900
10-4410-610	BRIDGE MAINTENANCE	375	12,500	-	12,500	-
10-4410-620	OTHER SERVICES	8,228	14,250	1,728	23,100	8,850
10-4410-625	SPECIAL REPAIRS	5,865	10,000	-	6,500	(3,500)
10-4410-630	SNOW REMOVAL	16,379	30,000	16,643	30,000	-
10-4410-640	STREET MAINTENANCE	331,655	225,000	154,786	225,000	-
10-4410-650	SIDEWALKS - CURB & GUTTER	50,276	51,000	33,015	85,500	34,500
10-4410-653	PAINT MAINTENANCE	44,723	47,000	46,448	58,200	11,200
10-4410-710	COMPUTER EQUIPMENT AND SOFTWA	898	-	-	1,500	1,500
10-4410-720	OFFICE FURNITURE & EQUIPMENT	126	700	102	700	-
10-4410-770	BACKHOE (ANNUAL TRADE-IN)	10,300	16,500	-	10,500	(6,000)
	TOTAL OPERATIONS	691,621	657,663	343,441	735,772	78,109
	TOTAL STREETS	1,301,942	1,309,794	670,108	1,416,202	106,408

City Parks

The City Parks Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of over 170 acres of parks, public areas, green spaces, trails, and park facilities throughout Springville. They also keep all parks, public areas, green spaces, trails, and park facilities in top condition during all seasons of the year. They also facilitate snow removal services around all City facilities, parking areas, trails, and public spaces. The Urban Forestry division is maintained and executed by a full time certified City Arborist, and staff, as its goal is to maintain City trees according to ISA standards and keeping our Tree City USA status year over year.

MISSION STATEMENT: *Working together to provide safe places of beauty, distinction, and happiness for the enjoyment of all.*



City Parks Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	13.91	13.99	11.99
Personnel Expense	772,538	851,621	734,563
Non-Personnel Expense	232,646	311,870	311,604
Total	1,005,184	1,163,491	1,046,167

Parks Department - Performance Goals, Strategies, and Measures

Goal #1 - Parks, green spaces, and City grounds will be well groomed and maintained at superior performance and safety standards at all times of the year.

Strategies

- Executing the irrigation, fertilization, weed control, mowing, trimming, and safety inspection programs in an effective and measureable manner per the department standards. This can be accomplished by instilling employee pride and by administrating employee schedules, weekly equipment inspections, and increasing employee morale. The following standards are the goals: Lawn areas are healthy green in color. Lawn areas have no dry spots. Lawn areas are mowed at a uniform height and appearance. Lawn areas are trimmed back to the sidewalk edge. Lawn around tree base is cut back leaving bare soil or bark around all trees. There are few weeds present in the grass or the planting beds. Sprinkler heads are at or below turf level. Turf is of uniform makeup. No dead plants, trees, or branches. Plants do not exceed the intended size and/or shape. All irrigation components are the appropriate type and size and in good repair.
- Fertilization treatments will be done in the early Spring, Summer, and later Fall months. In addition, Broadleaf spray will be done two times a year during the early Spring when weeds first start to show and then again in the early Fall when they have a tendency to show again.
- Consistently follow a weekly safety inspection program to ensure that grounds are free of hazards and patrons are comfortable and safe. Address deficiencies within five days.
- Executing playground inspection records each month while effectively tracking and repairing deficiencies within 30 days.

Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Monthly Park/City Ground Inspection Sheets (note: all parks are visited and inspected each week)	30	36	38	42
Annual Fertilizations and Aerating- (Pending on the Park/City Ground)	2	2	3	3
Annual Selective Herbicide Applications	2	2	2	2
Parks Maintained at or above Buildings & Grounds Standards	95%	95%	95%	90%

Goal #2 - Urban forest maintained at or above International Society of Arboriculture (ISA) standards.

Strategies -

- 1- Maintain all trees according to ISA standards and per the City code/ordinances.
- 2- Plant new street trees as development requires, maximize street tree revenues
- 3- Implement and maintain a city tree inventory
- 4- Prioritize maintenance plan according to tree assessments
- 5- Replace a minimum of 2% (Required by Tree City USA) of trees every year
- 6- Maintain Tree City USA status, FY2020 will be 40 years.

Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Percent of Trees Replaced	2%	2%	2%	2%
Number of new trees planted	50	265	243	175
Years as a Tree City USA	37	38	39	40



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

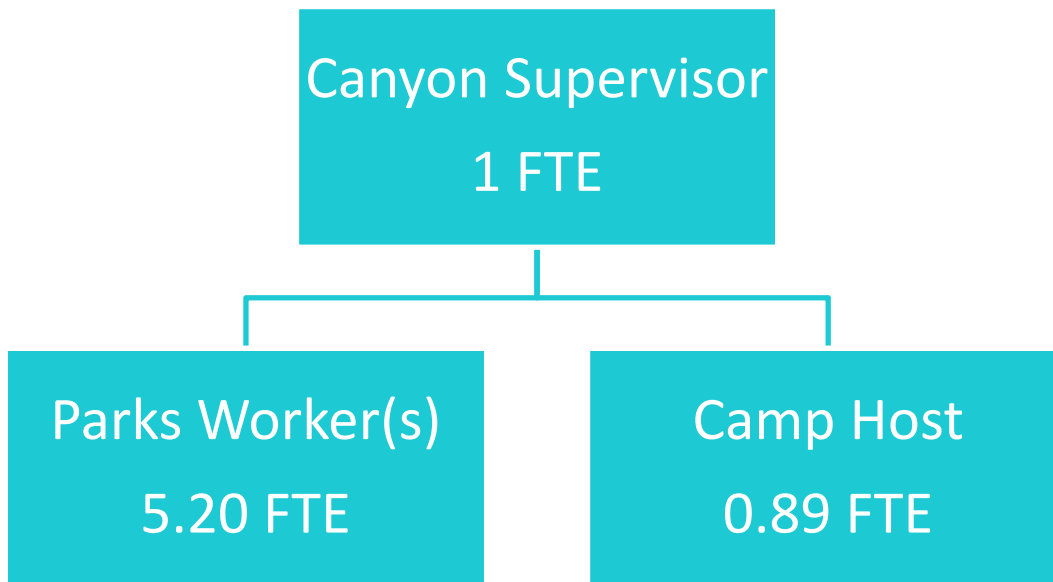
Parks

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4510-110	PAYROLL - PARKS DEPARTMENT	361,309	434,734	241,737	369,832	(64,902)
10-4510-120	PART-TIME EMPLOYEE SALARIES	126,722	111,601	59,908	111,125	(476)
10-4510-130	EMPLOYEE BENEFITS	278,016	301,647	151,476	246,908	(54,739)
10-4510-140	OVERTIME PAY	6,246	2,800	2,752	4,300	1,500
10-4510-160	EMPLOYEE RECOGNITION	244	839	21	2,398	1,559
	TOTAL PERSONNEL	772,538	851,621	455,894	734,563	(117,058)
OPERATIONS						
10-4510-200	BUSINESS LUNCHES	1,124	800	425	200	-
10-4510-220	ORDINANCES AND PUBLICATIONS	13	-	-	-	-
10-4510-230	MILEAGE AND VEHICLE ALLOWANCE	-	600	-	-	(600)
10-4510-236	TRAINING & EDUCATION	3,179	17,390	716	12,800	(4,590)
10-4510-241	DEPARTMENTAL SUPPLIES	9,346	16,250	1,788	16,550	300
10-4510-243	SHADE TREE EXPENDITURES	27,900	36,000	36,000	25,000	(11,000)
10-4510-244	TREE REPLACEMENT	10,199	10,000	4,402	10,000	-
10-4510-250	EQUIPMENT EXPENDITURES	38,337	36,003	5,900	38,225	2,222
10-4510-251	FUEL	19,873	18,000	12,287	20,250	2,250
10-4510-252	VEHICLE EXPENSE	2,545	4,100	-	750	(3,350)
10-4510-253	CENTRAL SHOP	42,990	43,677	13,061	51,208	7,531
10-4510-255	COMPUTER OPERATIONS	-	-	-	-	-
10-4510-260	BUILDING & GROUNDS	48,162	73,200	30,258	70,025	(3,175)
10-4510-261	PLAYGROUND MAINTENANCE	5,224	20,000	944	35,000	15,000
10-4510-265	COMMUNICATION/TELEPHONE	2,116	3,650	585	2,550	(1,100)
10-4510-310	PROFESSIONAL & TECH. SERVICES	195	5,000	100	5,950	950
10-4510-510	INSURANCE & BONDS	6,749	8,000	8,050	7,250	(750)
10-4510-511	CLAIMS SETTLEMENTS	474	-	-	-	-
10-4510-550	UNIFORMS	5,161	4,800	2,392	3,270	(1,530)
10-4510-710	COMPUTER HARDWARE AND SOFTWARE	-	2,400	3,995	2,660	260
10-4510-720	OFFICE FURNITURE & EQUIPMENT	-	-	-	-	-
10-4510-781	HOLIDAY DECORATIONS	9,060	12,000	11,127	10,000	(2,000)
	TOTAL OPERATIONS	232,646	311,870	132,031	311,689	419
	TOTAL PARKS	1,005,184	1,163,491	587,924	1,046,252	(116,639)

Canyon Parks

The Canyon Parks Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of over 400 acres of parks and campgrounds in Hobble Creek Canyon and Bartholomew Park. Additionally, they facilitate campground, pavilion, and picnic use during the camping and spring/summer seasons.

MISSION STATEMENT: *Working together to provide safe places of beauty, distinction, and happiness for the enjoyment of all.*



Canyon Parks Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	7.09	6.09	7.09
Personnel Expense	268,180	255,727	328,966
Non-Personnel Expense	63,721	79,283	91,407
Total	331,901	335,010	420,373

Canyon Parks - Performance Goals, Strategies, and Measures

Goal #1 - Maximize revenue received through pavilion reservations and campground use by providing a quality experience with grounds conditions and a user friendly reservation system.				
Strategies:				
<ul style="list-style-type: none"> - Provide parks that are consistently well maintained and that provide superior quality of customer service - Take care of existing customers so they become returning customers each year via professional communication and providing a listening ear to their needs and recommendations. - The online reservation system has been made more user friendly to the customer as we hope this will increase the amount of online reservations. 				
Measures	2017 Season	2018 Season	2019 Season Projected	2020 Season (Target)
Parks Rental Season Revenues	\$132,200	\$128,000	\$130,000	\$132,000
Canyon Pavilion Reservations	550	501	525	538
Canyon Campsite Reservations	1007	897	920	950
Goal #2 - Canyon parks, green spaces, and grounds will be well groomed and maintained at superior performance and safety standards during the spring, summer, and fall seasons.				
Strategies:				
<ul style="list-style-type: none"> - Provide effective irrigation, weed control, fertilization, mowing, and trimming work practices during each work week of the year per the standards set for the Canyon Parks. The following standards are the goals: Lawn areas are healthy green in color. Lawn areas have no dry spots. Lawn areas are mowed at a uniform height and appearance. Lawn areas are trimmed back to the sidewalk edge. Lawn around tree base is cut back leaving bare soil or bark around all trees. There are no weeds present in the grass or the planting beds. Sprinkler heads are at or below turf level. Turf is of uniform makeup. No dead plants, trees, or branches. Plants do not exceed the intended size and/or shape. All irrigation components are the appropriate type and size and in good repair. - Consistently tracking of park maintenance each day, report deficiencies and communicate to appropriate audiences, and address needs within a five day time frame. - Executing playground inspection records each month while effectively tracking and repairing deficiencies within 30 days 				
Measures	2017 Season	2018 Season	2019 Season Projected	2020 Season (Target)
Monthly Park/Canyon Inspection Sheets (note: all parks are visited and inspected each week)	4	5	4	4
Annual Selective Herbicide and Fertilizer Applications (Pending on the Canyon Park)	2	2	2	3
Parks Maintained at or above Buildings & Grounds Standards	95%	95%	95%	90%



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

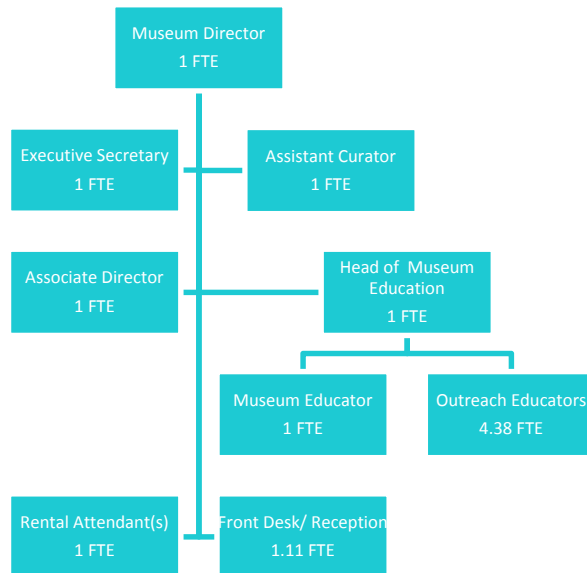
Canyon Parks

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4520-110	PAYROLL -FULL TIME (CANYON)	141,310	93,161	27,858	129,880	36,719
10-4520-120	PAYROLL - PART TIME (CANYON)	51,097	93,714	16,709	92,993	(721)
10-4520-130	EMPLOYEE BENEFITS	73,338	65,987	11,609	102,176	36,189
10-4520-140	OVERTIME	2,414	2,500	649	2,500	-
10-4520-160	EMPLOYEE RECOGNITION	21	365	12	1,418	1,053
	TOTAL PERSONNEL	268,180	255,727	56,836	328,966	73,239
OPERATIONS						
10-4520-200	BUSINESS LUNCHES	232	300	245	100	
10-4520-220	ORDINANCES AND PUBLICATIONS	-	-	127	-	
10-4520-230	MILEAGE AND TRAVEL ALLOWANCE	-	200	-	-	(200)
10-4520-236	TRAINING & EDUCATION	150	3,075	-	2,525	(550)
10-4520-241	DEPARTMENTAL SUPPLIES	3,440	5,600	540	9,250	3,650
10-4520-250	EQUIPMENT EXPENDITURES	3,480	15,110	11,064	25,050	9,940
10-4520-251	FUEL	4,958	4,800	2,157	4,800	-
10-4520-253	CENTRAL SHOP	5,444	8,063	4,181	12,026	3,963
10-4520-260	BUILDINGS & GROUNDS	36,670	31,000	8,999	28,411	(2,589)
10-4520-265	COMMUNICATION/TELEPHONE	3,699	3,800	1,239	3,130	(670)
10-4520-310	PROFESSIONAL & TECHNICAL SERV.	2,210	1,750	-	2,000	
10-4520-510	INSURANCE & BONDS	2,323	2,500	3,201	2,500	-
10-4520-550	UNIFORMS	1,115	3,085	65	1,635	(1,450)
10-4520-710	COMPUTER EQUIPMENT AND SOFTWA	-	-	700	-	-
	TOTAL OPERATIONS	63,721	79,283	32,516	91,427	12,094
	TOTAL CANYON PARKS	331,900	335,010	89,352	420,393	85,333

Art Museum

The Springville Museum of Art serves the public by facilitating meaningful encounters with fine art in a safe, customer service-based facility. Its value to the community is in its educational and leisure-centered programs and exhibitions. These programs align with the injunction cited in its dedicatory prayer that the museum be a “sanctuary of beauty” and a “temple of contemplation” proffering experiences that encourage deep reflective thinking and refined behavior. These opportunities are much needed in our community as we carve a path for our youth and their families.

MISSION STATEMENT: *The purpose of the Springville Museum of Art is to provide quality life-affirming art, cultural and educational opportunities to patrons of Utah’s Art City and its diverse communities.*



Art Museum Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	11.99	11.99	12.67
Personnel Expense	609,906	696,048	706,278
Non-Personnel Expense	230,639	291,570	325,100
Total	840,545	987,618	1,031,378

Performance Goals, Strategies, and Measures

Goal #1 - To improve customer service and community relations				
Strategies:				
<ul style="list-style-type: none"> • Raise the Museum’s profile, visibility and reputation through community outreach and marketing • Provide well-trained staff and volunteers to serve the public • Provide a safe and well-maintained historic facility 				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Total Attendance:	66,556	66,489	68,000	70,000
Percentage of Springville Residents:	N/A	N/A	25%	25%
Percentage of Tourist Attendance:	N/A	N/A	75%	75%
Social Media Following: (facebook/Instagram)	N/A	5,955/ (n/a)	6,504/ 5,800	7,000/ 6,000
Media Circulation:				
Goal #2 - Implement and Sustain Industry Best Practices (Museum and Non-Profit)				
Strategies:				
<ul style="list-style-type: none"> • Continue to refine and review organization structure and governance • Review and revise Emergency Plans and Policies • Review and improve overall Collections Management, including City Collection and Statues to Live By • Increase staff participation and implementation of management and leadership training 				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Percentage of Staff attending PD opportunities:	N/A	N/A	78%	100%
Total Object Moves without incident:	N/A	N/A	29,000	29,000
Total collection related documents managed:	N/A	N/A	3,552	3,500
Goal #3 - Enhance Visitor Experience				
Strategies:				
<ul style="list-style-type: none"> • Provide quality curated and juried exhibitions • Provide quality and inclusive community programs and events • Provide quality and relevant school outreach • Ask more Museum-related questions in citizen survey • Host events with specific target in mind 				

Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Total number of exhibitions:	17	17	16	15
Total number of events:	40	48	46	52
Total number of students and teachers reached:	26,093	21,133	24,679	26,000
Audience Surveys conducted:	N/A	N/A	3	10
Goal #4—Generate opportunities for Revenue				
Strategies:				
<ul style="list-style-type: none"> • Increase Donation revenue by developing a more focused development strategic plan • Increase Store revenue by continuing market research and educating buying, as well as more social media coverage • Increase Facility Rental revenue by more media (social and press) coverage • Increase Program Fee revenue by increasing program offerings 				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Donation Revenue (individual, corp, and foundation)	\$71,105	\$68,698	\$77,600	\$82,400
Store Revenue:	\$21,069	\$44,445	\$45,000	\$45,000
Rental Revenue:	\$92,030	\$74,289	\$80,000	\$82,000
Program Revenue:	\$10,088	\$29,241	\$31,100	\$39,600



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Art Museum

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4530-110	PAYROLL - DIRECTORS & CUSTODIA	278,209	302,645	141,300	299,829	(2,816)
10-4530-120	PART-TIME EMPLOYEES	55,618	56,522	27,776	55,397	(1,125)
10-4530-130	EMPLOYEE BENEFITS	109,181	152,276	57,964	136,617	(15,659)
10-4530-140	OVERTIME PAY	1,010	-	72	-	-
10-4530-160	EMPLOYEE RECOGNITION	812	427	105	1,423	996
	TOTAL PERSONNEL	444,831	511,870	227,218	493,267	(18,603)
OPERATIONS						
10-4530-170	MUSEUM INVENTORY	22,614	20,000	6,969	22,500	2,500
10-4530-171	AWARDS	11,100	8,850	5,950	10,200	1,350
10-4530-172	HONORARIUM	1,480	-	-	2,800	2,800
10-4530-173	SCHOLARSHIPS	1,500	2,250	-	4,000	1,750
10-4530-174	EXHIBITION GALLERY PAINTING	2,456	5,850	2,435	10,000	4,150
10-4530-200	BUSINESS LUNCHES	457	500	156	500	-
10-4530-220	PUBLICATIONS	8,063	8,000	-	17,000	9,000
10-4530-221	HOSTING	17,942	1,750	1,149	1,850	100
10-4530-230	MILEAGE AND TRAVEL ALLOWANCE	2,696	3,841	216	3,700	(141)
10-4530-236	TRAINING & EDUCATION	2,654	4,500	971	11,545	7,045
10-4530-240	OFFICE SUPPLIES	7,563	10,850	1,219	12,200	1,350
10-4530-242	POSTAGE AND SHIPPING	1,968	560	571	3,000	2,440
10-4530-243	PRINTING	12,353	1,000	241	1,200	200
10-4530-245	BANK SERVICE CHARGES	411	1,000	386	1,000	-
10-4530-255	COMPUTER OPERATIONS	3,964	5,750	4,248	5,850	100
10-4530-260	UTILITIES	10,213	16,000	1,766	15,000	(1,000)
10-4530-265	COMMUNICATION/TELEPHONE	5,221	5,100	2,589	5,920	820
10-4530-310	PROFESSIONAL/TECHNICAL SERVICE	3,164	20,000	239	12,000	(8,000)
10-4530-312	MARKETING	5,255	4,600	500	7,500	2,900
10-4530-510	INSURANCE & BONDS	13,630	17,000	17,208	17,500	500
10-4530-512	COMMUNITY PROGRAMS	3,351	21,300	2,408	30,275	8,975
10-4530-513	EXHIBITIONS	431	28,830	6,787	32,150	3,320
10-4530-550	UNIFORMS	325	2,850	-	2,044	(806)
10-4530-710	COMPUTER HARDWARE AND SOFTWARE	3,750	1,950	1,452	5,860	3,910
10-4530-731	COLLECTIONS MAINTENANCE	2,266	1,500	571	5,500	4,000
10-4530-760	BUILDING & IMPROVEMENTS	1,929	6,000	1,401	8,000	2,000
	TOTAL OPERATIONS	146,755	199,831	59,433	249,094	49,263
	TOTAL ART MUSEUM	591,586	711,701	286,650	742,361	30,660



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

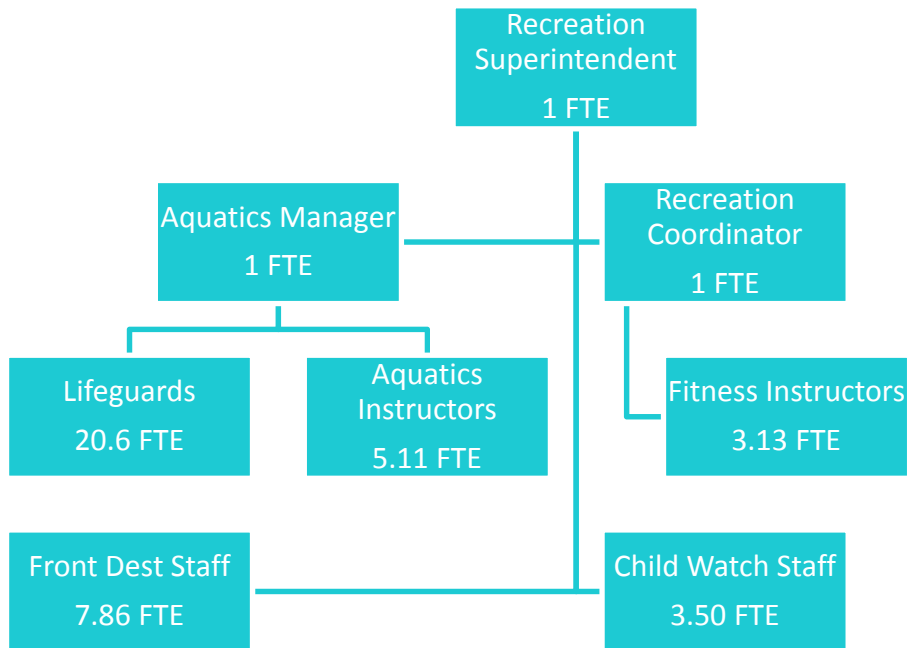
Art Museum POPS

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4531-110	OFFICE SALARIES	34,531	38,280	18,142	38,848	568
10-4531-120	PART-TIME EMPLOYEE SALARIES	106,908	117,758	51,861	145,746	27,988
10-4531-130	EMPLOYEE BENEFITS	22,960	27,847	11,692	27,307	(540)
10-4531-140	OVERTIME PAY	434	-	81	-	-
10-4531-160	EMPLOYEE RECOGNITION	241	293	-	1,110	817
	TOTAL PERSONNEL	165,075	184,178	81,776	213,011	28,833
OPERATIONS						
10-4531-172	HONORARIUM	18,510	22,200	7,500	18,650	(3,550)
10-4531-200	BUSINESS LUNCHES	152	-	-	200	
10-4531-220	PUBLICATIONS	3,822	5,000	-	4,000	(1,000)
10-4531-221	HOSTING	6,476	6,000	2,113	6,200	200
10-4531-230	MILEAGE AND VEHICLE ALLOWANCE	3,074	4,500	3,493	4,000	(500)
10-4531-236	TRAINING & EDUCATION	9,899	11,500	2,395	8,710	(2,790)
10-4531-240	OFFICE EXPENSE	24,069	7,000	1,721	4,320	(2,680)
10-4531-242	POSTAGE	1,026	4,000	717	1,150	(2,850)
10-4531-243	PRINTING	3,036	15,000	1,659	9,300	(5,700)
10-4531-250	VEHICLE/EQUIPMENT EXPENSE			15	-	-
10-4531-251	FUEL	1,065	1,500	614	1,500	-
10-4531-253	CENTRAL SHOP	850	2,939	1,115	1,276	(1,663)
10-4531-255	COMPUTER OPERATIONS	3,898	5,650	3,327	7,050	1,400
10-4531-310	PROFESSIONAL & TECHNICAL SERVI	4,147	300	-	700	400
10-4531-510	INSURANCE & BONDS	72	150	-	150	-
10-4531-710	COMPUTER HARDWARE & SOFTWARE	41	-	-	-	-
10-4531-711	GALLERY PAINTING	-	5,000	-	5,000	-
10-4531-731	POPS PROGRAM	3,747	1,000	145	3,800	2,800
	TOTAL OPERATIONS	83,884	91,739	24,813	76,006	(15,933)
	TOTAL ART MUSEUM	248,959	275,917	106,589	289,017	12,900

Clyde Recreation Center

The Clyde Recreation Center is operated by the Recreation Department and provides swimming facilities; a variety of swim-related programs and instruction; fitness facilities and instruction as well as facility rentals.

MISSION STATEMENT - *To foster community and individual health through gathering events, programs and classes that connect people and improve the quality of life.*



Clyde Recreation Center Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	23.55	42.24	43.20
Personnel Expense	498,987	1,242,176	1,237,646
Non-Personnel Expense	212,291	385,550	384,369
Total	711,278	1,627,726	1,622,015

Clyde Recreation Center - Goals, Strategies, and Measures

Goal #1 - Sell 3000 CRC memberships				
Strategy - Give patrons various fitness and activity options at affordable rates				
Measures	2017	2018	2019	2020 (target)
Maintain number of off season swim lesson sessions			7	7
Maintain Summer swim lesson sessions			9	8
Increase online pass sales			28%	35%
Retain original Cyber Monday pass sales			NA	90%
Host strategic fitness preview nights to engage citizens to new classes			3	4
Cross promote other city dept venues/events on CRC digital media			3	6
Monthly Net Promoter Score			68	70
Overall Net Promoter Score			76	75
Goal #2 - Add new fitness classes that follow trends				
Strategy - Social Media and marketing awareness				
Measures	2017	2018	2019	2020 (target)
Increase social media followers			2,380	3,000
Offer new/cutting edge classes			7	3
Initiate Wellbeats individual workout program for non-peak use				
Average per month			9	12
Weekly attendance in Fitness classes based on capacity			70%	75%
Goal #3 - Seals Year Round Program				
Strategy - Create a premier quality program that consistently meets expectations				
Measures	2017	2018	2019	2020 (target)
Maintain monthly participation			92%	90%
SEALS quarterly satisfaction survey			NA	8.5
Quarterly coach evaluation			NA	8.5

Goal #4 – Control Rental Usage				
Strategy – Increase Rental Revenue				
Strategy – Minimize patron displacements				
Measures	2017	2018	2019	2020 (target)
Public notification of rental 7 days in advance				100%
Secure 4 large space rentals per month				48
Secure 10 party room rentals per month				120



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

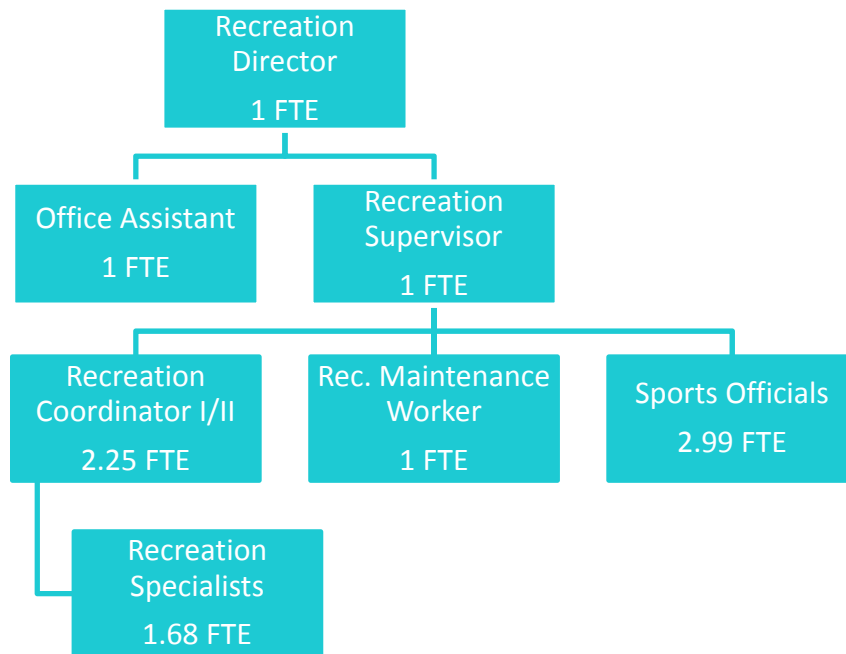
Clyde Recreation Center

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4550-110	FULL TIME SALARIES	107,633	160,794	80,042	175,734	14,940
10-4550-120	PART TIME EMPLOYEES SALARIES	303,197	891,301	417,782	894,458	3,157
10-4550-130	EMPLOYEE BENEFITS	87,064	187,197	68,455	158,463	(28,734)
10-4550-140	OVERTIME PAY	517	350	146	350	-
10-4550-160	EMPLOYEE RECOGNITION	576	2,534	1,451	8,640	6,106
	TOTAL PERSONNEL	498,987	1,242,176	567,876	1,237,646	(4,530)
OPERATIONS						
10-4550-200	BUSINESS LUNCHES	1,477	-	250		
10-4550-230	MILEAGE AND VEHICLE ALLOWANCE	-	300	-	300	-
10-4550-236	TRAINING & EDUCATION	8,740	10,500	2,572	11,130	630
10-4550-240	OFFICE EXPENSE	10,586	20,500	5,879	11,400	(9,100)
10-4550-241	DEPARTMENT SUPPLIES	19,025	13,250	1,865	9,200	(4,050)
10-4550-245	MERCHANT CREDIT CARD FEES	15,604	45,000	21,663	50,000	5,000
10-4550-250	EQUIPMENT EXPENSE	20,430	33,000	7,437	21,625	(11,375)
10-4550-251	FUEL	-	-	122	250	250
10-4550-255	COMPUTER OPERATIONS	1,016	16,640	-	19,400	2,760
10-4550-260	BUILDINGS & GROUNDS	48,644	111,200	56,945	164,500	53,300
10-4550-265	COMMUNICATION/TELEPHONE	1,460	8,160	1,029	2,440	(5,720)
10-4550-310	PROFESSIONAL & TECHNICAL SERVI	24,773	8,900	7,161	10,500	1,600
10-4550-510	INSURANCE & BONDS	5,537	32,760	18,140	32,760	-
10-4550-550	UNIFORMS	11,056	8,800	3,773	8,994	194
10-4550-610	PROGRAMS	23,609	52,410	2,541	24,110	(28,300)
10-4550-650	PURCHASE OF RETAIL SALES ITEMS	14,812	24,130	5,272	17,760	(6,370)
10-4550-710	COMPUTER HARDWARE AND SOFTWA	5,521	-	3,048	-	-
	TOTAL OPERATIONS	212,291	385,550	137,697	384,369	(1,181)
	TOTAL SWIMMING POOL	711,278	1,627,726	705,572	1,622,014	(5,712)

Recreation

The Recreation Department provides a variety of youth and adult sports, programs, classes and activities. The Department manages the swimming pool and senior center and coordinates numerous events and activities throughout the year.

Recreation Mission Statement: *To create lasting memories, provide diverse opportunities, build unity, and provide safe and fun experiences for all ages, abilities and interests.*



Recreation Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	11.86	12.69	10.92
Personnel Expense	568,709	652,796	661,356
Non-Personnel Expense	278,995	323,172	327,410
Total	847,704	975,968	988,766

Recreation Department - Goals, Strategies, and Measures

Goal #1 - Improve Customer Satisfaction				
Strategy #1 - Improved Program Promotion				
Strategy #2 - Limit registration waiting and late sign ups				
Measures	2017	2018	2019	FY 2020 (target)
Recreation Newsletter circulation growth of 5%	3,521	3,600	4,010	4,200
48 hour limit before late sign up placed	12	11	14	10
Biannual Survey Rating of 5 or above	NA	4.9	NA	5
Decreased Number of People on a Waiting List by 5%	150	213	200	175
Goal #2 - Provide Diverse program opportunities				
Strategy #1 - Provide equal number of programs				
Measures	2017	2018	2019	FY 2020 (target)
Field Sport Programs; Baseball, Softball, Soccer, Tackle Football, Flag Football, Kickball			6	6
Court Sport Programs; Youth Basketball, Adult Basketball, Youth Volleyball, Adult Volleyball, Tennis, Pickleball			6	6
Special Events; Turkey Toss, Art City Classic, UBBA State, UGSA State, Art City Days, Movies in the Park			7	7
Others/non field; Urban Fishing, Wrestling, Track&Field, Cheer, RadKids, Santa Letters/Visits, Farmers Market, Permits			8	8
Goal #3 - Grow number of youth participating in city programs.				
Strategy #1 - Target different age groups to track				
Strategy #2 - Track National participation average compared to Springville				
Measures	2017	2018	2019	FY 2020 (target)
Registration Tracking Data - Total Youth Participation (new way of tracking 2017)	5,440	5,882	5,917	6,000
Average Participant percentage of youth in Prek-2 nd grade.			17.9%	13%
Average Participant percentage of youth in 3 rd -8 th grade.			14.28%	14%
Average Participant percentage of youth in 9 th -12 th grade.			5.4%	5%
Exceed National average of youth within community involved in program			43%	37.6%



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

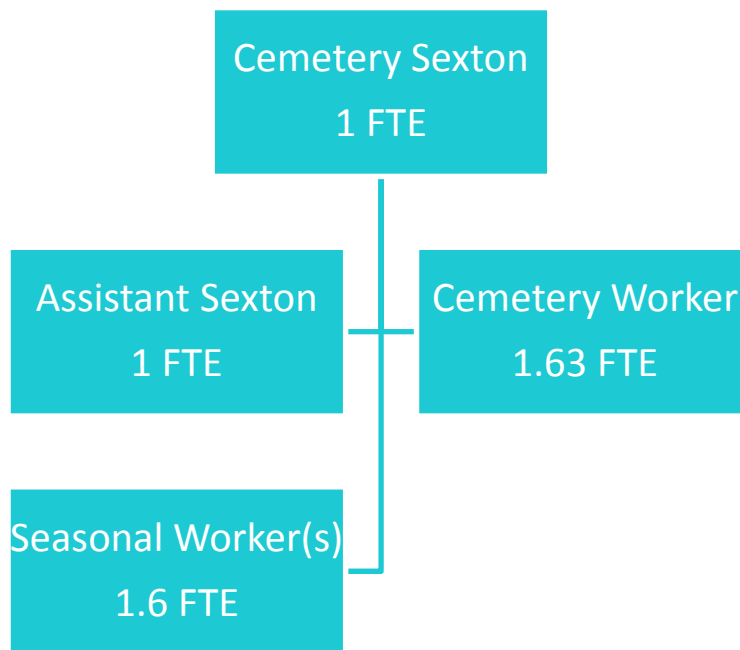
Recreation

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4560-110	PAYROLL - RECREATION	251,656	279,410	130,812	318,750	39,340
10-4560-120	PART-TIME EMPLOYEE SALARIES	151,284	181,914	62,944	115,949	(65,965)
10-4560-130	EMPLOYEE BENEFITS	163,164	189,472	86,353	224,658	35,186
10-4560-140	OVERTIME PAY	2,313	2,000	734	2,000	-
10-4560-160	EMPLOYEE RECOGNITION	293	-	83	2,183	2,183
	TOTAL PERSONNEL	568,709	652,796	280,926	663,539	10,743
OPERATIONS						
10-4560-200	BUSINESS LUNCHES	968	-	612	-	-
10-4560-230	MILEAGE AND TRAVEL ALLOWANCE	-	400	-	200	(200)
10-4560-236	TRAINING & EDUCATION	2,291	5,700	1,631	3,700	(2,000)
10-4560-240	OFFICE EXPENSE	2,187	2,900	2,464	2,900	-
10-4560-241	RECREATION SUPPLIES	6,974	5,000	2,580	6,200	1,200
10-4560-242	GRANT EXPENDITURES	20,552	16,896	9,944	16,620	(276)
10-4560-250	EQUIPMENT, SUPPLIES & MAINTENA	21,592	15,637	2,221	40,262	24,625
10-4560-251	FUEL	2,139	2,500	950	2,500	-
10-4560-253	CENTRAL SHOP	2,716	3,209	1,051	9,144	5,935
10-4560-260	BUILDING & GROUNDS	6,636	11,600	1,231	11,900	300
10-4560-265	COMMUNICATION/TELEPHONE	2,648	4,150	1,160	8,180	4,030
10-4560-271	YOUTH SPORTS	79,890	79,600	44,121	82,150	2,550
10-4560-272	ADULT SPORTS	6,751	8,500	-	1,000	(7,500)
10-4560-310	PROFESSIONAL & TECHNICAL SERV.	2,822	5,000	1,287	5,000	-
10-4560-510	INSURANCE & BONDS	4,653	4,750	5,173	4,750	-
10-4560-540	SMALL RECREATION PROGRAMS	1,684	18,500	285	3,500	(15,000)
10-4560-541	COMMUNITY EVENTS	6,825	7,000	3,921	7,500	500
10-4560-550	UNIFORMS	-	5,270	2,184	2,780	(2,490)
10-4560-610	SUNDRY EXPENDITURES	3,304	-	-	-	-
10-4560-700	GENERAL EXPENSE	64,779	66,850	-	61,200	(5,650)
10-4560-704	BALLOON FEST	14,687	18,500	-	18,500	-
10-4560-705	BOOTHES	561	1,600	-	1,600	-
10-4560-710	COMPUTER HARDWARE AND SOFTWARE	1,078	2,850	2,802	1,080	(1,770)
10-4560-711	GRAND PARADE	1,024	4,680	-	4,680	-
10-4560-713	QUILT SHOW	144	200	-	200	-
10-4560-719	FLOAT OPERATION	-	500	-	500	-
10-4560-720	FIREWORKS	6,500	15,000	-	15,000	-
10-4560-721	TALENT SHOW	590	1,380	-	1,380	-
10-4560-723	FLOAT DECORATION	15,000	15,000	-	15,000	-
	TOTAL OPERATIONS	278,995	323,172	83,617	327,425	4,253
	TOTAL RECREATION	847,704	975,968	364,543	990,965	14,997

Cemetery

The Cemeteries Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of our two cemeteries, the Historic Springville Cemetery and the Evergreen Cemetery. The Cemeteries Division is responsible for opening and closing graves, keeping the cemetery grounds in excellent condition, and providing customer service to cemetery patrons.

MISSION STATEMENT: *Working together to provide safe places of beauty, distinction, and happiness for the enjoyment of all.*



Cemetery Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	4.23	4.23	5.23
Personnel Expense	148,378	203,657	250,364
Non-Personnel Expense	48,360	65,127	75,868
Total	196,738	268,784	326,232

Cemetery - Performance Goals, Strategies, and Measures

Goal #1 - To maintain or increase revenue received through sexton fees and plot sales.				
Strategies:				
<ul style="list-style-type: none"> - To keep sexton fees and plot fees at a rate that is comparable to other cemeteries and maintaining current rates for residents and non-residents, along with cost effective work practices and schedules. - Surveying SECTIONS M & N (Utah County-No Charge) at the Evergreen Cemetery to continue to create additional burial plots. - Reselling of 60 year and older plots as there is a demand from residents/patrons to be buried in the older, more developed, historic sections of the cemeteries 				
Measures	2017	2018	2019 Projected	Target 2020
Cemetery Revenues	\$240,154	\$350,733	\$263,810	\$278,000
Burials	182	212	173	187
Plots Sold	110	165	142	150
Cemeteries Inventory	Total Plots	Total Plots Sold	Total Plots Unsold	Occupied Plots
***As of April 5, 2018	25,298	21,651	3,646	14,275
Goal #2 - Cemetery grounds will be well groomed and maintained at superior performance and safety standards at all times of the year.				
Strategies:				
<ul style="list-style-type: none"> - Executing the irrigation, fertilization, weed control, mowing, trimming, and safety inspection programs in an effective and measureable manner per the department standards. This can be accomplished by instilling employee pride and by administrating employee schedules, weekly equipment inspections, and increasing employee morale. The following standards are the goals: Lawn areas are healthy green in color. Lawn areas have no dry spots. Lawn areas are mowed at a uniform height and appearance. Lawn areas are trimmed back to the asphalt edge. Lawn around tree base is cut back leaving bare soil or bark around all trees. There are no weeds present in the grass or the planting beds. Sprinkler heads are at or below turf level. Turf is of uniform makeup. No dead plants, trees, or branches. Plants do not exceed the intended size and/or shape. All irrigation components are the appropriate type and size and in good repair. - Administer the fertilization treatment plan to assist with weed control and turf management. - Consistently follow a weekly safety inspection program to ensure that grounds are free of hazards and patrons are comfortable and safe. Address deficiencies within five days. - Improve irrigation system in SECTION "D" by installing in-ground irrigation systems and removing upright sprinklers - Address sub-standard watering and weed issues within five days. - Keep equipment well-maintained and operational via weekly inspections. 				
Measures	2017	2018	2019 Projected	Target 2020
Dollars spent on irrigation system improvements	\$10,000	\$11,033	\$16,348	\$5,000
Annual Fertilizer applications	0	1	3	3
Annual Herbicide applications	1	1	2	2
Measures	Standards in Place	Frequency of Inspections	Acceptable Time for Repairs	FY 2019 (target)
Grounds Maintenance	Yes	Weekly	1 week	95%
Restroom Maintenance	Yes	Daily	1 week	95%
Snow/ice removal	Yes	As needed	1 day	95%



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Cemetery

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4561-110	PAYROLL - FULL TIME	79,749	83,133	40,746	119,559	36,426
10-4561-120	PAYROLL - PART TIME	7,361	43,900	9,710	43,562	(338)
10-4561-130	EMPLOYEE BENEFITS	54,390	70,370	25,155	80,196	9,826
10-4561-140	OVERTIME PAY	6,509	6,000	3,136	6,000	-
10-4561-160	EMPLOYEE RECOGNITION	368	254	15	1,046	792
	TOTAL PERSONNEL	148,378	203,657	78,762	250,364	46,707
OPERATIONS						
10-4561-200	BUSINESS LUNCHES	197	300	227	100	
10-4561-230	MILEAGE AND TRAVEL ALLOWANCE	-	750	-	-	(750)
10-4561-236	TRAINING & EDUCATION	918	2,669	-	1,615	(1,054)
10-4561-240	OFFICE SUPPLIES	1,141	1,450	612	2,000	550
10-4561-250	EQUIPMENT MAINTENANCE	11,648	18,840	13,920	23,755	4,915
10-4561-251	FUEL	3,600	6,100	2,385	6,100	-
10-4561-253	CENTRAL SHOP	8,323	7,125	3,534	16,062	8,937
10-4561-260	BUILDINGS AND GROUNDS	15,549	17,732	2,010	17,828	96
10-4561-265	COMMUNICATION/TELEPHONE	2,936	2,900	1,319	1,500	(1,400)
10-4561-310	PROFESSIONAL & TECHNICAL SERVI	700	1,200	-	1,700	500
10-4561-510	INSURANCE AND BONDS	2,258	3,000	1,731	2,500	(500)
10-4561-550	UNIFORMS	450	1,850	447	1,635	(215)
10-4561-551	PERSONAL PROTECTIVE EQUIPMENT	639	261	330	1,100	839
10-4561-710	COMPUTER EQUIPMENT AND SOFTWA	-	950	934	-	(950)
	TOTAL OPERATIONS	48,360	65,127	27,449	75,895	10,968
	TOTAL CEMETERY	196,738	268,784	106,211	326,259	57,674

Arts Commission

The Springville Arts Commission was created to promote and encourage public programs, to further the development and public awareness of and interest in the fine and performing arts and to act in an advisory capacity to the City Council in connection with the artistic and cultural development of the City.

The Springville Arts Commission has five (5) to fifteen (15) members of the general public appointed by the Mayor, with the approval of the City Council. Members of the Commission serve without compensation.

The Springville Arts Commission is an advisory board to the City Council with the following duties:

- To recommend expenditures in accordance with the annual budget adopted by the City Council and to annually review the financial needs of public programs for development of the fine and performing arts and to prepare and submit to the Mayor a proposed budget therefore.
- To recommend public programs to further the development and public awareness of and interest in the fine and performing arts.
- To encourage donations and grants to the City and to arts organizations in the City and to advise the City Council regarding the receipt and expenditure of such funds.
- To evaluate and make recommendations on the use of city, county, state, and federal arts grants which may be obtained by the City.
- To advise and assist the City Council and Mayor in connection with such other artistic activities as may be referred to it by them.

Arts Commission Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	0	0	0
Personnel Expense	0	0	0
Non-Personnel Expense	23,439	28,700	28,700
Total	23,439	28,700	28,700



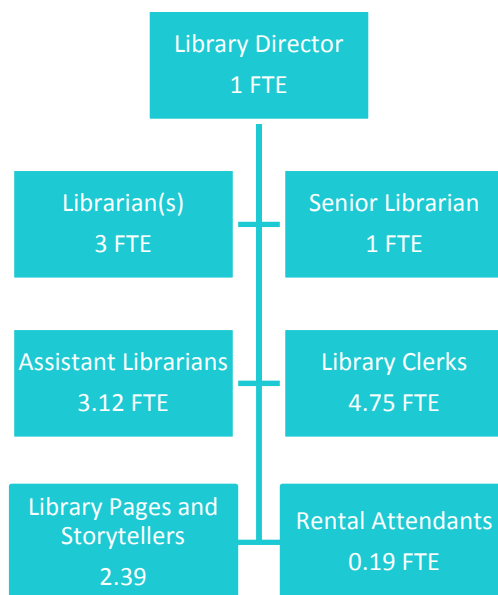
**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Arts Commission

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
OPERATIONS						
10-4562-220	PRINTING AND PUBLISHING	383	2,000	-	2,000	-
10-4562-236	TRAINING & EDUCATION	-	500	-	500	-
10-4562-240	OFFICE SUPPLIES	202	200	-	200	-
10-4562-620	STATUES MAINTENANCE	1,018	1,000	-	1,000	-
10-4562-630	PERFORMING ARTS	21,836	25,000	6,615	25,000	-
	TOTAL OPERATIONS	23,439	28,700	6,615	28,700	-
	TOTAL ARTS COMMISSION	23,439	28,700	6,615	28,700	-

Library

Springville Public Library assists in transforming lives through a world of knowledge, discovery, and imagination. The 49,000 square foot library is home to a vast collection of physical and digital resources, and a variety of community events for all ages. There are dozens of computers for patron use, free Wi-Fi, and study spaces. Staff works side by side with patrons to assist them with their needs, from locating materials to computer troubleshooting to finding relevant resources. Springville Public Library is committed to serving as a beacon of culture and enrichment to the greater Art City community.



Library Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	14.95	15.45	15.45
Personnel Expense	672,846	708,933	733,573
Non-Personnel Expense	329,559	344,731	372,292
Total	1,002,405	1,053,664	1,105,865

Library - Performance Goals, Strategies, and Measures

Goal #1 - Collection - Support Springville's passion for reading, personal development and learning				
Strategy #1 - Maintain a collection of popular and current titles that reflect the needs and interests of the community				
Strategy #2 - Provide materials and resources in a variety of formats				
Strategy #3 - Increase diversity of genres and subjects to represent all within our area				
Strategy #4 - Reduce barriers to access where possible				
Measures	FY 2017	FY 2018	FY 2019 (est.)	FY 2020 (target)
Number of physical items in our collection	72,766	78,966	80,500	82,000
Number of digital items in our collection	45,272	79,790	82,000	84,000
Circulation of physical items	547,557	570,315	572,000	574,000
Circulation of digital items	49,366	62,110	72,000	80,000
Number of uses of our online databases	2,908	1,820	1,600	1,600
Patron satisfaction from survey (percentage that rate our collection as good or better)	N/A	N/A	73.4%	80%
Goal #2 - Services and Programs - Spark creativity, promote literacy and empower participants				
Strategy #1 - Seek ways to offer services to all ages and users in the area through engaging programs that are free and open to all				
Strategy #2 - Meet the technology and digital literacy needs of our community				
Strategy #3 - Provide a variety of quality programming choices from individualized instruction to large scale events				
Strategy #4 - Extend library services beyond our walls				
Measures	FY 2017	FY 2018	FY 2019 (est.)	FY 2020 (target)
Number of programs	747	882	730	740
Total attendance at programs	42,076	50,976	45,000	46,000
Number of hours of computer use (excluding Wi-Fi use)	32,456	30,866	34,500	34,500
Number of sessions on our computers (excluding Wi-Fi)	36,844	32,162	34,000	34,000
Number of outreach programs	1	30	30	30
Total attendance outreach programs	1,500	5,580	5,500	5,500
Patron satisfaction from survey (percentage that rate our programs as good or better)	N/A	N/A	91.8%	93%
Goal #3 - Facility - Be a destination that encourages users to explore, interact, learn, study and gather				
Strategy #1 - Maintain the space to be inviting, open, clean and user-friendly				
Strategy #2 - Balance our space with the needs of different types of users				
Strategy #3 - Organize both physical and virtual platforms to provide an enjoyable discovery experience				

Strategy #4 - Curate a rotating collection of visual displays and art				
Measures	FY 2017	FY 2018	FY 2019 (est.)	FY 2020 (target)
Number of active library card holders	11,758	11,750	11,745	11,850
Number of visitors to the library	311,374	325,642	325,000	330,000
Number of reference questions answered by staff	16,536	17,500	18,300	18,500
Number of one-on-one tutorials with patrons*	1,612	1,700	2,250	2,250
Patron satisfaction from survey (percentage that rate our facility as good or better)	N/A	N/A	93%	94%
*One-on-one tutorials are staff training sessions with patrons lasting 10+ minutes				
Goal #4 - Community engagement - Actively seek opportunities to involve and support the Springville community				
Strategy #1 - Increase awareness of library services through marketing and advocacy				
Strategy #2 - Provide meaningful service opportunities to community members				
Strategy #3 - Integrate community partnerships in existing and new library programs				
Strategy #4 - Cultivate positive interactions with patrons both in and out of the library				
Measures	FY 2017	FY 2018	FY 2019 (est.)	FY 2020 (target)
Number of social media followers*	4,560	5,804	6,500	7,000
Number of partnership programs	275	295	305	310
Number of community partners	55	60	65	70
Number of volunteer hours	2,095	2,335	2,400	2,450
Patron satisfaction from survey (percentage that rate their user experience as good or better)	N/A	N/A	94.2%	95%
*Social media platforms include: Facebook, Instagram, Twitter and Pinterest				
Goal #5 - Staff Development - Provide excellent customer service and reliable knowledge as we facilitate access to the library's resources				
Strategy #1 - Support growth by providing time, tools and training for essential staff skills				
Strategy #2 - Ensure that staff stay current with technology and library trends as they relate to our community's needs				
Strategy #3 - Celebrate our successes and foster a culture of problem solving, responsibility, risk-taking and innovation				
Strategy #4 - Maximize efficiencies within our organization through open communication, collaboration and teamwork				
Measures	FY 2017	FY 2018	FY 2019 (est.)	FY 2020 (target)
Number of staff training hours from external sources	N/A	108	120	140
Number of staff development hours from internal sources	N/A	270	300	325



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

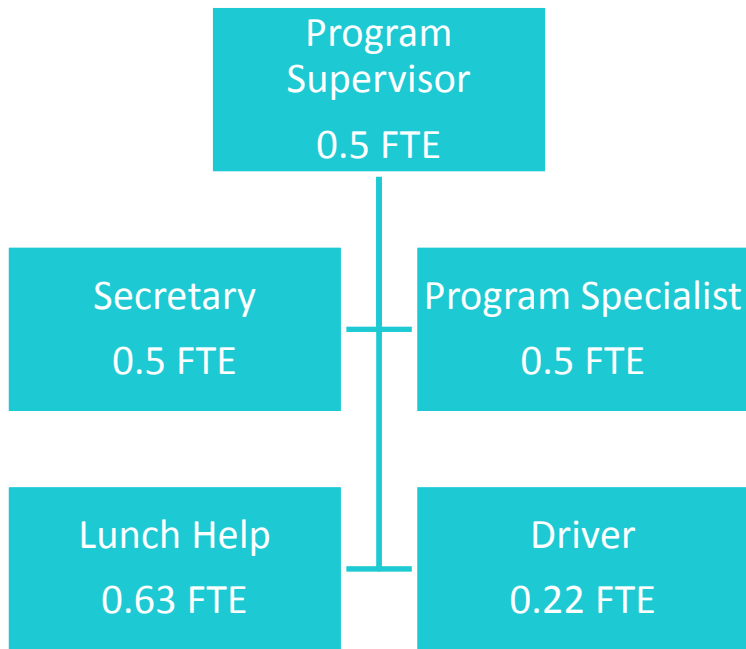
Library

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4580-110	PAYROLL - LIBRARIANS	262,220	278,470	135,792	287,359	8,889
10-4580-120	PART-TIME EMPLOYEE SALARIES	275,610	276,846	143,420	283,511	6,665
10-4580-130	EMPLOYEE BENEFITS	133,660	152,130	72,121	159,054	6,924
10-4580-140	OVERTIME PAY	106	560	53	560	-
10-4580-160	EMPLOYEE RECOGNITION	1,250	927	695	3,089	2,162
	TOTAL PERSONNEL	672,846	708,933	352,082	733,573	24,640
OPERATIONS						
10-4580-200	BUSINESS LUNCHES	754	920	280	920	-
10-4580-230	MILEAGE AND TRAVEL ALLOWANCE	-	250	78	250	-
10-4580-236	TRAINING & EDUCATION	5,777	10,990	1,989	12,500	1,510
10-4580-237	EDUCATION REIMBURSEMENT	-	1,500	-	1,500	-
10-4580-240	OFFICE EXPEND. & CATALOGUE SUP	22,303	27,680	10,755	23,990	(3,690)
10-4580-241	BOOKS, MEDIA, ETC - ADULT	64,502	67,500	26,361	68,000	500
10-4580-242	BOOKS, MEDIA, ETC - FINES& RENT	50,320	49,200	19,980	51,150	1,950
10-4580-243	GRANTS	8,723	8,900	939	8,900	-
10-4580-245	BOOKS, MEDIA, ETC-CHILDREN&Y/A	33,518	35,500	23,967	37,300	1,800
10-4580-250	EQUIPMENT EXPENSE	2,309	1,900	2,026	6,600	4,700
10-4580-252	MAINTENANCE CONTRACTS	46,328	55,100	19,281	57,800	2,700
10-4580-255	COMPUTER OPERATIONS				1,100	1,100
10-4580-260	UTILITIES	22,097	18,000	7,679	23,000	5,000
10-4580-265	COMMUNICATION/TELEPHONE	5,649	6,000	2,501	5,720	(280)
10-4580-310	PROFESSIONAL & TECHNICAL	9,950	11,500	3,815	14,000	2,500
10-4580-510	INSURANCE & BONDS	6,054	7,500	4,967	7,500	-
10-4580-511	CLAIMS SETTLEMENT	2,700	-	-	-	-
10-4580-550	UNIFORMS	2,104	3,241	-	2,862	(379)
10-4580-610	LIBRARY PROGRAMS	25,237	26,400	11,003	27,900	1,500
10-4580-651	LIBRARY OPERATED SODA SALES	44	-	10	-	-
10-4580-710	COMPUTER HARDWARE & SOFTWARE	13,823	6,650	2,738	15,300	8,650
10-4580-720	OFFICE FURNITURE & EQUIPMENT	7,368	6,000	-	6,000	-
	TOTAL OPERATIONS	329,559	344,731	138,369	372,292	27,561
	TOTAL LIBRARY	1,002,405	1,053,664	490,451	1,105,865	52,201

Senior Citizens

The Springville Senior Center is a division of the Recreation Department. The building is owned and maintained by the City. Activities and programs are offered by the Recreation Department in conjunction with the Springville Senior Citizens Organization, which is a 501(c)3 non-profit organization that provides wholesome recreation and social interaction for its members, as well as promotes camaraderie, sociability, and opportunities to engage in various educational and civic activities for persons over fifty years of age.

MISSION STATEMENT: *To promote and maintain enjoyment, dignity and independence of senior citizens by providing programs and services geared to meet their present and future needs.*



Senior Citizens Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	2.35	2.35	2.35
Personnel Expense	74,947	69,965	72,272
Non-Personnel Expense	24,283	36,645	35,086
Total	99,230	106,610	107,358

Senior Citizens - Performance Goals, Strategies, and Measures

Goal #1 - Improve Physical Health of Senior Center Participants				
Strategy - Increase Publicity for Available Health Programs				
Strategy - Increase the Number of Activities Offered				
Measures	2016	2017	2018	Cal 2019 (target)
Percentage of membership attending classes			13.6%	15%
Health related class per month	14	29	30	30
Plan monthly activity trips			3.1	3
Average attendance on trips			24.2	25
Goal #2 - Membership Satisfaction and Retention				
Strategy - Retain current members and growth in new				
Strategy - Promote Annual Survey in November				
Measures	2016	2017	2018	Cal 2019 (target)
Membership growth of 3% per year	415	503	489	518
2% increase in retained membership	76%	77%	77%	79%
Email list growth of 5% each year	490	554	554	581
Average an 8 or above on satisfaction rate in an annual member survey	8.2	9.18	9.3	9.3



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Senior Citizens

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
10-4610-120	SENIOR CITIZENS-PART TIME WAGE	68,588	63,762	32,665	65,569	1,807
10-4610-130	EMPLOYEE BENEFITS	6,333	6,062	2,937	6,234	172
10-4610-140	OVERTIME PAY					
10-4610-160	EMPLOYEE RECOGNITION	26	141	-	469	328
	TOTAL PERSONNEL	74,947	69,965	35,601	72,272	2,307
OPERATIONS						
10-4610-230	TRAVEL, DUES & CONVENTIONS	94	300	-	300	-
10-4610-236	TRAINING & EDUCATION	-	1,500	-	1,500	-
10-4610-240	OFFICE EXPENSE	754	850	229	850	-
10-4610-245	INSTRUCTORS AND OTHER HELP	-	5,805	-	5,805	-
10-4610-250	EQUIPMENT EXPENSE	1,064	1,800	860	1,800	-
10-4610-251	FUEL	-	665	-	665	-
10-4610-253	CENTRAL SHOP	-	396	-	951	555
10-4610-260	UTILITIES	5,681	7,460	1,776	7,460	-
10-4610-262	PROGRAMS	11,922	11,300	4,945	11,300	-
10-4610-265	COMMUNICATION/TELEPHONE	1,115	1,950	697	1,630	(320)
10-4610-510	INSURANCE AND BONDS	2,435	2,500	2,787	2,500	-
10-4610-550	UNIFORMS	151	619	121	327	(292)
10-4610-710	COMPUTER HARDWARE AND SOFTWARE	1,067	1,500	777	-	(1,500)
	TOTAL OPERATIONS	24,283	36,645	12,193	35,088	(1,557)
	TOTAL SENIOR CITIZENS	99,230	106,610	47,794	107,359	749



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Transfers

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
<u>UTILITY EXPENSES</u>						
10-9000-850	TRANSFER TO ELECTRIC FUND	394,532	505,001	252,501	537,569	32,568
10-9000-851	TRANSFER TO WATER FUND	58,446	74,811	37,406	76,681	1,870
10-9000-852	TRANSFER TO SEWER FUND	56,654	72,517	36,258	74,330	1,813
10-9000-853	TRANSFER TO STORM WATER FUND	14,952	19,139	9,570	19,617	478
<u>TRANSFERS</u>						
10-9000-845	TRANSFER C ROAD RESERVES TO CIP	307,873	-	-	-	-
10-9000-870	TRANSFER TO DEBT SERVICE	1,518,771	1,516,264	758,132	1,502,814	(13,450)
10-9000-874	TRANSFER TO CAPITAL IMPRV. FD.	2,607,000	1,732,280	866,140	1,624,628	(107,652)
10-9000-875	TRANSFER TO FACILITIES	1,004,505	1,287,836	643,918	1,296,656	8,820
10-9000-876	PAYMENT TO MBA FUND	380,585	383,978	191,949	386,965	2,987
10-9000-877	TRANSFER TO RDA FUND	37,728	60,000	30,000	20,000	(40,000)
10-9000-881	INC C-ROAD FUNDS RESERVES	-	-	-	253,972	253,972
10-9000-882	TRANSFER TO SID FUND	115,000	-	-	-	-
10-9000-886	TRANSFER VEHICLE FUND	481,872	532,425	266,213	741,826	209,401
TOTAL TRANSFERS		6,977,918	6,184,251	3,092,086	6,535,058	350,807

Special Improvement Fund

2020

The Special Improvement Fund is a Special Revenue Fund that is used to account for projects and infrastructure improvements in a specific, limited area. The Special Improvement Fund is funded through assessments on the properties included in the improvement district



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Special Improvement Fund

ESTIMATED BEGINNING FUND BALANCE ¹						7,372
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
<u>REVENUES</u>						
21-3100-132	SID PRINCIPAL	2,773	-	-	-	-
21-3600-621	SID INTEREST	334	-	-	-	-
21-3600-622	SID LATE FEES		-	-	-	-
21-3600-690	MISCELLANEOUS REVENUE		-	-	-	-
21-3600-700	SID 29 DSRF INTEREST	113	-	-	-	-
21-3800-815	TRANSFERS/RESERVES UTILIZE RESERVES	115,000	-	-	-	-
	TOTAL REVENUES	<u>3,221</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>EXPENDITURES</u>						
21-9000-150	BAD DEBT EXPENSE	(2,508)	-	-	-	-
21-9000-880	SID BONDS - PRINCIPAL		-	-	-	-
21-9000-881	SID BONDS - INTEREST	70	-	-	-	-
21-9000-885	BOND ADMINISTRATION FEES		-	-	-	-
21-9000-886	TRANSFER TO GENERAL CIP		-	-	-	-
21-9000-887	TRANSFER TO SPECIAL REVENUE FUND		-	-	-	-
21-9000-870	TRANSFER TO DEBT SERVICE		-	-	-	-
	TOTAL EXPENDITURES	<u>(2,437)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	SURPLUS / (DEFICIT)	<u>5,658</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	ESTIMATED ENDING FUND BALANCE					7,372
	Reserved for:					
	Impact Fees					-
	Class C Roads					-
	Joint Venture					
	Debt Service					7,372
	Capital Projects					-
	Unrestricted					-

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources for payment of general, long-term debt principal and interest; for special assessment bond principal and interest; and for special assessment levies when the City is obligated in some manner for the payment.

2020



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Debt Service Fund

ESTIMATED BEGINNING FUND BALANCE ¹					162,435	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
CONTRIBUTIONS & TRANSFERS						
31-3600-690	MISCELLANEOUS REVENUE					
31-3600-700	INTEREST EARNED SVL TAX 2014 B	2,710	-	52		
31-3800-810	TRANSFER IN - GENERAL FUND	1,518,771	1,516,264	758,132	1,502,814	(13,450)
31-3800-813	TRANSFER IN-SPECIAL REV FUND	514,260	513,473	256,737	519,500	6,027
31-3800-814	TRANSFER IN - CAPITAL PROJECTS FUND					-
TOTAL REVENUES		<u>2,035,741</u>	<u>2,029,737</u>	<u>1,014,920</u>	<u>2,022,314</u>	<u>(7,423)</u>
BOND EXPENDITURES						
31-4760-735	INTEREST 2006 SALES TAX BONDS	36,260	27,473	13,736	18,500	(8,973)
31-4760-736	PRINCIPAL ON 2006 SALES TAX BONDS	475,000	485,000	-	500,000	15,000
31-4760-803	PRINCIPAL ON 2010 GO BOND	415,000	425,000	-	435,000	10,000
31-4760-804	INTEREST ON 2010 GO BOND	356,541	339,526	169,042	320,826	(18,700)
31-4760-805	PRINCIPAL ON 2016 GO BOND	380,000	395,000	-	410,000	15,000
31-4760-806	INTEREST ON 2016 GO BOND	366,938	351,738	175,183	331,988	(19,750)
31-4760-920	BOND ADMIN FEES	4,500	6,000	2,000	6,000	-
TOTAL EXPENDITURES		<u>2,034,239</u>	<u>2,029,737</u>	<u>359,961</u>	<u>2,022,314</u>	<u>(7,423)</u>
SURPLUS / (DEFICIT)		<u>1,502</u>	<u>-</u>	<u>654,959</u>	<u>(0)</u>	
ESTIMATED ENDING FUND BALANCE					162,435	
Reserved for:						
Impact Fees					-	
Class C Roads					-	
Joint Venture						
Debt Service					162,435	
Capital Projects					-	
Endowments						
Unrestricted						(0)

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.

Capital Projects Funds

2020

The Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds, trust funds, and special revenue funds. Springville has two capital projects funds:

- General Capital Improvements Fund
- Community Theater Capital Improvements Fund



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Capital Improvements Fund

ESTIMATED BEGINNING FUND BALANCE ¹						5,141,779
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
CAPITAL PROJECTS REVENUES						
45-3600-360	GRANTS	2,712,009	4,631,504	-		(4,631,504)
45-3600-601	TRANSFER FROM SPECIAL REVENUE FUND				250,000	
45-3600-610	INTEREST INCOME	182,847	-	115,423		-
45-3600-640	PROPERTY SALES	1,171,318	-	-		
45-3600-642	MISC. CAPITAL REVENUE	-	137,588	347,039		
45-3600-650	TRANSFER FROM GENERAL FUND	1,277,000	1,732,280	866,140	1,624,628	(107,652)
45-3600-652	TRANSFER FROM C ROAD RESERVES	307,873	-	-	-	
45-3600-702	TRANSFER FROM ELECTRIC FUND	3,000,000	-	-		
45-3800-843	UTILIZE CAP FACILITIES RESERVE	-	380,128	-	460,300	80,172
45-3800-883	DONATION FOR BUILDINGS	1,000,000	524,462	2,000	500,000	(24,462)
TOTAL FUND REVENUE		9,651,047	7,405,962	1,330,602	2,834,928	(4,683,446)
CAPITAL PROJECTS AND OTHER EXPENDITURES						
LEGISLATIVE						
45-4120-004	GATEWAY SIGNS				40,000	
INFORMATION SYSTEMS						
45-4132-102	SERVER RENEWAL AND REPLACEMENT	28,246	30,500	30,651		(30,500)
45-4132-103	PRINTER/COPIER RENEWAL AND REPLACEMENT	12,142	14,350	14,990		(14,350)
45-4132-104	SWITCH RENEWAL AND REPLACEMENT	16,150	34,800	32,816		(34,800)
CITY ENGINEER						
45-4185-104	HANDHELD GPS FOR BLUESTAKE LOCATION:	-	13,000	-	-	(13,000)
POLICE DEPARTMENT						
45-4210-601	BODY CAMERAS	399	14,971	-		(14,971)
45-4210-602	BIKE COMPOUND IMPROVEMENTS	-	15,000	-		(15,000)
45-4210-603	LIDAR RADAR GUNS	-	5,000	-		(5,000)
45-4210-604	PORTABLE DRUG ANALYZER	-	22,000	-		(22,000)
45-4210-605	NEW OFFICER VEHICLES	-	88,000	-		(88,000)
45-4210-606	INTERVIEW ROOM COMPUTER, DVR & SOFTV	-	12,500	-		(12,500)
45-4210-800	800 MHZ RADIO REPLACEMENT	57,821	58,179	-	58,000	(179)
FIRE DEPARTMENT						
45-4220-101	SELF CONTAINED BREATHING APPARATUS (S	32,262	-	-		-
45-4220-102	THERMAL IMAGING CAMERA	8,011	-	-		-
45-4220-103	LIVING QUARTERS FOR STATION 41				770,000	
45-4220-700	NEW EQUIPMENT	-	20,000	-		(20,000)
45-4220-701	FIRE STATION PLANS UPDATE	-	15,000	7,000		(15,000)
45-4220-702	EKG ZOLL DEFIBRILATORS	-	32,000	34,020		(32,000)
DISPATCH						
45-4221-102	911 SYSTEM UPGRADE	12,710	-	-		-



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Capital Improvements Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
STREETS AND "C ROADS"						
45-4410-200	PROPERTY ACQUISITION	-	2,390,000	385,190		(2,390,000)
45-4410-201	BROOKSIDE REALIGNMENT PROJECT					-
45-4410-271	1600 S RR CROSSING					-
45-4410-273	INTERSECTION IMPROVEMENTS				350,000	350,000
45-4410-274	700 S ROAD CONSTRUCTION	-	200,000	105,512		(200,000)
45-4410-275	UDOT TRAFFIC SIGNAL BETTERMENT	-	18,000	2,687		(18,000)
45-4410-276	1200 W ROAD EXTENSION	-	310,000	305,800		(310,000)
45-4410-643	C ROAD MAINTENANCE	575,558	668,445	381,686	584,328	(84,117)
45-4410-650	SIDEWALKS - CURB & GUTTER	112,839	63,760	-		(63,760)
45-4410-701	1200 WEST ROADWAY	-	2,459,092	-		(2,459,092)
45-4410-800	SHARP TINTIC RR				130,000	
45-4410-881	ROAD RECONSTRUCTION - C ROADS					-
45-4410-931	950 W RR CROSSING	-	-	-		-
45-4410-932	MILL AND OVERLAY	310,354	674,000	110,752	226,000	(448,000)
45-4410-933	100 SOUTH MAIN CROSSING SIGNAL	24,286	-	-		-
PARKS DEPARTMENT						
45-4510-104	PARK MAINTENANCE RESERVE FUND	-	67,050	-		(67,050)
45-4510-105	NEW EQUIPMENT					-
45-4510-106	PARKS ROADS AND PARKING LOTS MAINTEN	5,760	47,798	-		(47,798)
45-4510-107	MEMORIAL PARK ADA ACCESS					-
45-4510-108	BIRD PARK - PLAYGROUND EQUIPMENT	35,562	-	-		-
45-4510-109	DRY CREEK TRAIL LANDSCAPING IMPROVEM	1,464	20,000	-		(20,000)
45-4510-756	LIBRARY PARK	-	45,000	25,180		(45,000)
45-4510-762	PICNIC TABLES & PARK BENCHES	-	15,000	-		(15,000)
45-4510-763	PLAYGROUND EQUIPMENT	-	69,000	57,760		(69,000)
45-4510-764	NSD DRIVING RANGE ASPHALT (50/50 SPLIT)	-	4,500	-		(4,500)
45-4510-765	ASPHALT MAINTENANCE FOR TRAILS	-	17,461	-		(17,461)
45-4510-766	RODEO GROUNDS IMPROVEMENTS	-	5,000	945		(5,000)
45-4510-767	OSHA FIRE STORAGE CABINETS	-	8,694	8,450		(8,694)
45-4510-768	ARTS PARK FENCE	-	5,000	2,832		(5,000)
CANYON PARKS						
45-4520-700	PAVILION & PICNIC TABLES	-	15,600	-		(15,600)
45-4520-701	ROADS AND PARKING LOT MAINTENANCE	-	6,250	-		(6,250)
45-4520-740	CANYON PARKS CAPITAL MAINTENANCE RES	-	60,000	5,953		(60,000)
45-4520-741	JOLLEY'S RANCH FENCE REPLACEMENT	5,629	-	731		-
45-4520-747	JOLLEY'S CAMPGROUND ELECTRIC PEDESTALS					-
45-4520-748	JOLLEY'S RANCH YOUTH CAMP				5,000	5,000
45-4520-749	CANYON PARKS SPRINKLING SYSTEM	6,139	-	-		-
ART MUSEUM						
45-4530-700	WEST ENTRANCE ADA COMPLIANCE	-	2,500	-		(2,500)
45-4530-701	THERMOSTAT	-	15,000	-	65,000	50,000
45-4530-702	PARKING LOT ACQUISITION	-	140,000	-		(140,000)
45-4530-730	ART MUSEUM CAPITAL					-
45-4530-732	SECURITY AND SAFETY EQUIPMENT	-	28,000	18,264		(28,000)
CLYDE RECREATION CENTER						
45-4550-103	COMPETITION POOL ROLLER SHADES				12,600	12,600
RECREATION DEPARTMENT						
45-4560-701	AQUATIC CENTER REGISTRATION SOFTWARE					-
45-4560-702	BACKSTOPS	-	8,000	3,565		(8,000)
45-4560-703	COMMUNITY POOL UPGRADE TO TURF FIELD	-	110,000	9,897		(110,000)
45-4560-704	BATTING CAGES	-	8,000	-		(8,000)
45-4560-705	RESURFACE TENNIS/PICKLEBALL COURTS	-	150,000	-		(150,000)
45-4560-813	AQUATIC AND ACTIVITIES CENTER	12,452,747	1,296,817	457,771	500,000	(796,817)



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Capital Improvements Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
45-4560-814	BLEACHER REPLACEMENT	21,965	23,000	-	24,000	1,000
45-4560-815	AQUATIC CENTER REGISTRATION SOFTWARE	11,048	-	3,347		-
CEMETERY						
45-4561-102	EVERGREEN FENCE AND PILLARS					
45-4561-103	REBUILD SPRINKLING SYSTEM	12,377	17,800	-		(17,800)
45-4561-105	CEMETERY MAINTENANCE SHOP, OFFICE, AND PUBLIC RESTROOMS					-
45-4561-107	CREMATION NICHE MONUMENT - HISTORIC	-	25,000	24,745		(25,000)
45-4561-108	CREMATION NICHE MONUMENT - EVERGREE	-	-	-		-
45-4561-109	ASPHALT MAINTENANCE	-	44,100	-	35,000	(9,100)
45-4561-110	NEW EQUIPMENT				10,000	
LIBRARY						
45-4580-505	SECOND FLOOR CONSTRUCTION	-	9,500	-	-	(9,500)
45-4580-506	TWEEN SPACE DEVELOPMENT				25,000	
TOTAL FUND EXPENDITURES		<u>13,743,469</u>	<u>9,422,666</u>	<u>2,030,545</u>	<u>2,834,928</u>	<u>(7,562,738)</u>
SURPLUS / (DEFICIT)		<u>(4,092,422)</u>	<u>(2,016,704)</u>	<u>(699,943)</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE					4,681,479	
Reserved for:						
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				4,681,479	
	Endowments				-	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Community Theater CIP Fund

ESTIMATED BEGINNING FUND BALANCE ¹					15,142	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
REVENUE						
44-3300-360	GRANT REVENUE					-
44-3300-361	TRANSFER FROM GENERAL FUND					-
44-3600-883	DONATIONS					-
44-3600-884	SUNDRY REVENUES	208	-	-		
	UTILIZE FUND BALANCE					
TOTAL REVENUES		<u>208</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXPENDITURES						
44-4560-240	OFFICE EXPENSE	-	-	-		-
CAPITAL PROJECTS						
44-6400-001	BUILDING IMPROVEMENTS	-	-	-		-
TOTAL EXPENDITURES		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
SURPLUS / (DEFICIT)		<u>208</u>	<u>-</u>	<u>-</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE					15,142	
Reserved for:						
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture					
	Debt Service				-	
	Capital Projects				-	
	Endowments					
	Unrestricted					15,142

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.

Special Revenue Funds

2020

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

Springville City's Special Revenue Funds include:

- Special Revenue Fund
- Cemetery Trust Fund
- Special Trusts Fund



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Special Revenue Fund Summary

ESTIMATED BEGINNING FUND BALANCE ¹					3,156,050	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
REVENUES						
46-3600-100	INTEREST PARKS IMPACT FEES	47,683	35,000	37,027	45,000	10,000
46-3600-102	INTEREST PUBLIC SAFETY IMPACT	1,377	1,000	1,629		(1,000)
46-3600-103	INTEREST STREET TREES PROGRAM	1	-	1		
46-3600-500	PARKS IMPACT FEES	720,945	668,700	201,721	743,000	74,300
46-3600-600	PUBLIC SAFETY IMPACT FEES	67,847	48,000	34,291	48,000	-
46-3600-700	STREETS IMPACT FEES	266,038	216,000	138,151	216,000	-
46-3600-900	DENSITY BONUS-FEE IN LIEU	39,870	-	62,379		
46-3600-910	UTILIZE PUBLIC SAFETY IMP FEE RESERVE				202,000	202,000
46-3600-911	UTILIZE PARK IMPACT FEE RESERVES					-
46-3600-912	TRANSFER FROM GENERAL FUND					
46-3600-913	TRANSFER FROM ELECTRIC					
46-3600-914	UTILIZE STREET IMPACT FEE RESERVES					-
46-3600-915	TRANSFER FROM SPECIAL IMPROVEMENT FUND				-	
46-3600-916	GRANT REVENUES	-	190,000	189,893		(190,000)
						-
Total Revenues		1,143,762	1,158,700	665,092	1,254,000	95,300
EXPENDITURES						
	PARK IMPACT CAPITAL PROJECTS	446,689	21,454	19,405	-	(21,454)
	STREETS IMPACT CAPITAL PROJECTS	843	1,735,157	1,526,371	30,000	(1,705,157)
46-9000-100	TRANSFER TO DEBT SERVICE FUND	514,260	513,473	256,737	519,500	6,027
46-9000-500	INCREASE PARK IMPACT FEE RESERVES	-	155,227	-	223,500	68,273
46-9000-700	INCREASE STREETS IMPACT FEE RES	-	251,000	-	231,000	(20,000)
46-9000-701	INCREASE PUBLIC SAFETY IMPACT FEE RES	-	49,000	-		
46-9000-712	TRANSFER TO VEHICLE FUND					-
46-9000-720	TRANSFER TO CAPITAL PROJ FUND				250,000	250,000
46-9000-725	TRANSFER TO GENERAL FUND					-
Total Expenditures		961,792	2,725,311	1,802,512	1,254,000	(1,422,311)
SURPLUS/DEFICIT		181,969	(1,566,611)	(1,137,420)	-	
ESTIMATED ENDING FUND BALANCE					3,408,550	
Reserved for:						
Impact Fees					3,408,550	
Class C Roads					-	
Joint Venture					-	
Debt Service					-	
Capital Projects					-	
Endowments					-	
Unrestricted					-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Special Revenue Detail

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
STREETS IMPACT FEE CAPITAL PROJECTS						
46-4410-001	LAND ACQUISITION - 950 WEST	-	236,000	226,707		(236,000)
46-7000-001	STREET OVERSIZING PROJECTS					-
46-9000-400	STREETS IMPACT CAPITAL PROJECT	843	1,499,157	1,299,664	30,000	(1,469,157)
TOTAL STREETS IMPACT FEE CAPITAL PROJECTS		<u>843</u>	<u>1,735,157</u>	<u>1,526,371</u>	<u>30,000</u>	<u>(1,705,157)</u>
PARK IMPACT FEE CAPITAL IMPROVEMENT PROJECTS						
46-6000-003	TREES & PLANTS					-
46-6000-015	CANYON PARKS TREES					-
46-6000-017	PARKS IMPROVEMENT/COMPLETE PRO					-
46-6000-024	WAYNE BARTHOLOMEW FAMILY PARK	446,689	21,454	19,405		(21,454)
TOTAL PARK IMPACT FEE PROJECTS		<u>446,689</u>	<u>21,454</u>	<u>19,405</u>	<u>-</u>	<u>(21,454)</u>



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Cemetery Trust Fund

	ESTIMATED BEGINNING FUND BALANCE ¹				1,310,897	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
REVENUES						
81-3400-441	CEMETERY LOTS SOLD	95,428	87,000	35,408	76,000	(11,000)
81-3400-444	INTEREST EARNED ON FINANCINGS	1,289	1,000	273	1,000	-
	TOTAL REVENUES	<u>96,717</u>	<u>88,000</u>	<u>35,680</u>	<u>77,000</u>	<u>(11,000)</u>
EXPENDITURES						
	INCREASE RESERVES				77,000	
	TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>77,000</u>	<u>-</u>
	SURPLUS / (DEFICIT)	<u>96,717</u>	<u>88,000</u>	<u>35,680</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE				1,387,897	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				-	
	Endowments				1,387,897	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Special Trusts Fund

	ESTIMATED BEGINNING FUND BALANCE ¹				556,512	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
REVENUES						
84-3000-302	SOUTH MAIN FLAG FUND INTEREST					-
84-3000-304	LUCY PHILLIPS TRUST INTEREST					-
84-3000-331	FINLEY HISTORY					-
84-3000-336	DONATIONS FOR STATUES					-
84-3000-610	FLAG FUND INTEREST EARNINGS					
84-3000-611	GEORGE Q. MORRIS FOUNDATION	500,000	-	-		
84-3400-337	SPRINGVILLE YOUTH CAMP DONATIO					-
84-3400-610	INTEREST EARNINGS	66	75	22	14,000	13,925
	UTILIZE FUND BALANCE				25,000	
	TOTAL REVENUES	500,066	75	22	39,000	13,925
EXPENDITURES						
84-4000-013	LUCY PHILLIPS					-
84-4000-030	STATUE EXPENDITURES					-
84-9000-700	TRANSFER TO OTHER FUNDS				25,000	
	INCREASE FUND BALANCE				14,000	14,000
	TOTAL EXPENDITURES	-	-	-	39,000	14,000
	SURPLUS / (DEFICIT)	500,066	75	22	-	
	ESTIMATED ENDING FUND BALANCE				570,512	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				-	
	Special Trusts				570,512	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.

Internal Service Funds

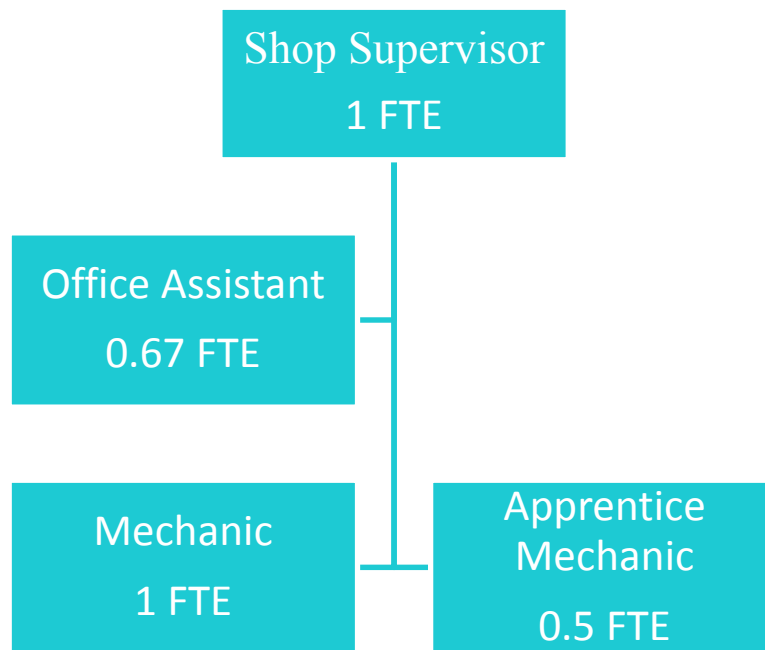
2020

Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the government and to other government units on a cost reimbursement basis.

Central Shop

The Central Shop is an internal service fund that provides vehicle maintenance and repair for the City’s fleet. The Central Shop services more than 250 individual vehicles and pieces of equipment that support operations of nearly every department of the City.

MISSION STATEMENT: *The Springville Central Shop Department is dedicated to providing high quality and timely vehicle and equipment service and repair; providing excellent customer service; maintaining safe and dependable vehicles, and extending the life of City assets through professional service and cost effective operations.*



Central Shop Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	2.50	3.00	3.17
Personnel Expense	216,852	223,532	245,953
Non-Personnel Expense	78,787	154,232	137,490
Total	295,639	377,764	383,443

Central Shop - Performance Goals, Strategies, and Measures

Goal #1 - Improve Customer Relations				
Strategy 1 - Be prompt and complete with all service requests				
Strategy 2 - Use all available resources, i.e. email, phone calls, management software to be proactive with fleet and equipment performance				
Strategy 3 - Meet with Supervisors and Directors to see how we can better meet their fleet and equipment needs				
Measures	FY17	FY18	FY 19 Projected	FY 20 Target
% of completed work orders and repairs with positive satisfaction	98%	98%	99%	100%
Processed work Orders	1067	1715	1850	1900
Goal #2 - Improve quality of fleet service				
Strategy 1 - Continue to develop the Central Shop to be a 'One Stop' preventative maintenance and repair shop				
Strategy 2 - Maintain and budget for necessary tools and equipment				
Strategy 3 - Effective use of manpower				
Strategy 4 - Plan ahead for the seasonal needs of the departments				
Strategy 5 - Target 70% PM Work Orders				
Strategy 6 - Target 30% Unscheduled repairs				
Measures	FY17	FY18	FY 19 Projected	FY 20 Target
% of completed work orders and repairs with zero re-visits	99%	99%	99%	99%
% of availability of fleet and equipment for use as needed	99%	99%	98%	98%
Improvement in direct billable labor hours (<i>Actual/ Target</i>)	2295	3263	2500*	3000
% PM Work Orders	30%	30%	64.38%	70%
% Unscheduled Repairs	70%	70%	35.62%	30%

* Drop due to time we only had 1 FTE mechanic and a lost time injury



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

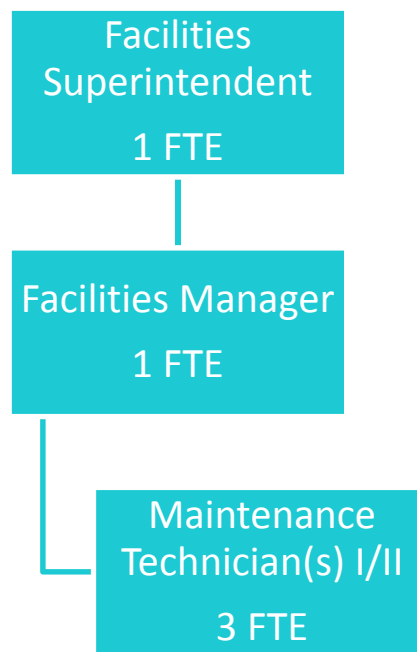
Central Shop ISF

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
REVENUES						
47-3400-441	REVENUE FOR PARTS & SUPPLIES	70,528	106,535	34,429	137,490	30,955
47-3400-443	LABOR FEES	219,103	223,532	93,121	246,588	23,056
	TOTAL REVENUES	289,631	330,067	127,551	384,078	54,011
EXPENDITURES						
PERSONNEL						
47-4000-110	PAYROLL - FULL TIME	108,787	107,567	43,390	116,839	9,272
47-4000-120	PAYROLL - PART TIME	16,694	31,574	13,162	39,270	7,696
47-4000-130	EMPLOYEE BENEFITS	90,128	82,691	31,719	87,643	4,952
47-4000-140	OVERTIME PAY	1,243	1,700	1,915	2,200	500
47-4000-160	EMPLOYEE RECOGNITION	-	-	-	635	635
	TOTAL PERSONNEL	216,852	223,532	90,187	246,588	23,056
OPERATIONS						
47-4000-236	TRAINING AND EDUCATION	978	3,050	277	4,220	1,170
47-4000-240	OFFICE SUPPLIES	1,313	950	667	1,250	300
47-4000-241	OPERATION SUPPLIES	2,666	6,050	1,279	11,700	5,650
47-4000-250	PARTS, FILTERS & ETC	47,034	54,700	22,266	57,000	2,300
47-4000-251	FUEL	984	1,300	386	1,450	150
47-4000-252	SHOP TOOLS ALLOWANCE	1,800	1,920	-	1,920	-
47-4000-255	COMPUTER OPERATIONS	838	5,750	3,768	5,750	-
47-4000-260	BUILDINGS AND GROUNDS	2,979	4,000	668	5,100	1,100
47-4000-265	COMMUNICATION/TELEPHONE	693	2,300	436	1,130	(1,170)
47-4000-510	INSURANCE AND BONDS	931	1,100	664	1,100	-
47-4000-550	UNIFORMS	2,538	1,982	829	1,962	(20)
47-4000-551	PROTECTIVE EQUIPMENT				-	-
47-4000-710	COMPUTER EQUIPMENT AND SOFTWARE				500	500
47-9000-712	TRANSFER TO VEHICLE FUND	10,582	3,495	1,748	4,408	913
47-9000-713	CAPITAL EQUIPMENT	5,450	67,634	44,341	40,000	(27,634)
	TOTAL OPERATIONS	78,787	154,232	77,328	137,490	(16,742)
	TOTAL EXPENDITURES	295,639	377,764	167,515	384,078	6,314
	SURPLUS/(DEFICIT)	(6,008)	(47,697)	(39,964)	-	-

Facilities Maintenance

The facilities maintenance department is responsible for the proper care and operation of all city facilities. Major activities include custodial and maintenance services, remodeling and capital improvement projects, and performing regular inspections to ensure a high standard of service and compliance with state and federal standards.

MISSION STATEMENT: *Creating, sustaining, and enhancing the excellent physical environment of Springville facilities for the citizens of Springville and those who serve them through safe, cost-effective, and proactive maintenance practices.*



Facilities Maintenance Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	7.32	7.74	5.00
Personnel Expense	374,071	438,787	373,066
Non-Personnel Expense	389,209	600,583	627,453
Total	763,280	1,039,370	1,000,519

Facilities Maintenance - Performance Goals, Strategies, and Measures

Goal #1 - Improve work order service response.				
<p>Strategy - Effectively track and record services performed using computerized maintenance management system. Effectively communicate completed work with customers using email communication.</p> <p>Strategy - Routine work order requests will be reviewed/updated each week via a scheduled weekly planning meeting involving all technicians. All work will be scheduled with a clear prioritization plan per the following: Emergency within 24 hours // Priority within 5 days // Routine within 15 days // Special Projects within 90 days.</p> <p>Strategy - Perform regular monthly/quarterly facility inspections in order to resolve work orders quickly and to reduce the number of work orders generated by customers. Maintain percentage of work orders created via facility inspections at 80%.</p>				
Measures	2017	2018	2019 projected	2020 (target)
Work orders created through inspections	50%	46%	80%	80%
Percentage of work orders completed on schedule	60%	80%	80%	90%
Average Work Order Response Time (days)	NA	NA	5	3
Goal #2 - Execute effective Preventative Maintenance Program.				
<p>Strategy - Identify and track all building assets/equipment and put all items on recurring monthly preventative maintenance schedule.</p> <p>Strategy - Perform regular preventative maintenance according to designated maintenance schedule. Make sure all technicians complete 100% of scheduled PM's each month.</p> <p>Strategy - Make progress to become 100% OSHA complaint with buildings systems, equipment, and logs. This process can be completed via monthly PM's.</p>				
Measures	2017	2018	2019 projected	2020 (target)
Percentage of PMs completed monthly	70%	88%	75%	100%

Goal #3 - Enhance cleanliness all of the city facilities.				
<p>Strategy – Perform monthly cleaning inspections in order to maintain high cleanliness standards and reduce the number of cleanliness callbacks. Coordinate internal monthly inspections with required monthly inspections to be performed by contracted custodial company and compare findings to make sure service levels per the custodial contract are being met. Help contracted custodial services company see the vision of reducing callbacks.</p> <p>Strategy – Make the cleanliness standardization program durable that will rate each facility on a scale of A to F, A being “Little to No Problem/Excellent” and F being “Excessive issues/Very Poor.”</p>				
Measures	2017	2018	2019 projected	2020 (target)
Overall Average Score of Buildings: Per RFP	NA	B	B-	B+
Monthly Inspections Completed	90%	90%	100%	100%
Monthly Custodial Cost per Square Foot	NA	NA	\$1.70	\$1.82
Goal #4 - Capital needs analysis and asset management program.				
<p>Strategy - Administer the cost per square foot of maintenance in each city facility.</p> <p>Strategy - Update and monitor inventory of all facility assets and equipment and make sure the life expectancy of each asset is identified correctly.</p> <p>Strategy - Administer the long range budgeting plan for facility capital maintenance and replacement according to life expectancy. Make sure 5/10/20 year plans are accurate.</p>				
Measures	2017	2018	2019 projecte d	2020 (target)
Percentage of assets inventoried with life expectancy plan in place for each asset	75%	85%	95%	100%



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Facilities ISF

ESTIMATED BEGINNING FUND BALANCE ¹						739,552
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
REVENUES						
47-3600-611	INTEREST	11,238	-	-	11,500	11,500
47-3800-815	TRANSFERS IN	1,287,957	1,699,394	786,782	1,590,393	(109,001)
TOTAL REVENUES AND TRANSFERS IN		1,299,195	1,699,394	786,782	1,601,893	(97,501)
PERSONNEL						
47-4182-110	SALARIES	223,167	245,057	110,927	234,861	(10,196)
47-4182-120	PART-TIME EMPLOYEE SALARIES	23,625	66,301	988	-	(66,301)
47-4182-130	EMPLOYEE BENEFITS	120,656	124,465	55,549	134,705	10,240
47-4182-140	OVERTIME PAY	6,298	2,500	2,403	2,500	-
47-4182-160	EMPLOYEE RECOGNITION	325	464	313	1,000	536
TOTAL PERSONNEL		374,071	438,787	170,180	373,066	(65,721)
OPERATIONS						
47-4182-200	BUSINESS LUNCHES	357	400	430	592	
47-4182-230	MILEAGE AND VEHICLE ALLOWANCE	291	2,900	-	-	(2,900)
47-4182-236	TRAINING & EDUCATION	3,102	6,349	395	4,995	(1,354)
47-4182-240	OFFICE EXPENSE	1,627	500	525	750	250
47-4182-241	DEPARTMENT SUPPLIES	71,021	81,857	39,041	83,157	1,300
47-4182-250	EQUIPMENT EXPENSE	5,190	12,250	4,601	13,650	1,400
47-4182-251	FUEL	2,761	3,800	1,712	3,800	-
47-4182-253	CENTRAL SHOP	3,772	4,026	1,430	4,990	964
47-4182-255	COMPUTER OPERATIONS	-	2,500	3,048	4,560	2,060
47-4182-260	BUILDINGS & GROUNDS	47,550	36,300	16,462	39,600	3,300
47-4182-265	COMMUNICATIONS/TELEPHONE	2,075	2,300	913	2,490	190
47-4182-310	PROFESSIONAL & TECHNICAL SERVI	40,798	83,274	23,674	86,474	3,200
47-4182-510	INSURANCE & BONDS	3,074	3,500	2,571	3,500	-
47-4182-550	UNIFORMS	2,033	2,567	2,344	2,044	(523)
47-4182-551	PERSONAL SAFETY EQUIPMENT	220	1,080	940	1,200	120
47-4182-710	COMPUTER EQUIPMENT AND SOFTWARE				950	950
47-4182-752	JANITORIAL SERVICES	205,338	356,980	173,490	374,709	17,729
TOTAL OPERATIONS		389,209	600,583	271,576	627,461	26,686
TOTAL FACILITIES MAINTENANCE		763,280	1,039,370	441,756	1,000,527	(39,035)
PROJECTS						
47-5000-800	RENEWAL AND REPLACEMENT PROJECTS	214,270	181,300	39,136	199,000	17,700
47-9000-712	TRANSFER TO VEHICLE FUND	10,582	3,495	1,748	6,404	2,909
INCREASE FUND BALANCE					395,962	
TOTAL PROJECTS		224,852	184,795	40,883	601,366	17,700
TOTAL FUND EXPENDITURES		988,132	1,224,165	482,639	1,601,893	(21,335)
SURPLUS / (DEFICIT)		311,063	475,229	304,143	0	
ESTIMATED ENDING FUND BALANCE						739,552
Reserved for:						
Impact Fees						-
Class C Roads						-
Joint Venture						-
Debt Service						-
Capital Projects						739,552
Endowments						-
Unrestricted						-

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Vehicle & Equipment Fund

ESTIMATED BEGINNING FUND BALANCE¹ 3,902,953

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
REVENUES						
48-3600-611	INTEREST	14,981	-	11,188		-
48-3800-047	TRANSFER FROM CENTRAL SHOP	3,223	3,495	1,748	4,408	913
48-3800-048	TRANSFER FROM FACILITIES FUND	-	6,592	-	6,404	(188)
48-3800-051	TRANSFER FROM WATER FUND	43,080	47,736	23,868	39,533	(8,203)
48-3800-052	TRANSFER FROM SEWER FUND	66,243	73,511	36,756	86,334	12,823
48-3800-053	TRANSFER FROM ELECTRIC FUND	124,193	147,101	73,551	148,357	1,256
48-3800-055	TRANSFER FROM STORM WATER FUND	28,994	32,513	16,257	33,699	1,186
48-3800-057	TRANSFER FROM SOLID WASTE FUND	123,142	175,584	87,792	171,751	(3,833)
48-3800-058	TRANSFER FROM GOLF COURSE	30,105	43,516	21,758	47,589	4,073
48-3800-805	TRANSFER FROM GENERAL FUND	481,872	532,425	266,213	741,826	209,401
48-3900-051	SALE OF SURPLUS - WATER	5,200	-	-		
48-3900-052	SALE OF SURPLUS - SEWER	23,130	-	-		
48-3900-053	SALE OF SURPLUS - ELECTRIC	20,000	-	-		-
48-3900-055	SALE OF SURPLUS - STORM WATER					
48-3900-058	SALE OF SURPLUS - GOLF COURSE	75	-	-		
48-3900-801	SALE OF SURPLUS - PUBLIC SAFTY	24,105	-	-		-
48-3900-802	SALE OF SURPLUS-BLDGS & GROUND					-
48-3900-803	SALE OF SURPLUS - PUBLIC WORKS					-
48-3900-804	SALE OF SURPLUS-RECREATION					-
48-3900-805	SALE OF SURPLUS - ADMIN					
48-3900-806	SALE OF SURPLUS-PLAN & ZONE					
48-3900-808	SALE OF SURPLUS -FIRE DEPT					-
48-3900-810	SALE OF SURPLUS-STREETS	510	-	-		-
48-3900-811	SALES OF SURPLUS -PARKS	21,550	-	-		-
	UTILIZE FUND BALANCE				48,199	48,199
TOTAL - REVENUES		1,010,403	1,062,473	539,128	1,328,100	265,627
EXPENDITURES						
ADMINISTRATION						
48-4130-010	CAR - FLEET					-
48-4130-020	EMERGENCY REPLACEMENT					-
48-4130-030	EQUIPMENT REPLACEMENT				100,000	
SUBTOTAL - ADMINISTRATION		-	-	-	100,000	-
COMMUNITY DEVELOPMENT						
48-4160-010	REPLACEMENT VEHICLES					-
SUBTOTAL - COMMUNITY DEVELOPMENT		-	-	-	-	-
PUBLIC WORKS						
48-4410-013	ROLLER					-
48-4410-014	TRUCK					-
48-4410-015	EQUIPMENT REPLACEMENT					-
SUBTOTAL - PUBLIC WORKS		-	-	-	-	-
FACILITIES MAINTENANCE						
48-4182-001	REPLACEMENT VEHICLES					-
48-4182-002	EQUIPMENT REPLACEMENT					-
SUBTOTAL - FACILITIES MAINTENANCE		-	-	-	-	-
CITY ENGINEER						
48-4185-001	REPLACEMENT VEHICLES					-
48-4185-002	EQUIPMENT REPLACEMENT					-
SUBTOTAL - FACILITIES MAINTENANCE		-	-	-	-	-



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Vehicle & Equipment Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
	PUBLIC SAFETY					
48-4210-021	PATROL				190,000	190,000
48-4227-013	FIRE/EMS				69,000	69,000
	SUBTOTAL - PUBLIC SAFETY	-	-	-	259,000	259,000
	STREETS					
48-4410-013	VEHICLE REPLACEMENT					-
48-4410-015	EQUIPMENT REPLACEMENT				201,000	201,000
	SUBTOTAL - PUBLIC SAFETY	-	-	-	201,000	201,000
	PARKS					
48-4510-010	TRUCK(S)				45,000	45,000
48-4510-015	REPLACEMENT EQUIPMENT				41,600	41,600
	SUBTOTAL - PARKS	-	-	-	86,600	86,600
	CANYON PARKS					
48-4520-010	1 TON TRUCK					-
48-4520-014	EQUIPMENT REPLACEMENT	-	-	-		-
	SUBTOTAL - CANYON PARKS	-	-	-	-	-
	RECREATION					
48-4560-001	PICKUP					-
48-4560-002	EQUIPMENT REPLACEMENT				26,000	26,000
	SUBTOTAL - RECREATION	-	-	-	26,000	-
	CEMETERY					
48-4561-001	EQUIPMENT REPLACEMENT	-	35,000	-		(35,000)
48-4561-003	1/2 TON TRUCK	-	24,000	20,711		(24,000)
	SUBTOTAL - CEMETERY	-	59,000	20,711	-	(59,000)
	LIBRARY					
48-4580-001	EQUIPMENT REPLACEMENT	-		-	12,000	12,000
	SUBTOTAL - LIBRARY	-	-	-	12,000	12,000
	CENTRAL SHOP					
48-4000-800	PICKUP					-
	SUBTOTAL - CEMETERY	-	-	-	-	-
	WATER					
48-5100-010	SERV ICE TRUCK	30,720	229,280	99,747	145,000	(84,280)
48-5100-012	EQUIPMENT REPLACEMENT	-	22,000	4,827	7,500	(14,500)
	SUBTOTAL - WATER	30,720	251,280	104,574	152,500	(98,780)
	SEWER					
48-5200-002	REPLACEMENT VEHICLES	-	145,000	85,800	175,000	30,000
48-5200-003	REPLACEMENT EQUIPMENT					-
	SUBTOTAL - SEWER	-	145,000	85,800	175,000	30,000
	ELECTRIC					
48-5300-015	NEW VEHICLES	-	318,000	77,705		(318,000)
48-5300-018	NEW EQUIPMENT					-
48-5300-019	REPLACEMENT EQUIPMENT				56,000	56,000



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Vehicle & Equipment Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
	SUBTOTAL - ELECTRIC	-	318,000	77,705	56,000	(262,000)
	STORM WATER					
48-5500-001	PICKUP	-	75,000	2,219		(75,000)
48-5500-002	SWEEPER					-
	SUBTOTAL - STORM WATER	-	75,000	2,219	-	(75,000)
	SOLID WASTE					
48-5700-010	GARBAGE TRUCK	249,900	-	-	260,000	260,000
48-5700-011	LEAF COLLECTION UNIT					-
	SUBTOTAL - SOLID WASTE	249,900	-	-	260,000	260,000
	GOLF					
48-5861-001	SAND PRO					-
48-5861-002	UTILITY CART					-
48-5861-003	PICKUP					-
48-5861-004	REPLACEMENT EQUIPMENT	158,332	88,000	-		(88,000)
	SUBTOTAL - SOLID WASTE	158,332	88,000	-	-	(88,000)
	TOTAL - EXPENDITURES	438,951	936,280	291,010	1,328,100	52,820
	SURPLUS / (DEFICIT)	571,451	126,193	248,119	-	
	ESTIMATED ENDING FUND BALANCE				3,902,953	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				3,920,284	
	Endowments				-	
	Unrestricted				(17,331)	

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.

Enterprise Funds

2020

The Enterprise Funds are used to account for services that are financed and operated in a manner similar to private business enterprises. The intent of the Enterprise Funds is that the costs of providing goods and services to the general public on a continuing basis be financed or covered primarily through user charges.

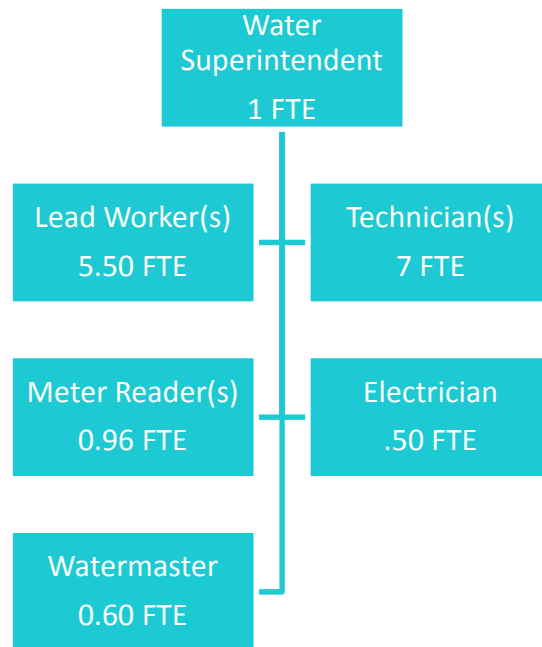
Springville City's Enterprise Funds include:

- Water Fund
- Sewer Fund
- Electric Fund
- Storm Water Fund
- Solid Waste Fund
- Golf Fund

Water

The Water Division is responsible for the proper care and operation of the water system. Major activities include meeting state requirements in sampling and sanitary survey standards and maintaining, repairing and replacing waterlines, tanks, spring collection systems and all appurtenances associated with the water system.

MISSION STATEMENT: *To provide the best quality water and services in a safe, affordable, effective and efficient manner to the community.*



Water Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	15.56	15.56	15.56
Personnel Expense	992,530	1,087,109	1,153,216
Non-Personnel Expense	2,886,909	7,057,032	4,669,135
Total	3,879,439	8,144,141	5,822,351

Water Department - Performance Goals, Strategies, and Measures

Springville General Plan, Chapter 7, Community Services and Facilities - “To Provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life”.				
Objective 4 - “Provide a process for planning and constructing capital improvements that meet the current and future needs of Springville City.”				
Objective 5 - “Provide a water system that is safe, economical, and meets the needs of Springville City now and in the future.”				
Goals - Track projected vs. actual revenues on a monthly basis and revise/adjust expenditures as appropriate.				
	Fiscal 2016	Fiscal 2017	Fiscal 2018	Fiscal 2020 Target
Measures				
Revenues - Actual vs Projected	99.9%	97.1%	98.1%	100%
Goals - Operate the water system as efficiently as possible				
	Calendar 2016	Calendar 2017	Calendar 2018	Calendar 2020 Target
Measures				
Gallons produced (million gal)	3,375	3,194	3,122	
% Water produced from wells	50.07	39.83%	50.29%	
% unaccounted water (Billed/Produced)	21.09	18.93%	15.10%	15%
Total energy cost/water produced (\$/million gal)		\$80.68	\$62.68	\$70.00
Total system cost/Water delivered (\$/million gal)	\$489.41	\$562.88	\$555.64	\$500.00
System stopped meters (#)	10	17	26	
% Stopped meters replaced	80%	88%	92%	100%
Goals - Maintain existing infrastructure in order to provide reliable water at the customers tap				
	Fiscal 2016	Fiscal 2017	Fiscal 2018	Fiscal 2020 Target
Measures				
Water main breaks repaired (#)	34	15	10	
Water services repaired/replaced (#)	45	52	114	36
Number of unscheduled outages				
Customer count affected by outages				
Average unscheduled outage time				

Springville General Plan, Chapter 10, Environment - “To ensure a balanced, clean, and safe environment while supporting and promoting energy conservation.”

Objective 2 - “Protect and preserve waterways located in Springville.”

Goals - Provide quality water to all connections

Measures	FY 2016	FY 2017	FY 2018	FY 2020 Target
Total coliform positive samples	1	0	0	0
Water system state IPS score	18	28	18	20

Goals - Provide good customer service

Measures	FY 2016	FY 2017	FY 2018	FY 2020 Target
Face-to-Face customer interactions				480
Event initiating customer complaints				12
Skipped meters per 1000				140
Misread meters per 1000				21



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Water Summary

ESTIMATED BEGINNING FUND BALANCE ¹						4,799,606
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
<u>REVENUES</u>						
51-3700-001	SALE OF CULINARY WATER - COMMERCIAL	703,155	749,000	453,624	744,150	(4,850)
51-3700-002	SALE OF CULINARY WATER - INDUSTRIAL	323,237	391,000	166,296	365,925	(25,075)
51-3700-711	SALE OF CULINARY WATER - RESIDENTIAL	3,329,052	3,267,000	2,067,763	3,519,850	252,850
51-3700-713	SALE OF IRRIGATION WATER	19,077	19,000	-	19,380	380
51-3700-714	SALE OF IRRIGATION WATER(HIGH	5,867	6,500	-	6,630	130
51-3700-715	SP/FR POWER IMPROVEMENT ASSESM					
51-3700-716	WATER CONNECTION FEES	43,155	81,000	17,030	46,000	(35,000)
51-3700-718	P.I. METER FEES	36,534	40,500	13,224	41,808	1,308
51-3700-719	SUNDRY REVENUES	54	12,000	3,920	7,840	(4,160)
51-3700-722	INTEREST- WATER BOND	1,921	1,000	1,237	2,368	1,368
51-3700-726	SALE OF SCRAP MATERIAL	-	500	-	500	-
51-3700-727	WATER IMPACT FEES	240,013	390,300	91,485	390,300	-
51-3700-729	SALE OF PRESSURIZED IRRIGATION WATER	122,230	120,000	150,516	158,875	38,875
51-3700-730	SECONDARY WATER IMPACT FEES	111,077	78,660	34,750	73,416	(5,244)
51-3700-742	WATER EXTENSIONS	2,700	2,000	2,100	2,800	
51-3700-743	CONSTRUCTION WATER USAGE FEE	6,600	2,000	2,600	3,400	
51-3700-747	WATER SEWER REV BOND 2008	1,471	750	1,083	1,470	720
51-3700-775	GRINDSTONE RESIDENTS PARTICIPATION FEE	4,057	5,000	2,083	4,500	(500)
51-3700-801	INTERNAL SALES	58,446	74,811	31,171	61,500	(13,311)
51-3700-831	UTILIZE WATER IMPACT FEES RESERVES					-
51-3700-835	UTILIZE UNRESTRICTED FUNDS RESERVE				371,639	371,639
51-3700-836	UTILIZE SECONDARY WATER IMPACT FEE					-
51-3700-837	GRANT REVENUE					-
51-3700-840	CONTRACT SERVICES	108	-	-		-
TOTAL - REVENUES		5,008,753	5,241,021	3,038,881	5,822,351	579,130
<u>EXPENDITURES</u>						
	DEPARTMENTAL EXPENDITURES	1,907,678	2,265,710	938,087	2,360,575	94,865
	DEBT SERVICE	218,877	181,086	-	180,573	(513)
	TRANSFERS	879,308	921,819	384,091	953,890	32,071
	CAPITAL IMPROVEMENT PROJECTS	994,789	4,765,526	230,674	2,317,313	(2,448,213)
	EQUIPMENT REPLACEMENT					-
	INCREASE RESERVES	-	-	-		-
	BAD DEBT	5,285	10,000	2,864	10,000	-
TOTAL - EXPENDITURES		4,005,937	8,144,141	1,555,716	5,822,351	(2,321,790)
SURPLUS/(DEFICIT)		1,002,816	(2,903,120)	1,483,165	(0)	
ESTIMATED ENDING FUND BALANCE						4,427,967
Reserved for:						
Community Improvements						-
Investment in Joint Venture						
Debt Service						99,957
Designated for Construction						2,966,213
Working Capital (30% Operating Revenue)						1,361,797
Unrestricted						-

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Water Distribution

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
51-5100-110	PAYROLL - WATER	551,960	553,070	235,947	569,894	16,824
51-5100-120	PART-TIME EMPLOYEE SALARIES	37,302	45,463	18,665	45,113	(350)
51-5100-130	EMPLOYEE BENEFITS	303,987	334,618	143,405	364,851	30,233
51-5100-140	OVERTIME PAY	15,197	16,000	4,340	16,000	-
51-5100-160	EMPLOYEE RECOGNITION	575	934	28	3,113	2,179
	TOTAL PERSONNEL	909,021	950,085	402,386	998,970	48,885
OPERATIONS						
51-5100-220	PERIODICALS AND PUBLICATIONS					-
51-5100-230	MILEAGE AND TRAVEL ALLOWANCE	1,933	1,728	954	1,740	12
51-5100-236	TRAINING & EDUCATION	4,820	7,475	2,372	7,625	150
51-5100-240	OFFICE EXPENSE	876	1,525	185	1,332	(193)
51-5100-241	DEPARTMENTAL SUPPLIES	2,258	2,405	634	2,713	308
51-5100-242	MAINTENANCE - EXISTING LINES	218,886	209,000	65,104	331,400	122,400
51-5100-244	WATER METERS	73,155	82,600	29,507	93,730	11,130
51-5100-245	MATERIALS & SUPPLIES	64,406	50,000	24,992	63,358	13,358
51-5100-250	EQUIPMENT EXPENSE	31,473	48,600	7,790	47,400	(1,200)
51-5100-251	FUEL	17,995	17,500	10,020	18,000	500
51-5100-252	VEHICLE EXPENSE	1,065	-	-	-	-
51-5100-253	CENTRAL SHOP	11,909	12,230	6,699	18,935	6,705
51-5100-255	COMPUTER OPERATIONS	-	1,200	-	-	(1,200)
51-5100-260	BUILDINGS & GROUNDS	8,879	12,000	523	12,000	-
51-5100-262	PLAT A" IRRIGATION"	882	5,000	371	4,996	(4)
51-5100-265	COMMUNICATION/TELEPHONE	2,830	4,700	1,168	4,370	(330)
51-5100-270	HIGHLINE DITCH O & M	2,522	4,000	446	4,000	-
51-5100-275	WATER SHARES	75,283	91,985	69,442	84,209	(7,776)
51-5100-310	PROFESSIONAL & TECHNICAL SERV	113,342	143,700	65,820	92,109	(51,591)
51-5100-312	S.U.V.M.W.A. EXPENSES	-	11,500	3,156	3,616	(7,884)
51-5100-330	SERVICE REQUEST	2,648	5,000	-	5,000	-
51-5100-510	INSURANCE & BONDS	11,059	15,000	10,376	17,000	2,000
51-5100-511	CLAIMS SETTLEMENTS	-	20,000	15,324	35,000	15,000
51-5100-540	COMMUNITY PROMOTIONS	5,468	9,000	-	9,000	-
51-5100-550	UNIFORMS	3,675	8,165	2,982	8,503	338
51-5100-551	PERSONAL PROTECTIVE EQUIPMENT	5,638	1,187	1,426	-	(1,187)
51-5100-650	ELECTRIC UTILITIES	208,393	255,000	145,733	252,459	(2,541)
51-5100-710	COMPUTER HARDWARE AND SOFTWARE	2,763	1,900	644	3,030	1,130
	TOTAL OPERATIONS	872,158	1,022,400	465,666	1,121,525	99,124
	TOTAL WATER EXPENDITURES	1,781,179	1,972,485	868,052	2,120,495	148,010



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Water PI

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
51-5150-110	PAYROLL - WATER	45,985	81,155	19,132	83,741	2,586
51-5150-120	PART-TIME EMPLOYEE SALARIES					-
51-5150-130	EMPLOYEE BENEFITS	36,582	53,869	15,673	68,505	14,636
51-5150-140	OVERTIME PAY	942	2,000	154	2,000	-
51-5150-160	EMPLOYEE RECOGNITION					-
	TOTAL PERSONNEL	83,509	137,024	34,960	154,246	17,222
OPERATIONS						
51-5150-220	PERIODICALS AND PUBLICATIONS					-
51-5150-230	MILEAGE AND TRAVEL ALLOWANCE	-	195	-	232	37
51-5150-236	TRAINING & EDUCATION	-	1,600	-	1,705	105
51-5150-240	OFFICE EXPENSE	-	250	-	263	13
51-5150-241	DEPARTMENTAL SUPPLIES	14	350	12	351	1
51-5150-242	MAINTENANCE - EXISTING LINES	12,638	47,700	15,770	20,700	(27,000)
51-5150-244	WATER METERS	22,589	28,105	3,030	26,082	(2,023)
51-5150-245	MATERIALS & SUPPLIES	44	4,000	-	8,500	4,500
51-5150-250	EQUIPMENT EXPENSE	-	5,500	-	2,050	(3,450)
51-5150-251	FUEL	2,180	2,000	807	2,000	-
51-5150-252	VEHICLE EXPENSE					-
51-5150-253	CENTRAL SHOP	261	1,359	-	2,104	745
51-5150-255	COMPUTER OPERATIONS					-
51-5150-260	BUILDINGS & GROUNDS					-
51-5150-265	COMMUNICATION/TELEPHONE	-	750	-	750	-
51-5150-310	PROFESSIONAL & TECHNICAL SERV	4,198	56,500	14,271	16,640	(39,860)
51-5150-330	SERVICE REQUEST	-	750	-	750	-
51-5150-510	INSURANCE & BONDS	-	3,000	664	1,500	(1,500)
51-5150-511	CLAIMS SETTLEMENTS	-	960	-		(960)
51-5150-540	COMMUNITY PROMOTIONS	567	900	-	900	-
51-5150-550	UNIFORMS	132	1,748	241	1,308	(440)
51-5150-551	PERSONAL PROTECTIVE EQUIPMENT	366	534	281		(534)
51-5150-710	COMPUTER HARDWARE AND SOFTWARE					-
	TOTAL OPERATIONS	42,990	156,201	35,075	85,835	(70,366)
	TOTAL WATER EXPENDITURES	126,499	293,225	70,035	240,080	(53,145)



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Water Capital

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
WATER FUND						
CAPITAL EXPENDITURES - PRESSURIZED IRRIGATION						
51-6900-100	NEW VEHICLE	-	-	-	-	-
51-6900-101	PI METER ASSEMBLY & INSTALLATION	-	-	-	-	-
CAPITAL EXPENDITURES - CULINARY WATER						
51-6190-005	1750 W PIPELINE REPLACEMENT	-	225,750	-	-	(225,750)
51-6190-127	CANYON RD. 16" ABANDONMENT AND SERV	355,470	-	-	-	-
51-6190-128	LOWER SPRING CREEK TANK COATING	-	78,750	-	-	(78,750)
51-6190-129	UPPER SPRING CREEK TANK COATING	-	78,750	-	-	(78,750)
51-6190-130	FLOWSERVE AND SPRING CREEK PL PIPE R	-	236,250	-	-	(236,250)
51-6190-132	NEW DEVELOPMENT REIMBURSEMENT	117,700	-	-	-	-
51-6190-133	DITCH # 1 REHABILITATION	-	25,000	-	-	(25,000)
51-6190-804	SPRING COLLECTION FENCES	11,385	63,000	-	-	(63,000)
51-6190-878	SERV REPLACEMENTS-STREET OVERLA	59,208	68,250	23,573	-	(68,250)
51-6190-893	BARTHOLOMEW TANK REPLACEMENT	30,588	701,218	13,891	1,625,000	923,782
51-6190-902	FIREFLOW DEFICIENCIES CORRECTION	19,334	967	(4,711)	152,250	151,283
51-6190-907	CENTER ST SERVICE REPLACEMENTS	-	635,959	-	-	(635,959)
51-6190-908	PUMPHOUSE ROOF REPLACEMENT	4,947	-	-	-	-
51-6190-909	BARTHOLOMEW SPRING REMEDIATION	-	-	-	100,000	100,000
51-6190-910	FLOWSERVE PIPE ABANDONMENT AND SERVICE TIEOVER	-	-	-	52,500	52,500
51-6190-911	POWER MONITORING EQUIPMENT	-	-	-	30,000	30,000
51-6190-912	JURD SPRING ELECTRICAL UPGRADE	-	-	-	15,000	15,000
TOTAL PROJECTS - OPERATIONS FUNDED		598,632	2,113,894	32,753	1,974,750	(139,144)
IMPACT FEE PROJECTS						
51-6800-002	SECONDARY PIPE OVERSIZING	-	242,896	44,202	197,896	(45,000)
51-6800-032	OVERSIZING OF CULINARY WATER L	-	312,578	75,981	144,667	(167,911)
51-6800-035	400 SOUTH WELL	396,156	2,096,158	77,738	-	(2,096,158)
TOTAL IMPACT FEE PROJECTS		396,156	2,651,632	197,921	342,563	(2,309,069)
TOTAL WATER CAPITAL PROJECTS		994,789	4,765,526	230,674	2,317,313	



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

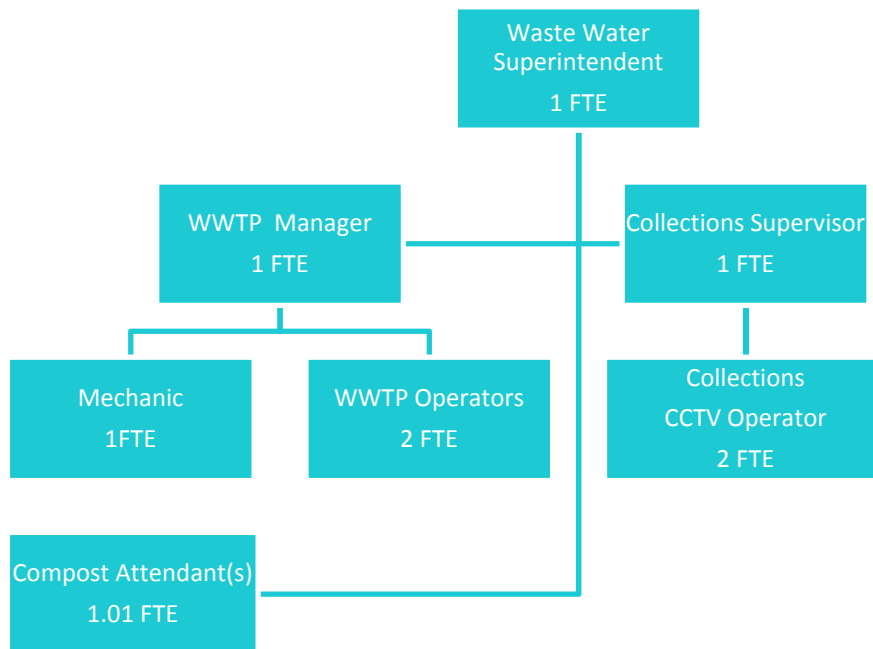
Water Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
WATER FUND PRINCIPAL						
51-7000-796	SERIES 2008 PRINCIPAL	158,400	136,290	-	139,594	3,304
TOTAL PRINCIPAL		158,400	136,290	-	139,594	3,304
TRANSFERS, OTHER						
51-9000-150	BAD DEBT EXPENSE	5,285	10,000	2,864	10,000	-
51-9000-710	ADMIN FEE DUE GENERAL FUND	530,396	548,700	228,625	573,455	24,755
51-9000-712	VEHICLE & EQUIPMENT FUNDING	43,080	47,736	19,890	39,533	(8,203)
51-9000-715	OPERATING TRANSFER TO GENL FUN	284,965	302,435	126,015	317,422	14,987
51-9000-716	TRANSFER TO FACILITIES FUND	20,867	22,948	9,562	23,480	532
51-9000-790	BOND ADMINISTRATION	4,150	1,500	-	1,500	-
51-9000-803	SERIES 2008 INTEREST INCREASE RESERVES	56,327	43,296	-	39,479	(3,817)
TOTAL TRANSFERS, OTHER		945,070	976,615	386,955	1,004,869	28,254

Waste Water

The Waste Water Department is responsible for the management of the water reclamation facility and sewer collections infrastructure. The Department develops and implements the master plan in conjunction with Public Works Administration and the Engineering Division. The Waste Water Department prepares the budget and reviews revenue vs expenses monthly. Water reclamation activities include: meeting permit requirements, waste water reclamation, industrial pretreatment program, bio-solids disposal (compost) and sewer pump stations. The collections division's tasks include: inspection and cleaning of manholes and pipe lines, system repairs, and infrastructure mapping.

MISSION STATEMENT: *Provide Springville residents with quality waste water reclamation and collection services with the most responsible impact on the environment.*



Waste Water Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	9.01	9.01	9.01
Personnel Expense	788,165	815,243	848,198
Non-Personnel Expense	2,664,683	5,781,343	4,127,603
Total	3,452,848	6,596,586	4,975,801

Waste Water - Performance Goals, Strategies, and Measures

SPRINGVILLE CITY GENERAL PLAN, Chapter 7, Community Services and Facilities - “To provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life.”				
Objective 7 - “To provide a wastewater collection and treatment system that protects the health and safety of the City, is economical, and is designed to meet the needs of Springville City now and in the future”				
Goal - WRF-Track projected revenues vs. actual revenues on monthly basis and revise/adjust expenditures as appropriate.				
Measures	2016	2017	2018	2020 (target)
Total Revenue	99%	99%	102%	100 %
Operations Expenses	98%	96%	91%	< 100 %
Goal - WRF- Operate the WRF as efficiently as possible, monitor treatment capacity and ensure compliance with state and federal laws				
Strategy - Monitor costs, physical and biological treatment processes to get the best results and comply with UPDES permit.				
Measures	2016	2017	2018	2020 (target)
Average Cost to Treat 1 Million Gallons	\$733	\$770	\$604	<\$700
WWRF Hydraulic Capacity Used	51%	54%	53%	<85%
Nestle Pretreatment Capacity Used	70%	70%	61%	<100%
Comply with effluent permit requirements	1	No Violations	No Violations	No Violations
Goal - WRF- Ensure proper operation of the sewer pump stations to prevent sanitary sewer overflows.				
Strategy - Develop implement and update standard operating procedures detailing cleaning and maintenance of the 13 current facilities. (The Oakbrook lift station is the pump station that has had the violations, it needs a bigger wet well or take away flow)				
Measures	2016	2017	2018	2020 (target)
Sewage overflows	0 violations	1 violations	0 violations	No violations
Goal - WRF- Minimize or eliminate the amount of FOG (fat, oil and grease) from commercial and industrial users that enters the sewer collections system				
Strategy - Work proactively to identify commercial and industrial FOG contributors and inspect their grease traps/separators.				
Measures	2016	2017	2018	2020 (target)
Inventory and map industries that require grease traps	-	76	76	
Conduct grease trap inspections 2 times a year, document number of inspections conducted	-	89%	98%	100%
Number of re-inspect notices given	-	5 10	13 9	0

Sewer Collections - Performance Goals, Strategies, and Measures

Goal - Sewer Collections- Track projected revenues vs. actual revenues on monthly basis and revise/adjust expenditures as appropriate.				
Measures	2016	2017	2018	2020 (target)
Total Revenue	99%	99%	102%	100 %
Operations Expenses	96%	81%	74%	< 100 %
Impact Fees Collected	65%	52%	76%	100%
Goal - Sewer collections- Provide a reliable sewer collection system				
Strategy - Work proactively to inspect, clean and repair sewer collections infrastructure, to comply with risk management and state requirements				
Current system totals:				
Gravity Sewer Main Pipe Line - 708,576 feet (2013- 667,920', 5.7% increase)				
Pressure Sewer Pipe Line - 43,200 feet;				
SS Manholes 2,724 (2013- 2,206, 19% increase)				
Problems identified - 1004				
Measures	2016	2017	2018	2020 (target)
CCTV Inspections	115%	120%	95%	100%
Pipe Cleaning	47%	67%	88%	100%
MH Inspected/Cleaned	71	127%	228%	100%
Sewer Back-ups	0	1	0	0



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Sewer Summary

ESTIMATED BEGINNING FUND BALANCE ¹		4,575,674				
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
<u>REVENUES</u>						
52-3700-726	PREPAID PUNCHCARDS	3,565	1,000	468	3,075	2,075
52-3700-730	SEWER SERVICE FEES - INDUSTRIAL	307,362	339,490	164,976	365,925	26,435
52-3700-731	SEWER SERVICE FEES	3,508,840	3,520,020	1,511,422	3,674,625	154,605
52-3700-732	SEWER SERVICE - PRETREATMENT	196,315	214,240	59,159	190,650	(23,590)
52-3700-735	INTEREST INCOME	3,738	3,000	2,437	4,000	1,000
52-3700-736	TRAILER WASTE COLLECTION	-	250	-	-	(250)
52-3700-739	SUNDRY REVENUES	5,235	3,000	1,238	2,000	(1,000)
52-3700-745	SEWER IMPACT FEES	259,467	427,800	89,354	427,800	-
52-3700-747	WATER SEWER REV BOND 2008 INTE	6,069	4,500	4,386	5,000	500
52-3700-749	COMPOST SALES	49,277	38,000	5,508	55,000	17,000
52-3700-751	DUMP FEES	4,057	3,000	2,779	2,500	(500)
52-3700-800	DEVELOPER CONTRIBUTIONS	-	-	-	-	-
52-3700-801	INTERNAL SALES	56,654	72,517	30,215	60,000	(12,517)
52-3700-812	UTILIZE SEWER IMPACT FEE RESERVES	-	-	-	-	-
52-3700-813	TRANSFER FROM SOLID WASTE	60,000	60,000	25,000	60,000	-
52-3700-835	UTILIZE UNRESTRICTED FUNDS RESERVE	-	-	-	125,226	125,226
52-3700-840	CONTRACT SERVICES	-	-	-	-	-
TOTAL - REVENUES		<u>4,460,580</u>	<u>4,686,817</u>	<u>1,896,943</u>	<u>4,975,801</u>	<u>288,984</u>
<u>EXPENDITURES</u>						
	COLLECTIONS EXPENDITURES	350,554	505,073	208,896	443,883	(61,190)
	WASTE TREATMENT EXPENDITURES	988,838	1,067,360	380,030	1,099,739	32,379
	DEBT SERVICE	1,003,723	1,149,944	132,690	907,407	(242,537)
	TRANSFERS	766,529	816,802	340,334	861,272	44,470
	CAPITAL IMPROVEMENT PROJECTS	218,793	2,801,889	283,348	1,558,500	(1,243,389)
	EQUIPMENT REPLACEMENT	119,280	275,000	14,893	100,000	(175,000)
	INCREASE RESERVES	-	-	-	-	-
	BAD DEBT	5,132	5,000	2,048	5,000	-
TOTAL - EXPENDITURES		<u>3,452,848</u>	<u>6,621,067</u>	<u>1,362,239</u>	<u>4,975,801</u>	<u>(1,645,266)</u>
SURPLUS/(DEFICIT)		<u>1,007,732</u>	<u>(1,934,250)</u>	<u>534,705</u>	<u>0</u>	
ESTIMATED ENDING FUND BALANCE						4,450,448
Reserved for:						
	Community Improvements					-
	Investment in Joint Venture					-
	Debt Service					585,893
	Designated for Construction					1,735,908
	Working Capital (30% Operating Revenue)					1,269,360
	Unrestricted					859,287

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Sewer Collections

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
SEWER COLLECTIONS EXPENDITURES						
PERSONNEL						
52-5200-110	PAYROLL - SEWER COLLECTION	148,559	149,706	65,128	155,735	6,029
52-5200-130	EMPLOYEE BENEFITS	103,795	115,517	47,805	122,426	6,909
52-5200-140	OVERTIME PAY	1,347	2,000	669	2,000	-
52-5200-160	EMPLOYEE RECOGNITION	175	180	20	600	420
	TOTAL PERSONNEL	253,877	267,403	113,622	280,761	13,358
OPERATIONS						
52-5200-200	BUSINESS LUNCHES	26	100	-	100	-
52-5200-220	PERIODICALS AND PUBLICATIONS					-
52-5200-230	MILEAGE AND TRAVEL ALLOWANCE					-
52-5200-236	TRAINING & EDUCATION	1,707	900	650	1,900	1,000
52-5200-240	OFFICE EXPENSE	348	1,100	130	1,100	-
52-5200-241	MATERIALS & SUPPLIES	1,774	3,000	2,353	3,000	-
52-5200-242	MAINTENANCE - EXISTING LINES	10,355	50,000	25,394	38,000	(12,000)
52-5200-250	EQUIPMENT EXPENDITURES	7,777	15,800	15,857	14,000	(1,800)
52-5200-251	FUEL	6,512	6,700	3,112	6,800	100
52-5200-253	CENTRAL SHOP	4,247	7,394	1,778	8,570	1,176
52-5200-260	BUILDINGS & GROUNDS	20	200	85	200	-
52-5200-265	COMMUNICATION/TELEPHONE	665	1,275	258	1,410	135
52-5200-310	PROFESSIONAL & TECHNICAL SERVI	15,203	85,896	21,832	17,100	(68,796)
52-5200-330	CUSTOMER SERVICE REQUESTS	-	5,000	-	5,000	-
52-5200-510	INSURANCE & BONDS	12,279	13,000	13,971	13,000	-
52-5200-511	CLAIMS SETTLEMENTS	-	5,000	-	5,000	-
52-5200-550	UNIFORMS	625	2,195	1,289	1,962	(233)
52-5200-551	PERSONAL PROTECTIVE EQUIPMENT	930	110	-	-	(110)
52-5200-650	ELECTRIC UTILITIES	33,758	40,000	8,565	43,000	3,000
52-5200-710	COMPUTER HARDWARE & SOFTWARE	452	-	-	2,980	2,980
	TOTAL OPERATIONS	96,677	237,670	95,274	163,122	(74,548)
	TOTAL SEWER COLLECTIONS EXPENDITURES	350,554	505,073	208,896	443,883	(61,190)



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Sewer Treatment

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
WASTE WATER TREATMENT PLANT						
PERSONNEL						
52-5250-110	PAYROLL - DISPOSAL PLANT	312,713	301,383	129,888	311,522	10,139
52-5250-120	PART-TIME EMPLOYEE SALARIES	17,326	25,239	12,936	28,137	2,898
52-5250-130	EMPLOYEES BENEFITS	199,513	218,857	86,737	224,576	5,719
52-5250-140	OVERTIME PAY	4,375	2,000	2,576	2,000	-
52-5250-160	EMPLOYEE RECOGNITION	362	361	13	1,202	841
	TOTAL PERSONNEL	<u>534,288</u>	<u>547,840</u>	<u>232,149</u>	<u>567,437</u>	<u>19,597</u>
OPERATIONS						
52-5250-200	BUSINESS LUNCHESES	122	100	-	100	
52-5250-230	MILEAGE AND TRAVEL ALLOWANCE	-	600	-	-	(600)
52-5250-236	TRAINING & EDUCATION	3,099	3,890	963	2,975	(915)
52-5250-240	OFFICE SUPPLIES	581	500	-	200	(300)
52-5250-241	OPERATION SUPPLIES	57,477	54,960	17,702	94,000	39,040
52-5250-250	EQUIPMENT EXPENSE	65,291	72,900	27,171	72,500	(400)
52-5250-251	FUEL	13,256	15,338	6,952	13,975	(1,363)
52-5250-253	CENTRAL SHOP	7,112	4,753	1,887	5,242	489
52-5250-255	COMPUTER OPERATIONS				-	-
52-5250-260	BUILDINGS & GROUNDS	50,100	50,720	7,498	73,210	22,490
52-5250-265	COMMUNICATION/TELEPHONE	2,603	1,900	942	2,630	730
52-5250-310	PROFESSIONAL & TECHNICAL SERVI	42,546	94,050	17,894	47,250	(46,800)
52-5250-510	INSURANCE & BONDS	14,136	15,000	14,983	15,000	-
52-5250-511	CLAIMS SETTLEMENTS	-	1,000	-	1,000	-
52-5250-550	UNIFORMS	1,553	3,747	2,047	3,270	(476)
52-5250-551	PERSONAL PROTECTIVE EQUIPMENT	1,588	62	-	-	(62)
52-5250-650	ELECTRIC UTILITIES	195,085	200,000	49,841	200,000	-
52-5250-710	COMPUTER HARDWARE AND SOFTWARE				950	950
	TOTAL OPERATIONS	<u>454,549</u>	<u>519,520</u>	<u>147,881</u>	<u>532,302</u>	<u>12,782</u>
	TOTAL WWTP EXPENDITURES	<u>988,838</u>	<u>1,067,360</u>	<u>380,030</u>	<u>1,099,739</u>	<u>32,379</u>



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Sewer Capital

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
VEHICLES & EQUIP-WASTE WATER						
52-6150-224	PUMP REPLACEMENT	109,396	150,000	14,893	100,000	(50,000)
52-6150-236	SHOP FOR VACTORS AND TV TRUCK	-	125,000	-	-	(125,000)
52-6150-406	NEW EQUIPMENT	9,884	-	-	-	-
TOTAL VEHICLES & EQUIP-WASTE WATER		119,280	275,000	14,893	100,000	(175,000)
CAPITAL PROJECTS - OPERATIONS FUNDED						
52-6080-121	LAND/ROW/EASEMENTS	-	-	-	-	-
52-6190-101	WRF TRANSFORMER POWER LINE	-	20,000	-	-	(20,000)
52-6190-102	SPRING HAVEN LIFT STATION	-	105,000	-	-	(105,000)
52-6190-153	SCADA SYSTEM UPGRADE	-	310,000	-	140,000	(170,000)
52-6190-154	UV MODULE REBUILD	18,093	181,908	162,833	-	(181,908)
52-6190-155	PAINTING PROJECT	-	150,000	-	-	(150,000)
52-6190-156	ANOXIC TANK	-	508,000	-	427,000	(81,000)
52-6190-157	DISOLVED AIR FLOATATION (DAF)/THICKENI	-	492,500	-	587,500	95,000
52-6190-158	CHEMICAL TREATMENT	-	315,000	-	167,000	(148,000)
52-6190-159	OAKBROOK PUMP STATION FIX	-	200,000	-	-	(200,000)
52-6190-160	NEW DEVELOPMENT REIMBURSEMENTS	95,700	-	-	-	-
52-6190-161	1120 S 1510 W (SAGGING LINE DEFICIENCY)	-	-	-	160,000	-
52-6190-162	COMPOST YARD IMPROVEMENTS	-	-	-	40,000	-
52-6190-163	NEW EQUIPMENT	-	-	-	17,000	-
52-6190-238	ODOR CONTROL	-	-	-	-	-
52-6190-240	COMPOST GRINDER PURCHASE	105,000	-	-	-	-
52-6190-825	GENERAL SEWER REPAIRS	-	275,000	120,515	-	(275,000)
52-6190-881	1200 WEST SEWER PIPELINE	-	24,481	-	-	(24,481)
TOTAL CAPITAL PROJECTS		218,793	2,581,889	283,348	1,538,500	(1,260,389)
IMPACT FEE PROJECTS						
52-6800-003	WEST FIELDS OVERSIZE/EXTENSION	-	20,000	-	20,000	-
52-6800-615	SPRING POINT LIFT STATION	-	200,000	-	-	(200,000)
TOTAL IMPACT FEE PROJECTS		-	220,000	-	20,000	-
TOTAL SEWER CAPITAL PROJECTS		338,073	3,076,889	298,241	1,658,500	



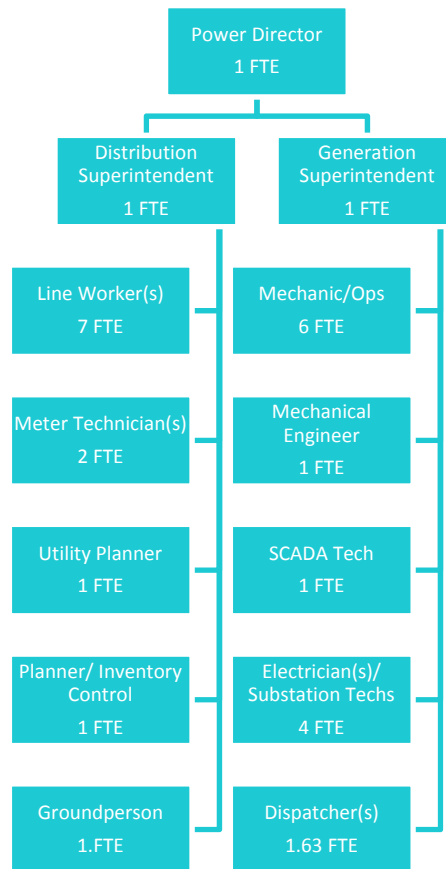
**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Sewer Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PRINCIPAL						
52-7000-750	SERIES 2008 PRINCIPAL	641,600	688,710	131,040	705,406	16,696
52-7000-755	SUVMWA BOND	-	125,000	-	-	(125,000)
52-7100-741	SERIES 1998B PRINCIPAL	106,000	110,000	-	-	(110,000)
TOTAL PRINCIPAL		747,600	923,710	131,040	705,406	(218,304)
TRANSFERS, OTHER						
52-9000-150	BAD DEBT EXPENSE	5,132	5,000	2,048	5,000	-
52-9000-620	ADMINISTRATIVE FEE DUE GENERAL	400,174	413,667	172,361	433,530	19,863
52-9000-712	TRANSFER TO VEHICLE FUND	66,243	73,511	30,630	86,334	12,823
52-9000-715	OPERATING TRANSFER TO GENERAL FUND	249,098	276,205	115,085	285,890	9,685
52-9000-716	TRANSFER TO FACILITIES FUND	51,014	53,419	22,258	55,518	2,099
52-9000-750	SERIES 2008 INTEREST	228,153	218,784	-	199,501	(19,283)
52-9000-759	1998B BOND INTEREST	9,720	4,950	-	-	(4,950)
52-9000-790	BOND ADMINISTRATION INCREASE RESERVES	18,250	2,500	1,650	2,500	-
TOTAL TRANSFERS, OTHER		1,027,784	1,048,036	344,032	1,068,273	20,237

Electric

The Electric Department is responsible for the generation, transmission, and distribution of safe, reliable, affordable electric power to approximately 11,230 residential, commercial and industrial customers in the City. Springville operates four hydroelectric plants and one 27.4-megawatt natural-gas power plant and supplements power supply requirements through various projects, including biogas, wind and solar as a member of the Utah Associated Municipal Systems (UAMPS) organization.



Electric Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	28.63	28.63	28.63
Personnel Expense	3,208,271	3,391,182	3,444,893
Non-Personnel Expense	24,801,018	24,467,837	26,446,712
Total	28,009,289	27,859,019	29,891,605

Mission Statement: *Springville City Power is committed to providing safe, reliable power and services in a friendly, efficient and professional manner, while offering competitive rates to its customers. Springville City Power - Doing everything in our power to provide your power.*

Electric Department - Performance Goals, Strategies, and Measures

Goals #1 - Efficiently manage wholesale power costs to maintain annually budgeted expenditures for delivery to customers.				
Strategy - Dynamically manage the power resource portfolio both internally and externally to maintain budget. Evaluate current and future power resource projection models for accurate analysis of power resource needs. Manage procurement of new power resources to meet budgets. (See budget lines: 53-9000-650,53-9000-676 &53-9000-700 = Total \$17,864,706) (*As of 3-31-2019)				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 (Target)
Power Resource Cost/MWh	\$ 60.64	\$ 61.91	\$ 60.91*	\$ 62.60
System Energy % Growth	1.78 %	0.81 %	n/a	1.00 %
System Peak % Growth	-1.19 %	2.64 %	n/a	1.00 %
Retail Revenue % of Budget Forecast	102.2 %	100.4 %	78.2 %*	100.0 %
Goal #2 - Provide friendly, professional customer service to all existing and new customers				
Strategy - Promptly manage and dispatch crews to power outages. Promptly dispatch all daily work orders from customers within one business day. Follow up directly with the customers to evaluate crew performance on job set up, job execution, and job completion. Manage expeditiously meter and energy audits with customers as requested. (FTE funding for Senior Dispatcher, PT Dispatcher, Metering/Customer Service Tech; AMI Metering system GL Account - 53-6150-040) (*As of 3-31-2019)				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 (target)
Total # Active Retail Customers	11,697	11,916	12,052*	12,250
% Of Active Customers on Shut Off List-Annual Average	0.57%	0.66%	0.75%*	1.00%
Shut Off List - Final Customer Count Ave.	66	78	90 *	75
Goal #3 - Provide efficient and reliable generation and substation system maintenance.				
Strategy - Complete on-time and efficient maintenance intervals for mechanical and electrical equipment in power plants and substations. (FTE funding for Generation/Substation Technicians, Mechanic/Operators; Budget for O&M GL Account 53-5300-246 along with Ongoing - (GL Account 53-6150-016-Substation OCB Replacement) and new Capital Expenditures for the Generation facilities and Substations)				

Measures	FY 2017	FY 2018	FY 2019	FY 2020 (target)
WHPP Peak Demand Availability	100 %	100 %	100 %	100 %
HC Canyon Hydro Availability	75 %	75 %	75 %	100 %
Power Substations Availability	100 %	100 %	100 %	100 %
Goal #4 - Plan and provide safe and efficient system maintenance in a professional manner				
<p>Strategy - Actively train on safety and efficient job procedures to manage the replacement of distribution equipment and power lines for optimum reliability and resiliency throughout the system operations. Plan and execute professionally new Power installations and Capital Improvement Projects. (Funding of Safety program and transmission projects with SUVPS - GL Account 53-9000-625; FTE funding for crew operations; CFP/IFFP GL Accounts 53-6150-039, 53-6800-023) (*As of 3-31-2019)</p>				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 (target)
Active Meter Connections per Distribution Employee	408	415	424 *	349
Department Lost time accidents	1	0	0*	0
Goal #5 - Maintain and improve the Distribution system reliability				
<p>Strategy - Monitor the system for peak performance to reduce interruption times and dispatch crews in a timely manner to reduce interruption durations. (See GL Accounts -53-6800-008 T&D Circuit Renewal & Replacement) (*As of 3-31-2019)</p>				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 (target)
SAIDI: System Average Interruption Duration Index in Minutes	2.256	4.15	0.465*	6.025**
CAIDI: Customer Average Interruption Duration in Minutes	86.92	116.27	91.44*	99.117**
ASAI: Average System Availability Index -%-	99.9939%	99.9901%	99.9989*	99.9866%**

**Springville System 3-YR Average



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Electric Summary

ESTIMATED BEGINNING FUND BALANCE ¹		10,456,800				
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
REVENUES						
53-3700-700	RESIDENTIAL SALES	9,169,215	9,224,595	5,377,293	9,786,700	562,105
53-3700-705	SMALL COMMERCIAL SALES	2,203,540	2,188,368	1,231,669	2,428,225	239,857
53-3700-710	LARGE COMMERCIAL SALES	8,259,320	8,264,538	4,383,160	8,312,010	47,472
53-3700-715	INTERRUPTIBLE SALES	457,214	474,632	241,976	480,772	6,140
53-3700-720	LARGE INDUSTRIAL SALES	5,355,923	5,447,739	2,790,563	5,378,465	(69,274)
53-3700-754	ELECTRIC CONNECTION FEES	190,362	171,000	69,625	150,000	(21,000)
53-3700-755	SALE OF SCRAP MATERIAL	12,026	14,000	3,168	10,000	(4,000)
53-3700-757	SUNDRY REVENUES	54,984	56,000	5,018	25,000	(31,000)
53-3700-758	PENALTY & FORFEIT	101,386	89,000	56,194	120,000	31,000
53-3700-759	INTEREST INCOME	63,752	49,000	51,064	102,000	53,000
53-3700-761	ELECTRIC IMPACT FEES	704,831	437,400	374,913	437,400	-
53-3700-763	TEMPORARY POWER	29,600	32,000	11,950	30,000	(2,000)
53-3700-766	DRY CREEK SUB - MAINT. CONTRACT	127,477	114,000	53,505	120,000	6,000
53-3700-773	ELECTRIC EXTENSION	423,329	624,000	332,283	660,000	36,000
53-3700-774	UTILIZE IMPACT FEE RESERVE				519,965	519,965
53-3700-777	POLE ATTACHMENT FEES	76,164	94,000	8,400	85,500	(8,500)
53-3700-790	UAMPS MARGIN REFUND	243,038	200,000	279,406	250,000	50,000
53-3700-801	INTERNAL POWER SALES	855,350	921,348	573,541	1,053,569	132,221
53-3700-803	UTILIZE UNRESTRICTED RESERVES					-
53-3700-837	GRANT REVENUE					-
	TOTAL - REVENUES	28,327,511	28,401,620	15,843,729	29,949,606	1,547,986
EXPENDITURES						
	DISTRIBUTION DEPARTMENT	2,334,983	2,569,490	1,166,083	2,620,040	50,550
	GENERATION DEPARTMENT	1,797,099	1,872,691	947,959	1,918,999	46,308
	DEBT SERVICE					
	TRANSFERS	5,606,247	2,784,997	1,392,499	2,897,989	112,992
	POWER AND FUEL PURCHASES	16,230,259	18,082,661	7,961,692	18,578,226	495,565
	CAPITAL IMPROVEMENT PROJECTS	2,013,542	2,509,180	636,876	3,836,351	1,327,171
	EQUIPMENT REPLACEMENT					-
	INCREASE OPERATING RESERVE	-	-	-	58,001	-
	INCREASE IMPACT FEE RESERVE					-
	UTILIZE FUND BALANCE FOR RESERVE	-	-	-	-	-
	BAD DEBT	27,159	40,000	19,898	40,000	-
	TOTAL - EXPENDITURES	28,009,289	27,859,019	12,125,006	29,949,606	2,032,586
	SURPLUS/(DEFICIT)	318,222	542,601	3,718,723	(0)	
	ESTIMATED ENDING FUND BALANCE				9,994,836	
	Reserved for:					
	Community Improvements					-
	Investment in Joint Venture					
	Debt Service					
	Designated for Construction				525,178	
	Working Capital (30% Operating Revenue)				7,915,852	
	Unrestricted				1,553,806	

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Electric Distribution

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
53-5300-110	PAYROLL - ELECTRIC	1,176,934	1,279,022	574,554	1,306,469	27,447
53-5300-120	PART-TIME EMPLOYEE SALARIES	7,183	-	31,598	-	-
53-5300-130	EMPLOYEE BENEFITS	653,827	733,512	326,674	761,011	27,499
53-5300-140	OVERTIME PAY	32,818	20,000	12,040	20,000	-
53-5300-160	EMPLOYEE RECOGNITION	1,518	960	196	3,200	2,240
	TOTAL PERSONNEL	1,872,279	2,033,494	945,062	2,090,680	57,186
OPERATIONS						
53-5300-200	BUSINESS LUNCHES	525	500	199	500	-
53-5300-230	MILEAGE AND VEHICLE ALLOWANCE	4,800	-	-	-	-
53-5300-236	TRAINING & EDUCATION	14,743	24,900	5,081	27,400	2,500
53-5300-240	OFFICE EXPENSE	4,509	3,750	2,544	4,500	750
53-5300-241	MATERIALS & SUPPLIES	40,157	47,500	14,335	47,000	(500)
53-5300-245	MAINTENANCE EXISTING LINE	2,522	46,050	3,029	43,050	(3,000)
53-5300-246	SUBSTATION OPERATIONS & MAINTEN	61,321	64,700	28,281	55,500	(9,200)
53-5300-250	EQUIPMENT EXPENSE	59,677	63,050	20,369	62,050	(1,000)
53-5300-251	FUEL	25,453	27,250	15,041	35,400	8,150
53-5300-253	CENTRAL SHOP	25,688	30,228	10,720	32,574	2,346
53-5300-255	COMPUTER OPERATIONS	1,012	5,500	864	5,500	-
53-5300-260	BUILDINGS & GROUNDS	18,399	18,850	6,595	19,650	800
53-5300-265	COMMUNICATION/TELEPHONE	4,205	6,100	1,795	5,970	(130)
53-5300-310	PROFESSIONAL & TECHNICAL SERVI	150,138	137,700	73,469	134,649	(3,051)
53-5300-330	EDUCATION/TRAINING	1,564	5,000	-	3,000	(2,000)
53-5300-510	INSURANCE & BONDS	21,533	25,000	22,217	23,000	(2,000)
53-5300-511	CLAIMS SETTLEMENTS	151	3,000	-	3,000	-
53-5300-550	UNIFORMS	4,275	9,825	8,285	11,038	1,213
53-5300-551	SPECIAL OSHA UNIFORMS	12,357	243	-	-	(243)
53-5300-610	SUNDRY EXPENDITURES	841	1,600	390	200	(1,400)
53-5300-650	SUVPP PROJECT EXPENSES	5,776	9,500	3,529	9,500	-
53-5300-710	COMPUTER HARDWARE AND SOFTWA	1,573	3,750	4,107	4,880	1,130
53-5300-720	OFFICE FURNITURE & EQUIPMENT	1,485	2,000	172	1,000	(1,000)
	TOTAL OPERATIONS	462,704	535,996	221,021	529,360	(6,636)
	TOTAL ELECTRIC DISTRIBUTION	2,334,983	2,569,490	1,166,083	2,620,040	50,550



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Electric Generation

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
PERSONNEL						
53-5350-110	PAYROLL - ELECTRIC GENERATION	827,277	828,794	414,007	797,920	(30,874)
53-5350-120	PART-TIME EMPLOYEE SALARIES	19,838	21,746	9,518	21,615	(131)
53-5350-130	EMPLOYEE BENEFITS	464,978	478,310	238,007	504,072	25,762
53-5350-140	OVERTIME PAY	23,899	28,080	11,807	28,080	-
53-5300-160	EMPLOYEE RECOGNITION	-	758	-	2,525	1,767
	TOTAL PERSONNEL	1,335,992	1,357,688	673,340	1,354,213	(3,475)
OPERATIONS						
53-5350-230	MILEAGE AND VEHICLE ALLOWANCE	134	1,070	264	1,070	-
53-5350-236	TRAINING & EDUCATION	7,257	28,000	6,430	48,800	20,800
53-5350-240	OFFICE SUPPLIES	3,688	4,600	1,057	4,600	-
53-5350-241	OPERATION SUPPLIES	72,513	77,500	36,696	80,500	3,000
53-5350-242	MAINTENANCE (WATERWAYS)	8,644	12,000	5,269	12,000	-
53-5350-250	EQUIPMENT EXPENSE	128,503	116,100	20,672	136,100	20,000
53-5350-251	FUEL	-	-	1,089	2,000	2,000
53-5350-253	CENTRAL SHOP	1,636	3,049	189	4,862	1,813
53-5350-255	COMPUTER OPERATIONS (SCADA)	14,017	15,000	2,323	19,000	4,000
53-5350-260	BUILDINGS & GROUNDS	13,569	12,200	9,512	12,200	-
53-5350-265	COMMUNICATION/TELEPHONE	15,443	18,350	7,121	16,780	(1,570)
53-5350-310	PROFESSIONAL & TECH. SERVICES	44,904	69,500	18,574	71,500	2,000
53-5350-510	INSURANCE & BONDS	141,086	145,000	151,494	145,000	-
53-5350-550	UNIFORMS	2,698	6,702	8,107	5,314	(1,388)
53-5350-551	FIRE RESISTANT UNIFORMS	3,118	2,132	2,088	-	(2,132)
53-5350-710	COMPUTER HARDWARE & SOFTWARE	3,898	3,800	3,736	5,060	1,260
	TOTAL OPERATIONS	461,106	515,003	274,619	564,786	49,783
	TOTAL ELECTRIC GENERATION	1,797,099	1,872,691	947,959	1,918,999	46,308



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Electric Capital

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	FY2018	FY2019	FY2019	FY2020	FY2020
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>MIDYEAR</u>	<u>FINAL</u>	<u>VS FY2019</u>
53-6050-001	NEW DEVELOPMENT EQUIP. & MATER	296,214	250,000	140,103	290,000	40,000
53-6050-002	NEW DEVELOPMENT TRANSFORMERS	179,177	150,000	18,775	175,000	25,000
53-6050-009	STREET LIGHTS R & R	8,625	7,500	3,311	7,500	-
53-6050-011	EECBG LED STREET LIGHT UPGRADE	46,034	35,000	21,690	35,000	-
53-6050-012	NEW DEVELOPMENT REIMBURSEMENT	269,000	-	-	-	-
53-6050-100	NEW VEHICLES	-	20,000	15,052	-	(20,000)
53-6050-248	MAIN STREET LIGHTING	126,890	150,000	-	50,000	(100,000)
53-6080-121	LAND/ROW/EASEMENTS	-	-	-	-	-
53-6150-016	SUBSTATION OCB REPLACEMENT	110,780	154,220	11,295	72,500	(81,720)
53-6150-024	CFP/IFFP(8) UPGRADE TO FEEDER 101 (UG)	12,149	60,045	92	-	(60,045)
53-6150-026	CFP/IFFP NESTLE/STOUFFER SUBSTATION	11,060	63,940	-	283,723	219,783
53-6150-029	WHPP COOLING TOWER VALVE REPLACEM	2,064	-	-	-	-
53-6150-034	WHPP GE XFMR T-2 TYPE U BUSHING REPL	13,520	-	-	-	-
53-6150-037	CFP/IFFP(7) UPGRADE TO FEEDER 601 (OH)	21,473	-	701	-	-
53-6150-038	CFP/IFFP(11) UPGRADE TO FEEDER 203 (OF	1,425	-	-	-	-
53-6150-039	CFP/IFFP(22) UPGRADE TO FEEDER 602	-	69,291	-	-	(69,291)
53-6150-040	AMR METERING SYSTEM	180,874	158,540	127,406	150,000	(8,540)
53-6150-041	REPLACE PLCs K3&K4 CONTROL PANEL	20,149	-	-	-	-
53-6150-042	COOLING TOWER PLC	10,102	-	-	-	-
53-6150-043	WHPP OPERATIONS/DISPATCH SERVER	6,394	-	-	-	-
53-6150-044	LOWER BARTHOLOMEW RTU PROCESSOR	8,404	-	-	-	-
53-6150-045	UPPER BARTHOLOMEW RTU PROCESSOR F	9,086	-	-	-	-
53-6150-046	HOBBLE CREEK BREAKER, RELAYS & COMM	145	76,855	62,964	-	(76,855)
53-6150-047	CAT 20,000 HR REBUILD RESERVE	-	40,000	-	20,000	(20,000)
53-6150-048	FIELD CT/METER TEST KIT	19,995	-	-	-	-
53-6150-049	BREAKER CONTACT TESTER	5,938	-	-	-	-
53-6150-050	FILTER PRESS AND PUMP	13,584	-	-	-	-
53-6150-051	BAXTER SUBSTATION BATTERY BANK	-	50,000	-	10,000	(40,000)
53-6150-052	BAXTER SUBSTATION TREES	5,111	-	-	-	-
53-6150-053	COOLING TOWER VFD	-	6,000	6,042	-	(6,000)
53-6150-054	SPRING CREEK HYDRO RTU	-	10,000	-	-	(10,000)
53-6150-055	WHPP STATION TRANSFORMER PROTECTI	-	22,000	3,537	-	(22,000)
53-6150-056	LOWER B HYDRO BATTERY CHARGER	-	15,000	-	-	(15,000)
53-6150-057	WHPP ENGINE ROOM HEATER	-	16,000	4,164	-	(16,000)
53-6150-058	LOWER B HYDRO GEN PROTECTION/SYNC	-	9,000	-	-	(9,000)
53-6150-059	K1 LEFT BANK TURBO REBUILD	-	65,000	-	-	(65,000)
53-6150-060	ENGINE CLEAN BURN HEAD REBUILD	-	55,000	-	-	(55,000)
53-6150-061	K3 CO CATALYST ELEMENTS	-	30,000	25,063	-	(30,000)
53-6150-062	CLEAN BURN FUEL PUMP REPLACEMENT	-	25,000	-	-	(25,000)
53-6150-063	PHASE TRACKER	-	20,000	-	-	(20,000)
53-6150-064	POWELL BREAKER PARTS	-	15,000	12,578	-	(15,000)
53-6150-065	LOWER B SUBSTAION BREAKERS 6041, 604	-	25,000	-	64,000	39,000
53-6150-228	INDUSTRIAL PARK UG UPGRADE	218,226	209,687	103,262	-	(209,687)
53-6150-238	STREET REPAIRS	2,672	2,500	530	2,500	-
53-6150-244	WHPP CG CAT GENERATION PROJECT	44,905	-	-	900,000	900,000
53-6150-262	IFFP (5) CAPACITOR BANKS - DISTRIBUTION	-	-	-	10,000	-
53-6150-263	RECONDUCTOR BREAKER 202 CFP/IFFP (4) KNIGHT SUBSTATION	-	-	-	254,411	-
53-6150-264	RECONDUCTOR BREAKER 103 CFP/IFFP (5) BAXTER SUBSTATION	-	-	-	209,952	-
53-6150-265	NEW SOUTH ENGINE ROOM GAS HEATERS	-	-	-	15,000	-
53-6150-266	LOWER B HYDRO AXION RTU	-	-	-	17,500	-
53-6150-267	SF6 BREAKER TRIP CLOSE COILS/CHARGING MOTOR	-	-	-	12,500	-
53-6150-268	BLOCK FENCE FOR KNIGHT SUBSTATION	-	-	-	25,000	-
53-6150-269	TRIMBLE R2 RTK ROVER	-	-	-	14,000	-
53-6150-NEW	SCANNER/PLOTTER COMBO	-	-	-	-	-
53-6150-271	SUBSTATION TRANSFORMER SINKING FUND	-	-	-	235,000	-
53-6150-272	COMPOUND SUBSTATION SWITCHGEAR HVAC	-	-	-	10,400	-
53-6150-273	HOBBLE CREEK CANYON COMMUNICATIONS	-	-	-	15,000	-
53-6150-NEW	SERVICE BED FOR TRUCK #450	-	-	-	-	-
SUBTOTAL - OPERATIONS FUNDED		1,643,995	1,810,578	556,565	2,878,986	249,645



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Electric Capital

IMPACT FEE FUNDED PROJECTS

53-6800-009	T&D CIRCUIT RENEWAL & REPLACEMENT	245,769	329,711	73,692	287,740	(41,971)
53-6800-019	IFFP(8) UPGRADE TO FEEDER 101 (UG)	14,262	70,003	108		(70,003)
53-6800-021	CFP/IFFP(7) UPGRADE TO FEEDER 601 (OH\	25,208	-	822		-
53-6800-022	IFFP(10) UPGRADE TO FEEDER 203 (OHV)	1,673	-	-		-
53-6800-023	IFFP(16) INSTALL FEEDER 704 (WEST FIELD	82,636	298,888	5,689	190,762	(108,126)
53-6800-024	RECONDUCTOR BREAKER 202 CRP/IFFP #4				178,122	
53-6800-025	RECONDUCTOR BREAKER 103 CFP/IFFP #5				146,994	
53-6800-026	CFP/IFFP (2A) & (2B) STOUFFER SUBSTATION BREAKER AND CIRCUIT SWITCHER				153,747	
	SUBTOTAL - IMPACT FEE FUNDED	369,548	698,602	80,311	957,365	(220,100)
	TOTAL ELECTRIC CAPITAL PROJECTS	2,013,542	2,509,180	636,876	3,836,351	29,545



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

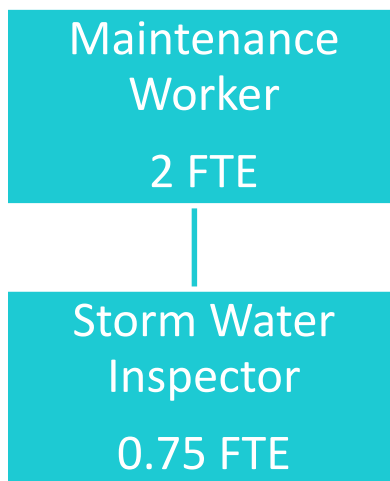
Electric Other

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
<u>TRANSFERS, POWER & FUEL PURCHASES, AND RESERVES</u>						
53-9000-150	BAD DEBT EXPENSE	27,159	40,000	19,898	40,000	-
53-9000-620	ADMINSTRATIVE FEE DUE GENERAL	680,630	700,310	350,155	736,296	35,986
53-9000-625	SUVPS LINE MAINTENANCE COSTS	699,196	706,464	349,698	713,520	7,056
53-9000-650	PURCHASE - OUTSIDE POWER	15,194,594	16,703,190	7,540,203	17,286,172	582,982
53-9000-676	POWER PURCHASES - BLUE MOUNTAIN	244,922	563,007	39,279	468,534	(94,473)
53-9000-700	PURCHASE NATURAL GAS & DIESEL	91,547	110,000	32,512	110,000	-
53-9000-710	TRANSFER TO GENERAL FUND	1,661,754	1,784,994	892,497	1,856,878	71,884
53-9000-712	TRANSFER TO VEHICLE FUND	124,193	147,101	73,551	148,357	1,256
53-9000-713	TRANSFER TO CIP FUND	3,000,000	-	-	-	-
53-9000-716	TRANSFER TO FACILITIES FUND	139,670	152,592	76,296	156,457	3,865
	INCREASE OPERATING RESERVE					-
	INCREASE IMPACT FEE RESERVE					-
	UTILIZE FUND BALANCE FOR RESERVE					-
	TOTAL	21,863,664	20,907,658	9,374,089	21,516,215	608,557

Storm Water

The Storm Water Department is responsible for the management of the utility's funds and the storm water collections infrastructure. The Department develops and implements the master plan in conjunction with Public Works Administration and the Engineering Division; prepares the budget; and reviews revenue vs expenses monthly. The Storm Water Department's tasks include: inspections and cleaning of man-holes, catch basins, pipe lines, pre-treatment structures and regional detention basins; system repairs, illicit discharge detection and elimination of prohibited substances or materials in the storm drain system, and mapping.

MISSION STATEMENT: *Provide Springville residents with reliable storm water drain system with the most responsible impact on the environment.*



Storm Water Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	2.75	2.75	2.75
Personnel Expense	206,449	192,250	178,921
Non-Personnel Expense	726,716	3,461,039	1,461,667
Total	933,165	3,653,289	1,640,588

Storm Water - Performance Goals, Strategies, and Measures

Springville City General Plan Chapter 7, Community Services and Facilities - "To provide functionally effective community facilities and services to support safe, healthy, and vibrant community life."				
Objective 6 - "Provide a storm drainage collection system that protects property and the health and safety of the citizens of our City, is economical, and will meet both the current and future needs of Springville City."				
Goal - Track projected revenues vs. actual revenues on a monthly basis and revise/adjust expenditures as appropriate				
Measures	2016	2017	2018	2020 (Target)
Total Revenue	110%	111%	98%	100%
Operations Expenses	96%	82%	96%	<100%
Impact Fees	164%	157%	77%	100%
Goal - Provide a reliable and efficient storm water collection system				
Strategy - Work proactively to inspect and clean storm water collections infrastructure to comply with risk management and state requirements, and identify problems spots.				
Clean and Inspect system (10 years)				
SD Pipe = 351,384', Irrigation Pipe = 295'363', SD Structures = 1,198, SD Inlets = 1,783				
Clean sumps and pretreatment structures (Annual)				
Pre-Treatment Structures = 62, Sumps = 119				
Dry Weather Screening (Inspect Outfalls, 5 Years)				
Outfalls = 117				
Street sweeping, entire City 2 times/year				
Measures	2016	2017	2018	2020 (target)
Pipe CCTV Inspect/Clean (% of goal)	30%	60%	64%	100%
Structure Inspection	62%	81%	98%	100%
Dry Weather Screening	100%	100%	100%	100%
Street Sweeping	77%	67%	73%	100%
Street Sweeping Tons Collected	300	340	251	-



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Storm Water Summary

ESTIMATED BEGINNING FUND BALANCE ¹						2,872,343
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
<u>REVENUES</u>						
55-3700-700	STORM DRAIN FEES	1,105,225	1,157,700	569,661	1,207,450	49,750
55-3700-720	INTEREST INCOME - STORM DRAIN	28,673	25,000	23,555	25,000	-
55-3700-727	STORM DRAIN IMPACT FEES	189,188	184,680	107,473	184,680	-
55-3700-800	DEVELOPER CONTRIBUTION					-
55-3700-801	INTERNAL SALES	14,952	19,139	9,570	19,000	(139)
	UTILIZE RESERVES					-
	UTILIZE STORM WATER IMPACT RESERVE				327,320	327,320
TOTAL - REVENUES		<u>1,338,038</u>	<u>1,386,519</u>	<u>710,258</u>	<u>1,763,450</u>	<u>376,931</u>
<u>EXPENDITURES</u>						
	DEPARTMENTAL EXPENDITURES	468,354	521,014	215,775	463,483	(57,531)
	DEBT SERVICE	-	-	-	-	-
	TRANSFERS	396,663	417,103	170,040	432,605	15,502
	CAPITAL IMPROVEMENT PROJECTS	66,976	2,712,672	251,588	742,000	(1,970,672)
	EQUIPMENT REPLACEMENT					33,699
	INCREASE OPERATING RESERVES				122,862	79,990
	INCREASE IMPACT FEE RESERVES	-	-	-		-
	BAD DEBT	1,173	2,500	499	2,500	-
TOTAL - EXPENDITURES		<u>933,165</u>	<u>3,653,289</u>	<u>637,902</u>	<u>1,763,450</u>	<u>(1,899,012)</u>
SURPLUS/(DEFICIT)		<u>404,873</u>	<u>(2,266,770)</u>	<u>72,356</u>	<u>(0)</u>	
ESTIMATED ENDING FUND BALANCE						2,545,023
Reserved for:						
	Community Improvements					1,633,807
	Investment in Joint Venture					-
	Debt Service					-
	Designated for Construction					560,002
	Working Capital (30% Operating Revenue)					351,214
	Unrestricted					-

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Storm Water Operations

	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>	
STORM WATER OPERATING EXPENDITURES						
PERSONNEL						
55-5500-110	PAYROLL-FULLTIME	121,250	109,279	61,104	111,228	1,949
55-5500-130	EMPLOYEE BENEFITS	84,735	81,306	43,917	65,643	(15,663)
55-5500-140	OVERTIME PAY	299	1,500	162	1,500	-
55-5500-160	EMPLOYEE RECOGNITION	165	165	165	550	385
	TOTAL PERSONNEL	206,449	192,250	105,348	178,921	(13,329)
OPERATIONS						
55-5500-220	ORDINANCES AND PUBLICATIONS					-
55-5500-230	MILEAGE AND VEHICLE ALLOWANCE					-
55-5500-236	TRAINING & EDUCATION	595	700	25	2,300	1,600
55-5500-240	OFFICE EXPENSE	62	1,200	-	1,000	(200)
55-5500-241	MATERIALES & SUPPLIES	3,173	3,500	2,875	4,500	1,000
55-5500-242	MAINTENANCE-EXISTING LINES	80,257	55,000	33,200	50,000	(5,000)
55-5500-244	MAINTENANCE-DETENTION BASINS	10,623	16,000	6,628	18,500	2,500
55-5500-246	MAINTENANCE-STREET SWEEPING	2,545	6,000	1,045	6,000	-
55-5500-250	EQUIPMENT EXPENSE	15,216	14,500	11,619	16,500	2,000
55-5500-251	FUEL	7,795	8,850	5,177	8,350	(500)
55-5500-253	CENTRAL SHOP	10,430	16,540	3,686	12,340	(4,200)
55-5500-260	BUILDINGS & GROUNDS	301	300	52	300	-
55-5500-265	COMMUNICATION/TELEPHONE	1,041	1,650	466	1,860	210
55-5500-310	PROFESSIONAL & TECHNICAL SERV.	24,083	78,820	31,905	38,000	(40,820)
55-5500-312	STORM WATER COALITION ANNUAL FEE	3,337	3,500	3,337	3,500	-
55-5500-313	SPRINGVILLE IRRIGATION	100,000	100,000	-	100,000	-
55-5500-330	CUSTOMER SERVICE REQUESTS	-	5,000	-	5,000	-
55-5500-510	INSURANCE & BONDS	1,180	3,500	2,124	3,500	-
55-5500-511	CLAIMS SETTLEMENTS	-	10,000	6,681	10,000	-
55-5500-550	UNIFORMS	792	2,028	599	1,962	(66)
55-5500-551	PERSONAL PROTECTIVE EQUIPMENT	474	726	-	-	(726)
55-5500-710	COMPUTER HARDWARE AND SOFTWARE	-	950	1,009	950	-
	TOTAL OPERATIONS	261,905	328,764	110,427	284,562	(44,202)
	TOTAL STORM DRAIN EXPENDITURES	468,354	521,014	215,775	463,483	(57,531)



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

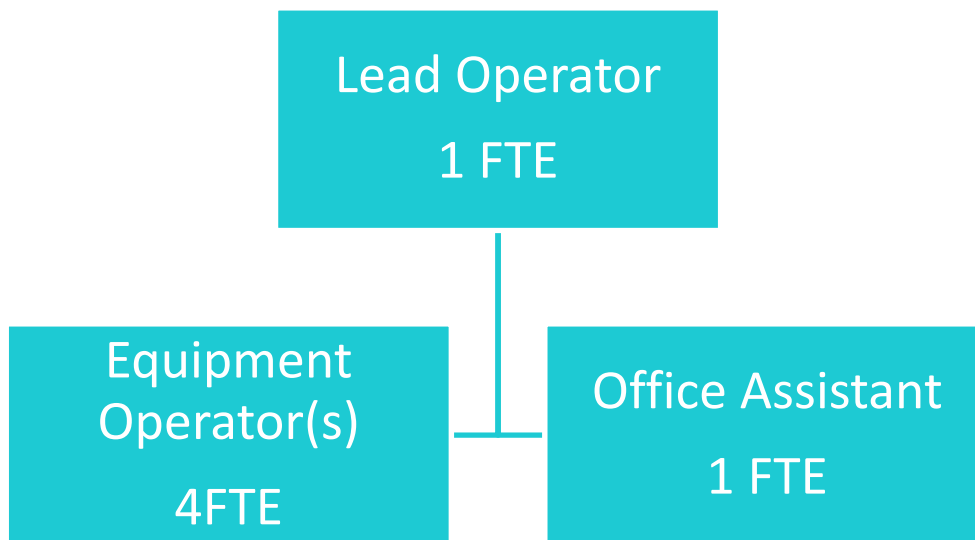
Storm Capital Other

	FY2018 <u>ACTUAL</u>	FY2019 APPROVED <u>BUDGET</u>	FY2019 MIDYEAR <u>ACTUAL</u>	FY2020 FINAL <u>BUDGET</u>	FY2020 VS FY2019 <u>INC/(DEC)</u>
STORM WATER					
CAPITAL PROJECTS - OPERATIONS FUNDED					
55-6050-020	QUAIL HOLLOW	-	100,000	-	(100,000)
55-6050-021	1700 EAST STORM DRAIN	-	25,000	-	190,000
55-6050-022	SHOP FOR VACTOR AND SWEEPER	-	66,000	-	40,000
55-6050-023	DW14 950 W 700 S OBLIGATION	-	60,000	-	(60,000)
55-6050-024	MP PW24 950 W 700 S OBLIGATION	-	19,002	-	(19,002)
55-6050-025	NEW VEHICLE	-	170,000	-	(170,000)
55-6050-026	MP PE42 1150 N 150 E PIPE AND DP	-	450,000	-	(450,000)
55-6050-027	NEW DEVELOPMENT REIMBURSEMENT	20,900	-	-	-
55-6050-028	DREDGE SPRING CREEK CHANNEL - 1500 W TC	-	60,000	-	(60,000)
55-6050-029	POLE CAMERA	13,853	-	-	-
55-6050-030	DITCH #1 REHABILITATION	-	25,000	-	(25,000)
55-6080-121	LAND/ROW/EASEMENTS	-	-	-	-
TOTAL		34,753	975,002	-	230,000
					(745,002)
IMPACT FEE PROJECTS					
55-6800-001	DRAINAGE PIPELINES OVERSIZING	32,223	117,777	-	(117,777)
55-6800-009	IFMP DBW14	-	200,000	-	(200,000)
55-6800-010	IFMP DBW17	-	190,000	-	(190,000)
55-6800-011	IFMP DBW19 (HARMER)	-	250,000	251,588	(250,000)
55-6800-012	IFMP PW24	-	78,071	-	(78,071)
55-6800-013	IFMP DBW20 (WAVETRONIX POND)	-	200,000	-	(200,000)
55-6800-014	IFMP PW25	-	400,000	-	(400,000)
55-6800-015	IFMP CW5	-	72,000	-	(72,000)
55-6800-016	IFMP PW36	-	50,000	-	369,000
55-6800-017	IFMP PW37	-	103,758	-	(103,758)
55-6800-018	IFMP PW38	-	76,064	-	(76,064)
55-6800-019	IFMP DBW15	-	-	143,000	-
TOTAL		32,223	1,737,670	251,588	512,000
					(1,368,670)
TRANSFERS, OTHER					
55-9000-150	BAD DEBT EXPENSE	1,173	2,500	499	2,500
55-9000-710	ADMIN FEE PAID TO GENERAL FUND	294,677	304,207	152,103	315,396
55-9000-712	TRANSFER TO VEHICLE FUND	28,994	32,513	16,257	33,699
55-9000-715	OPERATING TRANSFER TO GENL FD	69,702	77,023	-	79,990
55-9000-716	TRANSFER TO FACILITIES FUND	3,290	3,360	1,680	3,521
55-9000-801	LEASE INTEREST	-	-	-	-
55-9000-850	TRANSFER TO IMPACT FEE RESERVE	-	-	-	-
TOTAL TRANSFERS, OTHER		397,836	419,603	170,539	435,105
					15,502

Solid Waste

Springville provides full-capacity residential sanitation and solid waste disposal including a recycle program. Additionally, the department provides a mulching program to help reuse green waste. Springville City is a participating member of the South Utah Valley Solid Waste District.

MISSION STATEMENT: *Provide a customer friendly, reliable and timely collection service to the residents of Springville.*



Solid Waste Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	6.00	6.00	6.00
Personnel Expense	402,185	411,789	427,593
Non-Personnel Expense	1,202,879	1,337,325	1,362,045
Total	1,605,064	1,749,114	1,789,638

Solid Waste Department - Performance Goals, Strategies and Measures

Springville general plan, chapter 10 Environment, To ensure a balanced, clean, and safe environment while supporting and promoting energy conservation				
Objective 5 - Evaluate and respond to environmental concerns.				
Strategies - Develop & improve Solid waste/Recycling options for Springville City residents. Educate the public regarding options for solid waste, such as affordable green waste dumping/Recycling/Spring clean -up services. Provide a customer friendly garbage & recycling collection service to the residents and business' in Springville, with a reliable and timely service, & Maintain our Good customer service ratings				
Measures (MSW = Municipal Solid Waste)	FY 2016/17	FY 2017/18	FY 2018/19	FY19/20 Target
Service Level Rating	5.35	5.45	5.42	5.5
MSW Operating Capacity (New truck & route needed when approaching 100%)	90.71%	92.31%	94.6%	100%
MSW Accounts	10,160	10,339	10,590	11,200
Recycling Operating Capacity (New truck & route needed when approaching 100%)	47.8%	56.4%	64.9%	100%
Recycling Accounts	1,721	2,032	2,338	3,600
Spring Clean-up (Tonnage collected)	46.11	124.49	101.76	100
Cans collected without revenues (City parks & facilities)	230		277	100
Average age of Fleet Vehicles	4.4	4.6	5	4
Fleet Operations Costs Per Truck	\$26,819	\$27,920	\$28,086	\$25,000
MSW Growth Increase	1.43%	1.76%	2.41%	1.60%
Recycling Growth Increase	34%	18.07%	14.97%	15%



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Solid Waste Summary

	ESTIMATED BEGINNING FUND BALANCE ¹				2,553,047	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
REVENUES						
57-3700-757	SUNDRY REVENUES				0	-
57-3700-770	COLLECTION SERVICE FEES	1,483,256	1,545,000	775,063	1,601,050	56,050
57-3700-771	INTEREST	8,980	7,000	6,706	7,000	-
57-3700-773	SALE OF SCRAP MATERIAL	-	500	-	500	-
57-3700-776	RECYCLING COLLECTION SERVICE FEES UTILIZE RESERVES	185,078	206,000	99,406	243,950	37,950 -
	TOTAL - REVENUES	<u>1,677,313</u>	<u>1,758,500</u>	<u>881,175</u>	<u>1,852,500</u>	<u>94,000</u>
EXPENDITURES						
	DEPARTMENTAL EXPENDITURES	1,074,333	1,146,357	534,556	1,181,765	35,409
	CAPITAL EXPENDITURES	50,224	61,155	-	57,624	(3,531)
	TRANSFERS	477,216	538,602	269,301	547,249	8,647
	INCREASE OPERATING RESERVES				62,862	62,862
	BAD DEBT	3,291	3,000	1,574	3,000	-
	TOTAL - EXPENDITURES	<u>1,605,064</u>	<u>1,749,114</u>	<u>805,431</u>	<u>1,852,500</u>	<u>103,387</u>
	SURPLUS/(DEFICIT)	<u>72,250</u>	<u>9,386</u>	<u>75,744</u>	<u>(0)</u>	
	ESTIMATED ENDING FUND BALANCE				2,553,047	
	Reserved for:					
	Community Improvements					
	Investment in Joint Venture				2,007,803	
	Debt Service				-	
	Designated for Construction				-	
	Working Capital (30% Operating Revenue)				480,315	
	Unrestricted				64,929	

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Solid Waste

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
SOLID WASTE COLLECTIONS OPERATING EXPENDITURES						
PERSONNEL						
57-5700-110	PAYROLL - WASTE UTILITY	255,278	249,508	118,028	263,525	14,017
57-5700-120	PAYROLL - PART TIME				-	-
57-5700-130	EMPLOYEE BENEFITS	145,009	157,721	68,445	158,668	947
57-5700-140	OVERTIME PAY	1,598	4,200	1,226	4,200	-
57-5700-160	EMPLOYEE RECOGNITION	300	360	-	1,200	840
	TOTAL PERSONNEL	402,185	411,789	187,699	427,593	15,804
OPERATIONS						
57-5700-236	TRAINING & EDUCATION	261	1,000	-	1,000	-
57-5700-240	SOLID WASTE EXPENSE	518,943	532,175	231,004	535,240	3,065
57-5700-241	DEPARTMENTAL SUPPLIES	653	3,000	348	4,000	1,000
57-5700-250	EQUIPMENT EXPENSE	33,484	38,292	38,482	68,996	30,704
57-5700-251	FUEL	45,771	41,303	28,194	41,303	(0)
57-5700-253	CENTRAL SHOP	47,869	44,546	34,585	27,609	(16,937)
57-5700-255	COMPUTER OPERATIONS	-	1,000	-	1,000	-
57-5700-260	BUILDINGS & GROUNDS	7,765	7,200	712	7,200	-
57-5700-265	COMMUNICATION/TELEPHONE	1,675	2,100	746	1,980	(120)
57-5700-310	PROFESSIONAL & TECHNICAL SERV.	-	1,000	-	22,000	21,000
57-5700-510	INSURANCE & BONDS	2,240	5,700	3,055	5,700	-
57-5700-511	CLAIMS SETTLEMENTS					-
57-5700-550	UNIFORMS	1,008	1,692	699	1,226	(465)
57-5700-710	COMPUTER OPERATIONS	0	950	259	500	(450)
	TOTAL OPERATIONS	659,669	679,958	338,083	717,754	37,797
	TOTAL WASTE EXPENDITURES	1,061,854	1,091,747	525,782	1,145,347	53,600



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Solid Waste-Recycling

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
SOLID WASTE RECYCLING OPERATING EXPENDITURES						
PERSONNEL						
57-5750-110	PAYROLL - WASTE UTILITY					-
57-5750-120	PAYROLL - PART TIME					-
57-5750-130	EMPLOYEE BENEFITS					-
57-5750-140	OVERTIME PAY					-
57-5750-160	EMPLOYEE RECOGNITION					-
	TOTAL PERSONNEL	-	-	-	-	-
OPERATIONS						
57-5750-236	TRAINING & EDUCATION					-
57-5750-240	RECYCLING EXPENSE	-	27,600	-	18,000	(9,600)
57-5750-241	DEPARTMENTAL SUPPLIES	-	300	-	300	-
57-5750-250	EQUIPMENT EXPENSE	3,274	4,400	4,407	4,400	-
57-5750-251	FUEL				-	-
57-5750-253	CENTRAL SHOP	9,204	19,091	3,889	11,832	(7,259)
57-5750-260	BUILDINGS & GROUNDS	-	599	-	599	-
57-5750-265	COMMUNICATION/TELEPHONE	-	1,000	-	960	(40)
57-5750-310	PROFESSIONAL & TECHNICAL SERV.	-	1,000	-	-	(1,000)
57-5750-510	INSURANCE & BONDS	-	-	332		-
57-5750-511	CLAIMS SETTLEMENTS					-
57-5750-550	UNIFORMS	-	620	146	327	(293)
	TOTAL OPERATIONS	12,479	54,610	8,774	36,418	(18,192)
	TOTAL RECYCLING EXPENDITURES	12,479	54,610	8,774	36,418	(18,192)



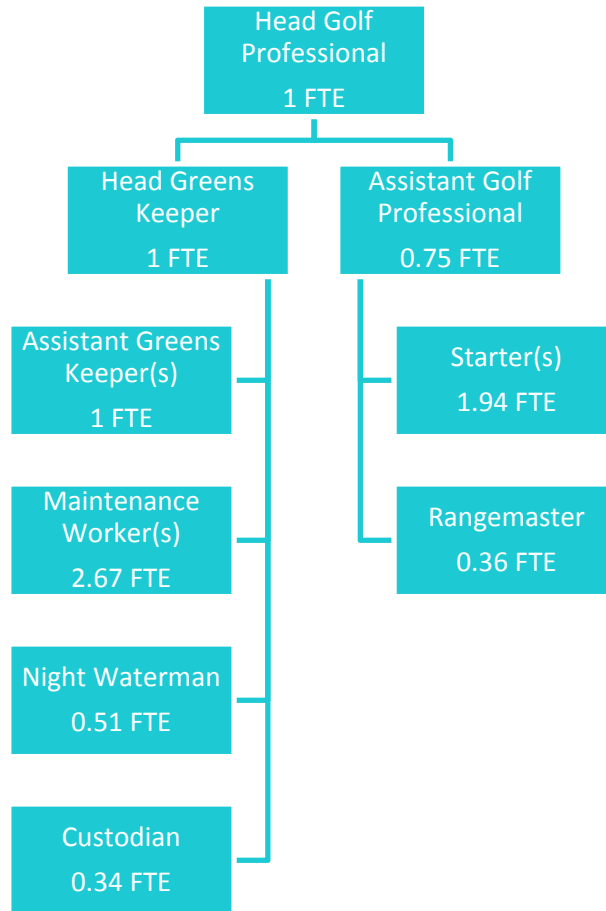
**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Solid Waste Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
	SOLID WASTE					
	TRANSFERS, OTHER					-
57-6024-040	NEW GARBAGE CANS	29,284	39,680	-	42,144	2,464
57-6024-041	RECYCLING CANS	20,940	21,475	-	15,480	(5,995)
57-6050-010	NEW VEHICLES					-
57-9000-150	BAD DEBT EXPENSE	3,291	3,000	1,574	3,000	-
57-9000-710	ADMIN FEE DUE GENERAL FUND	204,985	208,547	104,274	217,577	9,030
57-9000-712	TRANSFER TO VEHICLE FUND	123,142	175,584	87,792	171,751	(3,833)
57-9000-713	TRANSFER TO SEWER FUND	60,000	60,000	30,000	60,000	-
57-9000-714	TRANSFER TO CIP FUND					-
57-9000-715	OPERATING TRANSFER TO GENL FUN	72,750	77,275	38,637	80,078	2,803
57-9000-716	TRANSFER TO FACILITIES FUND RESERVES	16,339	17,196	8,598	17,843	647
						-
TOTAL TRANSFERS, OTHER		530,731	602,757	270,875	607,873	5,116

Golf Course

Springville’s Hobble Creek Golf Course is one of Utah's top public courses. It was built in Hobble Creek Canyon and offers some of the best scenery in Utah. The course typically operates from mid-March through late November and produces approximately 70,000 9-hole rounds per year. The City’s golf professional oversees all maintenance, marketing, scheduling and pro shop operations.



Golf Course Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	9.57	9.57	9.57
Personnel Expense	513,794	464,445	457,631
Non-Personnel Expense	551,641	592,136	472,119
Total	1,065,435	1,056,581	929,750

Performance Goals, Strategies, and Measures

Goal #1 - Maximize golf course revenues to cover golf operating expenses as well as debt service, while maintaining financial viability for Springville City and Hobbie Creek G.C.				
Strategy #1 - Increase rounds played with targeted discounts during non-peak times. Strategy #2 - Maximize revenue per round through improved tee sheet management. Strategy #3 - Maximize course utilization (# of rounds sold vs. total available rounds, revenue per round, revenue per tee time).				
Measures	2016-17	2017-18	2018-19	2019-20 (target)
# of rounds	53,169	54,510	51,000(est.)	55,500
# of twilight rounds	637	1019	1200(est.)	1350
# of corporate events	50	53	56(est.)	60
Course Utilization	39.72%	41.32%	37.89%	42.60%
Revenue per start	\$25.88	\$25.01	\$25.43(est.)	\$26.00
Goal #2 - Provide an affordable golf facility with programs that grow the game and ensure a safe and enjoyable outdoor recreational opportunity for community residents and visitors.(Clinics for youth and ladies, Men's/Ladies Associations, Youth League, Corporate Events, State Sanctioned Golf Events).				
Strategy #1 - Develop on-going customer feedback process. Strategy #2 -Develop, continually maintain, and enhance the Hobbie Creek Golf Course presence and communication on social media outlets (Facebook, Twitter, and Instagram).				
Measures	2016-17	2017-18	2018-19	2019-20 (target)
Daily Herald Poll	#1	#1	#1	#1
Utah Valley Magazine Poll	#1	#1	#1	#1
% of tee times booked online	43%	48%	51%	55%
Goal #3 - Maintain quality golf course conditions, focusing on sustainability, environmental stewardship, and fiscal viability. Protect golf course assets with timely capital improvements.				
Strategy #1 - Use up-to-date technology and best practices strategies to improve efficiency, playability, pace of play, environmental performance and turf grass performance, Strategy #2 - Regulate our water usage responsibly to be compliant with state and local agencies. Integrate water conservation management as part of the overall environmental policy for the facility. Strategy #3 - Manage golf playing surfaces for optimal performance and desired conditions through the maintenance of healthy and functional turf grass while minimizing environmental impacts. Strategy #4 - Volunteer Marshal Program - Our on-course volunteer Marshal program has helped improve pace-of-play, as well as improved course playing conditions. Strategy #5 - Set aside dollars to reinvest in the golf course to keep Hobbie Creek positioned positively in the minds of golfers.				
Measures	2016-17	2017-18	2018-19	2019-20 (Target)
Pace of play(peak)	4:15-4:45	4:10-4:30	4:00-4:20	4:00-4:15
(non-peak)	4:00-4:30	3:45-4:00	3:45-4:00	3:30-4:00
City services survey	5.52	5.51	5.51	5.55



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Golf Summary

	ESTIMATED BEGINNING FUND BALANCE ¹				4,471
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2019</u>	<u>FY2020</u>
<u>REVENUES</u>		<u>ACTUAL</u>	<u>BUDGET</u>	<u>MIDYEAR</u>	<u>FINAL</u>
				<u>ACTUAL</u>	<u>BUDGET</u>
					<u>VS FY2019</u>
					<u>INC/(DEC)</u>
58-3700-335	SODA POP VENDING MACHINE-GOLF				-
58-3700-371	GOLF TAX EXEMPT	-	-	11	-
58-3700-372	GOLF FEES	594,781	594,000	331,200	5,000
58-3700-374	SUNDRY REVENUES	181	7,000	142	(6,750)
58-3700-378	GOLF CART RENTAL FEES	282,634	283,000	174,291	7,000
58-3700-379	GOLF RANGE FEES	15,753	17,000	6,582	500
58-3700-381	ADVERTISING SALES	4,300	10,000	1,950	(2,000)
58-3700-700	LEASE REVENUES	13,185	13,000	10,821	2,000
58-3700-701	GRANT REVENUE	321,000			-
58-3700-883	DONATIONS				-
	UTILIZE FUND BALANCE				-
58-3900-001	TRANSFER FROM GENERAL FUND				-
	TOTAL - REVENUES	<u>1,231,834</u>	<u>924,000</u>	<u>524,997</u>	<u>929,750</u>
					<u>5,750</u>
<u>EXPENDITURES</u>					
58-6080-301	DEBT RETIREMENT-PURCHASE GOLF CARTS	-	37,500	31,250	(37,500)
58-9000-700	INTEREST	-	-	23,332	
58-9000-710	ADMINISTRATIVE FEE TO GENERAL FUND	55,907	57,530	28,765	4,495
58-9000-712	TRANSFER TO VEHICLE FUND	30,105	43,516	21,758	4,073
58-9000-716	TRANSFER TO FACILITIES FUND	52,272	38,214	18,107	(1,296)
58-9000-720	OPERATING TRANSFER TO GENERAL FUND				-
	CIP SINKING FUND				1,281
	DEPARTMENTAL EXPENDITURES	737,831	749,141	330,010	27,796
	CAPITAL IMPROVEMENT PROJECTS	189,320	130,680	60,815	(125,680)
	TOTAL - EXPENDITURES	<u>1,065,435</u>	<u>1,056,581</u>	<u>514,037</u>	<u>929,750</u>
					<u>(126,831)</u>
	SURPLUS/(DEFICIT)	<u>166,399</u>	<u>(132,581)</u>	<u>10,960</u>	<u>0</u>
	ESTIMATED ENDING FUND BALANCE				5,752
	Reserved for:				
	Community Improvements				-
	Investment in Joint Venture				-
	Debt Service				-
	Designated for Construction				
	Working Capital (30% Operating Revenue)				5,752
	Unrestricted				-

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Golf Operations

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
GOLF COURSE						
PERSONNEL						
58-5861-110	PAYROLL - GOLF COURSE	263,442	201,178	97,810	198,243	(2,935)
58-5861-120	PART-TIME EMPLOYEE SALARIES	118,285	121,513	60,946	120,578	(935)
58-5861-130	EMPLOYEES BENEFITS	129,187	137,680	58,173	133,395	(4,285)
58-5861-140	OVERTIME PAY	2,386	3,500	3,581	3,500	-
58-5861-160	EMPLOYEE RECOGNITION	495	574	134	1,915	1,341
	TOTAL PERSONNEL	513,794	464,445	220,643	457,631	(6,814)
OPERATIONS						
58-5861-230	TRAVEL, DUES & MEETINGS	-	500	-	2,000	1,500
58-5861-236	TRAINING & EDUCATION	601	1,000	-	2,000	1,000
58-5861-240	OFFICE EXPENSE	2,248	2,000	401	2,200	200
58-5861-241	DEPARTMENTAL SUPPLIES	47,016	61,500	18,314	57,000	(4,500)
58-5861-245	MERCHANT CREDIT CARD FEES	-	15,000	1,339	15,000	-
58-5861-250	EQUIPMENT EXPENSE	34,032	40,800	13,220	49,728	8,928
58-5861-251	FUEL	5,893	7,463	3,722	7,463	-
58-5861-252	VEHICLE EXPENSE	-	-	22	-	-
58-5861-253	CENTRAL SHOP	547	3,733	1,885	19,085	15,352
58-5861-260	BUILDING & GROUNDS	36,815	42,200	12,664	52,400	10,200
58-5861-265	COMMUNICATION/TELEPHONE	6,666	6,900	2,687	5,830	(1,070)
58-5861-310	PROFESSIONAL & TECHNICAL SERVI	-	6,000	5,600	10,000	4,000
58-5861-312	PUBLIC RELATIONS	4,367	6,500	700	6,500	-
58-5861-510	INSURANCE & BONDS	7,018	7,840	5,585	7,840	-
58-5861-550	UNIFORMS	1,367	3,583	93	2,453	(1,130)
58-5861-650	ELECTRIC UTILITIES	23,583	22,000	12,933	22,000	-
58-5861-651	GOLF OPERATED SODA SALES	-	-	-	-	-
58-5861-652	GOLF CART LEASE	53,138	56,727	29,944	56,727	-
58-5861-710	COMPUTER EQUIPMENT AND SOFTWARE	745	950	259	1,080	130
	TOTAL OPERATIONS	224,037	284,696	109,367	319,306	34,610
	TOTAL GOLF COURSE EXPENDITURES	737,831	749,141	330,010	776,937	27,796



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Golf Capital Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
GOLF CAPITAL PROJECTS & EQUIPMENT REPLACEMENT						
58-6080-211	CLUBHOUSE REMODEL	189,320	130,680	60,815		(130,680)
58-6080-216	NEW EQUIPMENT				5,000	5,000
TOTAL GOLF COURSE CAPITAL AND EQUIPMENT		189,320	130,680	60,815	5,000	(125,680)

Redevelopment Funds

2020

The various funds which fall into this category are special revenue funds by nature with a specific purpose for each fund to aid in the redevelopment of neighborhoods, establishing new business, and a variety of social programs.

The funds shown in this section are not part of the Springville City budget. They are administered by a separate legal entity and have a separate budget adoption process. They are included in this document because they are included in Springville City's financial accounting system.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

RDA

ESTIMATED BEGINNING FUND BALANCE ¹						637,061
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
REVENUES						
61-3800-850	TRANSFERS FROM OTHER FUNDS	60,000	60,000	30,000	20,000	(40,000)
61-3800-860	PROPERTY TAXES	181,020	125,000	-	150,000	25,000
	UTILIZE PROJECT RESERVES				116,000	
TOTAL REVENUES		241,020	185,000	30,000	286,000	(15,000)
EXPENDITURES						
61-5100-220	PUBLIC NOTICES	-	1,000	-	1,000	-
61-5100-315	PROFESSIONAL FEES					-
61-5100-316	PROJECT EXPENSES	-	15,000	-	250,000	235,000
61-5100-317	INCENTIVES	37,728	60,000	-	35,000	(25,000)
	INCREASE RESERVES					-
TOTAL EXPENDITURES		37,728	76,000	-	286,000	210,000
SURPLUS / (DEFICIT)		203,292	109,000	30,000	-	
ESTIMATED ENDING FUND BALANCE						637,061
	Reserved for:					
	Impact Fees					-
	Class C Roads					-
	Joint Venture					-
	Debt Service					-
	Capital Projects					637,061
	Endowments					-
	Unrestricted					-

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.

Building Authority Funds

2020

The Building Authority fund meets the debt service requirements for the Municipal Building Authority. Revenues come from lease payments made by the City and expenditures include principal payments, interest payments, and service fees related to the revenue bonds that were used for construction of the Civic Center.

The funds shown in this section are not part of the Springville City budget. They are administered by a separate legal entity and have a separate budget adoption process. They are included in this document because they are included in Springville City's financial accounting system.



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

MBA Fund

ESTIMATED BEGINNING FUND BALANCE ¹						3,244
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 APPROVED BUDGET</u>	<u>FY2019 MIDYEAR ACTUAL</u>	<u>FY2020 FINAL BUDGET</u>	<u>FY2020 VS FY2019 INC/(DEC)</u>
REVENUES						
32-3200-100	MBA PROCEEDS AND BONDS					-
32-3600-600	REVENUES FROM SPRINGVILLE CITY	380,585	383,978	191,949	386,965	2,987
32-3600-610	INTEREST INCOME					-
32-3800-810	TRANSFER FROM OTHER FUNDS					-
	TOTAL REVENUES	<u>380,585</u>	<u>383,978</u>	<u>191,949</u>	<u>386,965</u>	<u>2,987</u>
EXPENDITURES						
32-4800-500	COST OF ISSUANCE					-
32-4800-780	MBA BONDS - INTEREST	118,837	112,328	57,780	105,315	(7,013)
32-4800-781	MBA BONDS - PRINCIPAL	260,000	270,000	270,000	280,000	10,000
32-4900-500	INTEREST PAID					-
32-4900-740	TRANSFER TO CAPITAL IMPRV FUND					-
32-4900-790	BOND ADMINISTRATION FEES	1,500	1,650	1,650	1,650	-
	TOTAL EXPENDITURES	<u>380,337</u>	<u>383,978</u>	<u>329,430</u>	<u>386,965</u>	<u>2,987</u>
	SURPLUS / (DEFICIT)	<u>248</u>	<u>-</u>	<u>(137,481)</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE						3,244

Notes:

1. Estimated Beginning Fund Balance subject FY 2019 Actual results and audit entries.

Exhibits

2020

The supplementary information contained in the exhibits is an integral part of the budget foundation. The following exhibits identify important underlying features of the budget:

- Exhibit A - Pay Scale
- Exhibit B - Approved Positions List
- Exhibit C - Comprehensive Fee Schedule



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Exhibit A

**Fiscal 2019-2020 Pay Scale
Traditional Plan**

PAY GRADE	Hourly Rate			Annual Rate		
	MINIMUM	MIDPOINT	MAXIMUM	MINIMUM	MIDPOINT	MAXIMUM
1	\$8.74	\$11.65	\$14.56	\$18,175.97	\$24,234.22	\$30,292.47
2	\$9.83	\$12.57	\$15.31	\$20,436.66	\$26,140.31	\$31,843.96
3	\$10.91	\$13.50	\$16.08	\$22,697.35	\$28,073.62	\$33,449.88
4	\$12.00	\$14.46	\$16.92	\$24,958.05	\$30,074.97	\$35,191.89
5	\$13.09	\$15.43	\$17.77	\$27,218.74	\$32,089.93	\$36,961.13
6	\$13.73	\$16.21	\$18.70	\$28,552.55	\$33,723.11	\$38,893.68
7	\$14.42	\$17.04	\$19.67	\$29,990.00	\$35,448.94	\$40,907.88
8	\$15.16	\$17.92	\$20.67	\$31,538.15	\$37,270.95	\$43,003.74
9	\$15.94	\$18.84	\$21.73	\$33,163.72	\$39,186.10	\$45,208.48
10	\$16.75	\$19.80	\$22.85	\$34,840.89	\$41,181.49	\$47,522.10
11	\$17.62	\$21.29	\$24.97	\$36,647.07	\$44,289.32	\$51,931.57
12	\$18.52	\$22.38	\$26.24	\$38,530.67	\$46,551.24	\$54,571.82
13	\$19.48	\$23.54	\$27.60	\$40,517.47	\$48,960.03	\$57,402.59
14	\$20.48	\$24.76	\$29.04	\$42,607.48	\$51,502.08	\$60,396.68
15	\$21.54	\$26.03	\$30.53	\$44,800.71	\$54,150.18	\$63,499.65
16	\$22.66	\$27.39	\$32.13	\$47,122.94	\$56,971.65	\$66,820.37
17	\$23.82	\$28.80	\$33.79	\$49,548.39	\$59,912.78	\$70,277.18
18	\$25.06	\$30.30	\$35.54	\$52,128.65	\$63,026.59	\$73,924.52
19	\$26.35	\$31.86	\$37.37	\$54,802.79	\$66,268.99	\$77,735.18
20	\$27.71	\$33.52	\$39.32	\$57,636.42	\$69,713.61	\$81,790.81
21	\$29.15	\$36.02	\$42.89	\$60,636.72	\$74,929.16	\$89,221.60
22	\$30.66	\$37.89	\$45.12	\$63,765.64	\$78,807.23	\$93,848.83
23	\$32.26	\$39.87	\$47.48	\$67,094.18	\$82,921.21	\$98,748.25
24	\$33.92	\$41.93	\$49.94	\$70,551.73	\$87,208.57	\$103,865.42
25	\$35.69	\$45.04	\$54.39	\$74,241.51	\$93,684.15	\$113,126.79
26	\$37.83	\$47.54	\$57.25	\$78,696.00	\$98,888.42	\$119,080.84
27	\$40.10	\$50.68	\$61.26	\$83,417.76	\$105,417.13	\$127,416.49
28	\$42.51	\$54.03	\$65.55	\$88,422.82	\$112,379.24	\$136,335.65
29	\$45.06	\$57.60	\$70.13	\$93,728.19	\$119,803.67	\$145,879.14
30	\$47.77	\$61.40	\$75.04	\$99,351.88	\$127,721.28	\$156,090.68



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Exhibit A

**Fiscal 2019-2020 Pay Scale
Vanguard Plan**

PAY GRADE	Hourly Rate			Annual Rate		
	MINIMUM	MIDPOINT	MAXIMUM	MINIMUM	MIDPOINT	MAXIMUM
1	\$8.74	\$11.65	\$14.56	\$18,175.97	\$24,234.22	\$30,292.47
2	\$9.83	\$12.57	\$15.31	\$20,436.66	\$26,140.31	\$31,843.96
3	\$10.91	\$13.50	\$16.08	\$22,697.35	\$28,073.62	\$33,449.88
4	\$12.00	\$14.46	\$16.92	\$24,958.05	\$30,074.97	\$35,191.89
5	\$13.09	\$15.43	\$17.77	\$27,218.74	\$32,089.93	\$36,961.13
6	\$13.73	\$16.21	\$18.70	\$28,552.55	\$33,723.11	\$38,893.68
7	\$15.20	\$17.83	\$20.45	\$31,620.29	\$37,079.24	\$42,538.18
8	\$15.95	\$18.70	\$21.46	\$33,168.45	\$38,901.25	\$44,634.04
9	\$16.73	\$19.62	\$22.52	\$34,794.02	\$40,816.40	\$46,838.78
10	\$17.53	\$20.58	\$23.63	\$36,471.19	\$42,811.79	\$49,152.40
11	\$18.40	\$22.08	\$25.75	\$38,277.37	\$45,919.62	\$53,561.87
12	\$19.31	\$23.16	\$27.02	\$40,160.96	\$48,181.54	\$56,202.12
13	\$20.26	\$24.32	\$28.38	\$42,147.77	\$50,590.33	\$59,032.89
14	\$21.27	\$25.54	\$29.82	\$44,237.78	\$53,132.38	\$62,026.98
15	\$22.32	\$26.82	\$31.31	\$46,431.00	\$55,780.48	\$65,129.95
16	\$23.44	\$28.17	\$32.91	\$48,753.24	\$58,601.95	\$68,450.66
17	\$24.61	\$29.59	\$34.57	\$51,178.69	\$61,543.08	\$71,907.48
18	\$25.85	\$31.09	\$36.32	\$53,758.95	\$64,656.89	\$75,554.82
19	\$27.13	\$32.64	\$38.16	\$56,433.09	\$67,899.29	\$79,365.48
20	\$28.49	\$34.30	\$40.11	\$59,266.71	\$71,343.91	\$83,421.11
21	\$29.94	\$36.81	\$43.68	\$62,267.02	\$76,559.46	\$90,851.90
22	\$31.44	\$38.67	\$45.90	\$65,395.94	\$80,437.53	\$95,479.13
23	\$33.04	\$40.65	\$48.26	\$68,724.48	\$84,551.51	\$100,378.54
24	\$34.70	\$42.71	\$50.72	\$72,182.03	\$88,838.87	\$105,495.72
25	\$36.48	\$45.82	\$55.17	\$75,871.81	\$95,314.46	\$114,757.10
26	\$38.62	\$48.33	\$58.03	\$80,326.30	\$100,518.72	\$120,711.14
27	\$40.89	\$51.47	\$62.04	\$85,048.06	\$107,047.43	\$129,046.80
28	\$43.29	\$54.81	\$66.33	\$90,053.13	\$114,009.54	\$137,965.96
29	\$45.85	\$58.38	\$70.92	\$95,358.50	\$121,433.98	\$147,509.45
30	\$48.55	\$62.19	\$75.83	\$100,982.19	\$129,351.59	\$157,720.99



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Exhibit B

Fiscal 2019-2020 Authorized Position List

Position	Status	Grade	Department	FTE
Mayor	PT	N/A	Legislative	0.50
Council Member	PT	N/A	Legislative	2.50
City Administrator	FT	30	Admin	1.00
Manager of Administrative Services	FT	22	Admin	1.00
Recorder	FT	22	Admin	1.00
HR/Executive Secretary	FT	14	Admin	1.00
Management Analyst	FT	17	Admin	1.00
Office Assistant I/II	PT	7/9	Admin	1.99
Web Technician I/II	PT	11/14	Admin	0.50
Deputy Recorder	PT	11	Admin	0.50
Tree Maintenance Worker I/II	FT	9/11	Bldgs & Grnds	1.00
Parks Superintendent	FT	19	Bldgs & Grnds	1.00
Parks Maintenance Worker I/II	FT	8/10	Bldgs & Grnds	5.00
Facilities Maintenance Technician I & II	FT	7/9	Bldgs & Grnds	3.00
Buildings & Ground Director	FT	24	Bldgs & Grnds	1.00
Facilities Superintendent	FT	19	Bldgs & Grnds	1.00
Parks Supervisor	FT	15	Bldgs & Grnds	2.00
Cemetery Sexton	FT	15	Bldgs & Grnds	1.00
Facilities Manager	FT	14	Bldgs & Grnds	1.00
Executive Secretary	FT	11	Bldgs & Grnds	1.00
Assistant Cemetery Sexton	FT	10	Bldgs & Grnds	1.00
Parks Worker	PT	1/3	Bldgs & Grnds	10.42
Camp Host	PT	1	Bldgs & Grnds	0.89
Shop Supervisor	FT	17	Central Shop	1.00
Mechanic	FT	11/13	Central Shop	1.00
Office Assistant I/II	PT	7	Central Shop	0.67
Apprentice Mechanic	PT	7	Central Shop	0.50
Code Enforcement Officer	FT	12	Comm. Dev	1.00
Executive Secretary	FT	11	Comm. Dev	1.00
Planner I/II	FT	14/16	Comm. Dev.	1.00
Building Inspector I/II/III (0.33 FTE effective 4/1/19)	FT	14/16/18	Comm. Dev.	1.33
Community Dev. Director	FT	27	Comm. Dev.	1.00
Chief Building Official	FT	21	Comm. Dev.	1.00
Office Assistant I/II	PT	7/9	Comm. Dev.	1.25
Planning Intern	PT	P3	Comm. Dev.	0.14
Justice Court Judge	FT	23	Court	0.88
Court Clerk Supervisor	FT	12	Court	1.00
Court Clerk I/II	PT	7/9	Court	1.00
Accountant I/II	FT	13/15	Finance	1.00
Financial Clerk I/II	FT	7/9	Finance	2.00
Finance Director/Asst. Administrator	FT	28	Finance	1.00
Treasurer	FT	21	Finance	1.00
Financial Clerk I/II	PT	7/9	Finance	0.50
Customer Service Clerk I/II	PT	7/9	Finance	2.38
Golf Pro	FT	21	Golf	1.00
Assistant Golf Professional	FT	11	Golf	0.75
Greens Superintendent	FT	18	Golf	1.00
Assistant Greens Keeper	FT	11	Golf	1.00
Night Waterman	PT	1	Golf	0.51
Maintenance Worker	PT	1	Golf	2.67
Golf Starter	PT	1	Golf	1.94
Rangemaster/Cart Washer	PT	1	Golf	0.36
Custodian Technician I	PT	1	Golf	0.34
Information Systems Manager	FT	22	IS	1.00
Network Administrator	FT	18	IS	1.00
Information Systems Tech. I/II	FT	11/14	IS	2.00
City Attorney/Asst. Administrator	FT	28	Legal	1.00
Assistant City Attorney	FT	22	Legal	1.00
Victim's Advocate	PT	9	Legal	0.63
Paralegal	PT	11	Legal	0.50
Office Assistant I/II	PT	7/9	Legal	1.00
Drug Prevention Coordinator	PT	14	Legal	0.50



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Exhibit B

Position	Status	Grade	Department	FTE
Library Director	FT	22	Library	1.00
Senior Librarian	FT	17	Library	1.00
Librarian I/II	FT	13/15	Library	3.00
Assistant Librarian	PT	9	Library	3.12
Rental Attendants	PT	2	Library	0.19
Lead Clerk	PT	5	Library	0.96
Clerk	PT	1	Library	3.79
Page	PT	1	Library	1.88
Storyteller	PT	1	Library	0.50
Museum Director	FT	22	Museum	1.00
Museum Associate Director	FT	18	Museum	1.00
Museum Curator of Education	FT	18	Museum	1.00
Museum Educator	FT	11	Museum	1.00
Assistant Curator	FT	12	Museum	1.00
Executive Secretary	FT	11	Museum	1.00
Outreach Educator	PT	7	Museum	4.55
Rental Attendants	PT	2	Museum	1.01
Front Desk Attendant	PT	2	Museum	1.11
Power Director	FT	27	Power	1.00
Distribution Superintendent	FT	24	Power	1.00
Generation Superintendent	FT	24	Power	1.00
Line Crew Supervisor	FT	22	Power	2.00
Meter Technician Supervisor	FT	21	Power	1.00
Utility Planner	FT	17	Power	1.00
Substation Lead Worker	FT	21	Power	2.00
Mechanical Engineer	FT	20	Power	1.00
Mechanic/Operator Supervisor	FT	20	Power	1.00
Journey Line Worker	FT	20	Power	4.00
Journey Meter Technician	FT	20	Power	1.00
Journey Electrician	FT	20	Power	1.00
Apprentice Line Worker	FT	16	Power	1.00
Apprentice Electrician	FT	16	Power	1.00
Mechanic/Operator	FT	16	Power	5.00
Office Manager	FT	16	Power	1.00
Instrumentation Tech.	FT	16	Power	1.00
Ground Worker	FT	11	Power	1.00
Planner/Inventory Control	FT	11	Power	1.00
Operator Dispatch	PT	8	Power	0.63
Police Officer I/II	FT	14/15	Public Safety	15.00
Public Safety Director/Police Chief	FT	27	Public Safety	1.00
Lieutenant	FT	24	Public Safety	2.00
Fire Chief	FT	23	Public Safety	1.00
Fire Captain	FT	20	Public Safety	1.00
Sergeant	FT	20	Public Safety	6.00
Dispatch Supervisor	FT	17	Public Safety	1.00
Corporal	FT	17	Public Safety	5.00
Assistant Dispatch Supervisor	FT	14	Public Safety	1.00
Office Assistant I/II	FT	7/9	Public Safety	1.00
Executive Secretary	FT	11	Public Safety	1.00
Lead Firefighter	FT	10	Public Safety	2.12
Firefighter/Paramedic	FT	10	Public Safety	1.20
Animal Control Officer	FT	10	Public Safety	1.00
Dispatcher I/II	FT	12/14	Public Safety	6.00
Police Officer I/II	PT	14/15	Public Safety	0.60
Investigations Secretary	PT	11	Public Safety	0.50
Dispatcher I/II	PT	12/14	Public Safety	1.81
Crossing Guards	PT	2	Public Safety	2.00
Office Assistant I/II	PT	7/9	Public Safety	0.50
Fire Inspector	PT	13	Public Safety	0.50
FF & EMT/B, A, P	PT	6/8/10	Public Safety	16.80
Public Works Inspector I/II	FT	15/17	Public Works	2.00
Solid Waste Equip. Operator I/II	FT	9/11	Public Works	4.00
Streets Equipment Operator I/II	FT	9/11	Public Works	4.00
Blue Stake Technician	FT	13	Public Works	1.00
Water Maintenance Tech I/II	FT	9/11	Public Works	7.00



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Exhibit B

Position	Status	Grade	Department	FTE
Collections Operator I/ II	FT	9/11	Public Works	2.00
Wastewater Operator I/II	FT	9/11	Public Works	2.00
Office Assistant I/II	FT	7/9	Public Works	1.00
Public Works Director	FT	27	Public Works	1.00
City Engineer	FT	26	Public Works	1.00
Civil Engineer	FT	22	Public Works	1.00
Streets Superintendent	FT	20	Public Works	1.00
Water Superintendent	FT	20	Public Works	1.00
Wastewater and Storm Water Superint.	FT	20	Public Works	1.00
City Surveyor	FT	18	Public Works	1.00
GIS Analyst	FT	19	Public Works	1.00
Wastewater Plant Manager	FT	18	Public Works	1.00
Streets Supervisor	FT	15	Public Works	1.00
Water Supervisor	FT	15	Public Works	1.00
Wastewater Plant Mechanic	FT	14	Public Works	1.00
Solid Waste Maint. Lead Worker	FT	13	Public Works	1.00
Streets Lead Worker	FT	13	Public Works	2.00
Water Lead Worker	FT	13	Public Works	5.00
Wastewater Lead Worker	FT	13	Public Works	1.00
Executive Secretary	FT	11	Public Works	1.00
Storm Water Operator I/II	FT	9/11	Public Works	2.00
Intern	PT	1/2/3	Public Works	0.25
Watermaster	PT	9	Public Works	0.60
Meter Reader	PT	2	Public Works	0.96
Compost Laborer	PT	3	Public Works	1.01
Recreation Coordinator I/II	FT	9/11	Recreation	3.25
Office Assistant I/II	FT	7/9	Recreation	1.00
Recreation Director	FT	24	Recreation	1.00
Recreation Superintendent	FT	20	Recreation	1.00
Swimming Pool Manager	FT	13	Recreation	1.00
Recreation Supervisor	FT	16	Recreation	1.00
Recreation Maintenance Worker I/II	FT	8/10	Recreation	1.00
Head Lifeguard	PT	3	Recreation	2.00
Lifeguard	PT	1	Recreation	18.60
Front Desk Supervisor	PT	3	Recreation	1.79
Front Desk Attendant	PT	1	Recreation	6.07
Child Watch Supervisor	PT	3	Recreation	0.68
Child Watch Attendant	PT	1	Recreation	2.83
Aquatic Instructor I/II	PT	Unit Pay	Recreation	5.11
Fitness Instructor I/II	PT	Unit Pay	Recreation	3.13
Sports Officials	PT	Unit Pay	Recreation	2.99
Recreation Specialist	PT	4	Recreation	1.68
Senior Citizen Center Manager	PT	13	Recreation	0.50
Lunch Helper	PT	1	Recreation	0.63
Driver	PT	1	Recreation	0.22
Receptionist	PT	1	Recreation	0.50
Instructor	PT	2	Recreation	0.50
TOTAL FULL-TIME EQUIVALENTS (FTE)				311.22



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Exhibit C

Fiscal 2019-2020 Comprehensive Fee Schedule

<i>Table of Contents</i>	<i>Line #</i>
General Fees	1
Government Records Access and Management Act (GRAMA) Fees	36
Franchise, Sales Tax, and Other Use Fees	85
Public Safety Fees	93
Court Fines	116
City Facility Use Fees	119
Parks	203
Business Licensing	256
Planning & Zoning Fees	285
Public Works Fees	321
Building Fees	350
Art Museum Fees	379
Library Fees	407
Cemetery Fees	422
Recreation Fees	463
Clyde Recreation Center	522
Golf Fees	652
Electric Utility Fees	702
Sewer Utility Fees	796
Solid Waste Utility Fees	829
Storm Water Utility Fees	839
Water Utility Fees	842
Plat "A" Irrigation Assessments	928
Highline Ditch Fees	933

Cost Recovery Codes			
Full Recovery	Full	F	85 - 100%
High Recovery	High	H	70 - 90%
Mid-level Recovery	Mid-Level	M	30-70%
Low Recovery	Low	L	1 - 30%
No Recovery	No Recovery	N	0%

Line	General Fees			Reference	Cost Recovery Code
	Approved Fee	Additional Conditions			
1	General Fees				
2					
3	10.00	Application Fee	Resolution No. 05-18	L	
4	30.00	First Application installation per calendar Year	Resolution No. 05-18	L	
5	60.00	Second Application installation per calendar Year	Resolution No. 05-18	M	
6	100.00	Third and Fourth Application installation per calendar Year	Resolution No. 05-18	H	
7	200.00	Any Additional Application installation per calendar Year	Resolution No. 05-18	F	
8	10.00	Filing Fee for An Elective Office	Resolution No. 99-21	L	
9	20.00	Service Fee for Returned Check or Debit Card	Resolution No. 2009-23	F	
10	Restricted Parking Options:				
11	25.00	Application Fee	Resolution No. 2008-20	L	
12	95.00	Sign Installation	Resolution No. 2008-20	F	



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
13			Resolution No. 2008-20	F
14	10.00			F
15	25.00			L
16	35.00			H
17	25.00			H
18	75.00			H
19	100.00			H
20	25.00			H
21			Resolution No. 2018-36	
22			Resolution No. 2018-36	
23	100.00		Resolution No. 2018-36	F
24	250.00		Resolution No. 2018-36	F
25	1,000.00		Resolution No. 2018-36	F
26		Greater of 3.5% of gross revenue related to small wireless facilities in ROW or \$250 annually for each small wireless facility	Resolution No. 2018-36	F
27	50.00	per year per pole	Resolution No. 2018-36	F
28		All other applicable fees including electrical utility fees and business license fees	Resolution No. 2018-36	
29		Fee set by U.S. Department of State		
30		Fee set by U.S. Department of State		
31		Fee set by U.S. Department of State		
32		Fee set by U.S. Department of State		
33		Fee set by U.S. Department of State		
34	30.00			F
35	13.00			F
36	Government Records Access and Management Act (GRAMA) Fees			
37				
38	0.25	Per page (Single sided)	Resolution No. 2009-01	H
39	0.75	Per page (Single sided)	Resolution No. 2009-01	H
40	14.41	Per Hour	Resolution No. 2009-01	H
41	5.00		Resolution No. 2009-01	H
42	1.00		Resolution No. 2009-01	H
43	5.00	First 15 minutes and up to 10 pages. Per above rates after that	Resolution No. 2009-01	M
44	20.00	Per sheet with a minimum of one full sheet per request	Resolution No. 2009-01	H
45	20.00	Per CD	Resolution No. 2009-01	H



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
46		No charge if emailed		
47				
48				
49				
50	5.00			F
51	10.00			F
52	20.00			F
53	25.00			F
54	50.00			F
55	0.04			F
56				
57	10.00			F
58	20.00			F
59	30.00			F
60	35.00			F
61	60.00			F
62	0.05			F
63	60.00	1 hr. minimum; charge in addition to print costs; as time is available at the discretion of the City.		F
64		Subject to disclaimer. Deliverable by email, or CD/DVD (extra fee)		
65				
66				
67	50.00			F
68	50.00			F
69	50.00			F
70	500.00			F
71				
72	60.00			F
73	60.00			F
74	60.00			F
75	600.00			F
76				
77				
78	30.00			F
79	100.00			F
80				
81	1,200.00			F
82	6,000.00			F
83	1.00			F
84	2.00			F
85	Franchise, Sales Tax, and Other Use Fees			
86				
87	1.00%	Applied to all point of sales in Springville City	City Code 6-4-102	F
88	6.00%	Applied to all energy sales within Springville City	Ordinance 15-00	F
89	Variable	Personal individual agreements		
90	3.50%		Ordinance 7-04	F
91	0.65		Resolution No. 04-11	F
92	1.50%		City Code 6-10-101	F



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
93	Public Safety Fees			
94				
95	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
95	Dog License - Altered	Per SUVASSD	Per County Animal Shelter	
96	Dog License - Unaltered	Per SUVASSD	Per County Animal Shelter	
97	Surrender Fee	Per SUVASSD	Per each animal held at the Utah County Animal Shelter	Per County Animal Shelter
98	Alarm Permit Fee	15.00	Resolution No. 98-35	H
99	Day Care Fire Inspection	25.00		M
100	False Alarm Response Fee (first 3 false alarm	Warning	False alarms per calendar year	L
101	False Alarm Response Fee (fourth)	50.00	False alarms per calendar year	L
102	False Alarm Response Fee (fifth)	75.00	False alarms per calendar year	M
103	False Alarm Response Fee (sith through ninth	100.00	False alarms per calendar year	H
104	False Alarm Response Fee (tenth and all addt	200.00	False alarms per calendar year	F
105	Delinquent Payment Fees			
106	1-60 days late	10.00		H
107	61-90 days late	20.00		H
108	91-120 days late	30.00		H
109			Resolution No. 00-22	
110	Ambulance Call	Per State	Charged in accordance with state statutes	
111	Fingerprinting Service - Residents	10.00	Resolution No. 99-28	H
112	Fingerprinting Service -Non- Residents	20.00	Resolution No. 99-28	F
113	Fingerprinting For Court Purposes	No Charge	Resolution No. 99-28	
114	Intoxilyzer Test	20.00	Resolution No. 2010-35	F
115				
116	Court Fines			
117				
117	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
118	Court Fines	Per State	City uses State Fines Schedule	
119	City Facility Use Fees			
120			Subject to Facility Use Policy	Cost Recovery Code
121	Class II Use (Non-Commercial) DURING business hours	first hour / additional hours		
122	Arts Shop, Civic Center Multi-use room, Library Multi-use room, Council Chambers, Fire Station Training Room	50.00/20.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21 H
123	Library Board Room, Civic Center Executive Conference Room, Senior Center Auxiliary Room	30.00/12.00	Additional cleaning fee for food use: \$20	Resolution 2013-21 H
124	Library Upstairs	265.00/40.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21 H
125	Class II Use (Non-Commercial) AFTER business hours			



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2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
126	90.00/50.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21	H
127	65.00/50.00	Additional cleaning fee for food use: \$20	Resolution 2013-21	H
128	400.00/80.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21	H
129	Class II Use (Non-Commercial)			
130	Free		Resolution 2013-21	
131	50.00	4 hour block	Resolution 2013-21	H
132	20.00	3 hour block		H
133	25.00	3 hour block		H
134	30.00	3 hour block		H
135	50.00	3 hour block		H
136	18.00	per hour	Resolution 2013-21	M
137	22.00		Resolution 2013-21	M
138	22.00	per hour	Resolution 2013-21	M
139	34.00	per hour	Resolution 2013-21	H
140	10.00	per hour	Resolution 2013-21	M
141	600.00	per event (8-hour block)	Resolution 2013-21	H
142	200.00	per event (4-hour block)	Resolution 2013-21	H
143	Class III Use (Commercial/Market) DURING business hours			
144	70.00/30.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21	F
145	45.00/20.00	Additional cleaning fee for food use: \$20	Resolution 2013-21	F
146	370.00/55.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21	F
147	Class III Use (Commercial/Market) AFTER business hours			
148	125.00/70.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21	F
149	90.00/70.00	Additional cleaning fee for food use: \$20	Resolution 2013-21	F
150	560.00/115.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21	F
151	Class III Use (Commercial/Market)			
152	75.00	4-hour block	Resolution 2013-21	F
153	22.00	per hour	Resolution 2013-21	F
154	30.00	per hour	Resolution 2013-21	F
155	30.00	per hour	Resolution 2013-21	F
156	50.00	per hour	Resolution 2013-21	F
157	20.00	per hour	Resolution 2013-21	F



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2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
158	1,000.00 plus 10% of ticket revenue	per event (8-hour block)	Resolution 2013-21	F
159	400.00	per event (4-hour block)	Resolution 2013-21	F
160				
161	150.00	per hour	Resolution 2019-04	H
162	25.00	per hour	Resolution 2019-04	H
163	100.00	per hour	Resolution 2019-04	H
164	1.00	per child	Resolution 2019-04	H
165	Art Museum Rates			
166	first hour / additional hours			
167	\$70.00/40.00			H
168	Class II Use (Non-Commercial) AFTER business hours			
169	1,100.00			H
170	1,300.00			H
171	150.00			H
172	1,000.00			H
173	1,100.00			H
174	150.00			H
175	first hour / additional hours			
176	\$90.00/50.00			F
177	Class III Use (Commercial/Market) AFTER business hours			
178	1,300.00			F
179	1,500.00			F
180	150.00			F
181	1,200.00			F
182	1,300.00			F
183	150.00			F
184	Springville Residents:			
185	1,025.00			H
186	1,225.00			H
187	905.00			H
188	1,005.00			H
189	Additional Fees:			
190	40.00			F
191	40.00			F
192	75.00			F
193	100.00			F
194	40.00			F
195	10.00	per hour		H
196	200.00	per hour		F
197	35.00			F
198	Other			
199	66.75	per hour per officer	Resolution 2013-21	F
200	39.00	per hour per employee	Resolution 2013-21	F
201	69.50	per hour	Resolution 2013-21	F
202	* Field Space can be reserved for the day for the equivalent of 4 one-hour rentals			
203	Parks			



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	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u> <u>Cost Recovery Code</u>
2				
204	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	
205	<u>Weekday/ Weekend</u>	<u>Weekday - Mon. - Thurs. ; Weekend - Fri. - Sun.</u>		
205	<u>Day Use</u>			
206	City	115.00/126.00	Resolution No. 2013-29	H
207	Creekside	115.00/126.00	Resolution No. 2013-29	H
208	Kiwanis	126.00/138.00	Resolution No. 2013-29	H
209	Lions	80.00/86.00	Resolution No. 2013-29	H
210	Veterans	68.00/73.00	Resolution No. 2013-29	H
211	Kelley Church	68.00/73.00	Resolution No. 2013-29	H
212	Steel Workers	57.00/65.00	Resolution No. 2013-29	H
213	Jolley Church	148.00/163.00	Resolution No. 2013-29	H
214	Rotary I	68.00/73.00	Resolution No. 2013-29	H
215	Rotary II	115.00/126.00	Resolution No. 2013-29	H
216				
217	<u>Overnight Use:</u>			
218	City	189.00/207.00	Resolution No. 2013-29	H
219	Creekside	189.00/207.00	Resolution No. 2013-29	H
220	Kiwanis	218.00/238.00	Resolution No. 2013-29	H
221	Lions	149.00/163.00	Resolution No. 2013-29	H
222	Veterans	126.00/138.00	Resolution No. 2013-29	H
223	Kelley Church	N/A	Resolution No. 2013-29	H
224	Steel Workers	103.00/111.00	Resolution No. 2013-29	H
225	Jolley Church	288.00/315.00	Resolution No. 2013-29	H
226	Rotary I	126.00/138.00	Resolution No. 2013-29	H
227	Rotary II	189.00/207.00	Resolution No. 2013-29	H
228				
229	Bartholomew Pond Parking Fee (Non-resident)	10.00		H
230				
231	<u>Fines for Oversize Groups, Late Departure & Early Arrival</u>			
232	City	100.00	Resolution No. 2007-27	F
233	Creekside	100.00	Resolution No. 2007-27	F
234	Kiwanis	100.00	Resolution No. 2007-27	F
235	Lions	100.00	Resolution No. 2007-27	F
236	Veterans	50.00	Resolution No. 2007-27	F
237	Kelley Church	50.00	Resolution No. 2007-27	F
238	Steel Workers	50.00	Resolution No. 2007-27	F
239	Jolley Church	100.00	Resolution No. 2007-27	F
240	Rotary I	50.00	Resolution No. 2007-27	F
241	Rotary II	100.00	Resolution No. 2007-27	F
242				
243	<u>Campground Use - Resident</u>			
244	Campsite	13.00/15.00	Resolution No. 2013-29	H
245	Extra Tent	8.00	Resolution No. 2013-29	H
246	Extra Vehicle	8.00	Resolution No. 2013-29	H
247	Electricity Use	4.00	Resolution No. 2013-29	H
248	Jolly's Ranch Youth Campground		Resolution No. 2017-03	H
249				
250	<u>Campground Use - Non-Resident</u>			
251	Campsite	21.00/25.00	Resolution No. 2013-29	F
252	Extra Tent	10.00	Resolution No. 2013-29	F
253	Extra Vehicle	10.00	Resolution No. 2013-29	F
254	Electricity Use	5.00	Resolution No. 2013-29	F
255	Jolly's Ranch Youth Campground	75.00	Resolution No. 2017-03	F
256	Business Licensing			



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2	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	Cost Recovery Code Cost Recovery Code	
257	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>		
258	Standard License	80.00		Resolution No. 06-10	F
259	Incidental Requests for City Services associated with Business Licenses	25.00		Resolution No. 2017-12	M
260	Seasonal License	Variable	Annual Standard Fee prorated for part of year	Resolution No. 06-10	F
261	Hotel/Motel	80.00			F
262	Pawnbroker	250.00		Resolution No. 06-10	F
263	Mechanical Amusement Device	15.00	Per device/yr. Cap \$350		F
264	Class A Beer License	600.00	Plus \$100 Application Fee	Resolution No. 06-10	F
265	Class B Beer License	300.00	Plus \$100 Application Fee	Resolution No. 2006-28	F
266	Class C Beer License	300.00	Plus \$100 Application Fee	Resolution No. 2006-28	F
267	Fireworks License - Outdoor Stand	120.00	Plus \$250 Cash Bond	Resolution No. 06-10	F
268	Fireworks License - In-store	120.00		Resolution No. 06-10	F
269	Itinerant Merchant	60.00	Plus \$300 Cash Bond	Resolution No. 06-10	F
270	25-Day Temporary Permit-Residential Solicitation	25.00		Resolution No. 2006-29	F
271	Food Truck	100.00		Resolution No.	F
272	Food Truck - No Fire Inspection Required	50.00			F
273	Peddler/Solicitor	80.00		Resolution No. 06-10	F
274	Sexually Oriented Business	1,000.00	Plus \$25 Application Fee & \$500 per individual employee	Resolution No. 06-10	F
275	Entertainer and Escort Fee	500.00	Plus \$50 Application Fee & \$500 per individual employee	Resolution No. 06-10	F
276	Industrial	250.00			F
277	General Retail - Under 15,000 Square Feet	80.00		Resolution No. 2006-30	F
278	General Retail - 15,001 to 60,000 Square Feet	200.00		Resolution No. 2006-30	F
279	General Retail - 60,001 to 120,000 Square Feet	750.00		Resolution No. 2006-30	F
280	General Retail - 120,001 to 200,000 Square Feet	1,500.00		Resolution No. 2006-30	F
281	General Retail - Over 200,000 Square Feet	2,500.00		Resolution No. 2006-30	F
282	Alcohol License "Local Consent" application fee	100.00			F
283	Business License Reinstatement Fee	Varies	Amount due (plus penalties) before inactivation (within one year of inactivity)		
284	Penalty Fee for operating without a business license	Varies	100% of license fee for first year plus pro rata portion of 125% penalty for actual time without license		
285	Planning & Zoning Fees				
286	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	Cost Recovery Code	
287	Annexation - Planning Commission review	650.00		Resolution No. 03-11	F
288	Annexation - Policy Declaration	790.00	Plus \$50.00 if the City maps must be updated	Resolution No. 03-11	F



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	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
289	740.00		Resolution No. 03-11	F
290	650.00	Plus \$50.00 if the City maps must be updated	Resolution No. 03-11	F
291	640.00		Resolution No. 03-11	F
292	265.00		Resolution No. 03-11	F
293	70.00		Resolution No. 03-03	F
294	575.00		Resolution No. 03-11	F
295	955.00		Resolution No. 03-11	F
296	955.00		Resolution No. 03-11	F
297	878.00		Resolution No. 03-11	F
298	878.00		Resolution No. 03-11	F
299	538.00	Plus PW-Engineering time at the fully burdened hourly rate	Resolution No. 03-11	F
300	15.00		Resolution No. 03-11	M
301	25.00		Resolution No. 03-11	F
302	410.00	Plus PW-Engineering time at the fully burdened hourly rate	Resolution No. 03-11	F
303	483.00		Resolution No. 03-11	F
304	115.00	Drop DRC review under the Proposed Fee	Resolution No. 03-11	F
305	378.00	Includes 2 reviews in Proposed Fee	Resolution No. 03-11	F
306	290.00		Resolution No. 03-11	F
307	300.00		Resolution No. 03-11	F
308	685.00	First 5 lots included plus \$7.50 for each additional lot under Proposed Fee	Resolution No. 03-11	F
309				
310	750.00	First 5 lots included plus \$11.00 for each additional lot	Resolution No. 03-11	F
311	723.00	Includes 2 reviews in Proposed Fee	Resolution No. 03-11	F
312	1,053.00	First 5 lots included plus \$11.00 for each additional lot under Proposed Fee.	Resolution No. 03-11	F
313		Includes 3 reviews		
314	585.00		Resolution No. 03-11	F
315	30.00		Resolution No. 03-11	F
316	100.00		Resolution No. 03-11	F
317	913.00	Includes 2 reviews in Proposed Fee	Resolution No. 03-11	F
318	350.00	Per Tree		F
319	250.00		Resolution No. 2008-21	F
320				
321	Public Works Fees			
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
323	50.00	\$50.00 for the first day plus \$40.00 for each day thereafter		F



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2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
324	75.00	\$75.00 for the first day plus \$30.00 for each day thereafter		H
325	Hourly	Charged at fully burden hourly rate of staff involved		F
326	Hourly	Charged at fully burden hourly rate of staff involved		F
327	40.00	Two final inspections are included in the initial fee		F
328	500.00	Bond posted at time Excavation permit is pulled; refunded when permit is closed out.		
329				
330	90.00			F
331	155.00			F
332	250.00			F
333	435.00			F
334		TBD at cost of SWPPP Inspector		
335		Street Cut Fees		
336		Collector Roadways		
337		Age of Pavement at Time of Cut (Yrs.)		
338	6.00	New (Damage Index 1)	\$/SF of roadway cut	F
339	5.46	0 to 5 (Damage Index 0.91)	\$/SF of roadway cut	F
340	4.32	5 to 10 (Damage Index 0.72)	\$/SF of roadway cut	F
341	2.64	10 to 20 (Damage Index 0.44)	\$/SF of roadway cut	F
342	0.78	Over 20 (Damage Index 0.13)	\$/SF of roadway cut	F
343		Local Roadways		
344		Age of Pavement at Time of Cut (Yrs.)		
345	5.75	New (Damage Index 1)	\$/SF of roadway cut	F
346	5.23	0 to 5 (Damage Index 0.91)	\$/SF of roadway cut	F
347	4.14	5 to 10 (Damage Index 0.72)	\$/SF of roadway cut	F
348	2.53	10 to 20 (Damage Index 0.44)	\$/SF of roadway cut	F
349	0.75	Over 20 (Damage Index 0.13)	\$/SF of roadway cut	F
350		Building Fees		
351				Cost Recovery Code
352	175.00	Temporary Connection Fee - Residential	Resolution No. 2010-35	F
353	500.00	Temporary Connection Fee - Commercial	Resolution No. 2010-35	F
354		Electrical Extension Fee	Assessed by Electrical Department after review	F
355		Water Meter Fee:		
356	210.00	5/8" X 3/4" Positive Displacement		F
357	270.00	1" Positive Displacement		F
358	480.00	1 1/2" Positive Displacement		F
359	740.00	2" Positive Displacement		F
360	270.00	1" Diameter Pressurized Irrigation Meter	Effective April 1, 2016	F
361	625.00	1.5" Diameter Pressurized Irrigation Meter		F
362	810.00	2" Diameter Pressurized Irrigation Meter		F
363	1,600.00	Fire Hydrant Meter Deposit	Water usage charged at commercial rate	F
364		Plan Check Fee	Assessed by Plans Examiner Resolution No. 97-13	F
365		Building Permit Fee	Assessed by Plans Examiner Resolution No. 2007-06	F



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	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
366		Assessed by Plans Examiner	Resolution No. 00-17	
367		Assessed by Plans Examiner	Resolution No. 00-17	
368		Assessed by Plans Examiner		
369	325.00	Per Each Street Tree Identified in Approved Landscaping Plan	Resolution No. 2010-35	F
370				
371	3,715.00			F
372	160.00			F
373	720.00			F
374	1,458.00	Fee will vary based on service size measured in number of amps		F
375	1,301.00	Fee will vary based on connection size		F
376	1,426.00	Fee will vary based on connection size		F
377	0.138	per square foot of irrigable area		F
378	0.162	per square foot of impervious area		F
379	Art Museum Fees			
380				
381				
382				
383				
384				
385				
386				
387				
388				
389				
390				
391				
392				
393				
394	variable	actual shipping + \$15 handling		F
395	17	per entry		M
396	5	per day (\$50 max.)		H
397				
398		per person		H
399		per person		M
400	200	4 days; 4 hrs w/ supplies incl.		M
401	10			L
402	5			L
403				
404	50.00+materials			H
405	100.00+materials			F
406	300.00+materials			F
407	Library Fees			



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2	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	Cost Recovery Code Cost Recovery Code
408	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Code</u>
409	110.00	Annual Fee per Family		F
410	1.00			M
411	1.00	Per Book		M
412	No Charge			
413	No charge			
414	Fines: (Per day charges)			
415	0.10			M
416	1.00			M
417	1.00			M
418	No longer offered			
419	11.00	includes discovery, story and book club kits		H
420	35.00	Per Session	Resolution 2012-	F
421	Library Facility Rental Fees - See General Fees: Facility Use Fee Section			
422	Cemetery Fees			
423	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	Cost Recovery Code
424	Standard Burial Plots (Evergreen or Historic Cemetery):			
425	850.00	One-half to be placed in a perpetual care fund	Resolution No. 2010-35	H
426	1,000.00	One-half to be placed in a perpetual care fund	Resolution No. 2010-35	H
427	1,660.00	One-half to be placed in a perpetual care fund	Resolution No. 03-17	F
428	2,010.00	One-half to be placed in a perpetual care fund	Resolution No. 03-17	F
429	Oversized Burial Plots:			
430	1,150.00		Resolution No. 2010-35	H
431	2,450.00			F
432	Cremation			
433	400.00	First interment		H
434	200.00	Second interment		H
435	650.00	First interment		F
436	250.00	Second interment		F
437	500.00			H
438	425.00			H
439	1,005.00			F
440	830.00			F
441	Sexton Fees			
442	350.00		Resolution No. 03-17	H
443	650.00		Resolution No. 03-17	F
444	250.00			H
445	300.00			F
446	250.00	In addition to regular fees	Resolution No. 03-17	H
447	300.00	In addition to regular fees		F



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	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
448	350.00	Fees are in addition to all other Sexton Fees		H
449	650.00	Fees are in addition to all other Sexton Fees		F
450	650.00	no distinguishment between intact/not intact; Sexton will only expose the vault, within reason. Removal and transport of the vault will be the responsibility of the family.		F
451			Resolution No. 2010-35	
452	1,250.00			F
453	N/A		Resolution No. 2010-35	
454		Remove Service		
455		Remove Service		
456	100.00/0.5 hour	Start time set by policy	Resolution No. 2010-35	H
457	150.00/0.5 hour			F
458				
459	25.00	per plot		H
460	25.00	per plot		H
461	50.00			F
462	300.00	Difference in price between Resident and Non-Resident burial right in similar plot		F
463	Recreation Fees			
464				
465				
466				
467		Remove Service		
468		Remove Service		
469	45.00			M
470	450.00			M
471	35.00			M
472				
473	35.00			M
474	35.00			M
475	45.00			M
476	45.00			M
477	55.00			M
478	55.00			M
479				
480	40.00			M
481	40.00			M
482	50.00			M
483	50.00			M
484	60.00			M
485	60.00			M
486	35.00			M
487	30.00			M
488	13.00			F
489	5.00			L
490	42.00			M
491				
492	180.00			H



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2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
493	200.00			H
494				
495	250.00			H
496	275.00			H
497	45.00			M
498	40.00			M
499	50.00			M
500				
501	180.00			M
502	210.00			M
503	65.00			M
504	50.00			M
505	80.00			M
506	40.00			M
507	50.00			M
508	25.00			M
509	10.00			H
510	10.00			H
511				
512				
512				
513				
514	600.00			H
515	10.00			H
516	2.00			H
517	275.00			H
518	10.00			H
519				
520	275.00			H
521	10.00			H
522	Clyde Recreation Center			
				Cost Recovery Code
523	Approved Fee	Additional Conditions		Code
524				
524	Individual Membership Fees - Resident:			
525	85.00			H
526	150.00			H
527	270.00			H
528	36.00			H
529	Individual Membership Fees - Non-resident:			
530	110.00			F
531	195.00			F
532	350.00			F
533	36.00			H
534	Family Pass - Resident:			
535	150.00			H
536	260.00			H
537	465.00			H
538	36.00			H
539	Family Pass - Non-resident:			
540	195.00			F
541	340.00			F
542	610.00			F
543	36.00			H
544	Adult Couple - Resident:			



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2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
545	Three Month	120.00		H
546	Six Month	210.00		H
547	One Year	370.00		H
548	Annual Payment Plan Processing Fee	36.00		H
549	Adult Couple - Non-resident:			
550	Three Month	155.00		F
551	Six Month	275.00		F
552	One Year	485.00		F
553	Annual Payment Plan Processing Fee	36.00		H
554	Senior Couple - Resident:			
555	Three Month	85.00		H
556	Six Month	150.00		H
557	One Year	260.00		H
558	Annual Payment Plan Processing Fee	36.00		H
559	Senior Couple - Non-resident:			
560	Three Month	110.00		F
561	Six Month	195.00		F
562	One Year	340.00		F
563	Annual Payment Plan Processing Fee	36.00		H
564	Senior Individual - Resident:			
565	Three Month	50.00		H
566	Six Month	80.00		H
567	One Year	140.00		H
568	Annual Payment Plan Processing Fee	36.00		H
569	Senior Individual - Non-resident:			
570	Three Month	65.00		F
571	Six Month	105.00		F
572	One Year	180.00		F
573	Annual Payment Plan Processing Fee	36.00		H
574	Youth Individual - Resident:			
575	Three Month	50.00		H
576	Six Month	80.00		H
577	One Year	140.00		H
578	Annual Payment Plan Processing Fee	36.00		H
579	Youth Individual - Non-resident:			
580	Three Month	65.00		F
581	Six Month	105.00		F
582	One Year	180.00		F
583	Annual Payment Plan Processing Fee	36.00		H
584	Daily Fee:			
585	Adult (18 -59)	5.00		H
586	Youth (3 - 17)	4.00		H
587	Seniors (60+)	4.00		H
588	Fitness Studio per hour (no food allowed)	50.00		F
589	Big Party Room B(2 hours) + admission	50.00		H
590	w/food and cleaning			
591	Small Party Room A(2 hours) + admission	45.00		H
592	w/food and cleaning			
593	Program Studio (2 hours) + admissions	40.00		F
594	w/food and cleaning			
595	Leisure Pool (2 Hours) + admissions	400.00		F
596	Comp Pool (2 Hours) + admissions	400.00		F
597	Cleaning Fee (Pools and Gymnasium)	100.00		F
598	Lane Rental per hour + admissions	15.00		F
599	Full Facility (2 Hours)	1,400.00		F
600	- Non Refundable Deposit	100.00		
601	1/2 gym rental (2 hours)	50.00		F



**SPRINGVILLE CITY
FISCAL YEAR 2020
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Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
602	SEALS League with membership	120.00		M
603	SEALS League without membership	145.00		H
604	SEALS Year Round w Membership 5-6	30.00	per month	M
605	SEALS Year Round w/out Membership 5-6	35.00	per month	H
606	SEALS Year Round w Membership 7-9	35.00	per month	M
607	SEALS Year Round w/out Membership 7-9	40.00	per month	H
608	SEALS Year Round w Membership 9-13	40.00	per month	M
609	SEALS Year Round w/out Membership 9-13	45.00	per month	H
610	SEALS Year Round w Membership 14-18	50.00	per month	M
611	SEALS Year Round w/out Membership 14-18	55.00	per month	H
612	SEALS Clinic with membership	50.00		M
613	SEALS Clinic without membership	75.00		H
614	Water Polo with membership	45.00		M
615	Water Polo without membership	60.00		H
616	Non Resident HS Team	Interlocal		
617	Instruction:			
618	Group Lesson with membership	30.00		L
619	Group Lesson without membership	50.00		M
620	Semi-private Lesson with membership	40.00		M
621	Semi-private without membership	60.00		H
622	Private Lesson with membership	50.00		H
623	Private Lesson without membership	70.00		F
624	Parent and Me with membership	25.00		M
625	Parent and Me without membership	40.00		H
626	Pre School with membership	25.00		M
627	Pre School without membership	40.00		H
628	Adult Lesson with membership	30.00		M
629	Adult Lesson without membership	50.00		H
630	Lifeguard Training	95.00		M
631	BSA Merit Badge	14.00		M
632	Tiny Tots with membership	20.00		L
633	Tiny Tots without membership	40.00		M
634	Tumbling with membership	25.00		L
635	Tumbling without membership	45.00		M
636	Ballet with membership	25.00		L
637	Ballet without membership	45.00		M
638	Fitness with membership	20.00		L
639	Fitness without membership	40.00		M
640	Camps with membership	30.00		L
641	Camps without membership	50.00		M
642	Other Fees			
643	Late Fee	10.00		F
644	Child Watch (per hour)	2.00		H
645	Child Watch additional child	1.00		M
646	Child Watch 20 Punch Pass	40.00		M
647	Replacement Pager Fee	50.00		F
648	Late Fee (Child Watch) per minute	1.00		F
649	Replacement Card Fee	5.00		F
650	Cancellation Fee (monthly billing)	36.00		F
651	Golf Fees			
				Cost Recovery Code
652	Approved Fee	Additional Conditions	Reference	
653	9 Holes of Play:			



**SPRINGVILLE CITY
FISCAL YEAR 2020
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Exhibit C

2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
654	14.00		Resolution No. 2013-13	F
655	14.00		Resolution No. 2013-13	F
656	12.00		Resolution No. 2013-13	H
657	9.00	With paying adult after 12 pm		M
658	15.00		Resolution No. 2013-13	F
659	15.00		Resolution No. 2013-13	F
660	15.00		Resolution No. 2013-13	F
661	10.00	With paying adult after 12 pm		H
662	4.00	Balance of fee paid by NCGA(\$13.00)For youth thru age 17 w/ valid Ghin# and YOC membership. Good anytime M-F, S-Su & Holidays after 12.		M
663		18 Holes of Play:		
664	28.00		Resolution No. 2013-13	F
665	28.00		Resolution No. 2013-13	F
666	24.00		Resolution No. 2013-13	H
667	30.00	18 holes w/ cart after 2:30 p.m. Offer excludes holidays.		H
668	30.00		Resolution No. 2013-13	F
669	30.00		Resolution No. 2013-13	F
670	30.00		Resolution No. 2013-13	F
671	5.00	Balance of fee paid by NCGA(\$13.00)For youth thru age 17 w/ valid Ghin# and YOC membership. Good anytime M-F, S-Su & Holidays after 12.	Youth on Course	M
672		Annual Pass (Resident):		
673	615.00		Resolution No. 2013-13	F
674	800.00		Resolution No. 2013-13	F
675	585.00		Resolution No. 2013-13	H
676	500.00		Resolution No. 2013-13	H
677	275.00	M-F after 2:00 p.m.		M
678	50.00	M-Th after 2:00 p.m.		M
679		Annual Pass (Non-Resident):		
680	720.00		Resolution No. 2013-13	F
681	925.00		Resolution No. 2013-13	F
682	695.00		Resolution No. 2013-13	H
683	510.00		Resolution No. 2013-13	H
684		Punch Cards (20 Rounds - Resident):		
685	235.00		Resolution No. 2013-13	H
686	255.00		Resolution No. 2013-13	H
687		Punch Cards (20 Rounds - Non-Resident):		
688	255.00		Resolution No. 2013-13	H
689	275.00		Resolution No. 2013-13	H
690		Senior 5 Day (M-F)		
691		Driving Range:		
692	5.00		Resolution No. 2013-13	F
693	8.00		Resolution No. 2013-13	F
694	N/A		Resolution No. 2013-13	
695	N/A		Resolution No. 2013-13	



**SPRINGVILLE CITY
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Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
696	Golf Cart Rentals:			
697	8.00		Resolution No. 2013-13	F
698	16.00		Resolution No. 2013-13	F
699	140.00		Resolution No. 2013-13	H
700	2.00			F
701	4.00			F
702	Electric Utility Fees			
703				
704				
705	11.28		Resolution 2014-14	F
706			Resolution 2014-14	
707	0.079		Resolution 2014-14	F
708	1.025		Resolution 2014-14	F
709	0.096		Resolution 2014-14	F
710	3.075		Resolution 2014-14	F
711	0.119		Resolution 2014-14	F
712				
		Peak demand does not exceed 35 kilowatts in a month		
713	Small Commercial Customers:			
714	25.63		Resolution 2014-14	F
715			Resolution 2014-14	
716	0.12066		Resolution 2014-14	F
717	0.09338		Resolution 2014-14	F
718	0.06232		Resolution 2014-14	F
719	6.355	No charge for the first 5 kilowatts of demand	Resolution 2014-14	F
720				
		Peak demand exceeds 35 kilowatts in a month		
721	Large Commercial Customers:			
722	35.000		Resolution 2014-14	F
723			Resolution 2014-14	
724	0.1161		Resolution 2014-14	F
725	0.0783		Resolution 2014-14	F
726	0.0707		Resolution 2014-14	F
727	6.900	No charge for the first 5 kilowatts of demand	Resolution 2014-14	F
728				
729	Interruptible Power Customers:			
730	35.00		Resolution 2014-14	F
731			Resolution 2014-14	
732	0.1161		Resolution 2014-14	F
733	0.0783		Resolution 2014-14	F
734	0.0707		Resolution 2014-14	F
735	6.900	No demand for loads under 1,800 kilowatts	Resolution 2014-14	F
736		Full demand when loads exceed 1,800 kilowatts	Resolution 2014-14	
737			Resolution 2014-14	
		Peak demand exceeds 10,000 kilowatts in a month	Resolution 2014-14	
738	Large Industrial Customers:			
739	55.000		Resolution 2014-14	F
740	0.0621		Resolution 2014-14	F
741	9.950	No charge for the first 5 kilowatts of demand	Resolution 2014-14	F
742				



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
743		Based on semi-annual review in accordance with the Resolution	Based on semi-annual adjustment of costs to purchase power and natural gas	F
744			Resolution 2014-14	
745	1.750		Resolution 2014-14	F
746	1.750		Resolution 2014-14	F
747	17.500		Resolution 2014-14	F
748	0.040	per kWh	Ordinance #04-2018 Resolution #2017-39	F
749	0.040	per kWh	Ordinance #04-2018 Resolution #2017-39	F
750	40.00			F
751	10.00		Resolution No. 97-9	F
752	1.50%	1.5% of Past Due Balance Each Month		F
753	50.00	Charge after first two inspections included in building fees		F
754				
755	40.00			F
756	\$ cost of device			F
757	\$ cost of device			F
758	Cost of device			F
759	350.00/hr	plus cost of materials	Resolution No. 2010-35	F
760	\$ time/material			F
761				
762				
763	\$475.00	Single Family Residence	Resolution No. 97-1	F
764	New	Multi-Family Ganged Units		F
765	\$50.00		Resolution No. 97-1	F
766	\$150.00		Resolution No. 97-1	F
767	\$500.00		Resolution No. 97-1	F
768	Cost plus		Resolution No. 97-1	F
769				F
770	\$750.00		Resolution No. 97-1	F
771	NEW	With Disconnect Feature		F
772	\$150.00		Resolution No. 97-1	F
773	\$450.00	Conductor provided by customer	Resolution No. 97-1	F
774	\$1,500.00	Up to 1500 KVA. Additional \$2.00 per KVA over the 1500 KVA maximum	Resolution No. 97-1	F
775	Cost plus		Resolution No. 97-1	F
776			Resolution No. 97-1	F
777	\$40.00		Resolution No. 97-1	F
778	as assessed	New construction or system modification requested by customer requires deposit equal to estimate prior to work beginning	Resolution No. 97-1	F
779	New Style Description - 30 pack LED short arm	100 watt HPS, open head, short arm	Resolution No. 97-1	F



**SPRINGVILLE CITY
FISCAL YEAR 2020
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Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
780	\$10.00		Resolution No. 97-1	F
781			Resolution No. 97-1	
782	Cost	Cost of labor and materials at time of request		F
783	Cost	Cost of labor and materials at time of request		F
784	Cost	Cost of labor and materials at time of request		F
785				
786				
787	\$100.00	Each small wireless facility on the same application shall pay fee	Resolution No. 2018-36	F
788	\$250.00	Permitted use to Install, modify, or replace a utility pole associated with a small wireless facility	Resolution No. 2018-36	F
789	\$1,000.00	Non-permitted use to install new, modify, or replace a utility pole (existing or new)	Resolution No. 2018-36	F
790				
791	\$0.04	(1) % of all gross revenue related to the provider's use of ROWs for small wireless facilities, or	Resolution No. 2018-36	F
792	\$250.00	(2) Fee annually for each small wireless facilities	Resolution No. 2018-36	F
793	\$50.00	City Utility Pole Collocation Fee per pole that wireless provider collocates a small wireless facility	Resolution No. 2018-36	F
794		Other Fees: A wireless provider shall pay all other applicable fees established by the City		
795				
Sewer Utility Fees				
796				
797				
798	20.94		Resolution No. 06-16	F
799	1.40	Usage calculated on average monthly culinary water usage	Resolution No. 06-16	F
800		for approximately the five winter months when meters not read		
801				
802	20.95			F
803	1.56			F
804	0.132	Charge per pound per BOD discharged in excess.	Resolution No. 2006-27	F
805	0.145	Charge per pound per TSS discharged	Resolution No. 2006-27	F
806	0.198	Charge per pound of FOG in excess of 100 mg/l	Resolution No. 2006-27	F
807	78.03	Interceptor/trap Re-inspection Fee		F
808	1.50%	1.5% of Past Due Balance Each Month		F
809	see below	per cubic yard	Resolution No. 04-25	



**SPRINGVILLE CITY
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Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
810	25.00	per cubic yard		H
811	13.00	per 1/2 cubic yard		H
812	36.00	per cubic yard		F
813	18.00	per 1/2 cubic yard		F
814	30.00	per cubic yard		H
815	5.00	per cubic yard		H
816	N/A		Resolution No. 04-25	
817	NEW	per hour (same as Payson)		
818	NEW	per hour (same as Payson)		
819	NEW	per residential sewer connection *9500*12=\$114K		
820	NEW	per load dumped *25000=\$50K		
821				
822				
823	10.00	Filled level with sides of bed		F
824	10.00	Equivalent to level-filled pick-up load		F
825	20.00			F
826	20.00			F
827	30.00			F
828	50.00			F
829	Solid Waste Utility Fees			
830				
831				
832	13.22		Resolution No. 04-10	F
833			Resolution No. 04-10	F
834	30.00			F
835	7.43			H
836				
837	-		Resolution No. 04-10	
838	1.50%	1.5% of Past Due Balance Each Month		F
839	Storm Water Utility Fees			
840				
841	5.80	Per Equivalent Resident Unit		H
842	Water Utility Fees			
843				
844				
845	13.33		Resolution No. 17-xx	F



**SPRINGVILLE CITY
FISCAL YEAR 2020
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Exhibit C

2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
846		Rates apply March to October when water meters	Resolution No. 17-xx	
	Included in Base	are read monthly	Resolution No. 17-xx	
847	0-5,000		Resolution No. 17-xx	
848	5,001-12,000		Resolution No. 17-xx	F
849	12,001-20,000		Resolution No. 17-xx	F
850	20,001-40,000		Resolution No. 17-xx	F
851	40,001-60,000		Resolution No. 17-xx	F
852	60,001-100,000		Resolution No. 17-xx	F
853	100,001-150,000		Resolution No. 17-xx	F
854	150,001-200,000		Resolution No. 17-xx	F
855	Over 200,0000		Resolution No. 17-xx	F
856	13.33	Rates apply October to March when meters are not	Resolution No. 17-xx	F
857		read monthly	Resolution No. 17-xx	
858	Included in Base		Resolution No. 17-xx	
859	Over 5,000		Resolution No. 17-xx	F
860				
861	Commercial and Master Meter Customers (No Secondary Water Available):			
862	12.57		Resolution No. 17-xx	F
863	1.32		Resolution No. 17-xx	F
864				
865	Industrial Customers (No Secondary Water Available):			
866	14.50		Resolution No. 17-xx	F
867	1.53		Resolution No. 17-xx	F
868				
869	Residential Customers (Secondary Water Available):			
870	13.33		Resolution No. 17-xx	F
871		Rates apply March to October when water meters	Resolution No. 17-xx	
872	Included in Base	are read monthly	Resolution No. 17-xx	
873	0-5,000		Resolution No. 17-xx	F
874	5,001-12,000		Resolution No. 17-xx	F
875	12,001-20,000		Resolution No. 17-xx	F
876	20,001-40,000		Resolution No. 17-xx	F
877	40,001-60,000		Resolution No. 17-xx	F
878	60,001-100,000		Resolution No. 17-xx	F
879	100,001-150,000		Resolution No. 17-xx	F
880	150,001-200,000		Resolution No. 17-xx	F
881	Over 200,0000		Resolution No. 17-xx	F
882	13.33	Rates apply October to March when meters are not	Resolution No. 17-xx	F
883		read monthly	Resolution No. 17-xx	
884	Included in Base		Resolution No. 17-xx	
885	Over 5,000		Resolution No. 17-xx	F



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Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
886	Commercial and Master Meter Customers (Secondary Water Available):			
887	12.88		Resolution No. 17-xx	F
888	1.49		Resolution No. 17-xx	F
889				
890	Industrial Customers (Secondary Water Available):			
891	14.86		Resolution No. 17-xx	F
892	1.73		Resolution No. 17-xx	F
893				
894	Secondary Water			
895				
896	Residential Customers			
897	No Fee		Resolution No. 06-13	
898	Charges per 1,000 gallons of usage based on a 30-day reading period:	Rates apply March to October when water meters	Resolution No. 06-13	
899	0-5,000	Included in Base are read monthly	Resolution No. 06-13	
900	5,001-20,000	0.88	Resolution No. 06-13	F
901	20,001-60,000	1.38	Resolution No. 06-13	F
902	60,001-100,000	1.85	Resolution No. 06-13	F
903	100,001-150,000	2.31	Resolution No. 06-13	F
904	150,001-200,000	2.77	Resolution No. 06-13	F
905	Over 200,0000	3.69	Resolution No. 06-13	F
906				
907	Commercial and Master Meter Customers:			
908	10.37		Resolution No. 06-13	F
909	1.09		Resolution No. 06-13	F
910				
911	Industrial Customers:			
912	11.97		Resolution No. 06-13	F
913	1.26		Resolution No. 06-13	F
914				
915	15.48	per month	Resolution No. 2013-31	F
916		**The tiers above are based on a standard 30-day billing cycle. When actual readings vary from 30 days, the tiers will be adjusted upward or downward by 3.3333% for each day more or less than 30 days between readings.		
917	Miscellaneous			
918	1.50%	1.5% of Past Due Balance Each Month		F
919	50.00	To cover unmetered water usage during construction		F
920	50.00			F
921	37.00	Water Bacteria samples for new construction. Per sample		F



**SPRINGVILLE CITY
FISCAL YEAR 2020
FINAL BUDGET**

Exhibit C

2	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>
922	59.00	If meter running higher than AWWA standards, customer will not be charged		F
923	Plat "A" Irrigation Assessments			
924	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>
925	115.93	Includes Strawberry User, Irrigation Ticket, and Water Rights Fees	Resolution No. 06-11	M
926			Resolution No. 06-11	
927	118.59	First Hour	Resolution No. 06-11	M
928			Resolution No. 06-11	
929	14.66	Per each hour above the first hour	Resolution No. 06-11	M
930	5.33	Irrigation Ticket Fee	Resolution No. 06-11	M
931	5.33	Water Right Fee per 15 minutes increments over initial 15 extra minutes	Resolution No. 06-11	M
932			Resolution No. 06-11	
933	Highline Ditch Fees			
934	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>
935	Discontinued			
936	51.00	Highline Ditch User Fee- Per user		M
937	18.08	Highline per acre foot		M
938	32.50	Strawberry per acre foot		M

GLOSSARY

A

ACCOUNTING PERIOD:

A period of time, (month, quarter, year), for which a financial statement is produced.

ACCOUNTING SYSTEM:

The total structure of records and procedures which discover, record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, balanced account groups, and organizational components.

ACCRUAL BASIS:

Accounting method in which revenues and expenses are accounted for as they are earned or incurred, although they may not have been received or paid yet. The alternative is cash-basis accounting, in which revenues and expenses are recognized only when cash is received or paid.

ACTUAL:

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the actual costs results of operations. This category is presented on a GAAP basis, with the exception that depreciation and amortization are not budgeted and principal payments on debt in the enterprise funds are budgeted as expenses.

ADOPTED:

Adopted, as used in the fund summaries and department and division summaries within the budget document, represents the budget as approved by the City Council.

ADOPTED BUDGET:

The financial plan for the fiscal year beginning July 1.

ALLOCATED COST:

A method for allocating overhead time and other expenses to activities that provide direct services.

ALLOTMENT:

To divide an appropriation into amounts that may be encumbered or expended during an allotment period.

AMENDED OR REVISED BUDGET:

The current year adopted budget adjusted to reflect all budget amendments approved by the City Council through the date indicated.

AMORTIZATION:

The deduction of capital expenses over a specific period of time. Similar to depreciation, it is a method of measuring the consumption of the value of long-term assets like equipment or buildings.

APPROPRIATION:

A legal authorization that permits the City to make expenditures and to incur obligations and expend resources for specific purposes.

ASSESSED VALUATION:

A valuation set upon real estate or other property by a government body basis for levying taxes.

ASSESSMENT ROLL:

A document prepared by the county establishing assessed valuation of real estate and other property with the amount of ad valorem tax owed.

AUDIT:

A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to; ascertain whether financial statements fairly present financial positions and results of operations; test whether transactions have been legally performed; identify areas for possible improvements in accounting practices and procedures; ascertain officials responsible for governmental resources.

B

BALANCED BUDGET:

A financial plan of operation in which revenues equal expenditures for the fiscal year. A balanced budget is required of municipalities by the State law.

BALANCE SHEET:

A statement presenting the financial position of an entity by disclosing the value of its assets, liabilities and equities at a specified date.

BASE BUDGET:

Those resources necessary to meet an established and existing service level.

BASIS OF BUDGETING:

Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. The City uses the modified accrual basis of accounting for budgetary purposes, which is in compliance with Generally Accepted Accounting Principles.

BEGINNING FUND BALANCE:

The Ending Fund Balance of the previous period. (See ENDING FUND BALANCE)

BOND:

A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s) along with periodic interest paid at a specified percentage of principal (interest rate). Bonds are typically used for long-term debt.

BUDGET:

A plan of financial operation embodying an estimate of proposed means of financing them. Used without a modifier, the term usually indicated a financial plan for a single fiscal year. The term "A budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes it designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET AMENDMENT:

A change in expenditure levels and corresponding resources needed to accomplish an existing service level or unanticipated service. All budget amendments are reflected in the current year budget and have been approved by City Council.

BUDGET CALENDAR:

The schedule of essential dates or milestones which a government follows in the preparation and adoption of the budget.

BUDGET DOCUMENT:

The official written statement prepared by the budget office and supporting staff which presents the proposed budget to the legislative body.

BUDGET MESSAGE:

A general discussion of the proposed budget presentation in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Administrator.

BUDGET RETREAT:

A meeting scheduled for the Mayor and Council with Administration to discuss important issues to be addressed in the budget. The place of the meeting is at a location away from City Hall and usually is at least a one-day event.

BUDGET SUPPLEMENT:

A request for an increase or decrease in an existing service level (over and above the base budget).

BUDGETARY BASIS:

Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP), with the exception that (1) encumbrances are considered to be an expenditure chargeable to appropriations; (2) no depreciation is budgeted for proprietary funds; and (3) bond principal in the enterprise funds is subject to appropriation.

BUDGETING (APPROPRIATING):

The City prepares its budget in conformity with practices prescribed or permitted by the applicable statutes of the State of Utah.

C

CAPITAL BUDGET:

A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget should be based on a capital improvement plan (CIP).

CAPITAL IMPROVEMENT PLAN:

A plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure.

CAPITAL OUTLAYS (EXPENDITURES):

Expenditures for the acquisition of capital assets.

CAPITAL PROJECT:

Any improvement or acquisition of major facilities with a useful life of at least five years such as roads, bridges, buildings, or land.

CAPITAL PROJECTS FUND:

Funds that are used to account for financial resources to be used for the acquisition or construction of major capital projects (other than those financed by proprietary funds).

CASH BASIS:

The method of accounting where revenues and expenditures are recognized as cash is received and disbursed.

CASH FLOW BUDGET:

A projection of the cash receipts and disbursements anticipated during a given time period. Typically, this projection covers a year and is broken down into separate projections for each month, week, and/or day during the year.

CERTIFIED TAX RATE (C.T.R.):

A tax rate that will provide the same ad valorem property tax revenue for each taxing entity as was levied for the prior year by that entity, plus new growth, less

the amount of increase to locally assessed real property taxable values resulting from factoring, reappraisal, or any other adjustment.

CIP:

See CAPITAL IMPROVEMENT PROGRAM.

COMMODITIES:

Commodities are expendable items purchased through the City-approved centralized purchasing process. This classification includes supplies, repair and replacement parts, small tools, and maintenance and repair materials that are not of a capital nature.

CONSUMER PRICE INDEX (CPI):

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

CONTINGENCY:

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTINUATION BUDGET:

A level of funding which enables an organization to provide the same amount of services in the following fiscal year as the organization provides in the current fiscal year. A continuation level budget does not necessarily provide funding for growth in demand of services.

CONTRACTS PAYABLE:

Contracts payable represents a liability reflecting amounts due on contracts of goods or services furnished to the City.

CONTRACTUAL SERVICES:

Includes expenditures for services performed by firms, individuals, or other City departments. Supplies are not included in the contractual services accounts.

CURRENT LEVEL OF SERVICE:

A term used to describe amount of service provided to the community in each service area with the current resources available.

D

DEBT SERVICE:

Payment of interest and repayment of principal to holders of a government's debt instruments.

DEBT SERVICE FUNDS:

Established to account for the accumulation of resources and for the payment of general long-term debt principal and interest that are not serviced by the General, Special Revenue, and Enterprise Funds. It does not include contractual obligations accounted for in the individual funds.

DEMAND:

A type of measurement category. Demand represents the external factors that demonstrate the needs for the service(s) or program(s), i.e., population, service area, complaints, and waiting lists.

DEPARTMENT:

A major unit of organization in the City comprised of sub-units called Divisions.

DEPRECIATION:

A decrease or loss in value, as because of age, wear, or market conditions. Used in accounting as an allowance made for a loss in the value of property.

DIRECT SALES:

Gross retail sales that are collected from local businesses.

DIVISION:

A sub-unit of a Department organization.

E

ELEMENT (General Plan):

There are three main elements of the General Plan which assist the City in delivering high quality services to its constituency. These three elements are LAND USE, TRANSPORTATION AND TRAFFIC CIRCULATION, and HOUSING. Other important elements include the annexation plan, community facilities and services, community identity, parks, trails and recreation, economic development, and environmental issues and resources.

ENCUMBRANCE:

Includes obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, canceled, or when the actual liability is established.

ENDING FUND BALANCE:

Funds carried over at the end of the fiscal year. Within a fund, the revenue on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses equals ending fund balance.

ENTERPRISE FUND:

A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein the stated intent is that the costs

(including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees.

EXPENDITURES:

Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

F

FEES:

Charges for specific services.

FINANCIAL POLICY:

A government's directive with respect to revenues, spending, reserves, and debt management as these relate to government services, programs and capital investment. Financial policy provides an agreed upon set of principles for the planning and programming of government budgets and its funding.

FISCAL YEAR:

Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books. NOTE: It is usually a year, though not necessarily a calendar year.

FORECAST:

A prediction of a future outcome based on known and unknown factors.

FULL-TIME EQUIVALENT:

One position funded for a full year. For example, a permanent employee funded and paid for 40 hours/week and 52 weeks/year or 2 employees funded and paid for 20 hours/week and 52 weeks/year would be equal to one full-time equivalent.

FUND:

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE (EQUITY):

The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

FUNDING SOURCES:

A term referring to the type or origination of funds to finance recurring or non-recurring expenditures. Examples include revenues such as ad valorem taxes, user fees, licenses, permits, and grants and non-revenues such as fund balance and inter-fund transfers.

FUND SUMMARY:

A combined statement of revenues, expenditures, and changes in fund balance for the prior year's actual, adopted, estimated budgets, and the current year's adopted budgets.

G

GAAP ADJUSTMENTS:

Differences arising from the use of a basis of accounting for budgetary purposes that differs from the basis of accounting applicable when reporting on operations in conformity with Generally Accepted Accounting Principles (GAAP). For example, depreciation and amortization in Enterprise Funds are not considered expenses on the budget basis of accounting, but are considered expenses on the GAAP basis.

GASB 34:

A new accounting standard used by the Governmental Accounting Standards Board that is applicable to state and local governments. Compliance with GASB Statement 34

is necessary for the preparation of financial statements in accordance with Generally Accepted Accounting Principles. A significant provision of this new standard includes the preparation of government-wide financial statements that summarize the information of the government as a whole using the accrual basis of accounting (in addition to the continuing requirements for fund financial statements using the modified accrual basis of accounting). Infrastructure assets such as streets, bridges, and sidewalks are also to be included in the government-wide financial statements. There are also expanded disclosure requirements.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):

Uniform minimum standards of guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP proved a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to state and local governments is the National Council on Governmental Accounting's Statement 1. Every government should prepare and publish financial statements in conformity with GAAP. The objectives of governmental GAAP financial reports are different from, and much broader than, the objectives of business enterprise GAAP financial reports.

GENERAL FUND:

A fund that accounts for all financial resources necessary to carry out basic governmental activities of the City that are not accounted for in another fund. The

General Fund supports essential City services such as police and fire protection, street maintenance, libraries, and parks and open space maintenance. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees and service fees.

GENERAL LONG-TERM DEBT:

Represents any non-matured debt not considered to be a fund liability.

GENERAL OBLIGATION BONDS (G.O. BONDS):

Bonds secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer's property taxing power (secondary portion). They are usually issued to pay for general capital improvements such as parks and roads.

GOVERNMENTAL FUNDS:

Account for most governmental functions. Governmental Funds include the General Fund, Special Revenue Funds, and Capital Project Funds.

GRANT:

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

I

IMPACT FEES:

A type of charge for services imposed on new construction in order to support specific new demands on a given service, e.g., transportation, schools, parks and fire protection.

IMPROVEMENT DISTRICTS:

Consists of property owners desiring improvements to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property. Improvement District debt is paid for by a compulsory levy (special assessment) made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

INFRASTRUCTURE:

A permanent installation such as a building, road, or water transmission system that provides public services.

IN-LIEU PROPERTY TAX:

A statewide fee is assessed on motor vehicles "in lieu of property taxes" in the event a citizen does not otherwise pay property taxes on house they own. The

fee is assessed based on the age of the vehicle. This is also commonly called the Motor Vehicle Tax.

INTER-FUND TRANSFER:

Amounts transferred from one fund to another.

INTERGOVERNMENTAL REVENUES:

Levied by one government but shared on a predetermined basis with another government or class of governments.

INTERNAL SERVICE FUND:

Established to account for the financing, on a cost-reimbursement basis, of commodities or services provided by one program for the benefit of other programs within the City. The City maintains an Internal Service Funds to account for Fleet of vehicles and equipment.

ISO:

The Insurance Service Organization is used to rate the level of risk with the City for various services provided.

L

LEGISLATIVE ISSUES:

Major policy decisions made by the City Council such as General Plan Sub-Elements, ordinances, and resolutions requiring study that need to be scheduled on Council's calendar.

M

MEASURE:

A term referring to any one of four different types of measure: a count, a ratio, a percentage, and a dollar amount. Before developing any measure, it is necessary to identify something that can be counted. In order to identify what is to be counted, the event being assessed must be determined, i.e. days spent in the hospital, certificates of occupancy issued, gallons of water treated, etc.

MISCELLANEOUS (FUNDING SOURCE):

Revenues other than those received from standard sources such as taxes, licenses and permits, grants, and user fees.

MISSION STATEMENT:

A broad statement of purpose derived from an organization's and/or community's values and goals.

MODIFIED ACCRUAL BASIS:

The modified accrual basis of accounting is a mixture of both cash and accrual basis concepts. All funds are accounted for using the modified accrual basis of

accounting. Revenues are recognized when they become measurable and available as net current assets. Sales taxes are recognized when in the hands of intermediary collecting agencies. All other intergovernmental revenues are recorded as revenue when received. Property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

N

NET ASSETS:

The term is used to describe the difference between assets and liabilities to show total fund equity of the fund.

NET INCOME:

Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers in over operating expenses, non-operating expenses, and operating transfer-out.

O

OBJECTIVE:

A statement specifying achievements to be attained within a prescribed time frame. An objective is exchanged/superseded by another objective at the expiration of the time frame. An objective is directly connected to how the resources of an organization will be used. An objective statement begins with an action verb and includes the quantified statement of the results expected as an outcome of the action.

OPERATING BUDGET:

Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government at controlled.

The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government. (See BUDGET)

OPERATING REVENUE:

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

ORDINANCE:

A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form or law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

OTHER FISCAL ACTIVITY:

Refers to various trust and agency funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, other governmental units, and other funds.

OUTSTANDING DEBT:

The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

P

PAY-AS-YOU-GO FINANCING:

Pay-as-you-go is the financing of improvement projects from current revenues. Such revenues may come from general taxation, fees, charges for services, special funds, or special assessments.

PERFORMANCE BUDGET:

A budget wherein expenditures are based primarily upon measurable performance of activities.

PERFORMANCE INDICATOR:

A performance indicator is a measurement designed by a reasoning process to determine whether or not a service objective has been met. It measures the effectiveness of achieving the objective or how well the objective has been accomplished.

PERFORMANCE MEASURE:

Data collected to determine how effective or efficient a program is in achieving its objectives.

PERSONAL SERVICES:

Include the salaries and wages paid to employees plus the City's contribution for fringe benefits such as retirement, social security, health, and workers' compensation insurance.

PROGRAM:

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible. A program differs from a division from the standpoint that cost centers from different departments may make up a program while cost centers from the same department to make up a division.

PROGRAM BUDGET:

A budget, which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

PROJECT COSTS:

All the costs associated with a project. These costs include prior year actual expenditures, current year budgeted expenditures and future year planned expenditures.

PROPERTY TAX:

Based according to value of property and is used as the source of monies to pay general obligation debt (secondary property tax) and to support the general fund (primary property tax). (See AD VALOREM TAX)

R

RDA:

See REDEVELOPMENT AGENCY.

RE-BUDGET:

Carryover represents encumbered and committed funds carried forward to the next fiscal year budget.

REDEVELOPMENT AGENCY:

An agency of the City created to administer and account for community redevelopment and economic development project areas, which are financed by incremental taxes collected on the properties in the development. The taxes are used to pay back debt created from improving the infrastructure for the project.

REFUNDING:

A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. There are generally two major reasons for refunding: (1) to reduce the issuer's interest costs or (2) to remove a burdensome or restrictive covenant imposed by the terms of the bonds being refinanced. The proceeds of the new bonds are either deposited into escrow to pay the debt service on the outstanding obligations when due, or they are used to immediately retire the outstanding obligations. The new obligations are referred to as the refunding bonds and the outstanding obligations being refinanced are referred to as the refunded bonds or the prior issue.

REPLACEMENT SCHEDULE:

A schedule used to document information for vehicles and equipment currently used in operations. The information includes description of assets, year of purchase, useful life, amount of original purchase, year to be replaced, and estimated future cost of replacement.

RESERVE:

An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.

RESIDUAL EQUITY:

A transfer of net assets to another fund when separating a function or service from a combined function or service.

RESTRICTED REVENUES:

Funds collected for limited or specific expenditure purposes. These funds are earmarked for specific purposes by requirements within the resource origin, such as: regulations found in bond covenants; grant contracts; local ordinances; donations for a specific purpose; state statute; and federal law or administrative guidelines.

REVENUE:

The term designates an increase to a fund's assets which: does increase a liability (e.g., proceeds from a loan); does represent a repayment of an expenditure already made; does represent a cancellation of certain liabilities; and does represent an increase in contributed capital.

REVENUE BONDS:

Bonds payable from a specific source of revenue, which do not pledge the full faith, and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not affect the property tax rate. Pledged revenues may be derived from operation of the financed project, grants, excise, or other specified non-property tax.

RETAINED EARNINGS:

Accumulation of net income closed to the balance sheet at the end of the fiscal year. Also known as net assets and used only in the enterprise funds.

S

SELF INSURANCE:

The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause instead of transferring that risk through the purchase of an insurance policy.

SERVICE LEVELS:

Describe the present services provided by a City department and/or division within the department.

SINKING FUND:

A fund (account) established by the City to set aside revenue over a period of time to fund a future capital expense or repay a long-term debt.

SPECIAL REVENUE FUNDS:

Established to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

T

TAX INCREMENT FINANCING:

The collection of the incremental tax increase from economic development of a project area where debt has been issued as part of a Redevelopment Agency.

TAX RATE:

The amount of tax levied for each \$100 of assessed valuation.

TAX RATE LIMIT:

The maximum legal rate at which a municipality may levy a tax. The limit may apply to taxes raised for particular purposes or for general purposes.

TAXES:

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as sewer services.

TENTATIVE BUDGET:

A preliminary budget created for review of Mayor and Council in the first meeting in May of each year. It is to be available for public inspection 10 days before the final adoption of the budget.

TRANSFERS is a term referring to monies moved from one budgetary fund or sub-fund to another. Because of legal or other restrictions, monies collected in one fund may need to be expended in other funds. A transfer is accomplished through Transfers-In (a source of funds) for the recipient fund and an equal Transfer-Out (a use of funds) for the donor fund. When this movement occurs between different funds, it is known as an Inter-fund Transfer. When it occurs between the restricted and unrestricted portions of the same fund, it is known as an Intra-fund Transfer.

U

USER FEES:

Charges for specific governmental services. These fees cover the cost of providing that service to the user (e.g., building permits, animal licenses, park fees).

Z

ZERO-BASE BUDGETING (ZBB):

A method of detailed budget analysis and justification that combines elements of management by objectives and program evaluation. It is a vehicle to link management and planning to the budget process. ZBB starts with an examination of an agency's basic programs and services by the lowest management level, and continues up the organization as funding packages are prioritized at each level in accordance with available resources and desired outcomes. ZBB is a tool for objectively directing the allocation of funds among activities and programs. Its basis is the consideration of the efficiency and effectiveness of activities and programs.